



# Memorandum

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**TO:** Members of City Council **FILE:**

**FROM:** Krista Power, Director of Legislative Services & City Clerk

**DATE:** 09/15/2025 (mm/dd/yyyy)

**SUBJECT:** Notice of Motion – Report Back – Temporary Village Initiative – Site Location – Rescind of Hillyard Site & Referral Motion – Procedural Path

**MEETING & DATE:** City Council – 09/16/2025 (mm/dd/yyyy)

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This memorandum provides clarity on the procedural path forward relative to the Notice of Motion to Rescind the Hillyard site brought forward by Councillor Michael Zussino; specifically, the proposed referral motion.

## BACKGROUND

On October 28, 2024, City Council ratified the following two decisions that are relevant to this memorandum:

- (a) **Temporary Village Approval within the 10-part Plan:** approval of the 10-part Human Rights Based Community Action Plan (the “Plan”), which included, at part 4 of the Plan, developing a temporary village with a capacity of up to 100 units (see **Corporate Report 384-2024**), and
- (b) **Temporary Village Budget Approval, Conditional on Final Site Approval:** approval of a temporary village within defined capital and operational budgets, conditional on final site approval by City Council, which, at the time, included the potential Miles Street and Kam River Heritage Park sites (see **Corporate Report 395-2024**).

As of today, and as per the above noted resolutions of City Council, a temporary village with up to 100 units have been approved and ratified by Council. What decision of City Council remains outstanding, is a site for the temporary village.

## **DISCUSSION**

### ***The Notice of Motion to Refer Temporary Village Site Selection***

Should the Notice of Motion to Rescind the Hillyard site location pass, and Hillyard be cancelled as the site location for the temporary village, a referral is included in Councillor Zussino's Notice of Motion for council's consideration. This referral merely *clarifies* the parameters of Administration's work and its report back to City Council with respect to another site location for the temporary village.

A referral is not required for Administration to report back relative to siting the temporary village. The referral, as per Councillor Zussino's Notice of Motion, was drafted to provide explicit direction to Administration on the parameters of the report back and the sites which would be excluded in Administrations review; specifically, it is intended to exclude previously reviewed sites, such as the Miles Street and Cumberland Street sites.

As noted above, City Council has confirmed two separate decisions that authorize a temporary village. Both decisions were duly ratified by City Council at the October 28, 2024, meeting of City Council via recorded vote.

These decisions provide for the approval of a temporary village within the Human Rights Based Community Action plan and City Council further confirmed the decision to have a temporary village by allocating the funding sources and the maximum budget for the construction contingent on a site location.

## **CONCLUSION**

Administration is duty bound and obligated to follow City Council's direction. Should City Council seek to change course and not move forward with a Temporary Village altogether, then a Notice of Motion to rescind the decisions made in both the Report 395-2024- Temporary Village Initiative and Report 384-2024 – Human Rights-Based Community Action Plan would be required.

C.C. John Collin, City Manager  
Kerri Marshall, Commissioner – Growth  
Cynthia Olsen, Director – Strategy & Engagement