



## Memorandum

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**TO:** Krista Power, Director of Legislative Services & City Clerk      **FILE:**

**FROM:** Councillor Michael Zussino

**DATE:** 08/25/2025 (mm/dd/yyyy)

**SUBJECT:** Notice of Motion – Report Back – Temporary Village Initiative – Site Location – Rescind of Hillyard Site

**MEETING & DATE:** City Council – 09/02/2025 (mm/dd/yyyy)

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In accordance with the Procedural Rules of City Council, I would like Council to consider a Notice of Motion to Rescind the resolution ratified by City Council at the September 2, 2025 meeting of City Council relating to the Report 239-2025 Report Back - Temporary Shelter Village Initiative - Alternate Locations and the decision to move forward with the Hillyard site for the Temporary Village.

This motion will be presented at the September 2, 2025 City Council meeting and will first require an additional motion to suspend the procedural rules to allow for same night debate and decision as required by By-law 51/2021 which was in place when this decision was confirmed. By-law 217/2025 will be in effect September 1, 2025 and has the same provisions for Notice of Motion as the previous procedural-by law. As a result, both by-laws are referenced in this memorandum for information for City Council and the public. If passed, I am further requesting a motion to refer this matter back to Administration to determine if there is another viable location where the city could locate and operate a temporary village outside of those City Council has reviewed and rejected already.

I am bringing forward this Notice of Motion to Rescind to allow City Council an opportunity to consider a change in course as it relates to our response to supporting people who are currently unhoused in our city and those that are impacted. While a

temporary village may be the best path forward, it is my position that Hillyard may not be the best location for this project. It is my opinion that the public was not included in the consultation on the current site location at Hillyard. I appreciate that in pausing now to take a step back and reconsider another pivot of location is challenging for the community. That being said, I believe that this council is also taking a step forward towards a potential solution that may have incredible benefit in our community. I also acknowledge that the city may lose the funding dedicated to this file of 2.8 million dollars if we are not able to seek an extension to the funding provisions. (Units are required to be constructed by end of 2025).

In order to allow for same night debate and decision for the Notice of Motion to Rescind, I am requesting that a notice to Suspend the Rules of City Council be presented, as per By-law 51/2021 (Section 6.07) and By-law 217/2025 (Article 6.15). In order to suspend the rules of City Council, a two-thirds majority of Council is required, it is my request that City Council suspend Rule 9.02 (a)(1) outlined in By-law 51/2021 and Article 10.02 (c) in By-law 217/2025 which requires introduction at a City Council Meeting, prior to debate at a subsequent City Council Meeting identified at the time of introduction.

As such the following three motions are provided for City Council's consideration at the September 2, 2025 City Council Meeting.

Notice of Motion to Suspend the Rules: (requires two-thirds vote)

With Respect to By-law 217/2025 (Being a By-law to govern the proceedings of meetings of City Council and its Committees), we recommend that Section 10.02 (a)(i) be suspended relative to City Council's prior decision of July 21, 2025 Report 239-2025 Report Back - Temporary Shelter Village Initiative - Alternate Locations;

AND THAT any necessary by-laws be presented to City Council for ratification.

Notice of Motion to Rescind (requires two-thirds vote)

The ratified resolution I am seeking to rescind is from Report 239-2025 Report Back - Temporary Shelter Village Initiative - Alternate Locations and was amended and passed by City Council at the July 21, 2025 Meeting. The motion to rescind is as follows:

WITH RESPECT to Report 239-2025 Report Back - Temporary Shelter Village Initiative - Alternate Locations, which directed that the approved site for the Temporary Shelter Village Initiative be the Hillyard Site, next to 8th Avenue, we recommend that the full of the resolution be rescinded in its entirety.

For further information and clarity, the full of the resolution that this motion is intended to rescind was as follows:

WITH RESPECT to Report 395-2024 (City Manager's Office – Strategic Initiatives & Engagement), we recommend that the Temporary Village Initiative as outlined in this report be approved with a maximum budget for infrastructure and construction of \$5.0 million, conditional on final site approval by City Council;

AND THAT the Director, Strategy & Engagement, have delegated authority to make decisions regarding operationalizing the Temporary Shelter Village Initiative;

AND THAT the Director, Strategy & Engagement be authorized to execute all necessary documentation for the Temporary Shelter Village Initiative at the Hillyard Site for the duration of the project, on terms satisfactory to the City Manager and City Solicitor;

AND THAT Administration be authorized to return to Council should they determine a significant barrier to proceeding at the Hillyard site;

AND THAT the Appropriation change order 7-2025 be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

Motion to Refer the Matter (requires a simple majority)

I am further requesting that Council consider the following motion to be presented at the September 2, 2025 City Council Meeting if the Motion to Rescind is approved by City Council. This direction would refer the location of the Temporary Village to Administration to report back with additional location options.

WITH RESPECT to the location of the proposed Temporary Village approved within Report 239-2025 Report Back - Temporary Shelter Village Initiative - Alternate Locations we recommend that Administration identify and review alternate locations for the Temporary Village that excludes previously reviewed sites including Hillyard, Miles Street, Cumberland Street and Kam River Park;

AND THAT Administration seek an extension on the 2.8 million external funding allocated to this project can be achieved;

AND THAT Administration report back to City Council with additional option(s) for a site for the Temporary Village and information about the potential of an extension for the external funding;

AND THAT any necessary by-laws be presented to City Council for ratification.

C.C. John Collin, City Manager  
Kerri Marshall, Commissioner – Growth  
Cynthia Olsen, Director – Strategy & Engagement