



## **Committee of the Whole Meeting Minutes**

**Monday, July 14, 2025, 6:31 p.m.**

**S.H. Blake Memorial Auditorium**

**Present:**

Mayor Ken Boshcoff  
Councillor Rajni Agarwal  
Councillor Albert Aiello  
Councillor Mark Bentz  
Councillor Shelby Ch'ng  
Councillor Kasey Etreni  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Greg Johnsen  
Councillor Kristen Oliver  
Councillor Dominic Pasqualino

**Officials:**

Dana Earle, Manager - Legislative Services & Deputy City Clerk  
John Collin, City Manager  
Brendan Hardick, Acting City Solicitor  
Kayla Dixon, Commissioner - Infrastructure & Operations  
Keri Greaves, Commissioner - Corporate Services & City Treasurer  
Cynthia Olsen, Acting Commissioner - Growth  
Kelly Robertson, Commissioner - Community Services  
Darcy Fleury, Chief of Thunder Bay Police Service  
Jason Anderson, Staff Sergeant - Thunder Bay Police Service  
Matthew Miedema, Director - Engineering  
Andrea Morrison, Director - Finance  
Michelle Warywoda, Director – Environment Division  
Louisa Costanzo, Manager – Community Safety & Well-Being  
Kelvin Jankowski, Manager – Capital Facilities Construction  
Kim Begin, Supervisor – Aquatics, Wellness, Children & Youth

Joshua Daniels, Water & Wastewater Engineer  
Rilee Willianen, Drug Strategy Specialist  
Jeff Walters, Communications Officer  
Crystal DePeuter, Council & Committee Clerk

**1. Closed Session in the McNaughton Room**

Committee of the Whole – Closed Session was cancelled as the confidential agenda item was re-scheduled to a future meeting.

**2. Open Session (Operations) in the S.H. Blake Memorial Auditorium at 6:31 p.m.**

Chair: Councillor Trevor Giertuga

**3. Disclosures of Interest**

**4. Confirmation of Agenda**

MOVED BY: Councillor Greg Johnsen  
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the July 14, 2025 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

**Amendment - Confirmation of Agenda**

MOVED BY: Councillor Greg Johnsen  
SECONDED BY: Councillor Mark Bentz

THAT the order of the agenda be changed to have the Report Back: Temporary Village Initiative-Site Location Comparison be presented as the first report under Reports of Municipal Officers – Operations Session.

CARRIED

**Amended - Confirmation of Agenda**

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the July 14, 2025 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed, as amended.

CARRIED

## **5. Presentations**

### **5.1 Indigenous Advisory Council**

Memorandum from Manager - Indigenous Relations Tanis Thompson dated July 2, 2025 requesting the opportunity for Elder Sheila DeCorte to provide a presentation on behalf of the Indigenous Advisory Council.

Elder Sheila DeCorte appeared before Committee and provided a PowerPoint presentation.

### **5.2 Synergy North and Thunder Bay Hydro Corp**

Memorandum from Synergy North President and CEO Rene Gallant dated July 4, 2025 requesting the opportunity to provide a presentation on the strategic plan for Synergy North and Thunder Bay Hydro Corporation.

Synergy North President & CEO Rene Gallant and Synergy North Board Chair Barb Eccles appeared before Committee, provided a PowerPoint presentation, and responded to questions.

## **6. Reports of Committees, Boards and Outside Agencies**

### **6.1 EarthCare Advisory Committee Minutes**

Minutes of meeting 05-2025 of the EarthCare Advisory Committee held on May 21, 2025, for information.

### **6.2 Waterfront Development Committee Minutes**

Minutes of meeting 05-2025 of the Waterfront Development Committee held on May 20, 2025, for information.

## **7. Reports of Municipal Officers**

## **7.1 Report Back - Temporary Shelter Village Initiative - Alternate Locations**

At the April 28, 2025 Committee of the Whole meeting Report 143-2025–Growth–Strategy & Engagement – Report Back – Temporary Village Initiative – Site Location Comparison was presented and a resolution to approve Kam River Heritage Park as the site for the Temporary Shelter Village Initiative was passed and then ratified at the May 5, 2025 City Council meeting.

At the June 23, 2025 City Council meeting a resolution to rescind the decision ratified by Council on May 5, 2025 was passed.

At the June 23, 2025 City Council meeting a resolution was passed recommending that Administration review alternate locations for the Temporary Village that may include locations previously reviewed by City Council.

Report 239-2025-Growth-Strategy & Engagement recommending that 114 Miles Street East be approved as the site for the Temporary Shelter Village Initiative.

Memorandum from Director - Strategy & Engagement Cynthia Olsen dated July 9, 2025 requesting the opportunity to provide a presentation was distributed separately on Thursday, July 10, 2025.

Correspondence received from Thunder Bay Counselling dated June 27, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from Alpha Court dated July 6, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from Thunder Bay Police Service dated July 8, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from Shelter House Thunder Bay dated July 9, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from BISNO dated July 9, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from United Way Thunder Bay dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from John Howard Society dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from Dew Drop Inn dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from P.A.C.E. dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from St. Joseph's Care Group dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence from Ka-Na-Chi-Hih Healing Lodge dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from Thunder Bay Indigenous Friendship Centre dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from The Salvation Army relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from Thunder Bay District Health Unit dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Friday, July 11, 2025.

Correspondence received from Kinna-Aweya Legal Clinic dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Friday, July 11, 2025.

Correspondence received from Canadian Mental Health Association dated July 10,

2025 relative to the Temporary Shelter Village Initiative was distributed separately on Friday, July 11, 2025.

Correspondence received from Grace Place dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Friday, July 11, 2025.

Correspondence received from NorWest Community Centre dated July 10, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Friday, July 11, 2025.

Correspondence received from Lutheran Community Care dated July 11, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Friday, July 11, 2025.

Correspondence received from City of Thunder Bay Indigenous Advisory Committee dated July 11, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Friday, July 11, 2025.

Correspondence received from Independent Living Thunder Bay dated July 11, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Monday, July 14, 2025.

Correspondence received from Elizabeth Fry Society dated July 14, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on Monday, July 14, 2025.

Correspondence received from Nishnawbe Aski Nation dated July 14, 2025 relative to the Temporary Shelter Village Initiative was distributed separately on was distributed separately on Monday, July 14, 2025.

Correspondence received from Dr. David Kisselgoff dated July 9, 2025 requesting the opportunity to provide a deputation relative to the Temporary Shelter Village Initiative was distributed separately on Thursday, July 10, 2025.

Correspondence received from Jason Veltri, City of Thunder Bay Community Safety & Wellbeing Committee dated July 10, 2025 requesting the opportunity to provide a deputation relative to the Temporary Shelter Village Initiative was distributed separately on Friday, July 11, 2025.

Correspondence received from Aldo Ruberto, Fort William Business District BIA

dated July 11, 2025 requesting the opportunity to provide a deputation relative to the Temporary Shelter Village Initiative was distributed separately on Friday, July 11, 2025.

Correspondence received from Deputy Grand Chief Anna Betty Achneepineskum, Nishnawbe Aski Nation dated July 11, 2025 requesting the opportunity to provide a deputation relative to the Temporary Shelter Village Initiative was distributed separately on Monday, July 14, 2025.

Drug Strategy Specialist & Encampment Response Lead Rilee Willianen provided a PowerPoint presentation.

Dr. David Kisselgoff appeared before Committee, provided a deputation, and responded to questions.

Community Safety & Well-Being Committee Chair Jason Veltri appeared before Committee, provided a deputation, and responded to questions.

Fort William BIA Vice Chair Tony DiPaolo and Board Member Josh Gillingham appeared before Committee, provided a deputation, and responded to questions.

Nishnawbe Aski Nation Deputy Grand Chief Anna Betty Achneepineskum appeared before Committee, provided a deputation, and responded to questions.

### **Recess**

MOVED BY: Councillor Dominic Pasqualino

SECONDED BY: Councillor Shelby Ch'ng

THAT the Committee of the Whole meeting recess until called to order by the Chair.

CARRIED

### **Report Back - Temporary Shelter Village Initiative - Alternate Locations**

At the request of the Chair, Councillor A. Aiello assumed the Chair during the discussion of this item and the remainder of the Operations session.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to Report 239-2025, we recommend that 114 Miles Street East be approved as the site for the Temporary Shelter Village Initiative;

AND THAT the Director, Strategy & Engagement have delegated authority to make decisions regarding operationalizing the Temporary Shelter Village Initiative;

AND THAT the Director, Strategy & Engagement be authorized to execute documents for the Temporary Shelter Village Initiative for the duration of the project, on terms satisfactory to the City Solicitor and City Manager;

AND THAT the municipally owned property at 142 Simpson Street and immediately adjacent property be excluded in the future identification process for recognized encampment locations;

AND THAT the Miles Street and Simpson Street be added to the Eye on the Street program's Code of Practice, pending a public consultation process;

AND THAT a recurring financial contribution, reviewed annually, of \$125,000 be included in the 2026 Fort William Business Improvement Association (BIA) Budget to support their revitalization efforts and address concerns related to security and cleanliness;

AND THAT Appropriation Change Order 07-2025 be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

## **7.2 Investment of Municipal Funds and Investment Policy Statement Update**

Report 185-2025-Corporate Services-Finance recommending that the Investment Policy Statement (IPS), as amended and appended to this report as Attachment A, be approved and included in the Corporate Policy Manual.

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Mark Bentz

WITH RESPECT to Report 185-2025-Corporate Services-Finance, it is recommended that the Investment Policy Statement (IPS), as amended and



appended to this report as Attachment A, be approved and included in the Corporate Policy Manual;

AND THAT the necessary by-law be presented to City Council for ratification.

CARRIED

**7.3 2024 Operating Budget Q4 Financial Status and Reserve and Reserve Fund Update**

Report 186-2025-Corporate Services-Finance providing an update on the 2024 Operating Budget Q4 Financial Status and Reserve and Reserve Fund, for information.

**7.4 Northwest Arterial – Environmental Study Report Addendum**

Report 169-2025 Infrastructure & Operations – Engineering advising that an updated Addendum Report is now ready to be filed with the City Clerk and will be available for public review and comment for 30 days following the publication of the Notice of Addendum, for information.

Memorandum from Director-Engineering Matthew Miedema dated May 12, 2025 requesting the opportunity to provide a presentation.

Director-Engineering Matthew Miedema and RJ Burnside Consultant Alvaro Almuina appeared before Committee, provided a PowerPoint presentation, and responded to questions.

**11:00 p.m. Resolution**

During discussion, the following resolution was passed:

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Brian Hamilton

THAT the hour being 11:00 p.m. we continue with the business at hand.

CARRIED

### **7.5 Delaney Arena Expanded Scope - NOHFC**

Report 219-2025-Infrastructure & Operations-Engineering recommending that Administration submit a Stage 2 application for funding to the Northern Ontario Heritage Fund Community Enhancement Program for Delaney Arena Improvements.

MOVED BY: Councillor Rajni Agarwal

SECONDED BY: Councillor Shelby Ch'ng

WITH RESPECT to Report 219-2025-Infrastructure & Operations-Engineering, we recommend that Administration submit a Stage 2 application for funding to the Northern Ontario Heritage Fund Community Enhancement Program for Delaney Arena Improvements;

AND THAT the City be responsible for mitigating funding shortfalls related to this project;

AND THAT the Manager, Capital Facility Construction be identified as the signing authority for the application;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

### **7.6 Automated Meter Reading Case Study**

Report 234-2025-Infrastructure & Operations-Environment recommending the implementation of Advanced Metering Infrastructure (AMI) technology to automate the water meter reading system.

Confidential Memorandum from Erin Anderson, Manager-Employee Relations, dated July 8, 2025 relative to Report 234-2025-Infrastructure & Operations-Environment was distributed separately on Thursday, July 10, 2025 to Members of Council, City Manager, City Solicitor, Commissioner -Corporate Services & City Treasurer, and Commissioner - Infrastructure & Operations only.

Memorandum from Director – Environment Division Michelle Warywoda and Water & Wastewater Engineer Joshua Daniels dated June 23, 2025 requesting the opportunity to provide a presentation.

Director – Environment Division Michelle Warywoda and Water & Wastewater Engineer Joshua Daniel provided a PowerPoint presentation and responded to questions.

Diameter Services Consultant Todd Chapman responded to questions.

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to Report 234-2025-Infrastructure & Operations-Environment we recommend the implementation of Advanced Metering Infrastructure (AMI) technology to automate the water meter reading system;

AND THAT the project costs be included in the 2026-2028 Waterworks and Wastewater rate-supported capital budgets;

AND THAT the City Manager be authorized to sign any necessary agreements related to this Report;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**8. Outstanding Items List for Operations**

Memorandum from Director-Legislative Services & City Clerk Krista Power, dated July 2, 2025, for information.

**9. Open Session (Community Services)**

Chair: Councillor Shelby Ch'ng

**10. Reports of Committees, Boards and Outside Agencies**

**10.1 The District of Thunder Bay Social Services Administration Board Minutes**

Minutes of Meetings 07-2025 (Regular Session) and 08-2025 (Closed Session) and Meetings 09-2025 (Regular Session) and 10-2025 (Closed Session) of The District of Thunder Bay Social Services Administrative Board held on April 17, 2025 and May

15, 2025 respectively, for information.

## **11. Petitions and Communications**

### **11.1 Planet Youth Thunder Bay: Community Prevention Initiative**

Memorandum dated June 4, 2025 from Louisa Costanzo, Manager - Community Safety and Well-Being recommending that the Corporation of the City of Thunder Bay sign a Declaration of Support to formalize the collaborative relationship advancing a locally driven and community-tailored model for Planet Youth Thunder Bay, an initiative focusing on upstream prevention, aiming to reduce youth substance use by strengthening protective factors across families, schools, peer groups, and the broader community, for Council's consideration.

Memorandum from Climate Action Specialist Danielle Thom dated July 3, 2025 requesting the opportunity for Desiree Green, Community Collaboration Manager – United Way Thunder Bay, and Sheena Albanese, Health Promotion Planner – Thunder Bay District Health Unit, to provide a presentation.

Manager - Community Safety and Well-Being Louisa Costanzo, Community Collaboration Manager – United Way Thunder Bay Desiree Green, and Health Promotion Planner – Thunder Bay District Health Unit Sheena Albanese appeared before Committee, provided a PowerPoint presentation, and responded to questions.

MOVED BY: Councillor Dominic Pasqualino  
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the Memorandum from Louisa Costanzo, Manager – Community Safety & Well-Being, dated June 4, 2025, we recommend that Mayor sign the Declaration of Commitment for Planet Youth Thunder Bay;

AND THAT the City support this initiative through participation in planning activities, grant development, and public engagement in alignment with existing roles and resources;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

## **12.2 Memorandum of Understanding Youth Wellness Hub Initiative**

Memorandum dated June 2, 2025 from Kim Begin, Supervisor – Aquatics, Wellness, Children & Youth recommending the Corporation of the City of Thunder Bay enter into a Memorandum of Understanding and subsequent Service Agreement with Children’s Centre Thunder Bay to formalize a collaborative relationship focused on supporting youth mental health and wellness through the Thunder Bay and District Youth Wellness Hub, for Council's consideration.

Memorandum from Director - Recreation & Culture Leah Prentice dated June 2, 2025 requesting an opportunity for Supervisor- Aquatics, Wellness, Children and Youth Kim Begin and Children’s Centre Thunder Bay, Manager – Child and Family Counselling and Therapy Leslie Hatton to provide a presentation.

Supervisor- Aquatics, Wellness, Children and Youth Kim Begin, Manager – Child and Family Counselling and Therapy - Children’s Centre Thunder Bay Leslie Hatton, and Youth Representative Gwen Carassco appeared before Committee, provided a PowerPoint presentation, and responded to questions.

MOVED BY: Councillor Rajni Agarwal  
SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the Memorandum from Kim Begin, Supervisor – Aquatics, Wellness, Children & Youth, dated June 2, 2025, we recommend that authority be delegated to the Commissioner Community Services to execute a Memorandum of Understanding (MOU) and Service Agreement with Children’s Centre Thunder Bay for the Thunder Bay and District Youth Wellness Hub to the satisfaction of the City Solicitor;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

### **12:00 a.m. Resolution**

During discussion, the following resolution was passed:

MOVED BY: Councillor Kristen Oliver  
SECONDED BY: Councillor Albert Aiello

THAT the hour being 12:00 a.m. we continue with the business at hand.

CARRIED

**13. Outstanding Items List for Community Services**

There are currently no listed Outstanding Items for the Community Services Session.

**14. New Business**

**14.1 Establishment of Committee of the Whole - Closed Session - July 21, 2025**

The following resolution will be presented to establish Committee of the Whole – Closed Session Meeting on July 21, 2025:

MOVED BY: Councillor Dominic Pasqualino

SECONDED BY: Councillor Kristen Oliver

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, July 21, 2025 at 5:00 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239.

CARRIED

**15. Adjournment**

The meeting adjourned at 12:04 a.m.