



Official Recognition Committee Meeting Minutes

Thursday, March 20, 2025, 4:03 p.m.

Martin Room - 3rd Floor, City Hall

1. Official Recognition Committee Meeting 02-2025

Chair: Anthony Foglia

2. Members

Councillor Michael Zussino

Anthony Foglia

Tiffany Gervasi

Elaine Lynch

Matthew Villella

3. Officials

Dana Earle, Manager of Legislative Services & Deputy City Clerk

Lori Wiitala, Committee Clerk & Legislative Specialist

4. Disclosures of Interest

5. Agenda Approval

MOVED BY: Councillor Michael Zussino

SECONDED BY: Tiffany Gervasi

WITH RESPECT to the March 20, 2025, meeting of the Official Recognition Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

6. Confirmation of Previous Minutes

The Minutes of Meeting 01-2025 of the Official Recognition Committee, held on February 13, 2025, to be confirmed.

THAT the Minutes of Meeting 01-2025 of the Official Recognition Committee, held on February 13, 2025, be confirmed.

The Minutes of Meeting 01-2025 of the Official Recognition Committee, held on February 13, 2025, to be confirmed.

MOVED BY: Matthew Villella

SECONDED BY: Tiffany Gervasi

THAT the Minutes of Meeting 01-2025 of the Official Recognition Committee, held on February 13, 2025, be confirmed.

CARRIED

7. 47th Annual City of Thunder Bay Official Recognition Awards

The Committee will discuss the 47th Annual City of Thunder Bay Citizens of Exceptional Achievement Awards event preparations.

Manager of Legislative Services & Deputy City Clerk Dana Earle and Committee Clerk & Legislative Specialist Lori Wiitala provided an update on event preparations to date.

A checklist was created and duties were assigned:

- reach out to City Council to confirm attendance
- prepare script for MC and speakers
- request photo backdrop from Corporate Communications; a staff member can attend the event to take photos in Council Chambers, if required
- Chair Anthony Foglia will take photos of the award recipients in the McNaughton room, after they receive their award
 - Chair Foglia to try and source a tripod
- Councillor Zussino will Chair the Committee of the Whole meeting on April 15th
- add event to the City of Thunder Bay's event calendar
- include Land Acknowledgement to the agenda
- a table will be set up in Council Chambers for Tiffany to hold the programme, scrolls, City of Thunder Bay's Prince Arthur's Landing book, and the medallions

- MC Vice-Chair Matthew Villella will be seated at the deputation desk
- camera operation will be provided by Seija or Akio
- Committee Members and Staff to arrive between 5-5:30 for set up and organization
 - dinner will be provided
- there was a request for hand sanitizer to be available at the event

A rundown of how the evening is expected to proceed, was provided.

8. Next Meeting

The next meeting has not been scheduled.

9. Adjournment

The meeting adjourned at 4:39 p.m.