



## **Clean, Green and Beautiful Committee Meeting Minutes**

**Wednesday, May 28, 2025, 10:04 a.m.**

**McNaughton Room - 3rd Floor, City Hall**

### **1. Clean, Green and Beautiful Committee Meeting 04-2025**

Chair: Stephen Margarit

### **2. Members**

Councillor Rajni Agarwal, City Council  
Matthew Hills, Thunder Bay Art Gallery  
Kyle Jessiman, Medium Business Representative  
Stephen Margarit, Large Business Representative  
Andy Puiatti, Architectural  
Morgan Staal, Small Business Representative  
Kennedy Bucci, Eco Superior  
Albert Viljoen, Citizen Representative

### **3. Officials**

Cynthia Olsen, Director - Strategy & Engagement  
Danielle Thom, Climate Action Specialist  
Caitlyn McMilan, Cultural Development & Public Art Coordinator  
Lori Wiitala, Committee Clerk/Legislative Specialist

### **4. Guests**

Paul Burke, Supervisor - Community & Sport Development

### **5. Welcome and Disclosures of Interest**

Councillor Rajni Agarwal declared a conflict relative to 9.1 Emerging Projects as she is a relative to an organization that submitted an application, and she is a

member of an organization that submitted an application and refrained from discussion and voting.

Kennedy Bucci declared a conflict relative to 9.1 Emerging Projects as she is employed by an organization that submitted an application and refrained from discussion and voting.

Matthew Hills declared a conflict relative to 9.1 Emerging Projects as he is employed by an organization that submitted an application and refrained from discussion and voting.

Stephen Margarit declared a conflict relative to 9.1 Emerging Projects as he is employed by an organization that submitted an application and refrained from discussion and voting.

**6. Agenda Approval**

MOVED BY: Kennedy Bucci

SECONDED BY: Andy Puiatti

WITH RESPECT to the May 28, 2025, meeting of the Clean, Green and Beautiful Committee, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

**7. Minutes of Previous Meeting**

The Minutes of Meeting 02-2025 of the Clean, Green and Beautiful Committee, held on March 26, 2025, to be confirmed.

MOVED BY: Kennedy Bucci

SECONDED BY: Matthew Hills

THAT the Minutes of Meeting 02-2025 of the Clean, Green and Beautiful Committee, held on March 26, 2025, be confirmed.

CARRIED

Information Session Notes from the April 23, 2025 Clean, Green and Beautiful Committee were provided, for information.

**8. Emerging Projects**

**8.1 Emerging Projects Applications - Working Group Recommendations**

The committee discussed the Emerging Projects applications reviewed by the Working Group on Tuesday, May 14, 2025, and provided their recommendations.

Supervisor - Community & Sport Development Paul Burke attended the meeting to provide an overview of the application submitted by Community Services Department; the committee agreed that this application would be better suited with funding from the Image Route line in the budget set aside for internal City projects.

MOVED BY: Kennedy Bucci  
SECONDED BY: Councillor Rajni Agarwal

WITH RESPECT to the Emerging Projects application received from Community Services Department relative to the installation of historical imagery of City events at Fort William Gardens, we recommend approving the project in the amount of \$5,000 from the Image Route funding.

CARRIED

The committee discussed the application received from Conseil scolaire district catholique des aurores boréales and agreed this would be better suited in the High School grant program. The committee agreed to approve the application and will award the funds with the Emerging Projects applications and will replenish the funds from the High School grant program.

MOVED BY: Albertus Viljoen  
SECONDED BY: Matthew Hills

WITH RESPECT to the Emerging Projects application received from Conseil scolaire district catholique des aurores boréales relative to a pollinator garden expansion in the amount of \$1500;

AND THAT the funds will be taken from the High School Projects budget.

CARRIED

The Working Group provided the following recommendation and agreed that the projects that could be approved within one motion.

MOVED BY: Councillor Rajni Agarwal  
SECONDED BY: Kennedy Bucci

WITH RESPECT to the 2025 Clean, Green & Beautiful Emerging Projects, we recommend that the applications be approved as outlined below:

Clean, Green & Beautiful Committee – Wednesday, May 28, 2025

55 Plus Centre	Front Entrance Green Space Restoration	\$5,000
Alignment Chiropractic	Exterior Greening - Native Shrubs and Grasses	\$1,500
Bay & Algoma BIA	Hanging Flower Baskets Along Image Route	\$5,000
Confederation College	Shuniah Building West Entrance Mural	\$2,000
Friends of Waverley Park	Bench at Waverley Park - 2024 application	\$2,300
Matawa Health Cooperative	Permanent Seating and Expansion of the Traditional Medicine and Food Sustainability Garden	\$5,000
NorWest Community Health Centres	Simpson Street Community Garden Creation and Enhancement of Existing Garden	\$3,000
Thunder Bay District Health Unit	WOW (Walk or Wheel Thunder Bay) Painted Crosswalk: conditional on submitting maintenance procedures and the design of the painted crosswalk.	\$5,000
Thunder Pride	Thunder Pride Festival Support: conditional that funds are used towards reusable volunteer shirts that include the Clean, Green & Beautiful logo and reusable tents and signage.	\$1,250
Vedic Cultural Centre	Peace Garden Project: conditional that funds are used towards trees and shrubs and perennial flowers.	\$5,000
Total		\$30,050

CARRIED

The following applications were presented and voted on separately as a members of the committee disclosed a conflict of interest and refrained from discussion and voting.

Kennedy Bucci, EcoSuperior, declared a conflict of interest relative to the Emerging Projects application received from EcoSuperior as they are employed by the organization and will refrain from discussion and voting.

MOVED BY: Kyle Jessiman  
SECONDED BY: Matthew Hills

WITH RESPECT to the Emerging Projects Application received from EcoSuperior relative to Mounted Cigarette Disposal Receptacles, we recommend approving the project in the amount of \$5,000.

CARRIED

Councillor Rajni Agarwal declared a conflict of interest relative to the Emerging Projects application received from the Fort William BIA as they are a Board Member and will refrain from discussion and voting.

MOVED BY: Andy Puiatti  
SECONDED BY: Albert Viljoen

WITH RESPECT to the Emerging Projects Application received from the Fort William BIA relative to the installation of banner arms, we recommend approving the project in the amount of \$5000.

Chair, Stephen Margarit, declared a conflict of interest relative to the Emerging Projects application received from George Jeffrey Children's Centre as they are employed by the organization and will refrain from discussion and voting.

MOVED BY: Kennedy Bucci  
SECONDED BY: Albert Viljoen

WITH RESPECT to the Emerging Projects Application received from George Jeffrey Children's Centre relative to Planters and Seasonal Decor, we recommend approving \$4,500 towards the project, conditional that funds aren't used towards annual flowers.

CARRIED

Councillor Rajni Agarwal declared a conflict of interest relative to the Emerging Projects application received from Masala Grill as they are a relative of the business and will refrain from discussion and voting.

MOVED BY: Andy Puiatti  
SECONDED BY: Albert Viljoen

WITH RESPECT to the Emerging Projects Application received from Masala Grill relative to Perennial Hydrangea Garden, we recommend approving the project in the amount of \$5,000.

CARRIED

Matthew Hills, Thunder Bay Art Gallery, declared a conflict of interest relative to the Emerging Projects application received from The Thunder Bay Art Gallery as they are employed by the organization and will refrain from discussion and voting.

MOVED BY: Albert Viljoen

SECONDED BY: Kennedy Bucci

WITH RESPECT to the Emerging Projects Application received from The Thunder Bay Art Gallery relative to Annual Garden Tour Benches, Garden Supplies and Native Plants, we recommend approving the project in the amount of \$3,500, less the cost of an instructor.

CARRIED

## **8.2 Emerging Projects - Reports Received**

EcoSuperior and the Fort William BIA submitted their Emerging Projects interim report for information.

## **9. Items Arising From Previous Minutes**

### **9.1 Kite Festival Greening Initiative Funding Request**

Discussion was held regarding the presentation from Special Events Developer Karen Kadolph at the April 23, 2025, committee meeting.

Kennedy Bucci provided an overview of the Kite Festival Greening Initiative Funding Request presentation from the April 23, 2025, committee meeting. The following motion was presented.

MOVED BY: Andy Piuatti

SECONDED BY: Councillor Rajni Agarwal

WITH RESPECT to the April 23, 2025, presentation from Special Events Developer Karen Kadolph relative to Kite Festival Greening Initiatives, we recommend funding the project from the Image Route budget line in the amount of \$1000.

CARRIED

## **10. High School Projects**

Director – Strategy & Engagement Cynthia Olsen provided the following update.

The High School project applications are ready, and the program will launch in early September.

Project grant reports are due in June 2026; Administration will reach out to past grant recipients to request the report.

#### **11. Public Art Committee Update**

Cultural Development & Public Art Coordinator Caitlyn McMilan provided an update relative to the Public Art Committee.

Age Big - the 3 benches painted by high school students will be revealed at the launch to be held at Heath Park, Wednesday, June 4, 2025, from 1 p.m. - 3 p.m.

Traffic box wraps are slightly delayed and are expected to be installed in early fall.

Chair, Stephen Margarit provided the following information relative to the Public Art Committee.

Historically the Clean, Green & Beautiful Committee has supported the Public Art Committee by providing \$15,000 in funding annually; the Chair requested a detailed report for the June committee meeting including when the funding started and how much has been provided to date.

#### **12. Heritage Advisory Committee Update**

This item will be deferred until a representative from the Heritage Advisory Committee is appointed.

#### **13. New Business**

##### **13.1 Memorial Banners Project**

The Chair provided an update on the Memorial Banners Project including a handout that outlines the project details, description, timeline, and budget.

The proposed project timeline follows:

Media Launch: Friday, June 6, 2025

Application Deadline: Friday, July 25, 2025

Marketing Launch: mid September

Banners on Display: mid September through to November 30 annually

The proposed budget follows:

Available Funds	\$43,000
Banners	\$16,000
Arms	\$14,800
Install/Removal	COTB will provide services in-kind
Projected Cost	\$30,800

RCL Branch #5 has agreed to lead the project and review all applications. CGB committee will provide funding to RCL Branch #5 to cover cost of banners for soldiers who died in the line of duty and for the banner arms; residents of soldiers that survived can apply to RCL Branch #5 to purchase banners at a cost. If the program is successful Branch #5 will carry on with the program.

A media announcement is scheduled for Friday, June 6, 2025, which marks the 81st anniversary of D-Day.

The following motion was presented.

MOVED BY: Councillor Rajni Agarwal  
SECONDED BY: Kennedy Bucci

WITH RESPECT to the Memorial Banners project, we recommend that \$16,000 from the funds allocated to this project be provided to RCL Branch #5 for the banners pertaining to soldiers that died as a result of service;

AND THAT \$14,800 from the funds allocated to this project be used to purchase and install the pole arms.

CARRIED

#### **14. Round Table and Announcements**

Kite Festival  
Sunday, June 8, 2025  
Chippewa Park  
1p.m. - 3 p.m.



**15. Next Meeting**

The Clean, Green & Beautiful Committee Meetings will be held the 4th Wednesday of each month, with the exception of July and August, in the McNaughton Room, at 10:00 a.m., unless otherwise noted, as follows:

- Wednesday, June 25, 2025
- Wednesday, September 24, 2025
- Wednesday, October 22, 2025
- Wednesday, November 26, 2025
- Wednesday, December TBD

**16. Adjournment**

The meeting adjourned at 11:51.