



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 07/2025
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: May 15, 2025

TIME OF MEETING: 10:00 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Brian Hamilton

PRESENT:

Albert Aiello
Anne Marie Bourgeault
Meghan Chomut
Chris Eby
Kasey Etreni
Brian Hamilton
Greg Johnson
Kathleen Lynch
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Georgina Daniels, Director, Corporate Services Division
Crystal Simeoni, Director, Integrated Social Services Division
Shari Mackenzie, Manager, Human Resources
Tafadzwa Mukubvu, Manager, Finance
Marty Read, Manager, Infrastructure & Asset Management
Tomi Akinyede, Supervisor, Research & Social Policy
Carole Lem, Communications & Engagement Officer
Bindiya Patel, Communications Assistant
Glenda Flank, Recording Secretary

GUESTS:

Richard Jagielowicz

REGRETS:

Ken Boshcoff
Mark Thibert

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

DISCLOSURES OF INTEREST

None

NEW BUSINESS

None

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 25/37

Moved by: Kasey Etreni
Seconded by: Chris Eby

THAT with respect to the agendas for the Board Regular and Closed Session meetings of The District of Thunder Bay Social Services Administration Board for May 15, 2025, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 07/2025 (Regular Session) and Meeting No. 08/2025 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 17, 2025, were presented for confirmation.

Resolution No. 25/38

Moved by: Kathleen Lynch
Seconded by: Greg Johnsen

THAT the Minutes of Meeting No. 07/2025 (Regular Session) and Meeting No. 08/2025 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on April 17, 2025, be confirmed.

CARRIED

Draft Minutes of the TBDSSAB Twenty-Second Annual General Meeting held on April 17, 2025 were presented, for information only.

PRESENTATION

Integrated Landscaping Beautification Plan Results

A presentation was provided by Joel Sypkes and Kelly Prebble, Aquafor Beech Ltd regarding the Beautification Study conducted by Aquafor Beech Ltd., for information only. A copy of the presentation was provided at the meeting.

Report No. 2025-16, (Corporate Services Division) was presented to the Board providing the Board with the results of the Integrated Landscaping Beautification Plan completed for certain TBDSSAB properties.

Georgina Daniels, Director, Corporate Services provided an introduction to the presentation outlining the various reasons for the study to be conducted.

Joel Sypkes, Aquafor Beech Ltd provided an overview of the presentation agenda, beautification study overview and the approach to recommendations and responded to questions.

Kelly Prebble, Aquafor Beech Ltd provided further information regarding the draft recommendations and responded to questions.

Joel Sypkes, Aquafor Beech Ltd provided an overview of the recommendation framework and responded to further questions.

At 10:53 a.m. Elaine Mannisto, Board Member left the meeting.

Ken Ranta, CEO provided clarification and responded to questions.

At 11:06 a.m. Chris Eby, Board Member left the meeting.

Ken Ranta, CEO, Crystal Simeoni, Director, Integrated Social Services and Georgina Daniels, Director, Corporate Services responded to questions.

At 11:20 a.m. Joel Sypkes and Kelly Prebble, Aquafor Beech Ltd and Marty Read, Manager, Infrastructure & Asset Management left the meeting.

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to identifiable individuals including members of Administration regarding the Chief Executive Officer Performance Evaluation update.

Resolution No. 25/39

Moved by: Jim Vezina
Seconded by: Albert Aiello

THAT the Board adjourns to a closed meeting relative to identifiable individuals including members of Administration regarding the 2024 Chief Executive Officer Performance Evaluation verbal update.

CARRIED

At 12:08 p.m. the meeting reconvened in Regular Session and Brian Hamilton, Board Chair called for a break for lunch.

At 12:29 p.m. the meeting reconvened and Tafadzwa Mukubvu, Manager, Finance and Tomi Akinyede, Supervisor, Research & Social Policy joined the meeting.

REPORTS OF ADMINISTRATION

2025 First Quarter Financial Report

Report No. 2025-17 (Corporate Services Division) was presented to the Board providing the 2025 First Quarter Financial Report and projection to year-end and progress of Key Performance Indicators.

Ken Ranta, CEO provided a brief introduction to the report.

Georgina Daniels, Director Corporate Services Division provided an overview of the report and highlighted the change in format within the report outlining the Key Performance Indicators separately.

At 12:34 p.m. Tafadzwa Mukubvu, Manager, Finance left the meeting.

2025 First Quarter Operational Report

Report No. 2025-18 (Integrated Social Services Division) was presented to the Board providing information containing the trends within TBDSSAB programs and services.

Ken Ranta, CEO provided a brief introduction to the report.

Tomi Akinyede, Supervisor, Research & Social Policy provided a brief overview of the report and responded to questions.

Crystal Simeoni, Director, Integrated Social Services Division provided clarification.

At 12:41 p.m. Tomi Akinyede, Supervisor, Research & Social Policy left the meeting.

2024-27 Strategic Plan – 2025 First
Quarter Update

Report No. 2025-19 (Chief Executive Officer Division) was presented to the Board providing the quarterly update on the progress of the 2024-27 Strategic Plan as at March 31, 2025.

Ken Ranta, CEO provided a brief introduction to the report.

Carole Lem, Communications & Engagement Officer responded to questions.

Crystal Simeoni, Director, Integrated Social Services Division provided further information.

Resolution No. 25/40

Moved by: Dominic Pasqualino
Seconded by: Meghan Chomut

THAT with respect to Report No. 2025-19 (Chief Executive Officer Division) we, The District of Thunder Bay Social Services Administration Board, receive the 2024-27 Strategic Plan – 2025 First Quarter Update for information only.

CARRIED

CORRESPONDENCE

None

BY-LAWS

None

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board was confirmed to be held on Thursday, June 19, 2025 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 25/41

Moved by: Dominic Pasqualino

Seconded by: Kathleen Lynch

THAT the Board Meeting No. 07/2025 of The District of Thunder Bay Social Services Administration Board, held on May 15, 2025, be adjourned at 12:44 p.m.

CARRIED



Chair



Chief Executive Officer