



## Committee of the Whole Meeting Minutes

**Monday, June 2, 2025, 6:01 p.m.**  
**McNaughton Room**

Present: Councillor Rajni Agarwal  
Councillor Albert Aiello  
Councillor Shelby Ch'ng  
Councillor Kasey Etreni  
Councillor Andrew Foulds  
Councillor Brian Hamilton  
Councillor Greg Johnsen  
Councillor Dominic Pasqualino  
Councillor Michael Zussino

Officials: Krista Power, Director – Legislative Services & City Clerk  
Kerri Marshall, Acting City Manager  
Cynthia Cline, Deputy City Solicitor

### **1. Closed Session**

Chair: Councillor Andrew Foulds

### **2. Disclosures of Interest**

### **3. Reports of Municipal Officers**

#### **3.1 Board Appointment - CEDC Board of Directors**

Confidential Memorandum from Director – Legislative Services & City Clerk Krista Power, dated May 26, 2025 was distributed to Members of Council, City Manager, City Solicitor and Commissioner - Growth on Thursday, May 29, 2025.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the recommendation relative to the Confidential Memorandum from Director-Legislative Services & City Clerk Krista Power dated May 26, 2025 would be presented at the Committee of the Whole meeting to be held later in the evening.

### **3.2 Property Related Matter**

Director – Development Services Joel DePeuter entered the meeting room.

Report 2025CLS.022 (Realty Services) was distributed to Members of Council, City Manager, City Solicitor and Commissioner – Growth only on Thursday, May 29, 2025.

Director-Development Services Joel DePeuter provided an overview and responded to questions.

Deputy City Solicitor Cynthia Cline responded to questions.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the recommendation relative to Report 2025CLS.022 (Realty Services) would be presented at the Committee of the Whole and City Council meetings to be held later in the evening.

At 6:09 p.m. the Closed Session concluded. It was the consensus of Committee that Open Session reconvene at 6:30 p.m.

## **4. Open Session (Operations) in the S.H. Blake Memorial Auditorium at 6:30 p.m.**

Vice-Chair: Councillor Albert Aiello

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etreni
- Councillor Andrew Foulds
- Councillor Trevor Giertuga

Councillor Brian Hamilton  
Councillor Greg Johnsen  
Councillor Kristen Oliver  
Councillor Dominic Pasqualino  
Councillor Michael Zussino

Officials: Krista Power, Director - Legislative Services & City Clerk  
Kerri Marshall, Acting City Manager  
Michael Grimaldi, Solicitor  
Kayla Dixon, Commissioner - Infrastructure & Operations  
Keri Greaves, Commissioner - Corporate Services & City Treasurer  
Kelly Robertson, Commissioner – Community Services  
Matthew Miedema, Director - Engineering  
Constable Sal Carchidi, Traffic Unit - Thunder Bay Police Service  
Brad Loroff, Manager – Transit Services  
Jana Roy, Accountant  
Amy Coomes, Project Lead – Asset Management  
Matthew Lawrence, Mobility Coordinator  
Katie Piché, Council & Committee Clerk

**5. Disclosures of Interest**

**6. Confirmation of Agenda**

MOVED BY: Councillor Brian Hamilton  
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to the June 2, 2025 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

**7. Items Arising from Closed Session**

**7.1 Board Appointment - CEDC Board of Directors**

Confidential Memorandum from Director – Legislative Services & City Clerk Krista Power, dated May 26, 2025 was distributed to Members of Council, City Manager, City Solicitor and Commissioner - Growth only on Thursday, May 29, 2025.

The City Clerk advised that the resolution will be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Kasey Etreni  
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to the Confidential Memorandum from Director-Legislative Services & City Clerk Krista Power dated May 26, 2025, we recommend that Denise Atkinson be appointed as a Community Director of the Thunder Bay Community Economic Development Commission;

AND THAT Denise Atkinson's term of office shall be four years commencing June 2, 2025 and expiring June 2, 2029.

CARRIED

## **7.2 Property Related Matter**

Report 2025CLS.022 (Realty Services) was previously presented at Committee of the Whole - Closed Session held earlier in the evening.

MOVED BY: Councillor Michael Zussino  
SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to Report 2025CLS.022 (Realty Services), we recommend that Administration proceed as directed in Closed Session.

CARRIED

## **8. Reports of Committees, Boards and Outside Agencies**

### **8.1 Earthcare Advisory Committee Minutes**

Minutes of Meeting 04-2025 of the Earthcare Advisory Committee, held on April 16, 2025, for information.

### **8.2 Waterfront Development Committee Minutes**

Minutes of Meeting 04-2025 of the Waterfront Development Committee, held on April 15, 2025, for information.

## **9. Reports of Municipal Officers**

### **9.1 Tactile Plate Investigation 2025**

At the September 13, 2021 Committee of the Whole meeting, a resolution was passed directing Administration to implement a pilot project relating to tactile walking indicators that would include paint solutions for existing indicators as well as new pre-manufactured yellow indicators, and that Administration report back on or before January 15, 2024.

At the February 12, 2024 Committee of the Whole meeting, a Memorandum from Mobility Coordinator Darrik Smith was presented, recommending that the report be deferred to June 2025.

Report 142-2025-Infrastructure & Operations-Engineering recommending that natural patina-colour cast iron plates be used as a standard for tactile plate installations in the City of Thunder Bay road right of way.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to Report 142-2025-Infrastructure & Operations-Engineering we recommend that natural patina-colour cast iron plates be used as a standard for tactile plate installations in the City of Thunder Bay road right of way;

AND THAT sweeping of tactile plates take place as early as possible in spring to alleviate build up of sand between tactile nodes from winter road maintenance;

AND THAT Item 2021-108- INO (Tactile Walking Indicators) be removed from the Outstanding List;

AND THAT any By-laws necessary be presented to Council for consideration.

CARRIED

### **9.2 Red Light Camera Program**

At the January 8, 2024 Committee of the Whole meeting, a Memorandum from Councillor Michael Zussino was presented and a resolution was passed recommending that Administration review the options available to implement a Red Light Camera Program and that Administration report back on or before October 28, 2024.

At the July 15, 2024 Committee of the Whole meeting, a Memorandum from Director-Engineering & Operations Kayla Dixon was presented, recommending that the report back date be changed to December 2, 2024.

At the December 2, 2024 Committee of the Whole meeting, a Memorandum from Director-Engineering & Operations Kayla Dixon was presented, recommending that the report back date be changed to First Quarter (Q1) of 2025.

At the March 3, 2025 Committee of the Whole meeting, a Memorandum from Director-Engineering & Operations Matthew Miedema was presented, recommending that the report back date be changed to Q2 2025.

Report 046-2025-Infrastructure & Operations recommending that Administration report back with a business case and plan to establish an Administrative Penalty System to support the adoption of a Red Light Camera program and other automated enforcement program(s).

MOVED BY: Councillor Andrew Foulds  
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to Report 046-2025-Infrastructure & Operations – Engineering, we recommend that Administration report back with a business case and plan to establish an Administrative Penalty System to support the adoption of a Red Light Camera program and other automated enforcement program(s);

AND THAT item 2024-103-INO be removed from the Outstanding List;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

### **9.3 Designated Truck Route By-law Information**

At the December 7, 2015 Committee of the Whole, Report 144/2015-Infrastructure & Operations was presented. The report was deferred for further consultation with area residents. At the March 7, 2016 Committee of the Whole, the report was re-presented and a resolution was passed, repealing By-law 87-2007 and requesting that a new Designated Truck Route By-law be presented to City Council for ratification at a future meeting date.

At the March 27, 2017 City Council meeting, a Memorandum from Administration was presented containing updated information relative to the Designated Truck Route. Also, a memorandum from Councillor Andrew Foulds was presented containing an amending motion relative to heavy truck route down Hodder Avenue. The Designated Truck Route By-law 1/2017 was referred back to Administration for further clarification and input from Legal Services.

At the April 24, 2017 City Council meeting, a Memorandum from Administration was presented containing additional information. All material from March 27, 2017 City Council meeting was re-presented. The City Clerk advised that the By-law and amending motion regarding the Designated Truck Route was withdrawn from the agenda and would be re-presented in June 2017 following further consultation by Administration with the trucking industry.

At the June 4, 2018 Committee of the Whole meeting, a number of deputations were scheduled, but the item was withdrawn by Administration to be presented at a future Committee of the Whole meeting.

At the October 15, 2018 Committee of the Whole meeting, a number of deputation requests and letters were presented. A Memorandum from former Mayor Keith Hobbs was presented containing a motion deferring the item to January 2019, which carried.

At the January 14, 2019 Committee of the Whole meeting, numerous deputations were provided. Report 130/2018-Infrastructure & Operations was presented, recommending a Designated Truck Route, and was passed. Further deputations were provided at the following Committee of the Whole meeting on January 21, 2019. At the January 21, 2019 City Council Special Session, a resolution was carried, deferring ratification of Report 130/2018 to the March 4, 2019 City Council meeting.

On March 4, 2019 further deputations were provided at the Committee of the Whole meeting. Following Committee of the Whole, the resolution as contained within Report 130/2018 was carried at City Council.

At the April 15, 2019 Committee of the Whole meeting, a Memorandum containing a motion from Councillor Mark Bentz was passed, directing Administration to poll Members of Council regarding their planned attendance at upcoming City Council meetings and that the Designated Truck Route By-law be presented at the earliest City Council meeting where all Members plan to attend.

At the April 29, 2019 Committee of the Whole meeting, Memorandum from the Office of the City Clerk was presented providing an update relative to attendance polling. A Memorandum containing a motion from Councillor Trevor Giertuga was passed, recommending that Administration schedule the By-law to be presented at the June 17, 2019 City Council meeting. By-law 35/2019 was then withdrawn from the April 29, 2019 City Council agenda and was scheduled to be re-presented on June 17,

2019.

At the June 17, 2019 Committee of the Whole meeting, further deputations were provided. Following Committee of the Whole, By-law 35/2019 was presented at the June 17, 2019 City Council-Special Session. Memorandums from the Office of the City Clerk and Engineering were also presented. Two referral motions and By-law 35/2019 were defeated.

At the July 22, 2019 City Council meeting, a Notice of Motion from Councillor Brian Hamilton relative to the Designated Truck Route was included in the agenda but withdrawn prior to presentation at the meeting.

At the September 9, 2019 Committee of the Whole meeting, a Memorandum from the Office of the City Clerk was presented advising that a new version of the Designated Truck Route By-law will be presented on October 7, 2019. Following that, at the October 7, 2019 City Council meeting, By-law 110/2019 was presented and deferred to the December 2, 2019 City Council meeting.

At the December 2, 2020 Committee of the Whole meeting, a Memorandum from the City Clerk was presented. A resolution was passed deferring the presentation date to January 27, 2020. At the January 27, 2020 Committee of Whole meeting, a further Memorandum from the City Clerk was presented, recommending Council be polled for new dates to receive the By-law on or before March 23, 2020. At the March 2, 2020 Committee of Whole meeting, a Memorandum from the City Clerk dated February 24, 2020 recommending that Council be polled for new dates to receive the By-law on or before June 29, 2020. At the June 1, 2020 Committee of the Whole meeting, a Memorandum from the City Clerk was presented, advising that the Designated Truck Route By-law would be presented to City Council on June 22, 2020.

At the June 22, 2020 City Council meeting, By-law 73/2020 Designated Truck Route was presented and defeated.

At the November 15, 2021 Committee of the Whole meeting a resolution was passed directing Administration to provide an update relating to the current status of the Designated Truck Route By-law, and that the report contain options for Council's consideration relating to how this matter can be finalized including a Notice of Motion to Rescind and/or Amend previous decisions of Council and that Administration report back on or before January 24, 2022.

At the December 13, 2021 Committee of the Whole meeting, Report 175/2021-Office of the City Clerk was presented, providing Council with information regarding the procedural paths available relative to implementing a Designated Truck Route and/or changing course relative to the previous decisions made by the 2018-2022 Term of Council. This report was presented for information.

At the April 4, 2022 Committee of the Whole meeting, a Memorandum from Councillor Mark Bentz was presented, containing a motion recommending that Administration review and report on potential safety improvement measures that could be implemented in the absence of a Designated Truck Route or weight restrictions on Dawson Road not limited to speed reductions, signage and road design considerations, including the use of additional turning lanes.

At the August 8, 2022 Committee of the Whole meeting, Report 138/2022-Infrastructure & Operations – Engineering & Operations was presented. A resolution was passed recommending that Dawson Road Safety Improvements item be removed from the Outstanding List.

On May 3, 2025, a Non-Business meeting was held in order for the current Term of Council to receive background and information on the Designated Truck Route.

Report 200-2025-Infrastructure & Operations-Engineering providing information relative to the implementation of a Designated Truck Route in Thunder Bay.

Memorandum from Commissioner-Infrastructure & Operations Kayla Dixon, dated May 6, 2025 requesting to provide a presentation.

Written deputation received by the Township of Conmee, dated May 5, 2025 relative to the Designated Truck Route.

Correspondence received by the Township of Gillies, dated May 7, 2025 providing a letter of support relating to Conmee's written deputation.

Written deputation received by the Lakehead Rural Municipal Coalition, dated May 7, 2025 relative to the Designated Truck Route.

Written deputation received by the Township of O'Connor, dated May 15, 2025 relative to the Designated Truck Route.

Written deputation received by the Municipality of Oliver Paipoonge, dated May 14, 2025 relative to the Designated Truck Route was distributed separately on Thursday, May 29, 2025.

Correspondence received from Doug Moynihan, dated May 16, 2025 requesting to provide a deputation relative to the Designated Truck Route.

Additional correspondence received by Doug Moynihan relating to the Designated Truck Route was distributed separately on Thursday, May 29, 2025.

Correspondence received from Nikos Mantis, dated May 27, 2025 requesting to provide a deputation relative to the Designated Truck Route was distributed separately on Thursday, May 29, 2025.

Confidential Memorandum from Solicitor Michael Grimaldi, dated May 29, 2025 containing additional information relative to Report 200-2025 Designated Truck Route By-law Information was distributed separately to Members of Council, City Manager, City Solicitor, Commissioner-Growth and Commissioner-Infrastructure & Operations on Friday, May 30, 2025.

Director-Engineering Matthew Miedema provided a PowerPoint presentation relative to the Designated Truck Route and responded to questions. Consultant- Arcadis Professional Services Margaret Parkhill responded to questions.

Doug Moynihan and Frank Wilson appeared before Committee, provided a PowerPoint presentation and responded to questions.

Nikos Mantis appeared before Committee, provided a deputation and responded to questions.

## **10. First Reports**

### **10.1 Asset Management Plan: Phase Three**

Report 171-2025-Infrastructure & Operations-Engineering recommending that City Council approve Phase Three of the Asset Management Plan.

Memorandum from Program Lead-Asset Management Amy Coomes, dated May 8, 2025 requesting to provide a presentation.

This report is being introduced as a 'first report' to allow Committee of the Whole and the general public time to consider the implications of the report before the following recommendations are considered by Committee of the Whole on June 16, 2025.

Project Lead-Asset Management Amy Coomes provided a PowerPoint presentation relative to Phase Three of the Asset Management Plan and responded to questions.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 171-2025-Infrastructure & Operations, we recommend that the recommendations included in this report be re-presented at the June 16, 2025 Committee of the Whole meeting for approval and include any feedback received internally and externally for information.

CARRIED

## **11. Outstanding Items**

### **11.1 Outstanding Items List for Operations**

Memorandum from Director-Legislative Services & City Clerk Krista Power, dated May 20, 2025, for information.

## **12. Open Session (Community Services)**

Chair: Councillor Shelby Ch'ng

## **13. Reports of Municipal Officers**

### **13.1 Universal Bus Pass Agreement with Lakehead University Student Union**

Report 183-2025-Community Services-Transit Services recommending that Administration be authorized to establish a new Universal Transit Pass (U-Pass) Agreement between the City and the Lakehead University Student Union Inc. (LUSU).

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 183-2025-Community Services-Transit Services we recommend that Administration be authorized to establish a new Universal Transit Pass (U-Pass) Agreement between the City and the Lakehead University Student Union Inc. (LUSU), including such ancillary documents, amendments and renewal

agreements as may be required to give further effect to the intended relationships of the parties for a one-year term commencing on September 1, 2025;

AND THAT the Commissioner, Community Services be authorized to execute all documentation with respect to the U-Pass program agreement;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**14. Outstanding Items**

**14.1 Outstanding Items List for Community Services**

There are currently no listed Outstanding Items for the Community Services Session.

**15. New Business**

**15.1 Establishment of Non-Business Meeting - June 16, 2025**

The following resolution was presented to establish a Non-Business Meeting on June 16, 2025:

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Andrew Foulds

THAT a Non-Business meeting be scheduled for Monday, June 16, 2025 at 4:30 p.m. for Administration to provide a presentation relative to the Smart Growth Action Plan.

CARRIED

**16. Adjournment**

The meeting adjourned at 10:00 p.m.