



Memorandum

TO: Krista Power, Director – Legislative Services & City Clerk **FILE:**

FROM: Councillor Rajni Agarwal

DATE: 05/13/2025 (mm/dd/yyyy)

SUBJECT: Notice of Motion – Parking Authority Financial Plan – Complimentary Parking

MEETING & DATE: Committee of the Whole - 05/26/2025 (mm/dd/yyyy)

Report 152-2025-Parking Strategy Update and Proposed On-Street Parking Fee Moratorium was presented by Administration at the May 12, 2025 Committee of the Whole meeting. The report provides a summary of trends since the implementation of the Parking Authority Financial Plan in 2024 and provides options for Council’s consideration to make changes. Those options require a Notice of Motion.

In accordance with the Procedural Rules of City Council, I would like Council to consider a Notice of Motion to Amend the resolution relating to the Parking Authority Financial Plan, Report 309-2024.

This motion is provided for notice only at the May 26, 2025 City Council meeting as required by By-law 51/2021, and will be brought forward for debate at the June 2, 2025 City Council meeting.

The ratified resolution from Report 309-2023-Corporate Services-Licensing & Enforcement, as amended at the November 25, 2025 City Council meeting, is provided below for information:

WITH RESPECT to Report 309-2023-Corporate Services-Licensing & Enforcement, we recommend that that the City of Thunder Bay Parking Authority Financial Plan (Attachment A) be endorsed;

AND THAT rates and fees levied by the Parking Authority as proposed in the Financial Plan be included in the 2024 budget for Council consideration;

- With the exception of monthly rental rates for parkades which would be phased in over two years;
- With the exception of changing the fee for the Marina parking lot from \$3.00 per hour to \$2.00 per hour with the exclusion of the Market Square parking lot which would remain at \$3.00 per hour;
- That parking in the City of Thunder Bay hours be enforced Monday to Saturday, 9 am to 6 pm;

AND THAT such rates and fees be presented with inflationary increases in subsequent years for Council consideration;

AND THAT Administration be directed to close the five identified underutilized lots, namely Camelot, Machar, Viscount and Nesco, on or before June 1, 2024;

AND THAT new paid parking be established in the identified marina parking areas including Market Square, as of June 1, 2024;

AND THAT Administration be directed to develop a no free parking policy and present to Council for consideration on or before March 25, 2024;

AND THAT Administration review the recommendation to dissolve the Parking Authority Board and By-law 101-2007, being a by-law to recognize and continue the Municipal Service Board known as “The Thunder Bay Parking Authority;” and report back on implications on or before March 25, 2024;

AND THAT Administration monitor actual financial performance to the plan and Report back to Council Q1 of 2026 with an update and recommendations, if required;

AND THAT the item “Parking Authority Financial Plan – Financial Performance Update” be added to the Outstanding List with a report back date of on or before January 31, 2026;

AND THAT any necessary by-laws be presented to City Council for ratification.

I would ask that Council consider the following amendments to the resolution.

WITH RESPECT to Report 309-2023-Corporate Services-Licensing & Enforcement, we recommend that the following be added to paragraph 1:

- With the exception of 4-hour complimentary parking, with the option to purchase an additional 4 hours at the Marina/Waterfront, including Market Square, be implemented;
- With the exception of a 2-hour complimentary parking program for on-street meters, with the option to purchase an additional 2 hours be implemented until December 31, 2027;

If passed, the amended resolution would read as follows:

WITH RESPECT to Report 309-2023-Corporate Services-Licensing & Enforcement, we recommend that that the City of Thunder Bay Parking Authority Financial Plan (Attachment A) be endorsed;

AND THAT rates and fees levied by the Parking Authority as proposed in the Financial Plan be included in the 2024 budget for Council consideration;

- With the exception of monthly rental rates for parkades which would be phased in over two years;
- With the exception of changing the fee for the Marina parking lot from \$3.00 per hour to \$2.00 per hour with the exclusion of the Market Square parking lot which would remain at \$3.00 per hour;
- That parking in the City of Thunder Bay hours be enforced Monday to Saturday, 9 am to 6 pm;
- With the exception of 4-hour complimentary parking, with the option to purchase an additional 4 hours at the Marina/Waterfront, including Market Square, be implemented;
- With the exception of a 2-hour complimentary parking program for on-street meters, with the option to purchase an additional 2 hours be implemented until December 31, 2027;

AND THAT such rates and fees be presented with inflationary increases in subsequent years for Council consideration;

AND THAT Administration be directed to close the five identified underutilized lots, namely Camelot, Machar, Viscount and Nesco, on or before June 1, 2024;

AND THAT new paid parking be established in the identified marina parking areas including Market Square, as of June 1, 2024;

AND THAT Administration be directed to develop a no free parking policy and present to Council for consideration on or before March 25, 2024;

AND THAT Administration review the recommendation to dissolve the Parking Authority Board and By-law 101-2007, being a by-law to recognize and continue the Municipal Service Board known as “The Thunder Bay Parking Authority;” and report back on implications on or before March 25, 2024;

AND THAT Administration monitor actual financial performance to the plan and Report back to Council Q1 of 2026 with an update and recommendations, if required;

AND THAT the item “Parking Authority Financial Plan – Financial Performance Update” be added to the Outstanding List with a report back date of on or before January 31, 2026;

AND THAT any necessary by-laws be presented to City Council for ratification.