



Committee of the Whole Meeting Minutes

Monday, April 28, 2025, 4:30 p.m.
McNaughton Room

Present:

- Mayor Ken Boshcoff
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etrene
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, Director - Legislative Services & City Clerk
- John Collin, City Manager
- Patty Robinet, City Solicitor

1. Open Session - Committee of the Whole

Chair: Councillor Andrew Foulds

1.1 Establishment of Committee of the Whole - Closed Session

At the April 14, 2025 Committee of the Whole meeting, the following resolution was presented to establish the April 28, 2025 Committee of the Whole - Closed Session Meeting:

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Kristen Oliver

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, April 28, 2025 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

1.2 Amendment - Establishment of Committee of the Whole - Closed Session

MOVED BY: Councillor Greg Johnsen
SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the resolution to establish the Monday, April 28, 2025 Committee of the Whole – Closed Session, we recommend that the following reasons be added:

- (k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

AND THAT the following reason be removed:

- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;

CARRIED

1.3 Amended - Establishment of Committee of the Whole - Closed Session

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Kristen Oliver

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, April 28, 2025 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and
- (k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

2. Closed Session in the McNaughton Room at 4:33 p.m.

Chair: Councillor Andrew Foulds

Present:

- Mayor Ken Boshcoff
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etreni
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, Director - Legislative Services & City Clerk
- John Collin, City Manager
- Patty Robinet, City Solicitor

3. Disclosures of Interest

4. Reports of Municipal Officers

4.1 Board Appointments - Citizen Appointments

Commissioner-Infrastructure & Operations Kayla Dixon and Coordinator-Boards, Committees & Special Projects Tina Larocque entered the meeting.

Confidential Memorandum from Director – Legislative Services & City Clerk Krista Power, dated April 15, 2025 was distributed to Members of Council, City Manager, City Solicitor and Commissioner-Infrastructure & Operations only on Thursday, April 24, 2025.

City Manager John Collin provided an introduction of the confidential memorandum.

Director-Legislative Services & City Clerk Krista Power responded to questions.

It was consensus of Committee that the recruitment of members to City Council Advisory Committees be paused until the completion of the governance review. Further direction from Council will be provided following the presentation of the associated report in June 2025.

Kayla Dixon left the meeting.

4.2 Board Appointments - Tbaytel Board of Directors

Confidential Memorandum from Councillor Albert Aiello, Chair – Thunder Bay Recruitment Committee dated April 22, 2025 was distributed to Members of Council, City Manager and City Solicitor only on Thursday April 24, 2025.

City Clerk Krista Power provided an overview.

Councillor Albert Aiello responded to questions.

City Manager John Collin responded to questions.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the resolution will be presented to Committee of the Whole and City Council for ratification to be held later in the evening.

Tina Larocque left the meeting.

4.3 Tbaytel Annual Shareholder Report

President & CEO-Tbaytel Paul Norris and Chair-Tbaytel Board of Directors Scott Potts entered the meeting.

Confidential PowerPoint presentation was distributed to Members of Council, City Manager and City Solicitor only on Thursday, April 24, 2025. Additional PowerPoint slide distributed to Members of Council, City Manager and City Solicitor only on Monday, April 28, 2025.

President & CEO-Tbaytel Paul Norris and Chair-Tbaytel Board of Directors Scott Potts provided a PowerPoint presentation relative to the Tbaytel Annual Shareholder Report and responded to questions.

President & CEO-Tbaytel Paul Norris and Chair-Tbaytel Board of Directors Scott Potts left the meeting.

4.4 Legal Matter – Breach of Contract

Solicitor Brendan Hardick, Commissioner-Corporate Services Keri Greaves, Director-Corporate Information Technology Jack Avella, Director-Revenue Kathleen Cannon entered the meeting.

Report 2025CLS.024 (Legal Services) was distributed to Members of Council, City Manager, City Solicitor and Commissioner – Corporate Services only on Thursday April 24, 2025.

Brendan Hardick provided an overview and responded to questions.

City Manager John Collin and City Solicitor Patty Robinet responded to questions.

Jack Avella, Kathleen Cannon and Keri Greaves responded to questions.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the resolution will be presented to Committee of the Whole to be held later in the evening.

At 6:30 p.m. it was the consensus of Committee that Committee of the Whole Open Session reconvene immediately following the City Council-Special Session (Tbaytel Annual General Meeting).

5. Open Session (Administrative Services) in the S.H. Blake Memorial Auditorium

Chair: Councillor Mark Bentz

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etrene
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, Director - Legislative Services & City Clerk
- John Collin, City Manager
- Patty Robinet, City Solicitor
- Keri Greaves, Commissioner-Corporate Services & City Treasurer
- Kayla Dixon, Commissioner-Infrastructure & Operations
- Kerri Marshall, Commissioner-Growth
- Shane Muir, Acting Commissioner-Community Services
- Cynthia Olsen, Director-Strategy & Engagement
- Matthew Miedema, Director-Engineering
- Leah Prentice, Director-Recreation & Culture
- Brendan Hardick, Solicitor
- Laurie Abthorpe, Supervisor- Cultural Development, Community Programming & Events

Rilee Willianen, Drug Strategy Specialist
Katie Piché, Council & Committee Clerk

6. Disclosures of Interest

7. Confirmation of Agenda

MOVED BY: Councillor Albert Aiello
SECONDED BY: Mayor Ken Boshcoff

WITH RESPECT to the April 28, 2025 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

Amendment - Confirmation of Agenda

MOVED BY: Councillor Trevor Giertuga
SECONDED BY: Councillor Michael Zussino

THAT the order of the agenda be changed to have the Report Back: Temporary Village Initiative-Site Location Comparison be presented immediately after Confirmation of Agenda.

CARRIED

Amended - Confirmation of Agenda

MOVED BY: Councillor Albert Aiello
SECONDED BY: Mayor Ken Boshcoff

WITH RESPECT to the April 28, 2025 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed, as amended.

CARRIED

8. Report Back - Temporary Village Initiative - Site Location Comparison

At the April 14, 2025 City Council meeting, a resolution was passed recommending that Report 57-2025-Growth-Strategy & Engagement be referred to Administration to conduct a relative comparison of the Lakehead Region Conservation Authority site and the Kam River Heritage Park site as the location for the temporary village and that Administration report back on April 28, 2025.

Report 143-2025-Growth-Strategy & Engagement recommending that Kam River Heritage Park be approved as the site for the Temporary Shelter Village Initiative and was distributed separately on Friday, April 25, 2025.

Confidential Memorandum from Solicitor Brendan Hardick, dated April 23, 2025 relative to Report 143-2025-Strategy & Engagement-Growth, for information was distributed separately to Members of Council, City Manager, City Solicitor, Commissioner-Growth, Director- Strategy & Engagement on Thursday, April 24, 2025.

Correspondence received from Victoria Avenue BIA representative Aldo Ruberto, dated April 23, 2025 requesting to provide a deputation relative to Report 143-2025-Temporary Village Initiative-Site Location Comparison was distributed separately on Friday, April 25, 2025.

Correspondence received from Jason Veltri dated April 25, 2025 requesting to provide a deputation relative to Report 143-2025-Temporary Village Initiative-Site Location Comparison was distributed separately on Friday, April 25, 2025.

Victoria Avenue BIA member Aldo Ruberto appeared before Committee, provided a deputation and responded to questions.

Jason Veltri appeared before Committee, provided a deputation and responded to questions.

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 143-2025-Growth-Strategy & Engagement, we recommend that Kam River Heritage Park be approved as the site for the Temporary Shelter Village Initiative;

AND THAT Appropriation Change Order 07-2025 be approved;

AND THAT the Director, Strategy & Engagement have delegated authority to make decisions regarding operationalizing the Temporary Shelter Village Initiative;

AND THAT the Director, Strategy & Engagement be authorized to execute documents for the Temporary Shelter Village Initiative and for the duration of the project, on terms satisfactory to the City Solicitor and City Manager;

AND THAT any necessary by-laws be presented to City Council for ratification.

Resolution to Recess and Resolve Into Closed Session

MOVED BY: Councillor Rajni Agarwal
SECONDED BY: Councillor Michael Zussino

THAT we resolve into Closed Session in order to receive information that is relative to Report 143-2025-Growth-Strategy & Engagement and Confidential Memorandum from Solicitor Brendan Hardick dated April 23, 2025 pursuant to the Municipal Act (Section 239 (2)):

- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

AND THAT Committee of the Whole – Open Session recess in order to prepare for Committee of the Whole - Closed Session.

CARRIED

Committee of the Whole - Closed Session in the McNaughton Room at 8:52 p.m.

Chair: Councillor Andrew Foulds

- Present:
- Mayor Ken Boshcoff
 - Councillor Rajni Agarwal
 - Councillor Albert Aiello
 - Councillor Mark Bentz
 - Councillor Shelby Ch'ng
 - Councillor Kasey Etrei
 - Councillor Andrew Foulds
 - Councillor Trevor Giertuga
 - Councillor Brian Hamilton
 - Councillor Greg Johnsen
 - Councillor Kristen Oliver
 - Councillor Dominic Pasqualino
 - Councillor Michael Zussino

- Officials:
- Krista Power, Director - Legislative Services & City Clerk
 - John Collin, City Manager
 - Patty Robinet, City Solicitor
 - Keri Greaves, Commissioner-Corporate Services & City Treasurer

Kayla Dixon, Commissioner-Infrastructure & Operations
Kerri Marshall, Commissioner-Growth
Shane Muir, Acting Commissioner-Community Services
Cynthia Olsen, Director-Strategy & Engagement
Brendan Hardick, Solicitor
Rilee Willianen, Drug Strategy Specialist

Report Back - Temporary Village Initiative - Site Location Comparison

Solicitor Brendan Hardick, Director-Strategy & Engagement Cynthia Olsen, City Manager John Collin and City Solicitor Patty Robinet responded to questions.

Open Session (Administrative Services) in the S.H. Blake Memorial Auditorium at 9:52 p.m.

Chair: Councillor Mark Bentz

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etrene
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, Director - Legislative Services & City Clerk
- John Collin, City Manager
- Patty Robinet, City Solicitor
- Keri Greaves, Commissioner-Corporate Services & City Treasurer
- Kayla Dixon, Commissioner-Infrastructure & Operations
- Kerri Marshall, Commissioner-Growth
- Shane Muir, Acting Commissioner-Community Services
- Cynthia Olsen, Director-Strategy & Engagement
- Matthew Miedema, Director-Engineering

Leah Prentice, Director-Recreation & Culture
Brendan Hardick, Solicitor
Laurie Abthorpe, Supervisor- Cultural Development, Community
Programming & Events
Rilee Willianen, Drug Strategy Specialist
Katie Piché. Council & Committee Clerk

The Committee of the Whole-Open Session meeting reconvened.

Resolution to Reschedule Agenda Items

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the April 28, 2025 Committee of the Whole meeting, we recommend that the following agenda items be rescheduled to a future meeting date:

- Report 125-2025 - 2024 Annual Safety Report
- Report 107-2025 - Guiding Financial Principles
- Report 110-2025 - Assessment Growth Funds Policy
- Report 112-2025 - Update-Animal Services Review
- Report 136-2025 - Impacts on U.S. Tariffs on City Procurement

CARRIED

Report Back - Temporary Village Initiative - Site Location Comparison

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 143-2025-Growth-Strategy & Engagement, we recommend that Kam River Heritage Park be approved as the site for the Temporary Shelter Village Initiative;

AND THAT Appropriation Change Order 07-2025 be approved;

AND THAT the Director, Strategy & Engagement have delegated authority to make decisions regarding operationalizing the Temporary Shelter Village Initiative;

AND THAT the Director, Strategy & Engagement be authorized to execute documents for the Temporary Shelter Village Initiative and for the duration of the project, on terms satisfactory to the City Solicitor and City Manager;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

Councillor Trevor Giertuga requested to be recorded as opposed to the resolution.

9. Items Arising from Closed Session

9.1 Board Appointment - Tbaytel Board of Directors

Confidential Memorandum from Councillor Albert Aiello, Chair Thunder Bay Recruitment Committee, dated April 22, 2025 was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution will be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the Confidential Memorandum from Councillor Albert Aiello, Chair Thunder Bay Recruitment Committee, dated April 22, 2025, we recommend that the following be appointed:

- Scott Potts be re-appointed for a 3 year term, expiring June 30, 2028, or until such time as a replacement has been appointed;
- Paul Healey be re-appointed for a 3 year term, expiring June 30, 2028, or until such time as a replacement has been appointed.

CARRIED

9.2 Legal Matter – Breach of Contract

Report 2025CLS.024 (Legal Services) was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Kasey Etreni

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to Report 2025CLS.024 (Legal Services) we recommend that Administration proceed as directed in Closed Session.

CARRIED

10. Reports of Committees, Boards and Outside Agencies

10.1 Accessibility Advisory Committee Minutes

Minutes of Meeting 01-2025 of the Accessibility Advisory Committee, held on March 12, 2025, for information.

10.2 Anti-Racism & Equity Advisory Committee Minutes

Minutes of Meeting 03-2025 of the Anti-Racism & Equity Advisory Committee, held on February 25, 2025, for information.

10.3 Inter-Governmental Affairs Committee Minutes

Minutes of Meeting 03-2025 of the Inter-Governmental Affairs Committee, held on March 12, 2025, for information.

10.4 Thunder Bay District Health Unit - Board of Health Minutes

Minutes of Meeting 02-2025 and 03-2025 of the Board of Health held on February 19, 2025 and March 19, 2025, respectively, for information.

10.5 Thunder Bay Police Service Board Minutes

Minutes of Meeting 06-2025 and 09-2025 of the Thunder Bay Police Service Board, held on February 18, 2025 and March 18, 2025, respectively, for information.

11. Reports of Municipal Officers

11.1 2024 Annual Safety Review

Report 125-2025-City Manager's Office-Human Resources was deferred to a future meeting date.

11.2 Guiding Financial Principles

Report 107-2025–Corporate Services was deferred to a future meeting date.

11.3 Assessment Growth Funds Policy

Report 110-2025-Corporate Services-Finance was deferred to a future meeting date.

11.4 Update – Animal Services Review

Report 112-2025-Corporate Services-Licensing & Enforcement was deferred to a future meeting date.

11.5 Impacts of U.S. Tariffs on City Procurement

Report 136-2025-Corporate Services-Supply Management was deferred to a future meeting date.

11.6 Culture Plan

Report 95-2025-Community Services-Recreation & Culture recommending that the pillars and objectives of the *Create. Connect. Grow. Culture Plan* be approved.

Memorandum from Director-Recreation & Culture Leah Prentice dated April 10, 2025 requesting that Supervisor-Cultural Development, Community Programming & Events Laurie Abthorpe and Senior Manager - Nordicity Group Megan Lynch provide a presentation relative to the Culture Plan.

Senior Manager-Nordicity Group Megan Lynch and Supervisor-Cultural Development, Community Programming & Events Laurie Abthorpe provided a PowerPoint presentation and responded to questions.

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 95-2025-Community Services-Recreation & Culture, we recommend that the pillars and objectives of the *Create. Connect. Grow. Culture Plan* be approved;

AND THAT administration provide an annual update to Council on the Plan’s implementation beginning in 2026;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

12. Outstanding Items

12.1 Outstanding Items List for Administrative Services

Memorandum from Director-Legislative Services & City Clerk Krista Power, dated April 15, 2025, for information.

13. New Business

13.1 Establishment of Committee of the Whole - Closed Session - May 5, 2025

The following resolution was presented to establish Committee of the Whole – Closed Session Meeting on May 5, 2025:

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Dominic Pasqualino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, May 5, 2025 at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (a) the security of the property of the municipality or local board
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

14. Adjournment

The meeting adjourned at 11:26 p.m.