



Committee of the Whole Meeting Minutes

Monday, March 24, 2025, 4:34 p.m.

McNaughton Room

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Andrew Foulds
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Dana Earle, Manager – Legislative Services & Deputy City Clerk
- John Collin, City Manager
- Michael Grimaldi, Acting City Solicitor
- Keri Greaves, Commissioner - Corporate Services & City Treasurer

1. Committee of the Whole - Special Session in the McNaughton Room at 4:34 p.m.

Chair: Councillor Andrew Foulds

2. Establishment of Committee of the Whole - Closed Session

At the March 17, 2025 Committee of the Whole meeting, the following resolution was presented to establish the March 24, 2025 Committee of the Whole - Closed Session Meeting:

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Michael Zussino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, March 24, 2025 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Amendment - Establishment of Committee of the Whole - Closed Session

The following resolution was presented to amend the purpose of the March 24, 2025 Committee of the Whole - Closed Session meeting:

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the resolution to establish the Monday, March 24, 2025 Committee of the Whole - Closed Session, we recommend that the following reason be removed:

- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

CARRIED

Amended - Establishment - Committee of the Whole - Closed Session

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Michael Zussino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, March 24, 2025 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; or
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

3. Closed Session in the McNaughton Room at 4:35 p.m.

Chair: Councillor Andrew Foulds

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni

Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Manager – Legislative Services & Deputy City Clerk
John Collin, City Manager
Michael Grimaldi, Acting City Solicitor
Keri Greaves, Commissioner - Corporate Services & City
Treasurer

4. Disclosures of Interest

Councillor Albert Aiello declared a conflict relative to Report 2025CLS.016 (Human Resources) as a family member is employed by the City of Thunder Bay.

5. Reports of Municipal Officers

5.1 Committee & Board Appointments

Coordinator - Boards, Committees & Special Projects Tina Larocque entered the room.

Confidential Memorandum from Director - Legislative Services & City Clerk Krista Power dated March 11, 2025 was distributed to Members of Council, City Manager, and City Solicitor only on Thursday, March 20, 2025.

Manager - Legislative Services & Deputy City Clerk Dana Earle responded to questions.

It was the consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the recommendation relative to the confidential memorandum dated March 11, 2025 would be presented at the Committee of the Whole meeting to be held later in the evening.

Tina Larocque left the meeting room.

5.2 2025 Non-Affiliated, Non-Union and Managerial Salaries

Councillor Aiello declared a conflict and left the room.

Director - Human Resources Karie Ortgiese, and Manager - Compensation & Benefits Anne Turuba entered the room.

Report 2025CLS.016 (City Manager's Office - Human Resources) was distributed to Members of Council, City Manager, City Solicitor, Commissioner - Corporate Services & City Treasurer, and Director - Human Resources only on Thursday, March 20, 2025.

Karie Ortgiese and Anne Turuba provided an overview and responded to questions.

City Manager John Collin responded to questions.

Keri Greaves responded to questions.

It was the consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the recommendation relative to Report 2025CLS.016 (City Manager's Office - Human Resources) would be presented at the Committee of the Whole meeting to be held later in the evening.

Anne Turuba left the meeting room.

Councillor Aiello entered the meeting room.

5.3 Memorandum of Settlement - UNIFOR Local 229 - Jasper Place

Commissioner - Community Services Kelly Robertson, Manager - Employee Relations Erin Anderson, and Senior Employee Relations Consultant Liane MacIntosh entered the room.

Report 2025CLS.003 (City Manager's Office - Human Resources) was distributed to Members of Council, City Manager, City Solicitor, Commissioner - Corporate Services & City Treasurer, and Director - Human Resources only on Thursday, March 20, 2025.

Erin Anderson and Liane MacIntosh provided an overview and responded to questions.

It was the consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the recommendation relative to Report 2025CLS.003 (City Manager's Office - Human Resources) would be presented at the Committee of the Whole meeting to be held later in the evening.

Kelly Robertson, Karie Ortgiese, Erin Anderson, and Liane MacIntosh left the meeting room.

5.4 Surplus Real Property Declaration - 3 Locations

Commissioner - Growth Kerri Marshall, Director - Development Services Joel DePeuter, Manager - Realty Services Deanna Walker entered the room.

Report 2025CLS.007 (Realty Services) was distributed to Members of Council, City Manager, City Solicitor, Commissioner - Corporate Services & City Treasurer, and Commissioner - Growth only on Thursday, March 20, 2025.

Deanna Walker provided an overview with PowerPoint presentation and responded to questions.

It was the consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the recommendation relative to Report 2025CLS.007 (Realty Services) would be presented at the Committee of the Whole meeting to be held later in the evening.

5.5 Thunder Bay Art Gallery - Waterfront Project - Update

Confidential Memorandum from Commissioner - Corporate Services & City Treasurer Keri Greaves and Manager - Realty Services Deanna Walker dated March 13, 2025 was distributed to Members of Council, City Manager, City Solicitor, Commissioner - Corporate Services & City Treasurer, and Commissioner - Growth only on Thursday, March 20, 2025.

Joel DePeuter and Keri Greaves provided an overview.

Joel DePeuter and Deanna Walker responded to questions.

Commissioner - Infrastructure & Operations Kayla Dixon entered the meeting room.

John Collin, Keri Greaves, and Kayla Dixon responded to questions.

6. Open Session (Administrative Services) in the S.H. Blake Memorial Auditorium at 6:37 p.m.

Chair: Councillor Mark Bentz

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Manager – Legislative Services & Deputy City Clerk
John Collin, City Manager
Michael Grimaldi, Acting City Solicitor
Kayla Dixon, Commissioner - Infrastructure & Operations
Keri Greaves, Commissioner - Corporate Services & City Treasurer
Kerri Marshall, Commissioner - Growth
Kelly Robertson, Commissioner - Community Services
Karie Ortgiese, Director – Human Resources
Andrea Morrison, Director – Finance
Cory Halvorsen, Manager – Parks & Open Spaces
Shane Miur, Chief of EMS
Crystal DePeuter, Council & Committee Clerk

7. Disclosures of Interest

Councillor Albert Aiello declared a conflict relative to Report 2025CLS.016 (Human Resources) as a family member is employed by the City of Thunder Bay.

8. Confirmation of Agenda

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to the March 24, 2025 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

9. Presentations

9.1 Thunder Bay International Airport Authority

Memorandum from Commissioner - Growth Kerri Marshall, dated February 7, 2025 requesting that President and Chief Executive Officer Graham Ingham and Chair of the Thunder Bay International Airport Authority Gary Woodbeck provide a presentation relative the Thunder Bay International Airport Authority.

President and Chief Executive Officer Graham Ingman and Chair of the Thunder Bay International Airport Authority Gary Woodbeck appeared before Committee, provided a PowerPoint presentation, and responded to questions.

10. Items Arising from Closed Session

10.1 Committee Appointments

Confidential Memorandum dated March 11, 2025 was previously presented at Committee of the Whole Closed Session held earlier in the evening.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to the confidential memorandum from Krista Power, Director of Legislative Services & City Clerk, dated March 11, 2025, we recommend that the following people be appointed to the following Authorities, Boards, Commissions and Committees:

1. Accessibility Advisory Committee

Two (2) citizens to serve for the remainder of a 4 year term expiring November 14, 2026, or as soon as a replacement has been appointed:

Tessa Soderberg
Robert Tinsley

2. Community Safety & Well Being Advisory Committee

One (1) citizen to serve as a community or social services representative for the remainder of a 4 year term expiring January 30, 2026, or as soon as a replacement has been appointed:

Crystal Simeoni

One (1) citizen to serve as an Advisor – Substance Misuse for the remainder of a 2 year term expiring June 30, 2026, or as soon as a replacement has been appointed:

Yen To

3. Heritage Advisory Committee

One (1) citizen to serve as a business community representative for the remainder of a 4 year term expiring November 14, 2028, or as soon as a replacement has been appointed:

Shawn Kennedy

One (1) citizen to serve as a citizen at large representative for the remainder of a 4 year term expiring November 14, 2028, or as soon as a replacement has been appointed:

Jennifer Bonazzo

4. Thunder Bay Transit Lift + Specialized Transit Eligibility Appeal Panel

One (1) citizen to serve for the remainder of a 4 year term expiring November 14, 2028, or as soon as a replacement has been appointed:

Tessa Soderberg

CARRIED

10.2 2025 Non-Affiliated, Non-Union and Managerial Salaries

Report 2025CLS.016 (Human Resources) was previously presented at Committee of the Whole Closed Session held earlier in the evening.

Councillor Aiello declared a conflict and refrained from discussing or voting on the following resolution.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 2025CLS.016 (Human Resources), we recommend a 2.5% general increase be applied effective January 1, 2025, to all non-union managerial employees governed by Schedule A of the Non-Union Managerial By-Law, and that the Non-Union Managerial Salary Schedule be amended accordingly;

AND THAT a 2.5% general increase be applied to all non-affiliated employees effective January 1, 2025, and that the Non-Affiliated Salary Schedule be amended accordingly;

AND THAT a Health Care Spending Account as outlined in the report be added to the non-union managerial employee benefit coverage effective July 1, 2025.

AND THAT any necessary By-Laws be presented to Council for ratification.

CARRIED

10.3 Memorandum of Settlement - UNIFOR Local 229 - Jasper Place

Report 2025CLS.003 (Human Resources) was previously presented at Committee of the Whole Closed Session held earlier in the evening.

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Trevor Giertuga

WITH RESPECT to Report 2025CLS.003 (Human Resources) we recommend that the Memorandum of Settlement between the Corporation of the City of Thunder Bay (Jasper Place) and UNIFOR, Local 229 be approved;

AND THAT the Mayor and Clerk be authorized to execute all necessary agreements;

AND THAT the necessary by-law be presented to City Council for ratification.

CARRIED

10.4 Surplus Real Property Declaration - 3 Locations

Report 2025CLS.007 (Growth - Realty Services) was previously presented at Committee of the Whole Closed Session held earlier in the evening.

MOVED BY: Councillor Greg Johnsen
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 2025CLS.007 (Growth - Realty Services), we recommend that the property and easement interests described in this Report be declared surplus to the City's requirements pursuant to the City's policies, and be disposed of in accordance with the method set out in this Report;

AND THAT public notice of the proposed disposal be given in the manner set out in this Report;

AND THAT the City grant an easement interest to Synergy North over a portion of City-owned lands located within Lambton Park between Inglewood Crescent and Limbrick Street (B23), described as Part of Lot 29, Registered Plan M130, being Parts 1 and 2 on Reference Plan 55R-15258 (B23); for utility purposes at the

appraised market value of \$2,278.00;

AND THAT the City's interest in a portion of the Lane abutting Part of Lot 15 on Registered Plan 116 (D78), be declared surplus and sold to the owner of the abutting lands, municipally known as 330 St. George Ave., for the purpose of lot enlargement at the appraised market value of \$17,000.00;

AND THAT the City's interest in lands described as Reserve Block 44, Plan 55M621 (G41), be declared surplus and sold to the owner of the abutting lands, municipally known as 2121 Mahogany Way, for the purpose of creating a new buildable lot at the appraised market value of \$1,400.00;

AND THAT the Director - Development Services be authorized to execute all required documentation in form and content satisfactory to the Manager – Realty Services;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

11. Reports of Committees, Boards and Outside Agencies

11.1 Thunder Bay Police Service Board Minutes

Minutes of meeting 02-2025 of the Thunder Bay Police Service Board held on January 28, 2025, for information.

11.2 Thunder Bay District Health Unit Board of Health Minutes

Minutes of meeting of the Thunder Bay District Health Unit Board of Health held on January 15, 2025, for information.

11.3 Accessibility Advisory Committee Minutes

Minutes of meeting 07-2024 of the Accessibility Advisory Committee held on November 13, 2024, for information.

11.4 Clean, Green, & Beautiful Committee Minutes

Minutes of meeting 01-2025 of the Clean, Green, & Beautiful Committee held on January 22, 2025, for information.

11.5 Community Communications Committee Minutes

Minutes of meeting 03-2024 of the Community Communications Committee held on December 12, 2024, for information.

11.6 Heritage Advisory Committee Minutes

Minutes of meeting 07-2024 of the Heritage Advisory Committee held on Thursday, November 28, 2024, for information.

11.7 Inter- Governmental Affairs Committee Minutes

Minutes of meeting 02-2025 of the Inter-Governmental Affairs Committee held on February 12, 2025, for information.

11.8 Official Recognition Committee Minutes

Minutes of meeting 04-2024 of the Official Recognition Committee held on October 22, 2024, for information.

12. Reports of Municipal Officers

12.1 Annual Report on Council, Board and Committee Expenses 2024

Report 026-2025-Corporate Services-Finance providing a detailed summary of the remuneration and expenses paid to Members of Council, as well as individuals appointed by Council to local boards or other bodies for the 2024 year, for information.

12.2 2025 Council Remuneration Report

Report 098-2025-City Manager's Office-Human Resources recommending that the remuneration for City Council be amended for the annual adjustment of half the rate of inflation for Thunder Bay for 2024 excluding the month of December (1.1%).

MOVED BY: Mayor Ken Boshcoff
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 098-2025 (City Manager's Office – Human Resources) as per the direction of City Council in Report R 29/2018, we recommend that the remuneration for City Council be amended for the annual adjustment of half the rate of inflation for Thunder Bay for 2024 excluding the month of December (1.1%);

AND THAT this increase be retroactive to January 1, 2025;

AND THAT Administration continue to present annual adjustments as directed, that equal half the rate of inflation for the previous calendar year for Thunder Bay;

AND THAT annual adjustments be presented to City Council for approval in conjunction with the annual review of By-law 164-1989 (Non-union and Managerial Personnel of the Corporation of the City of Thunder Bay);

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

12.3 James Whalen Tugboat Tender Award

Report 070-2025-Infrastructure & Operations-Parks & Open Spaces recommending that the contract for the Recycling of the James Whalen Tug Boat proceed and that the entire vessel be recycled.

MOVED BY: Councillor Brian Hamilton
SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to Report 070-2025-Infrastructure & Operations-Parks & Open Spaces, we recommend that the contract for the Recycling of the James Whalen Tug Boat proceed and that the entire vessel be recycled;

AND THAT the Commissioner of Infrastructure and Operations report any circumstances to City Council should any significant variations in the contract costs occur;

AND THAT the Commissioner of Infrastructure and Operations be authorized to sign

all documentation related to these matters;

AND THAT any necessary by-laws be presented to City Council for ratification.

Referral – James Whalen Tug Tender Award

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Trevor Giertuga

WITH RESPECT TO Report 070-2025, we recommend that the report be referred back to Administration to consult with the private entity Harbour Metals Recycling Inc. related to their proposal for the James Whalen Tug;

AND THAT Administration report back on or before April 28, 2025.

Recess

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kasey Etreni

THAT the Committee of the Whole meeting recess until called to order by the Chair.

CARRIED

Referral – James Whalen Tug Tender Award

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Trevor Giertuga

WITH RESPECT TO Report 070-2025, we recommend that the report be referred back to Administration to consult with the private entity Harbour Metals Recycling Inc. related to their proposal for the James Whalen Tug;

AND THAT Administration report back on or before April 28, 2025.

CARRIED

12.4 Work Plan Annual Update - Superior North EMS 2021-2023 Master Plan

The 2021-2030 Master Plan for the Superior North Emergency Medical Service (SNEMS) was received by Committee of the Whole on January 25, 2021 (Report R8/2021).

A draft work plan was presented on June 14, 2021 (Report 78/2021 - Development & Emergency Services – Superior North EMS), which was followed by additional consultation with District stakeholders.

On July 25, 2022, Committee of the Whole received Report 133/2022 (Development & Emergency Services – Superior North EMS) pertaining to the Work Plan for Superior North EMS 2021-2030 Master Plan (the “Work Plan”).

On August 8, 2022, further to Report 133/2022 (Development & Emergency Services – Superior North EMS), Thunder Bay City Council ratified recommendations of the Superior North EMS work plan.

City Council further directed that an annual update report be presented starting in Q3 2023.

Council received an update at their October 30, 2023 Committee of the Whole meeting (Report 296-2023-Corporate Services-Superior North EMS) and resolved that the next update be received by March 30, 2025.

Report 097-2025 Community Services – Superior North EMS providing an update on efforts aligned with the Growth strategic pillar and recommending that item 2023-006-ADM Work Plan Annual Update – Superior North EMS 2021-2023 Master Plan be removed from the Outstanding List - Administrative Services.

Memorandum from Commissioner-Community Services Kelly Robertson, dated March 11, 2025 requesting that Chief Paramedic Shane Muir make a presentation relative to Report 097-2025 – Superior North EMS Annual Master Plan Update.

Chief of EMS Shane Muir appeared before Committee, provided a PowerPoint presentation and responded to questions.

MOVED BY: Councillor Kasey Etreni

SECONDED BY: Councillor Trevor Giertuga

WITH RESPECT to Report 097-2025 Community Services – Superior North EMS, we recommend that item 2023-006-ADM Work Plan Annual Update – Superior North EMS 2021-2023 Master Plan be removed from the Outstanding List - Administrative Services;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

13. Petitions and Communications

13.1 Request for Removal for Outstanding List - By-law reviews

Memorandum from Commissioner-Corporate Services & City Treasurer, dated March 10, 2025 requesting that Outstanding Item 2021-114-DEV – Fence Related By-laws, and Outstanding Item 2023-007-DEV – Comprehensive Sign By-Law Review be removed from the Outstanding List.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the Memorandum from Keri Greaves, Commissioner – Corporate Services & City Treasurer, dated March 10, 2025, we recommend that Outstanding List items 2021-114-DEV – Fence Related By-laws and 2023-007-DEV – Comprehensive Review of the Sign By-law be removed from the Outstanding List;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

14. Outstanding Items

Memorandum from Director - Legislative Services & City Clerk Krista Power dated March 11, 2025, providing the Administrative Services Outstanding List, for information.

15. New Business

15.1 Establishment of Committee of the Whole - Closed Session - April 7, 2025

The following resolution will be presented to establish Committee of the Whole – Closed Session Meeting on April 7, 2025:

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Trevor Giertuga

THAT a Committee of the Whole Closed Session meeting be scheduled for Monday, April 7, 2025, at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

16. Adjournment

The meeting adjourned at 8:27 p.m.