



**MINUTES OF BOARD (CLOSED SESSION) MEETING NO. 04/2025  
OF  
THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD**

---

**DATE OF MEETING:** February 20, 2025

**TIME OF MEETING:** 10:41 a.m.

**LOCATION OF MEETING:** Microsoft Teams &  
3rd Floor Boardroom  
TBDSSAB Headquarters  
231 May Street South  
Thunder Bay, ON

**CHAIR:** Jim Vezina

**PRESENT:**

Albert Aiello  
Ken Boshcoff  
Anne Marie Bourgeault  
Meghan Chomut  
Kasey Etreni  
Greg Johnsen  
Elaine Mannisto  
Jim Moffat  
Dominic Pasqualino  
Jim Vezina

**OFFICIALS:**

Ken Ranta, Chief Executive Officer  
Georgina Daniels, Director, Corporate Services Division  
Crystal Simeoni, Director, Integrated Social Services Division  
Marty Farough, Manager, Infrastructure & Asset Management  
Shari Mackenzie, Manager, Human Resources  
Tafadzwa Mukubvu, Manager, Finance  
Aaron Park, Manager, Housing & Homelessness Programs  
Glenda Flank, Recording Secretary

**GUESTS:**

**REGRETS:**

Brian Hamilton  
Kathleen Lynch  
Mark Thibert

---

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda item; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda item. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

**BOARD MEETING**

DISCLOSURES OF INTEREST

None.

At 10:41 a.m. Ken Ranta, CEO, Georgina Daniels, Director, Corporate Services Division, Crystal Simeoni, Director, Integrated Social Services Division, Carole Lem, Communications and Engagement Officer and Diana Hennel, Administrative Assistant left the meeting.

## REPORTS OF ADMINISTRATION

### 2025 Chief Executive Officer Performance Evaluation

Memorandum from Shari Mackenzie, Manager, Human Resources dated February 6, 2025 was presented to the Board providing information relative to the 2025 Chief Executive Officer Performance Evaluation process.

Shari Mackenzie, Manager, Human Resources provided background information regarding the process timelines and performance evaluation questions and responded to questions.

At 11:11 a.m. Ken Ranta, CEO, Georgina Daniels, Director, Corporate Services Division, Crystal Simeoni, Director, Integrated Social Services Division, Marty Farough, Manager, Infrastructure & Asset Management, Tafadzwa Mukubvu, Manager, Finance, Aaron Park, Manager, Housing & Homelessness Programs and Diana Hennel, Administrative Assistant joined the meeting.

### Bertrand Court Regeneration Strategy Update

Report No. 2025CS-02, (Corporate Services/Integrated Social Services Division) was presented to the Board providing information on the Bertrand Court redevelopment strategy.

Aaron Park, Manager Housing & Homelessness Programs provided an overview of the report and responded to questions.

Ken Ranta, CEO provided further information and responded to questions.

At 11:20 a.m. Marty Farough, Manager, Infrastructure & Asset Management and Tafadzwa Mukubvu, Manager, Finance left the meeting.

### Provincial Encampment Response Initiative Funding

Report No. 2025CS-03, (Integrated Social Services Division) was presented to the Board providing information related to TBDSSAB's successful application to the Ministry of Municipal Affairs and Housing's Encampment Response Initiative.

Ken Ranta, CEO provided a brief introduction to the report.

Aaron Park, Manager, Housing & Homelessness Programs provided an overview of the report and responded to questions.

Ken Ranta, CEO provided further information and responded to questions.

ADJOURNMENT

Resolution No. 25/CS02

Moved by: Greg Johnsen  
Seconded by: Jim Moffat

THAT the Board (Closed Session) Meeting No. 04/2025 of The District of Thunder Bay Social Services Administration Board, held on February 20, 2025, be adjourned at 11:29 a.m., to reconvene in Regular Session to consider the remaining agenda items.

CARRIED

  
Chair

  
Chief Executive Officer