



## Memorandum

**Corporate By-law Number:** 096-2025-Corporate Services-Licensing & Enforcement

---

**TO:** Office of the City Clerk **FILE:**

**FROM:** Adam Carruthers, Supervisor – Municipal Enforcement Services  
Licensing & Enforcement, Corporate Services

**DATE PREPARED:** March 11, 2025

**SUBJECT:** By-law 096-2025 – A by-law to amend By-law 011-2007, being a  
by-law to update the appointment of Officers

**MEETING DATE:** City Council - March 24, 2025

---

**By-law Description:** A By-law to amend By-law 011-2007, being a by-law to Appoint Officers for The Corporation of the City of Thunder Bay, to update the appointment of Officers.

**Authorization:** Report 2003.031 (Development Services) – Committee of the Whole – August 5, 2003

**By-law Explanation:** The purpose of this by-law is to amend By-law 011-2007, being a by-law to Appoint Officers for The Corporation of the City of Thunder Bay, to update the appointment of Officers, with respect to Paragraph 5 and Paragraph 6.

**Schedules and Attachments:**

**Amended/Repealed By-law Number(s):**



THE CORPORATION OF THE CITY OF THUNDER BAY  
BY-LAW NUMBER 096-2025

A By-law to amend By-law 011-2007, being a By-law to  
Appoint Officers for The Corporation of the City of  
Thunder Bay, to update the appointment of Officers.

Recitals

1. By-law Number 192-2003, enacted and passed August 11, 2003, authorizes amendments to update the appointment of officers as appointed by By-law Number 011-2007.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF  
THUNDER BAY ENACTS AS FOLLOWS:

1. Paragraph 5 is amended by adding the following name:

Matthew Mickleburgh

2. Paragraph 6 is amended by adding the following names:

Matthew Mickleburgh

3. This By-law shall come into force and take effect on the date it is passed.

Enacted and passed this 24th day of March, A.D. 2025 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Ken Boshcoff

Mayor

Dana Earle

Deputy City Clerk