



Thunder Bay District Health Unit Board of Health Meeting Minutes

DATE OF THE MEETING: JANUARY 15, 2025

TIME OF THE MEETING: IMMEDIATELY FOLLOWING THE ANNUAL GENERAL MEETING (1:14 PM)

PLACE OF THE MEETING: FIRST FLOOR BOARDROOM / VIDEOCONFERENCE

CHAIR: MR. JAMES MCPHERSON

BOARD MEMBERS PRESENT:
Mr. Grant Arnold
Ms. Cindy Brand
Mr. Paul Malashewski
Ms. Kasey Etreni
Mr. James McPherson
Mr. Allan Mihalcin
Mr. Jim Moffat
Ms. Donna Peacock
Mr. Don Smith
Mr. Todd Wheeler
Ms. Lucy Belanger
Ms. Cynthia Olsen

ADMINISTRATION PRESENT:
Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
Ms. Diana Gowanlock, Director – Health Protection
Mr. Dan Hrychuk, Director – Corporate Services
Ms. Shannon Robinson, Director – Health Promotion
Ms. Dana Wilson, Associate Director – Communications & Strategic Initiatives
Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion

REGRETS:
Ms. Kristine Thompson

RECORDER:
Ms. Sunena Shetty, Executive Assistant and Secretary to the Board of Health

ABSENT:
Dr. Mark Thibert

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:19pm.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Ms. Kristine Thompson.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

The agenda was approved as presented.

Resolution No. 05-2025

Moved By: C. Olsen

Seconded By: K. Etreni

THAT the Agenda for the Regular Board of Health Meeting to be held on January 15, 2025 be approved.

CARRIED

5. INFORMATION SESSION

There is no information session scheduled.

6. MINUTES OF THE PREVIOUS MEETINGS

The minutes of the Regular & Closed Session Meetings held on December 18, 2024 were approved.

Resolution No. 06-2025

Moved By: K. Etreni

Seconded By: C. Olsen

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meetings held on December 18, 2024 be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

There is no closed session scheduled.

9. DECISIONS OF THE BOARD

9.1 aPHa Winter Symposium

A memorandum from Dr. J. DeMille (Medical Officer of Health and Chief Executive Officer) dated January 15, 2025 and containing a resolution relative to approval of attendance at the Association of Local Public Health Agencies (aPHa) Winter Symposium was presented to the Board.

Resolution No. 07-2025

Moved By: K. Etreni

Seconded By: C. Olsen

THAT the following members of the Board be authorized to attend the alPHa 2025 Winter Symposium to be held virtually on February 14, 2025:

1. James McPherson
2. Don Smith
3. Cynthia Olsen
4. Grant Arnold
5. Paul Malashewski

AND THAT all related expenses be paid in accordance to Board of Health Policy No. BH-02-04 – Remuneration and Expense.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Mileage Rate 2025

A memorandum from D. Hrychuk (Director of Corporate Services) relative to providing the Board of Health with the 2025 mileage reimbursement rate set by the Canada Revenue Agency, for information, was presented to the board.

10.2 2024 Nutritious Food Basket: Monitoring Food Affordability and Household Food Insecurity

A memorandum from S. Robinson (Director of Health Promotion) dated January 15, 2025 relative to providing the Board of Health with information on the Nutritious Food Basket Survey and its implications for population health in the Thunder Bay district, for information. S. Robinson introduced Kim McGibbon (Public Health Nutritionist) who provided a presentation on the 2024 Nutritious Food Basket Survey and responded to questions and comments from the board.

10.3 Youth Violence Prevention Project in Thunder Bay & District – Final Report

Report No. 01-2025 (Children, Youth and Families) relative to providing the Board with information on the Youth Violence Prevention Project (YVPP) that happened from October 2018 to September 2024, funded by the Public Health Agency of Canada's Preventing Gender Based Violence: The Health Perspective Investment. M. Stewart answered questions and comments from the board.

10.4 Board of Health Member Orientation and Continuing Education

A memorandum from Dr. J. DeMille (Medical Officer of Health and Chief Executive Officer) dated January 15, 2025, relative to requesting input from the Board of Health with respect to Board member orientation and continuing education was presented to the Board. Dr. DeMille asked for suggestions and feedback from the board.

K. Etreni suggested adding governance training to add to board member orientation package.

10.5 MOH/CEO Update

Dr. J. DeMille (Medical Officer of Health and Chief Executive Officer) provided an update relative to the pillars of strengthening public health and advised that the new mandate from OPHS would not be received till august 2025. She also noted that the health unit mergers are effective January 2025 and listed all the mergers. No further information on Funding- the 3rd pillar of public health, at this time.

11. NEXT MEETING

The next regularly scheduled meeting will be held on Wednesday, January 19, 2025 at 1:00 PM.

12. ADJOURNMENT

Resolution No. 08-2025

Moved By: K. Etreni

Seconded By: C. Olsen

THAT the Board of Health meeting held on January 15, 2025, be adjourned at 2:13 PM.

CARRIED