



Committee of the Whole Meeting Minutes

Monday, February 10, 2025, 4:31 p.m.

McNaughton Room

Present: Mayor Ken Boshcoff
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Kasey Etreni
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
John Collin, City Manager
Patty Robinet, City Solicitor
Keri Greaves, Commissioner - Corporate Services & City
Treasurer

1. Committee of the Whole - Special Session in the McNaughton Room at 4:31 p.m.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the Appointment of Chair for the February 10, 2025 Committee of the Whole - Closed Session meeting and in accordance with Section 3.02(a) of Procedural By-law 51-2021, we recommend that Councillor Kristen Oliver be appointed Chair for the duration of the meeting.

CARRIED

2. Establishment of Committee of the Whole - Closed Session

At the January 13, 2025 Committee of the Whole meeting, the following resolution was presented to establish the February 10, 2025 Committee of the Whole - Closed Session Meeting:

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Dominic Pasqualino

THAT a Committee of the Whole Closed Session meeting be scheduled for Monday, February 10, 2025, at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(d) labour relations or employee negotiations; and

Section 239 (3.1) Education and Training

1. The meeting is held for the purpose of educating or training the members.

3. Amendment - Establishment of Committee of the Whole - Closed Session

The following resolution was presented to amend the purpose of the February 10, 2025 Committee of the Whole - Closed Session meeting:

MOVED BY: Councillor Kasey Etrene

SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the resolution to establish the Monday, February 10, 2025 Committee of the Whole – Closed Session, we recommend that the following reasons be added:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

AND THAT the following reason be removed:

Section 239 (3.1) Education and Training

1. The meeting is held for the purpose of educating or training the members;
AND THAT the meeting start time be changed to 4:30 p.m.

CARRIED

4. Amended - Establishment - Committee of the Whole - Closed Session

MOVED BY: Councillor Kasey Etreni
SECONDED BY: Councillor Michael Zussino

THAT a Committee of the Whole Closed Session meeting be scheduled for Monday, February 10, 2025, at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

5. Closed Session in the McNaughton Room at 4:32 p.m.

Acting Chair: Councillor Kristen Oliver

- Present:
- Mayor Ken Boshcoff
 - Councillor Rajni Agarwal
 - Councillor Albert Aiello
 - Councillor Mark Bentz
 - Councillor Shelby Ch'ng
 - Councillor Kasey Etreni
 - Councillor Andrew Foulds
 - Councillor Greg Johnsen
 - Councillor Kristen Oliver
 - Councillor Dominic Pasqualino
 - Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
John Collin, City Manager
Patty Robinet, City Solicitor
Keri Greaves, Commissioner – Corporate Services & City
Treasurer

6. Disclosures of Interest

7. Reports of Municipal Officers

7.1 Board Appointment - Synergy North Board of Directors

Coordinator - Boards/Committees & Special Projects Tina Larocque and
Commissioner - Infrastructure & Operations Kayla Dixon entered the meeting room.

Confidential Memorandum from Chair - Thunder Bay Recruitment Committee
Councillor Albert Aiello, dated February 3, 2025 was distributed to Members of
Council, City Manager and City Solicitor only on Thursday, February 6, 2025.

It was the consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the recommendation relative to Confidential
Memorandum from Chair - Thunder Bay Recruitment Committee Councillor Albert
Aiello would be presented at the Committee of the Whole meeting to be held later in
the evening.

Tina Larocque left the meeting.

7.2 Labour Relations Matter - Arbitration Award

2025CLS.014 (Human Resources) was distributed to Members of Council, City
Manager, Director – Human Resources, Commissioner – Infrastructure & Operations
and Commissioner – Corporate Services & City Treasurer only on Thursday,
February 6, 2025.

Fire Chief David Paxton, Director - Human Resources Karie Ortgiese and Manager -
Labour Relations Erin Anderson entered the meeting room.

Erin Anderson provided an overview and responded to questions.

Chief David Paxton and City Manager John Collin responded to questions.

It was the consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the recommendation relative to Report 2025CLS.014 (Human Resources) would be presented at the Committee of the Whole meeting to be held later in the evening.

Kayla Dixon, David Paxton, Karie Ortgiese and Erin Anderson left the meeting room.

7.3 Property Related Matter - Hillcourt Estates

Commissioner - Growth Kerri Marshall and Director - Development Services Joel DePeuter entered the meeting room.

2025CLS.010 (Realty Services) was distributed to Members of Council, City Manager, City Solicitor, Commissioner – Growth and Commissioner – Corporate Services & City Treasurer only on Thursday, February 6, 2025.

Joel DePeuter provided an overview and responded to questions.

City Manager John Collin responded to questions.

It was consensus of Committee that Administration to proceed as directed.

The Deputy City Clerk advised that the amended recommendation relative to Report 2025CLS.010 (Realty Services) would be presented at the Committee of the Whole meeting to be held later in the evening.

7.4 Update on Funding Efforts - Temporary Village Initiative

Director - Strategy & Engagement Cynthia Olsen entered the meeting via MS Teams.

Confidential Memorandum from Cynthia Olsen, Director – Strategy & Engagement, dated February 5, 2025 was distributed to Members of Council, City Manager, City Solicitor, Commissioner – Growth and Commissioner – Corporate Services & City Treasurer only on Thursday, February 6, 2025.

Cynthia Olsen provided an overview and responded to questions.

It was consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the recommendation relative to Confidential Memorandum from Director - Strategy & Engagement Cynthia Olsen dated February 5, 2025 would be presented at the Committee of the Whole meeting to be held later in the evening.

8. Open Session (Operations) in the S.H. Blake Memorial Auditorium at 6:38 p.m.

Vice-Chair: Councillor Albert Aiello

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
John Collin, City Manager
Patty Robinet, City Solicitor
Kayla Dixon, Commissioner – Infrastructure & Operations
Kerri Marshall, Commissioner - Growth
Kelly Robertson, Commissioner - Community Services
Keri Greaves, Commissioner - Corporate Services & City Treasurer
Karie Ortgiese, Director - Human Resources
Joel DePeuter, Director – Development Services
Matthew Miedema, Director – Engineering & Operations
Leah Prentice, Director – Recreation & Culture
Cory Halvorsen, Manager – Parks & Open Spaces
Paul Burke, Supervisor – Sport & Community Development
Katie Piché, Council & Committee Clerk

9. Disclosures of Interest

10. Confirmation of Agenda

MOVED BY: Councillor Greg Johnsen
SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the February 10, 2025 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

11. Presentations

11.1 Indoor Turf Facility – Community Fundraising Campaign

Memorandum from Commissioner - Community Services Kelly Robertson, dated January 25, 2025 requesting the opportunity for Michael Venezia to provide a presentation.

Michael Venezia appeared before Committee, provided a deputation and responded to questions.

12. Items Arising from Closed Session

12.1 Legal Matter - Thunder Bay Public Library

Report 2025CLS.009 (City Manager's Office - City Solicitor & Corporate Counsel) relative to the above was previously presented in Committee of the Whole – Closed Session held on Monday, January 27, 2025.

MOVED BY: Councillor Dominic Pasqualino
SECONDED BY: Councillor Rajni Agarwal

WITH RESPECT to Report 2025CLS.009 (City Manager's Office – City Solicitor & Corporate Counsel) we recommend that Administration proceed as directed in Closed Session.

CARRIED

12.2 Board Appointment - Synergy North Board of Directors

Confidential Memorandum from Chair-Thunder Bay Recruitment Committee Councillor Albert Aiello, dated February 3, 2025 was previously presented in Closed Session held earlier in the evening.

The Deputy City Clerk advised that the resolution will be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the recruitment of two individuals to serve as Directors on the Synergy North Board, we recommend that the following be appointed:

- Jonathan Webber be appointed for a 3-year term, expiring April 30, 2028, or until such time as a replacement has been appointed;
- Gary Armstrong be appointed for a 1-year term, expiring April 30, 2026, or until such time as a replacement has been appointed.

CARRIED

12.3 Labour Relations Matter - TBPFFA Arbitration Award

Report 2025CLS.014 (Human Resources) was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 2025CLS.014 (Human Resources) we recommend that the Arbitration Award between the Corporation of the City of Thunder Bay and the Thunder Bay Professional Fire Fighters Association be received and implemented;

AND THAT the Mayor and Clerk be authorized to execute all necessary agreements;

AND THAT the necessary by-law be presented to City Council for ratification.

CARRIED

12.4 Property Related Matter - Hillcourt Estates

Report 2025CLS.010 (Growth-Development Services-Realty Services) was previously presented in Closed Session held earlier in the evening.

WITH RESPECT to Report 2025CLS.010 (Growth, Development Services - Realty Services), we recommend that the City-owned Hillcourt Estates continue to be held in City ownership at this time;

AND THAT the Outstanding Item 2023-005-DEV – Sale of City Lands – Hillcourt Estates be deferred to report back on or before March 31, 2028;

AND THAT any and all necessary by-laws be presented to City Council for ratification.

CARRIED

12.5 Update on Funding - Temporary Village Initiative

Confidential Memorandum from Director-Strategy & Engagement Cynthia Olsen, dated February 5, 2025 was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Kasey Etrene

SECONDED BY: Councillor Shelby Ch'ng

WITH RESPECT to the Confidential Memorandum from Director-Strategy & Engagement Cynthia Olsen, dated February 5, 2025 we recommend that Administration proceed as directed in Closed Session.

CARRIED

13. Reports of Committees, Boards and Outside Agencies

13.1 Earthcare Advisory Committee Minutes

Minutes of meeting 06-2024 of the Earthcare Advisory Committee, held on December 18, 2024, for information.

13.2 Waterfront Development Committee Minutes

Minutes of meeting 07-2024 of the Waterfront Development Committee, held on November 19, 2024, for information.

14. Reports of Municipal Officers

14.1 Report Back - Feasibility of Including Pets in Cemeteries

At the June 3, 2024 Committee of the Whole meeting, a memorandum from Manager - Central Support Matthew Pearson, dated May 22, 2024 was presented and a resolution was passed recommending that Administration review the feasibility of including pets in cemeteries.

Report 31-2025 - Infrastructure & Operations - Parks & Open Spaces advising that Administration has determined it is not feasible to offer pet burial services at this time and recommending that Outstanding Item 2024-101-INO be removed from the Outstanding List.

MOVED BY: Councillor Kasey Etreni
SECONDED BY: Councillor Shelby Ch'ng

WITH RESPECT to Report 31-2025 – Infrastructure & Operations – Parks & Open Spaces, we recommend that Outstanding Item 2024-101-INO be removed from the Outstanding List;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

14.2 Dewatered Sludge, Grit Haul and Dumping of Landfill Bins Contract Award

Report 38-2025 - Infrastructure & Operations - Environment recommending that the contract for the Dewatered Sludge and Grit Haul and Dumping of Landfill Bins, in the amount of \$823,946.96 (inclusive of HST), be awarded to Curbside Collection.

MOVED BY: Councillor Kristen Oliver
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 38-2025-Infrastructure & Operations-Environment, we recommend that the contract for the Dewatered Sludge and Grit Haul and Dumping of Landfill Bins, in the amount of \$823,946.96 (inclusive of HST), for a period of one (1) year with two (2) one-year renewal options, be awarded to Curbside Collection;

AND THAT the amount shown is based on estimated quantities; final payment for this Contract will be based on measured quantities for the complete work and may be higher than the tender value;

AND THAT the Commissioner of Infrastructure & Operations report any circumstances to City Council should significant variation in the contract quantities occur;

AND THAT the Mayor and Clerk be authorized to sign any necessary agreements related to this Report;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

15. Petitions and Communications

15.1 Engineering Construction Contract Summary 2024

Memorandum from Matthew Miedema, Director- Engineering, dated December 23, 2024 providing an updated Construction Contract Summary, listing all projects administered by Engineering from 2001 to 2024, for information.

15.2 Outdoor Rink Options - Request for Deferral - Outstanding Item 2024-102-INO

At the June 3, 2024 Committee of the Whole meeting, a memorandum from Councillor Greg Johnsen, dated May 21, 2024 was presented and a resolution was passed recommending that Administration investigate the various options outlined in this memorandum relative to Outdoor Rinks.

Memorandum from Cory Halvorsen, Manager - Parks & Open Spaces, dated December 18, 2024 containing a recommendation requesting the report back date for the Outdoor Rink Options Outstanding Item be deferred from March 3, 2025 to April 7, 2025.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to the Memorandum from Cory Halvorsen Manager – Parks & Open Spaces, dated December 18, 2024, we recommend that report back date for Outdoor Rink Options be deferred from March 3, 2025 to April 7, 2025;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

15.3 2024 DWQMS Management Review Report - City of Thunder Bay Bare Point Water Treatment Plant and Distribution Subsystem

Memorandum from Kayla Dixon, Commissioner - Infrastructure & Operations, dated January 27, 2025 providing an update relative to the 2024 DWQMS Management Review Report, for information.

15.4 Request for Review – River Terrace Parking

Memorandum from Councillor Michael Zussino dated January 8, 2025 containing a recommendation requesting that Administration undertake a traffic study and parking review to determine if the section of Sunrise Boulevard between South Creek Street and Golf Links Road should be a no parking zone.

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Rajni Agarwal

WITH RESPECT to the Memorandum from Councillor Michael Zussino dated January 8, 2025, we recommend that Administration undertake a traffic study and parking review to determine if the section of Sunrise Boulevard between South Creek Street and Golf Links Road should be a no parking zone;

AND THAT the report back date be on or before January 31, 2026;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

16. Outstanding Items

16.1 Outstanding Items List - Operations

Memorandum from Director - Legislative Services & City Clerk Krista Power dated January 28, 2025, providing the Operations Outstanding List, for information.

17. Open Session (Community Services)

Chair: Councillor Shelby Ch'ng

18. Reports of Committees, Boards and Outside Agencies

18.1 District of Thunder Bay Social Services Administration Board Minutes

Minutes of Meetings 19-2024 (Open), 20-2024 (Closed), 21-2024 (Open) & 22-2024 (Closed) of the District of Thunder Bay Social Services Administration Board held on November 21, 2024 and December 19, 2024, respectively, for information.

19. Reports of Municipal Officers

19.1 2024 Ontario Winter Games Legacy

Report 10-2025 - Community Services - Recreation & Culture outlining the successes of the 2024 Ontario Winter Games and recommending that the proposed Legacy Plan for the event be adopted.

Memorandum from Paul Burke, Sport & Community Development Supervisor, dated January 23, 2025 requesting to provide a presentation along with Barry Streib, 2024 Ontario Winter Games Organizing Committee Chair.

Supervisor- Sport & Community Development Paul Burke and Chair – 2024 Ontario Winter Games Organizing Committee Barry Streib appeared before Committee, provided a PowerPoint presentation and responded to questions.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to Report 10-2025-Community Services-Recreation & Culture we recommend that the Legacy Funds provided by the Government of Ontario for hosting the 2024 Ontario Winter Games be distributed as follows:

- \$15,000 to the PRO Kids Reserve
- \$10,000 to Special Olympics Thunder Bay
- \$75,000 to the Community, Youth & Cultural Funding Program for sport development projects in 2025 and 2026;

AND THAT any additional legacy dollars resulting from the Games be transferred to the Event Hosting Reserve;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

19.2 Naming Rights Implementation Plan

Report 29-2025 - Community Services - Recreation & Culture recommending that Administration pursue naming rights sponsorships for the priority assets included in the 3-year Naming Rights Implementation Plan as outlined in this report.

Memorandum from Leah Prentice, Director - Recreation & Culture, dated January 27, 2025 requesting the opportunity for Judy Haber - Senior Partner and Tina Basic - Project Manager from Performance Sponsorship Group to provide a presentation.

Confidential Memorandum from Leah Prentice, Director - Recreation & Culture, dated January 29, 2025 relative to Report 29-2025 - Community Services - Recreation & Culture was distributed to Members of Council, City Manager, City Solicitor and General Manager - Community Services only on Thursday, February 6, 2025.

Judy Haber from Performance Sponsorship Group appeared before Committee, provided a PowerPoint presentation and responded to questions.

At the request of the Chair, Councillor Kristen Oliver assumed the Chair.

Councillor Shelby Ch'ng re-assumed the Chair.

Resolution to Recess and Resolve into Closed Session

MOVED BY: Councillor Rajni Agarwal
SECONDED BY: Councillor Andrew Foulds

THAT we resolve into Closed Session in order to receive information that is relative to Report 29-2025-Community Services- Recreation & Culture pursuant to the Municipal Act (Section 239 (2)):

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;

AND THAT Committee of the Whole – Open Session recess in order to prepare for Committee of the Whole - Closed Session.

CARRIED

Closed Session in the McNaughton Room at 8:32 p.m.

Chair: Councillor Andrew Foulds

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds

Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
John Collin, City Manager
Patty Robinet, City Solicitor
Kelly Robertson, Commissioner - Community Services
Leah Prentice, Director – Recreation & Culture

Naming Rights Implementation Plan

City Manager John Collin and Director – Recreation & Culture Leah Prentice responded to questions.

Open Session in the S.H. Blake Memorial Auditorium at 8:45 p.m.

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
John Collin, City Manager
Patty Robinet, City Solicitor
Kayla Dixon, Commissioner – Infrastructure & Operations
Kerri Marshall, Commissioner - Growth
Kelly Robertson, Commissioner - Community Services
Keri Greaves, Commissioner - Corporate Services & City Treasurer
Karie Ortgiese, Director - Human Resources
Joel DePeuter, Director – Development Services

Matthew Miedema, Director – Engineering & Operations
Leah Prentice, Director – Recreation & Culture
Cory Halvorsen, Manager – Parks & Open Spaces
Paul Burke, Supervisor – Sport & Community Development
Katie Piché, Council & Committee Clerk

Committee of the Whole – Open Session reconvened.

Naming Rights Implementation Plan

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to Report 29-2025-Community Services-Recreation & Culture, we recommend that Administration pursue naming rights sponsorships for the priority assets included in the 3-year Naming Rights Implementation Plan as outlined in this report;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

19.3 City Manager’s Workplan

Report 12-2025 City Manager's Office providing an overview of the 2025-2027 City Manager’s Work Plan, for information only.

Memorandum from City Manager John Collin requesting to provide a presentation.

City Manager John Collin appeared before Committee, provided a PowerPoint presentation and responded to questions.

20. Outstanding Items

20.1 Outstanding Items List - Community Services

There are currently no listed Outstanding Items for the Community Services Session.

21. New Business

21.1 Establishment of Committee of the Whole - Closed Session - February 24, 2025

The following resolution will be presented to establish Committee of the Whole - Closed Session Meeting on February 24, 2025:

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Michael Zussino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, February 24, 2025 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (a) the security of the property of the municipality or local board;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

22. Adjournment

The meeting adjourned at 9:03 p.m.