



Official Recognition Committee Meeting Minutes

Tuesday, September 17, 2024, 4:05 p.m.
Martin Room - 3rd Floor, City Hall

1. Official Recognition Committee Meeting 03-2024

Chair: Anthony Foglia

2. Members

Councillor Michael Zussino
Anthony Foglia
Elaine Lynch
Matthew Villella
Amy Ward

3. Officials

Dana Earle, Deputy City Clerk
Lori Wiitala, Committee Clerk/Legislative Specialist

4. Disclosures of Interest

5. Agenda Approval

MOVED BY: Elaine Lynch
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the September 17, 2024, meeting of the Official Recognition Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

6. Confirmation of Previous Minutes

The Minutes of Meeting 02-2024 Official Recognition Committee, held on June 25, 2024, to be confirmed.

MOVED BY: Councillor Michael Zussino

SECONDED BY: Matthew Villella

THAT the Minutes of Meeting 02-2024 of the Official Recognition Committee, held on June 25, 2024, be confirmed.

CARRIED

7. Resolution to Resolve into Closed Session

MOVED BY: Matthew Villella

SECONDED BY: Councillor Michael Zussino

THAT the Official Recognition Committee resolve into closed session in order to receive information pursuant to *Municipal Act* (Section 239 (2)):

(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

The committee resolved into closed session.

8. Citizens of Outstanding Achievement Monthly Awards

8.1 Current Nominations

The Office of the City Clerk will provide an update relative to the current nominations.

The Deputy City Clerk provided an update relative to the current nominations. It was consensus of committee to proceed as directed in closed session.

8.2 New Nominations

A call for nominations for the Citizens of Exceptional Achievement Monthly Awards.

There were no new nominations for the Citizens of Outstanding Achievement Monthly Awards.

The committee resolved back into open session.

9. Official Recognition Committee Policy and Terms of Reference

Review of the Council approved amended Official Recognition Committee Policy and Terms of Reference (TOR) documents.

The committee reviewed the final Policy and Terms of Reference (TOR) documents, provided for information.

10. 47th Annual City of Thunder Bay Official Recognition Awards

Discussion was held regarding the 47th Annual City of Thunder Bay Official Recognition Awards.

The event process, documents, and list of volunteer organizations will be provided at the October meeting for review and discussion. A mass mail-out is scheduled for the end of November and will be open for 8 weeks; the committee will review nominations early February, the tentative date for the event is Tuesday, April 15, 2025. Recipients of Youth and Good Citizen recognition will be presented a scroll, Spirit recipients will receive a scroll and a medallion. During the event the short bio's will be displayed on screen via PowerPoint, and following the event the long bio's will be available on the Official Recognition Committee webpage. The maximum number of attendees is to be determined; advertising will be through social media and the website.

11. Next Meeting

The next meeting will be held on Tuesday, October 22, 2024.

12. Adjournment

The meeting adjourned at 4:38 p.m.