

# Memorandum

**Office of the City Clerk**  
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**TO:** Krista Power, Director of Legislative Services/City Clerk

**FROM:** Councillor Mark Bentz

**DATE:** October 3, 2024

**SUBJECT:** Notice of Motion to Amend – Capital Budget  
City Council – October 7, 2024

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This memorandum is in response to the memorandum from City Treasurer Keri Greaves dated September 23, 2024 requesting a Notice of Motion to Amend relative to the 2025 Capital Budget Schedule be considered by City Council.

As the Chair of the Administrative Services Section of Committee of the Whole which manages the budget process, I am in support of this direction. I had the opportunity to meet with City Manager John Collin and City Treasurer Keri Greaves with respect to this proposal and it is my position that this change makes good sense for many reasons. There will be an opportunity for City Council and the public to highlight the capital budget separate and apart from the operating budget and focus on our challenges in better managing our infrastructure deficit. Further, if there is opportunity to save dollars by getting projects on the market faster, that benefits the city overall.

This memorandum provides formal notice of my request to move the recommended Notice of Motion at the October 7, 2024 City Council meeting. I understand that this motion will not be discussed at the October 7<sup>th</sup> meeting and is provided for formal notice only. I will be prepared to advocate for this change via the following amendment when this item comes forward for debate at the October 28, 2024, City Council meeting.

WITH RESPECT to Report 227-2024-Corporate Services-Office of the City Treasurer and the Memorandum from Keri Greaves, City Treasurer, dated September 23, 2024, we recommend that paragraph one be amended by adding “with the exception of the dates relating to the Capital Budget” AND THAT the following be added after paragraph one:

"AND THAT the 2025 Capital Budget be presented to Committee of the Whole as a First Report on November 4, 2024;

AND THAT the 2025 Capital Budget be presented to Committee of the Whole for deliberation on November 25, 2024;”

C.C. John Collin, City Manager  
Keri Greaves, City Treasurer  
Kerri Marshall, General Manager – Infrastructure, Development and Operations  
Kayla Dixon, Director – Engineering and Operations