



Memorandum

TO: Krista Power, City Clerk **FILE:**

FROM: Keri Greaves, City Treasurer
Corporate Services – Office of the City Treasurer

DATE: 09/23/2024

SUBJECT: Request for Notice of Motion to Amend - 2025 Capital Budget Calendar

MEETING & DATE: City Council - 10/07/2024

The 2025 Budget Calendar (227-2024-Corporate Services-Office of the City Treasurer) was approved by City Council including dates for delivering, posting, and deliberation of the 2025 Operating and Capital Budgets. In accordance with this calendar, Administration has now completed the majority of its work developing the Capital Budget, within the mandate provided by City Council (287-2024-Corporate Services-Office of the City Treasurer), while work on the Operating Budget continues.

Historically, the Operating and Capital Budgets are presented at the same time, consistent with the approved 2025 Budget Calendar. Administration is recommending an amendment to the 2025 Budget Calendar to allow the 2025 Capital Budget to be presented separately and approved on its own before the beginning of the 2025 fiscal year.

A Notice of Motion to Amend is required in order to make the changes outlined in this memo. The purpose of a Notice of Motion to Amend as outlined in Procedural By-law 9.02(c)(2) is to change the wording or substance of a Motion or decision previously adopted by Council. A Notice of Motion requires nine (9) members to vote in favour in order to change the previous decision.

If City Council approves the Notice of Motion, Administration would present the 2025 Capital Budget (draft) as a First Report on November 4, 2024 and would present the Report for Committee of the Whole to debate on November 25, 2024. Administration would engage with the community through a public Budget Survey specific to the Capital Budget during the period October 30 - November 12 with the results presented

to Council on November 25, 2024. The 2025 Capital Budget would be scheduled for ratification on December 7, 2024.

The primary benefit of this approach is that Administration would gain a two-month head start on the 2025 capital program. Being earlier to market is likely to result in favourable bids and scheduling opportunities. However, considering this proposed enhancement has been contemplated relatively late in the planning process, it is understood that not all projects will be in a position to benefit from the advanced schedule.

This approach will also shine a greater spotlight on the Capital Budget. Administration intends on enhancing its budget presentation to better explain the capital budget and how it impacts residents and businesses. It will also be designed to help Council in its budget decision-making.

The previous decision of Council was:

WITH RESPECT to Report 227-2024-Corporate Services-Office of the City Treasurer, we recommend that the dates for Special Committee of the Whole meetings to deliberate the 2025 Capital and Operating Budgets for the City of Thunder Bay be approved in accordance with Table 1: 2025 Budget Calendar, contained in this Report;

AND THAT Option 3 for community engagement be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

Administration is requesting an amendment to Table 1 as presented in Report 227-2024. The following Notice of Motion to Amend has been prepared, to allow a member of Council to consider moving the motion at the October 7, 2024 meeting for Council's consideration. If the Notice of Motion is moved by a member of council, notice will be provided of City Council's intention to discuss changing course on the Capital Budget which will take place at the October 28, 2024 meeting of City Council.

The amendment required to the previous decision would be:

WITH RESPECT to Report 227-2024-Corporate Services-Office of the City Treasurer and the Memorandum from Keri Greaves, City Treasurer, dated September 23, 2024, we recommend that paragraph one be amended by adding "with the exception of the dates relating to the Capital Budget"

AND THAT the following be added after paragraph one:

AND THAT the 2025 Capital Budget be presented to Committee of the Whole as a First Report on November 4, 2024;

AND THAT the 2025 Capital Budget be presented to Committee of the Whole for deliberation on November 25, 2024;"

If approved, the amended resolution would be:

WITH RESPECT to the Report 227-2024-Corporate Services-Office of the City Treasurer and the Memorandum from Keri Greaves, City Treasurer, dated September 23, 2024, we recommend that the dates for Special Committee of the Whole meetings to deliberate the 2025 Capital and Operating Budgets for the City of Thunder Bay be approved in accordance with Table 1: 2025 Budget Calendar, contained in this Report, with the exception of the dates relating to the Capital Budget;

AND THAT the 2025 Capital Budget be presented to Committee of the Whole as a First Report on November 4, 2024;

AND THAT the 2025 Capital Budget be presented to Committee of the Whole for deliberation on November 25, 2024;

AND THAT Option 3 for community engagement be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.