



Committee of the Whole Meeting Minutes

Monday, August 26, 2024

Committee of the Whole – Special Session in the McNaughton Room at 4:30 p.m.

Present:

- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etrene
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, Director - Legislative Services & City Clerk
- John Collin, City Manager
- Brendan Hardick, Solicitor II

1. Committee of the Whole - Special Session

Chair: Councillor Andrew Foulds

1.1 Disclosures of Interest

1.2 Establishment of Committee of the Whole - Closed Session

At the August 12, 2024 Committee of the Whole meeting the following resolution was passed to establish a Committee of the Whole - Closed Session meeting on Monday, August 26, 2024:

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Albert Aiello

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, August 26, 2024 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; and

(3.1) the purpose of educating or training the members relative to City Manager Orientation.

Amendment - Establishment of Committee of the Whole - Closed Session

The following resolution was presented to amend the purpose of the August 26, 2024 Committee of the Whole - Closed Session meeting:

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the resolution to establish the Monday, August 26, 2024 Committee of the Whole – Closed Session, we recommend that the following reason be added:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a

person, group of persons, or organization;

AND THAT the following reasons be removed:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;

CARRIED

Amended - Establishment of Committee of the Whole - Closed Session

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Albert Aiello

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, August 26, 2024 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; and

(3.1) the purpose of educating or training the members relative to City Manager Orientation.

CARRIED

Committee of the Whole – Closed Session in the McNaughton at 4:32 p.m.

Present: Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Krista Power, Director - Legislative Services & City Clerk
John Collin, City Manager
Brendan Hardick, Solicitor II

2. Committee of the Whole – Closed Session

Chair: Councillor Andrew Foulds

2.1 Disclosures of Interest

2.2 Reports of Municipal Officers

2.2.1 Tbaytel Update

Scott Potts, Chair – Tbaytel Municipal Services Board to provide information relative to the above noted.

Karen Lewis, General Manager - Corporate Services, Kerri Marshall, General Manager - Infrastructure, Development & Operations, Kelly Robertson, General Manager - Community Services, Keri Greaves, City Treasurer and Karie Ortgiese, Director - Human Resources entered the meeting room.

Scott Potts, Chair - Tbaytel Municipal Services Board entered the meeting room.

Scott Potts provided an overview, distributed copies of the Tbaytel media release announcing the new Tbaytel CEO and responded to questions.

Scott Potts left the meeting room.

2.2.2 City Manager Information and Training Session

City Manager John Collin to provide a PowerPoint presentation. Copies were distributed to Members of Council and ELT only.

Confidential Memorandum from City Manager John Collin dated August 20, 2024 relative to the above noted were distributed to Members of Council and ELT only.

John Collin, City Manager provided a PowerPoint presentation and responded to questions.

Krista Power, Director of Legislative Services & City Clerk responded to questions.

At 6:39 p.m. it was consensus of Committee to recess and resume following City Council (Public Meeting).

Committee of the Whole – Open Session in the S. H. Blake Auditorium at 7:31 p.m.

Present:

- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etrene
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, Director - Legislative Services & City Clerk
- John Collin, City Manager
- Karen Lewis, General Manager - Corporate Services

Kerri Marshall, General Manager - Infrastructure, Development &
Operations
Kelly Robertson, General Manager - Community Services
Keri Greaves, City Treasurer
Brendan Hardick, Solicitor II
Gordon Stover, Committee & Meeting Management System
Coordinator

3. Open Session (Planning Services)

Chair: Councillor Andrew Foulds

4. Resolve into Closed Session

At 7:32 p.m. a motion was presented to resolve back into Committee of the Whole - Closed Session.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Albert Aiello

THAT the Committee reconvene into Committee of the Whole - Closed Session to continue with business at hand and to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; and

(3.1) the purpose of educating or training the members relative to City Manager Orientation.

CARRIED

Committee of the Whole – Closed Session in the McNaughton at 7:34 p.m.

Present: Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Krista Power, Director - Legislative Services & City Clerk
John Collin, City Manager
Karen Lewis, General Manager - Corporate Services
Kerri Marshall, General Manager - Infrastructure, Development & Operations
Kelly Robertson, General Manager - Community Services
Keri Greaves, City Treasurer
Karie Ortgiese, Director - Human Resources
Brendan Hardick, Solicitor II

5. Committee of the Whole - Closed Session

Chair: Councillor Andrew Foulds

5.1 City Manager Information and Training Session

At 7:34 p.m. the Committee reconvened back to Committee of the Whole - Closed Session.

John Collin, City Manager provided a PowerPoint presentation and responded to questions.

Krista Power, Director of Legislative Services & City Clerk responded to questions.

It was consensus of Committee to proceed as directed in Closed Session.

The City Clerk advised that the amended resolution relative to the above noted will

be presented to Committee of the Whole to be held later in the evening.

Karen Lewis, General Manager - Corporate Services, Kelly Robertson, General Manager - Community Services, Keri Greaves, City Treasurer and Karie Ortgiese, Director - Human Resources left the meeting room.

5.2 Legal Matter - Lease Negotiations

Cynthia Cline, Deputy Solicitor, Deanna Walker, Manager - Realty Services and Lisa Zawadzki, Senior Property Agent entered the meeting room.

2024CLS.036 (Legal Services) relative to the above noted was distributed to Members of Council, City Manager, General Manager – Infrastructure, Development & Operations and City Solicitor only.

Cynthia Cline provided an overview and responded to questions.

Deanna Walker responded to questions.

Lisa Zawadzki responded to questions.

It was consensus of Committee to proceed as directed in Closed Session.

The City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Committee of the Whole – Open Session in the S. H. Blake Auditorium at 8:28 p.m.

Present:

- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etrei
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, Director - Legislative Services & City Clerk
- John Collin, City Manager
- Karen Lewis, General Manager - Corporate Services
- Kerri Marshall, General Manager - Infrastructure, Development & Operations
- Kelly Robertson, General Manager - Community Services
- Keri Greaves, City Treasurer
- Brendan Hardick, Solicitor II
- Chief Dave Paxton – Thunder Bay Fire Rescue
- Kayla Dixon, Director – Engineering & Operations
- Devon McCloskey, Manager – Planning Services
- Decio Lopes, Supervisor – Planning Services
- Gordon Stover, Committee & Meeting Management System Coordinator

6. Open Session (Planning Services)

Chair: Councillor Andrew Foulds

7. Disclosures of Interest

8. Confirmation of Agenda

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the August 26, 2024 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

9. Items Arising from Closed Session

9.1 Direction – Governance Process Changes

Confidential Memorandum from City Manager John Collin dated August 20, 2024 relative to the above noted was previously distributed to Members of Council and ELT only at the Closed Session meeting held earlier in the evening.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the Memorandum from City Manager John Collin, dated August 20, 2024, we recommend that the Director of Legislative Services & City Clerk begin the associated work to research the potential of a new procedural by-law to enact Standing Committees and make other important changes that may streamline the procedural processes associated with governance;

AND THAT consultation take place with members of council and administration to develop an updated governance process that meets all requirements of current legislation;

AND THAT the preliminary report on potential changes be presented to Committee of the Whole on or before October 21, 2024.

CARRIED

9.2 Legal Matter - Lease Negotiations

Report 2024CLS.036 (Legal Services) relative to the above noted was previously distributed to Members of Council, City Manager, General Manager – Infrastructure, Development & Operations and City Solicitor only at the Closed Session meeting held earlier in the evening.

MOVED BY: Councillor Kristen Oliver
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 2024CLS.036 (Legal Services), we recommend that Administration proceed as directed in Closed Session.

CARRIED

10. Reports of Committees, Boards and Outside Agencies

10.1 Committee of Adjustment Minutes

Minutes of meeting 06-2024 of Committee of Adjustment, held on June 27, 2024, for information.

11. Reports of Municipal Officers

11.1 Amend Draft Approval of a Plan of Subdivision - DiGregorio Developments Inc. (R.S. Piper)

Report 300-2024 - Infrastructure, Development & Operations - Development Services - Planning Services recommending that an extension of one year be granted for the draft plan approval of subdivision.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 300-2024 - Infrastructure, Development & Operations - Development Services - Planning Services, we recommend draft plan approval (58T-15502) be extended to August 31, 2025, subject to the conditions outlined in Attachment "B" as it applies to a portion of Lot 3, Registered Plan 254, 2131 R.S. Piper Avenue;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

11.2 Capital Purchase One New Fire Pumper Truck

Report 313-2024 - Infrastructure, Development & Operations - Thunder Bay Fire Rescue recommending that the contract for one (1) new Pumper Fire Truck be awarded to Fort Garry Fire Trucks for the cost of \$1,029,095.52.

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to Report 313-2024 - Infrastructure, Development & Operations - Thunder Bay Fire Rescue, we recommend that the contract for one (1) new Pumper Fire Truck be awarded to Fort Garry Fire Trucks for the cost of \$1,029,095.52 (including HST);

AND THAT the Manager-Supply Management be authorized to issue a purchase order to award this contract;

AND THAT the Mayor and Clerk be authorized to sign any necessary agreements related to this Report;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

12. Outstanding Items

12.1 Outstanding Items - Planning Services

Memorandum from City Clerk Krista Power dated August 13, 2024 containing the Outstanding List for Planning Services was distributed separately on Friday, August 23, 2024.

13. Open Session (Administrative Services)

Chair: Councillor Mark Bentz

14. Reports of Committees, Boards and Outside Agencies

14.1 City of Thunder Bay Appeals Tribunal Minutes

Minutes of Meeting 04-2023 of the City of Thunder Bay Appeals Tribunal, held on December 13, 2023, for information.

14.2 Thunder Bay Police Service Board Minutes

Minutes of the Thunder Bay Police Service Board meetings held on January 16, 2024, February 20, 2024 and March 19, 2024, respectively, for information.

14.3 Heritage Advisory Committee

Minutes of Meeting 03-2024 of the Heritage Advisory Committee, held on June 27, 2024, for information.

15. Reports of Municipal Officers

15.1 2024 Operating Budget Q2 Financial Status Update

Report 306-2024 - Corporate Services - Office of the City Treasurer providing a second quarter update relative to the year-to-date revenues and expenses of the City of Thunder Bay, for information only.

Memorandum from Keri Greaves, City Treasurer dated August 22, 2024 requesting a presentation relative to Report 306-2024 was distributed separately on Friday, August 23, 2024.

City Treasurer Keri Greaves provided a PowerPoint presentation relative to the above noted and responded to questions.

15.2 2025 Budget Direction

Report 287-2024-Corporate Services-Office of the City Treasurer recommending that City Council direct the preparation of the proposed 2025 Operating and Capital Budgets including a Tax-Supported Operating Budget with a target municipal tax increase for City Services of 3.8% before growth.

Memorandum from Keri Greaves, City Treasurer dated August 22, 2024 requesting a presentation relative to Report 287-2024 was distributed separately on Friday, August 23, 2024.

City Manager John Collin and City Treasurer Keri Greaves provided a PowerPoint presentation relative to the above noted and responded to questions.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to Report 287-2024-Corporate Services-Office of the City Treasurer, we recommend that Administration prepare the proposed 2025 Operating and Capital Budgets consistent with this report;

AND THAT the Tax-Supported Operating Budget include a municipal tax levy increase of no more than 3.8% before growth, for those programs and services within the City's direct control;

AND THAT the City Manager provide communication to local and outside boards and agencies, encouraging each organization to prepare their 2025 budgets in line with the 3.8% target;

AND THAT Administration develop an Assessment Growth Policy and bring forward to City Council for consideration and approval prior to 2025 Budget deliberations;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

16. Petitions and Communications

16.1 Advocacy to the Province of Ontario to Adopt the Proximity Principle

Memorandum from Councillor Kristen Oliver, Chair - Inter-Governmental Affairs Committee dated July 31, 2024, containing a motion recommending that Administration review current standards with respect to the transportation of hazardous goods within city boundaries.

Revised correspondence received from Mary Veltri, Environment North - Nuclear Free Thunder Bay on August 23, 2024 requesting to provide a deputation along with Charles Faust, relative to the above noted was distributed separately on Friday, August 23, 2024.

Mary Veltri and Charles Faust – Environment North – Nuclear Free Thunder Bay appeared before Committee and responded to questions.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Shelby Ch'ng

WITH RESPECT to the Memorandum from Councillor Kristen Oliver, Chair – Inter-Governmental Affairs Committee, dated July 31, 2024, we recommend that Administration review the Dangerous Good Route and determine if there are potential changes that may be enacted relative to the travel of hazardous materials through the City of Thunder Bay;

AND THAT any necessary by-laws be presented to Council for ratification.

Amendment - Advocacy to the Province of Ontario to Adopt the Proximity Principle

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Shelby Ch'ng

WITH RESPECT to the resolution as contained in the memorandum from Councillor Kristen Oliver, we recommend that the following be added after the first paragraph:

"AND THAT a letter be drafted on behalf of City Council urging the Nuclear Waste Management Organization (NWMO) to pursue the option of managing the used nuclear fuel waste closer to the reactor stations where the waste has been generated and is currently stored and thereby avoid the transportation of nuclear waste through Thunder Bay;

AND THAT a copy of this resolution be shared with NWMO, the Minister of Energy and Natural Resources of Canada, MP Patty Hajdu and MP Marcus Powlowski;"

CARRIED

Amended - Advocacy to the Province of Ontario to Adopt the Proximity Principle

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Shelby Ch'ng

WITH RESPECT to the Memorandum from Councillor Kristen Oliver, Chair – Inter-Governmental Affairs Committee, dated July 31, 2024, we recommend that Administration review the Dangerous Good Route and determine if there are potential changes that may be enacted relative to the travel of hazardous materials through the City of Thunder Bay;

AND THAT a letter be drafted on behalf of City Council urging the Nuclear Waste Management Organization (NWMO) to pursue the option of managing the used nuclear fuel waste closer to the reactor stations where the waste has been generated and is currently stored and thereby avoid the transportation of nuclear waste through Thunder Bay;

AND THAT a copy of this resolution be shared with NWMO, the Minister of Energy and Natural Resources of Canada, MP Patty Hajdu and MP Marcus Powlowski;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

17. Outstanding Items

17.1 Outstanding Items - Administrative Services

Memorandum from City Clerk Krista Power dated August 13, 2024 containing the Outstanding List for Administrative Services was distributed separately on Friday, August 23, 2024.

18. New Business

18.1 Establishment of Closed Session Meeting - Monday, September 9, 2024

The following resolution will be presented for consideration:

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Greg Johnsen

THAT a Committee of the Whole - Closed Session meeting be scheduled for Monday, September 9, 2024 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

CARRIED

19. Adjournment

The meeting adjourned at 10:46 p.m.