

SCHEDULE D - CORPORATE SERVICES

Division	User Fee Description	2024 Approved User Fee (\$)
Financial Services	Copies of Budget Books, Publications, Studies	Recovery Cost
Supply Management	Tender Document Fee	31.90
	Weigh Scale Fee	22.13
	Stores Re-sale	Purchase Cost Plus 15%
	Print Shop	Recovery Cost
Revenue	NSF Payments	40.00
	Credit Card Reversal Fee	40.00
	Municipal Tax Sales Administration Fee:	
	Registration	800.00
	Extension Agreements	600.00
	Sale of Property	400.00
	Late Penalty – Water	5.0%
	Interest on Outstanding General Accounts Receivable (per month)	1.25%
	Collection Fee on Outstanding Provincial Offense Fines	30.00
	Tax Certificate	60.00
	Tax New account setup fee	44.00
	Water New account setup fee	44.00
	Tax Statement of Information (prior years 1999 and later)	25.00
	Tax Property Ownership Changes	35.00
	Additions to Tax Account	40.00
	Tax Arrears Notices	7.00
	Tax Bill Reprint Fee	10.00
	Water Certificate	60.00
	Water Account Ownership Changes	35.00
	Water Account - Tenant Change	35.00
	Water Statement of Information	25.00
	Water Bill Reprint Fee	10.00
	Water Arrears Notice	7.00
	Water Final Bill fee	10.00
	Water Final Disconnection Notice	10.00
	Water Service Representative Property Visit - no turn off fee	60.00
	Mortgage Listing Fee (per account)	12.00
	Photocopies of court documents or exhibits, transcripts of trials and proceedings - Prices per applicable legislation and/or Ministry of the Attorney General policies.	

SCHEDULE D - CORPORATE SERVICES

Division	User Fee Description	2024 Approved User Fee (\$)
Licensing & Enforcement	Request for information regarding notices orders or proceedings against property	150.00
	Eating establishment or food shop class license issued to a "Not for Profit Organization" \$50.00 + +\$67.80 (fire insp)	117.80
	Eating establishment or food shop class license issued to any other person	265.00
	Hairstylist's license	265.00
	Lodging house license	265.00
	Master plumber's license	265.00
	Plumbing contractor's license	265.00
	Examination Fee	103.00
	Stationary Peddler License issued to a "Not-for-Profit Organization" \$50.00 + \$67.80 (fire insp)	117.80
	Stationary Peddler license issued to any other person	265.00
	Peddler license issued to a "Not-for- Profit Organization"	50.00/person
	Peddler license issued to any other person	265.00
	Peddler License - Business 2-10 Employees	2,000.00
	Peddler License - Business 11-30 Employees	5,000.00
		Peddlers License - Business over 30 Employees
Pet shop license		265.00
Public hall license issued to a "Not-for-Profit Organization"		-
Public hall license issued to any other person		265.00
Refreshment vehicle license for a chip truck, hot dog cart, ice cream cart, popcorn cart issued to any other person		265.00
Refreshment vehicle license issued to a "Not-for-Profit Organization"		-
Other refreshment vehicle license issued to any other person		265.00

SCHEDULE D - CORPORATE SERVICES

Division	User Fee Description	2024 Approved User Fee (\$)
Licensing & Enforcement	Vehicle for Hire and Designated Driver (by-law 17/2018):	
	Broker Licence - No charge	-
	Business Licence -No charge	-
	Broker Licence Renewal - No charge	-
	Business Licence Renewal - No charge	-
	Vehicle Licence 1 year	160.00
	Vehicle Licence Renewal 1 year	110.00
	Driver's Licence 1 year	110.00
	Driver's Licence 90 days	75.00
	Driver's Licence Renewal 1 year	80.00
	Driver's Licence Renewal 90 days	75.00
	Licensing Committee Hearing Fee	215.00
	Change of Information Fee	30.00
	Replacement Licence Fee	30.00
	Trailer park license	265.00
	Production of Duplicate License (as provided for in all business license by-laws)	20.00
	Fee for re-inspection (as provided for in all business license by-laws)	125.00
	Request by Applicant or Owner for hearing by Committee (as provided for in all business license by-laws)	-
	License fee for any license that runs for a calendar year period, or a set period of twelve months expiring on a certain date, where the application for the license is made at a time when there will be only six (6) months or fewer to run on the license when it will expire by operation of the by-law.	50.00 + Prorated
	Surcharge on other applicable fees where any license is allowed to lapse prior to an application for renewal (as provided for in all business license by-laws)	110.00
Encroaching Sign	150.00	
Mobile Billboard Sign Permit	96.00 up to 4 months	
Mobile Permit-erected before permit issued	288.00	
Approved signs in excess of 23.2 square meters	250.00	

SCHEDULE D - CORPORATE SERVICES

Division	User Fee Description	2024 Approved User Fee (\$)
Licensing & Enforcement	Mobile Sign Permit 30 days	48.00
	Mobile sign permit-late renewal	140.00
	Single Facia Sign Approval per Application	150.00
	Multiple Facia Sign per Approval Application / Building Face	250.00
	Facia Digital	250.00 per sign
	Ground/Pylon Digital Stand Alone	500.00
	Ground/Pylon	200.00 per sign + 200.00 Digital Component
	Administration fee imposed for attending a property clean up, repair or demolition	80.00 per hour per officer
	Fee for re-inspection as provided for in Property Standards By-Law	125.00
	Fee for re-inspection as provided for in Yard Maintenance By-Law	125.00
	Fee for re-inspection for other Municipal compliance orders	125.00
	Order registered on title fee - non compliance	175.00
	Order removal from title fee	225.00
	Second Hand Dealers and/or Scrap dealer Registers	50.00
	Second Hand Dealers, Salvage Yards, Etc.	50.00
	Final Notice Fee/Notice of Violation fee	175.00
	Non-compliance administration fee-notices/NOV's/orders	175.00
	Appeal fee all notices	200.00
	Paid duty police assistance	Recovery cost
	Issuance of certificate of compliance	150.00

SCHEDULE D - CORPORATE SERVICES

Division	User Fee Description	2024 Approved User Fee (\$)
Pound Services	Dog license fee – unaltered dogs	65.00
	Dog License Fee – unaltered dogs that have a microchip implant (upon production of a Veterinary Certificate)	50.00
	Dog License Fee – spayed or neutered dogs (upon production of a Veterinary Certificate)	40.00
	Lifetime Dog License Fee – spayed or neutered dogs that have a microchip implant (upon production of a Veterinary Certificate)	75.00
	Dog License Fee – replacement dog license	10.00
	Cat License Fee – unaltered cats	65.00
	Cat License Fee – unaltered cats that have a microchip implant (upon production of a Veterinary Certificate)	50.00
	Cat License Fee – spayed or neutered cats (upon production of a Veterinary Certificate)	40.00
	Lifetime Cat License Fee – spayed or neutered cats that have a microchip implant (upon production of a Veterinary Certificate)	75.00
	Cat License Fee – replacement cat registration	10.00
	Kennel License Fee	200.00
	Hobby Breeders License Fee	200.00
	Adoption Fee - Dog	235.00
	Adoption Fee - Cat	160.00
	Euthanasia Fee – Dog (Euthanasia to be performed by a veterinarian)	Full Cost + Disposal
	Euthanasia Fee – Cat (Euthanasia to be performed by a veterinarian)	Full Cost + Disposal
	Quarantine Fee – Each day or any part thereof the animal is in quarantine	50.00/day
	Pound Fees (on any first offence) – First Day	65.00
	Pound Fees (on any first offence) – Each additional day or any part thereof the animal has been impounded	35.00
	Pound Fees (on any second offence within the current calendar year) – First Day	150.00
	Pound Fees (on any second offence within the current calendar year) – Each additional day or any part thereof the animal has been impounded	65.00
	Administrative Release Fee - Return of animal without fine/charges laid (Includes first night)	140.00
	Administrative Animal Care Fee (starting second night and each night there after)	35.00 per night

SCHEDULE D - CORPORATE SERVICES

Division	User Fee Description	2024 Approved User Fee (\$)
Pound Services	Miscellaneous Fees – Veterinary Fees	Recovery Cost
	Appeal for Restraint Order Fee	150.00
	Cat trap rental (7 nights)	35.00
	Trap recovery service fee	35.00
SNEMS	Ambulance call reports/first response call reports	50.00 per request
	Rental of ambulance for special events (minimum 4 hours)	165.00 per hour
	Standard first aid with CPR/HCT training	175.00
	Standard first aid with CPR/HCT Recertification	100.00
	Standard first aid with CPR C training	155.00
	Standard first aid CPR C Recertification	90.00
	Standard first aid with CPR A training	132.00
	Standard first aid CPR A Recertification	85.00
	Emergency first aid with CPR C training	110.00
	Emergency first aid with CRP A training	95.00
	CPR HCP training	98.00
	CPR HCP Recertification	75.00
	CPR C training	86.00
	CPR C recertification	65.00
	CPR A training	75.00
	First aid instructor training	590.00
	First responder training	475.00
	Emergency medical care training	950.00
	Baby Sitting Courses	45.00
	Training room	100.00 per day
	CPR – Actar squadron E008 training	25.00 per day
	ACLS Manikin and Stimulator E006/E0025 and E007/E0024	250.00 per day
	ATLS Manikin and E006/E0024 and E007/E0024	250.00 per day
PALS Baby intubation kit	75.00 per day	
PALS/NALS Leg Replacement Kit/Skin Replacement Kit	132.00 per day	
BTLS/A/W crash Kelly	100.00 per day	

SCHEDULE D - CORPORATE SERVICES

Division	User Fee Description	2023 Approved User Fee (\$)	2024 Proposed User Fee (\$)	Change (\$)	Change (%)
Municipal Parking Services	Parking Meter Spaces - Minimum Fee \$0.50 per 15 minutes based on a rate of \$2.00 for 60 minutes - inclusive of HST	0.25/10 minutes	0.50/15 minutes	0.008/minute	33.33%
	Marina Parking Spaces (excluding Market Square) - Rate in effect Monday to Saturday from 7am until 9 pm (free on Sunday)	-	2.00/60 minutes	2.00/60 minutes	100.00%
	Marina Market Square Parking Spaces - Rate in effect Monday to Saturday from 7am until 9 pm (free on Sunday)	-	3.00/60 minutes	3.00/60 minutes	100.00%
	Marina Market Square Lot - Overnight Rate (Monday through Sunday)	-	17.70	17.70	100.00%
	Marina Summer Pass – June 1 to September 30, up to 4 hours per day	-	70.80	70.80	100.00%
	Marina Off-Season Pass – October 1 to May 31, up to 4 hours per day	-	70.80	70.80	100.00%
	Marina Annual Pass – June 1 to May 31, up to 4 hours per day	-	115.04	115.04	100.00%
	Session Parking – Marina Spaces (excluding Market Square) – select one option	-	1 hour - \$2.00 3 hours - \$3.00 6 hours - \$4.00	1 hour - \$2.00 3 hours - \$3.00 6 hours - \$4.00	100.00%
	Session Parking – Marina Market Square Spaces – select one option	-	1 hour - \$3.00 3 hours - \$5.00 6 hours - \$6.00	1 hour - \$3.00 3 hours - \$5.00 6 hours - \$6.00	100.00%
	Parkade Charge - flat rate due at exit (per 24 hrs)	-	4.43	4.43	100.00%
	Parkade Monthly Rate - exclusive of HST	59.74	69.70	9.96	16.67%
	Surface Lot Monthly Rate - exclusive of HST	48.68	61.95	13.27	27.26%
	Parkade Monthly Rate – Resident exclusive of HST Residents eligible if they live in the Main Street Zone in North Core (in proximity to Red River Road) or the Downtown Zone in the South Core (in proximity to Victoriaville Parkade) per Zoning By-law 01-2022	-	52.28	52.28	100.00%

SCHEDULE D - CORPORATE SERVICES

Division	User Fee Description	2023 Approved User Fee (\$)	2024 Proposed User Fee (\$)	Change (\$)	Change (%)
Municipal Parking Services	Surface Lot Monthly Rate – Resident for Crooks or Courthouse lots exclusive of HST Residents eligible if they live in the Main Street Zone in North Core (in proximity to Red River Road) or the Downtown Zone in the South Core (in proximity to Victoriaville Parkade) per Zoning By-law 01-2022	-	46.47	46.47	100.00%
	Residential Parking Permit	5.00/permit	5.00/permit	-	0.00%
	Mobile Parking App Convenience Fee	0.15	0.15	-	0.00%
	Online Ticket Payment Convenience Fee	3.50	3.50	-	0.00%