



Memorandum

Corporate By-law Number: 258-2024-City Manager's Office-Office of the City Clerk

TO: Office of the City Clerk **FILE:**

FROM: Linda Crago
Office of the City Clerk, City Manager's Department

DATE PREPARED: June 19, 2024

SUBJECT: By-law 258-2024 – To repeal By-law 54/2019 – Appointment of Acting City Clerk

MEETING DATE: City Council - July 15, 2024

By-law Description: A by-law to repeal By-law 54/2019, being a by-law to Appoint an Acting City Clerk

Authorization: Resolution – Committee of the Whole – July 15, 2024

By-law Explanation: The purpose of this by-law is to repeal By-law 54/2019, being a by-law to appoint Leanne Lavoie as Acting City Clerk.

Schedules and Attachments:

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 258-2024

A by-law to repeal By-law 54/2019, being a by-law to
Appoint an Acting City Clerk

Recitals

1. The *Municipal Act, 2001*, Section 228(4) provides that the City Clerk may delegate his or her duties to any person, other than a member of council.
2. On May 13, 2019 City Council appointed Leanne Lavoie as Acting City Clerk to act during the absence of the City Clerk and Deputy City Clerk.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. It is necessary to repeal By-law 54/2019, being a by-law to appoint Leanne Lavoie as Acting City Clerk for The Corporation of the City of Thunder Bay.
2. This By-law shall come into force and take effect on the date it is passed.

Enacted and passed this 15th day of July, A.D. 2024 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Ken Boscoff

Mayor

Dana Earle

Deputy City Clerk