



Committee of the Whole Meeting Minutes

Monday, March 25, 2024

Committee of the Whole – Special Session in the S.H. Blake Memorial Auditorium at 5:31 p.m.

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
Norm Gale, City Manager
Patty Robinet, City Solicitor

1. Committee of the Whole - Special Session

Chair: Councillor Andrew Foulds

1.1 Establishment of Committee of the Whole - Closed Session

MOVED BY: Councillor Kasey Etreni
SECONDED BY: Mayor Ken Boshcoff

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, March 25, 2024, at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local

board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

1.2 Amendment - Establishment of Committee of the Whole - Closed Session

The following resolution was presented to amend the purpose of the March 18, 2024 Committee of the Whole - Closed Session meeting:

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the resolution to establish the Monday, March 25, 2024 Committee of the Whole – Closed Session, we recommend that the meeting start time be changed to 5:30 p.m.;

AND THAT the following reason be added:

(d) labour relations or employee negotiations.

AND THAT the following reasons be removed:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if

disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

1.3 Amended - Establishment of Committee of the Whole - Closed Session

MOVED BY: Councillor Kasey Etreni

SECONDED BY: Mayor Ken Boshcoff

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, March 25, 2024, at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees; and

(d) labour relations or employee negotiations.

CARRIED

Committee of the Whole – Closed Session in the McNaughton Room at 5:32 p.m.

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etreni
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
Norm Gale, City Manager
Patty Robinet, City Solicitor

2. Committee of the Whole – Closed Session

Chair: Councillor Andrew Foulds

2.1 Disclosures of Interest

Councillor Rajni Agarwal declared a conflict relative to Committee Appointments - Mayor's Taskforce on Building More Homes Advisory Committee as she is a member of the Thunder Bay Real Estate Board.

2.2 Reports of Municipal Officers

2.2.1 Committee Appointments - Mayor's Taskforce on Building More Homes Advisory Committee

General Manager - Infrastructure, Development & Operations Kerri Marshall, Director - Development Services Joel DePeuter, Director of Legislative Services & City Clerk Krista Power and Coordinator - Boards, Committees & Special Projects Tina Larocque entered the meeting room.

Confidential Memorandum from Director of Legislative Services & City Clerk Krista Power, dated March 20, 2024 relative to the above noted was distributed to Members of Council, City Manager, City Solicitor, General Manager – Infrastructure, Development & Operations only.

Deputy City Clerk Dana Earle responded to questions.

Joel DePeuter provided an overview and responded to questions.

Krista Power responded to questions.

Councillor Rajni Agarwal declared a conflict and left the meeting room.

It was consensus of Committee to proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening. Kerri Marshall and Joel DePeuter left the meeting room.

2.2.2 Committee and Board Appointments

Councillor Rajni Agarwal re-entered the meeting room.

Confidential Memorandum from Director of Legislative Services & City Clerk Krista Power, dated March 20, 2024 relative to the above noted was distributed to Members of Council, City Manager and City Solicitor only.

City Manager Norm Gale responded to questions.

It was consensus of Committee to proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Krista Power and Tina Larocque left the meeting room.

2.2.3 Labour Relations - ATU Negotiations

Karie Ortgiese, Director - Human Resources & Corporate Safety, Erin Anderson, Manager - Labour Relations, Liane MacIntosh, Senior Labour Relations Consultant and Manager – Fleet Services Doug Glenna entered the meeting room.

Report 2024CLS.017 (Human Resources & Corporate Safety) relative to the above noted was distributed to Members of Council, City Manager, City Solicitor, General Manager – Community Services, and Director – Human Resources & Corporate Safety only.

Erin Anderson provided an overview and responded to questions.

Norm Gale responded to questions.

Karie Ortgiese responded to questions.

It was consensus of Committee to proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Committee of the Whole – Open Session in the S. H. Blake Auditorium at 6:39 p.m.

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
Norm Gale, City Manager
Patty Robinet, City Solicitor
Karen Lewis, General Manager - Corporate Services
Kerri Marshall, General Manager - Infrastructure, Development & Operations
Kelly Robertson, General Manager - Community Services
Keri Greaves, City Treasurer
Cynthia Olsen, Director - Strategy & Engagement
Lee-Ann Chevrette, CSWB Specialist
Karen Kerk, CityStudio Coordinator
Gordon Stover, Committee & Meeting Management System Coordinator

3. Open Session (Administrative Services)

Chair: Councillor Mark Bentz

4. Disclosures of Interest

Councillor Rajni Agarwal declared a conflict relative to Committee Appointments - Mayor's Taskforce on Building More Homes Advisory Committee as she is a member of the Thunder Bay Real Estate Board.

5. Confirmation of Agenda

MOVED BY: Councillor Michael Zussino
SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the March 25, 2024 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

6. Presentations

6.1 Tourism Thunder Bay - Tourism Development Fund Presentation

Memorandum from General Manager - Corporate Services Karen Lewis, dated February 26, 2024 requesting that Manager - Tourism Paul Pepe and CEO - CEDC Jamie Taylor provide a presentation relative to the above noted.

Manager - Tourism Paul Pepe and CEO - CEDC Jamie Taylor appeared before Committee, provided a PowerPoint Presentation and responded to questions.

7. Items Arising from Closed Session

7.1 Committee Appointments - Mayor's Taskforce on Building More Homes Advisory Committee

Confidential Memorandum from Director of Legislative Services & City Clerk Krista Power, dated March 20, 2024 relative to the above noted was previously presented at Committee of the Whole - Closed Session held earlier in the evening.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the Confidential Memorandum from Director of Legislative Services & City Clerk, Krista Power dated March 13, 2024, we recommend that the following individuals be appointed for a remainder of a 3 year term expiring April 15,

2027, or as soon as a replacement has been appointed:

- 1) Harold Lindstrom – Representative from construction/trades association involved in housing construction
- 2) Paul Magiskan – An Indigenous led stakeholder representative with affordable housing development experience
- 3) Justyn Desjardins – An Institution delivering construction and trades training representative
- 4) Ken Ranta – Representative from public/ non profit housing organization involved in affordable housing
- 6) John Stephenson – Member of the public with working knowledge of research involvement in housing and housing affordability and development

CARRIED

Councillor Rajni Agarwal declared a conflict and refrained from voting or debating on the following resolution.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the confidential memorandum from Director of Legislative Services & City Clerk, Krista Power dated March 13, 2024, we recommend that the following individuals be appointed for a remainder of a 3 year term expiring April 15, 2027, or as soon as a replacement has been appointed:

- 5) Karen Hill - Representative from real estate association

CARRIED

7.2 Committee and Board Appointments

Confidential Memorandum from Director of Legislative Services & City Clerk Krista Power, dated March 20, 2024 relative to the above noted was previously presented at Committee of the Whole - Closed Session held earlier in the evening.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to the Confidential Memorandum from Director of Legislative Services & City Clerk Krista Power, dated March 15, 2024, we recommend that the following people be appointed to the following Committees:

1. Accessibility Advisory Committee

One (1) citizen to serve as a Hard of Hearing or Late Deafened representative for the remainder of a 4 year term expiring November 14, 2027:

George Saarinen

One (1) citizen to serve as a Parent or Guardian of a child with a disability representative for a 4 year term expiring November 14, 2028:

Nicole Arapov

2. Anti-Racism & Equity Advisory Committee

One (1) citizen to serve for the remainder of a 3 year term expiring November 14, 2025, or as soon as a replacement has been appointed:

Tracey Mackinnon

3. Committee of Adjustment

One (1) citizen to serve as the remainder of a four year term expiring November 14, 2026, or as soon as a replacement has been appointed:

Jodi Corbett

4. Community Safety & Well Being Advisory Committee

One (1) citizen to serve as an Advisor – Indigenous Organization for the remainder of a 2 year term expiring January 30, 2026, or as soon as a replacement has been appointed:

Paul Capon

One (1) citizen to serve as an Advisor – Multicultural Organization for the remainder of a 2 year term expiring June 24, 2026, or as soon as a replacement has been appointed:

Roopa Rakshit

One (1) citizen to serve as an Educational Services representatives for the remainder of a 4 year term expiring January 30, 2026, or as soon as a replacement has been appointed:

Jodi Corbett

One (1) citizen to serve as a Services to Improve Physical health representative for the remainder of a 4 year term expiring January 30, 2026, or as soon as a replacement has been appointed:

Andrea Docherty

5. Waterfront Development Committee

One (1) citizen to serve the remainder of a four year term expiring November 14, 2027, or as soon as a replacement has been appointed:

Brad DesRochers

CARRIED

7.3 Labour Relations - ATU Negotiations

Report 2024CLS.017 (Human Resources & Corporate Safety) relative to the above noted was previously presented at Committee of the Whole - Closed Session held earlier in the evening.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Rajni Agarwal

WITH RESPECT to Report 2024CLS.017 (Human Resources & Corporate Safety), we recommend that the Memorandum of Settlement between the Corporation of the City of Thunder Bay and the Amalgamated Transit Union (ATU) Local 966 be approved;

AND THAT the Mayor and Clerk be authorized to execute all necessary agreements;

AND THAT the necessary by-law be presented to City Council for ratification.

CARRIED

8. Reports of Committees, Boards and Outside Agencies

8.1 Anti-Racism & Equity Advisory Committee Minutes

Minutes of Meeting 01-2024 of the Anti-Racism & Equity Advisory Committee, held on January 23, 2024, for information.

8.2 Council Composition Review Committee

The Minutes of Meeting 02-2024 of the Council Composition Review Committee held on February 6, 2024, for information.

8.3 Inter-Governmental Affairs Committee

The Minutes of Meetings 09-2023, 10-2023 & 01-2024 of the Inter-Governmental Affairs Committee, held on November 8, 2023, December 13, 2023 & February 14, 2024, respectively, for information.

9. Reports of Municipal Officers

9.1 Community Safety & Well-Being Thunder Bay-Annual Report

Report 84-2024 (City Manager's Office - Strategic Initiatives & Engagement) providing an update relative to the provincially mandated Community Safety & Well-Being (CSWB) Plan that was adopted by City Council in 2021, for information only.

Memorandum from Lee-Ann Chevrette, CSWB Specialist requesting to provide a presentation relative to the above noted.

Lee-Ann Chevrette, CSWB Specialist and Diane Walker, Chair - CSWB Advisory Committee appeared before Committee, provided a PowerPoint presentation and responded to questions. Bonnie Kryswaty, Poverty Reduction Strategy Coordinator - Lakehead Social Planning Council appeared via MS Teams.

9.2 CityStudio Project-First Annual Implementation Report

Report 83-2024 (City Manager's Office - Strategic Initiatives & Engagement) providing City Council with a brief overview of CityStudio and provides highlights from the first year of implementation, for information only.

Memorandum from Lee-Ann Chevrette, CSWB Specialist, dated March 12, 2024 requesting to provide a presentation relative to the above noted.

Karen Kerk, CityStudio Coordinator and Robyn Gillespie, Manager, Applied Research and Sustainability - Confederation College appeared before Committee, provided a PowerPoint Presentation and responded to questions. Dr. Erin Cameron, Associate Professor, Medical Education - Northern Ontario School of Medicine and Dr. Helle Moeller, Associate Professor, Department of Health Sciences - Lakehead University appeared via MS Teams.

9.3 Annual Report on Council, Board and Committee Expenses

Report 51-2024 (Corporate Services - Office of the City Treasurer) providing remuneration and expenses as required under Section 284 of the Municipal Act, 2001 and as authorized by By-law 29-1980, as amended, for information only.

9.4 Parking By-Law & Governance

Report 71-2024 (Corporate Services - Licensing & Enforcement) recommending approval to repeal the By-Law that established the Municipal Service Board, known as "Thunder Bay Parking Authority", and the By-Law that regulates parking to align it with the recently approved Parking Financial Plan (the Plan).

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 071-2024-Corporate Services-Licensing & Enforcement, we recommend that the Parking Authority Board be dissolved and By-law Number 101-2007 (a By-law to recognize and continue the Municipal Service Board known as "The Thunder Bay Parking Authority") be repealed;

AND THAT a letter from the Mayor, on behalf of City Council, be sent to Members of the Parking Authority Board to express thanks for their dedicated service to the Parking Authority and the Corporation of the City of Thunder Bay;

AND THAT By-law Number 100-2007 (a By-law to consolidate and replace The Corporation's various by-laws regulating parking in Thunder Bay) be repealed at

June 1, 2024, and replaced with By-law 075-2024 (a By-law to replace the Corporation's By-law to regulate parking in Thunder Bay);

AND THAT the set fines established by By-law 075-2024 be approved by Council and be submitted for approval by the Ministry of the Attorney General;

AND THAT with the dissolution of the Parking Authority Board, Administration invite its members to meet quarterly as a working group until December 31, 2025, to provide feedback to Administration as it implements the approved Parking Financial Plan;

AND THAT Item 2024-001-ADM (Corporate Services) Parking Authority Financial Plan – No Free Parking; and Item 2024-002-ADM (Corporate Services) Parking Authority Financial Plan – Dissolution of Parking Authority Board be removed from the Outstanding List for Administrative Services;

AND THAT By-law 075-2024 be presented to City Council for ratification on April 8, 2024.

CARRIED

9.5 Access and Privacy Policy & Delegation under MFIPPA

Report 77-2024 (City Manager's Office - Office of the City Clerk) recommending that the Access and Privacy Policy, as appended to this Report, be approved.

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Albert Aiello

WITH RESPECT to Report 77-2024 – City Manager's Office – Office of the City Clerk, we recommend that the Access and Privacy Policy, as appended to this Report, be approved;

AND THAT this policy be included within the corporate policy manual and will replace the current Corporate Policy 03-03-05, Municipal Freedom of Information and Protection of Privacy;

AND THAT the necessary by-law amendment outlined in this Report to By-law 54-2004 be presented to City Council for ratification on April 8, 2024 in addition to the repeal of Chapter 525 of the City of Thunder Bay Municipal Code.

CARRIED

10. Petitions and Communications

10.1 Request for Review – Municipal Accommodation Tax

Memorandum from Councillor Kasey Etrene, dated February 18, 2024 containing a motion recommending that Administration review the Municipal Accommodation Tax program to determine if an increase in the tax is warranted and report back with options for Council's consideration.

MOVED BY: Councillor Kasey Etrene
SECONDED BY: Councillor Shelby Ch'ng

WITH RESPECT to the Memorandum from Councillor Kasey Etrene dated February 18, 2024, we recommend that Administration review the Municipal Accommodation Tax program to determine if an increase in the tax is warranted and report back with options for Council's consideration;

AND THAT Administration report back on or before September 23, 2024;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

10.2 Ratification of Corporate Information Technology Policies

Memorandum from Director - Corporate Information Technology Jack Avella, dated March 14, 2024 recommending approval of the attached CIT policies.

MOVED BY: Councillor Kristen Oliver
SECONDED BY: Councillor Shelby Ch'ng

WITH RESPECT to the Memorandum from Jack Avella, Director - CIT, dated March 25, 2024, we recommend that Corporate Policy 03-05-01 Computer Use be repealed and replaced with the revised Acceptable Computer Use Policy, appended to this memo;

AND THAT the following policies be approved:

Data Backup and Recovery Policy
External IT Service Provider Remote Access Policy
IT Resource Management and Security Policy
Mobile Device Policy
Remote Access Policy
Secure Cloud Usage Policy

AND THAT all policies be included in the Corporate Policy Manual;

AND THAT the presentation of the Records Management Policy be added to the Outstanding List for presentation on or before June 24, 2024;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

11. Outstanding Items

Memorandum from Krista Power City Clerk dated March 11, 2024, providing the Administrative Services Outstanding List, for information.

12. New Business

12.1 Establishment of Committee of the Whole - Closed Session - April 8, 2024

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Greg Johnsen

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, April 8, 2024, at 6:00 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

13. Adjournment

The meeting adjourned at 8:31 p.m.