



Memorandum

Corporate By-law Number: 082-2024-City Manager's Office-Office of the City Clerk

TO: Office of the City Clerk **FILE:**

FROM: Stefanie Kirk
Office of the City Clerk
Archives, Records and Privacy

DATE PREPARED: March 12, 2024

SUBJECT: By-law 82-2024 – A By-law to amend By-law 54-2004 and to repeal Chapter 525 of the City of Thunder Bay Municipal Code

MEETING DATE: City Council - April 8, 2024

By-law Description: A by-law to amend By-law 54-2004, being a by-law respecting Freedom of Information – Protection of Privacy, Designation of Head and to repeal Chapter 525 of The Corporation of the City of Thunder Bays Municipal Code.

Authorization: Report 77-2024 (Office of the City Clerk) – Committee of the Whole – March 25, 2024.

By-law Explanation: The purpose of this by-law is to amend By-law 54-2004, respecting Freedom of Information – Protection of Privacy, Designation of Head, to include clarity relative to administrative roles. This by-law will also repeal Chapter 525 of The Corporation of the City of Thunder Bays Municipal Code.

Schedules and Attachments:

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 82-2024

A by-law to amend By-law 54-2004, being a by-law respecting Freedom of Information – Protection of Privacy, Designation of Head and to repeal Chapter 525 of The Corporation of the City of Thunder Bays Municipal Code

Recitals

1. On March 9, 2004 City Council approved By-law 54-2004, respecting Freedom of Information – Protection of Privacy, Designation of Head.
2. On March 25, 2024, Report 77-2024 was presented to Committee of the Whole. This report outlined the need for greater clarity relative to the administrative roles of Municipal Freedom of Information and Protection of Privacy and confirms that legislative obligations are fulfilled.
3. Section 3 of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990 cites that the council of a municipality may by by-law designate a Head for the purposes of this Act. R.S.O. 1990.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. Section 1 of By-law 54-2004 is deleted and replaced with the following:

THAT the Council of The Corporation of the City of Thunder Bay is designated as the Head. The powers and duties of the Head are delegated to the Director – Legislative Services and City Clerk.
2. AND THAT Municipal Code Chapter 525 of the City of Thunder Bay is repealed.
3. This By-law shall come into force and take effect on the date it is passed.

Enacted and passed this 8th day of April, A.D. 2024 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Ken Boshcoff

Mayor

Krista Power

City Clerk