



Committee of the Whole Meeting Minutes

Monday, January 22, 2024

1. Open Special Session in the McNaughton Room at 5:30 p.m.

Present: Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Krista Power, City Clerk
Patty Robinet, City Solicitor
Karie Ortgiese, Director – Human Resources & Corporate Safety

1.1 Establishment of Closed Session - January 22, 2024

The following resolution was presented to establish a Committee of the Whole - Closed Session on January 22, 2024.

MOVED BY: Councillor Dominic Pasqualino

SECONDED BY: Councillor Greg Johnsen

THAT a Committee of the Whole - Closed Session meeting be scheduled for Monday, January 22, 2024, at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations.

CARRIED

2. Closed Session in the McNaughton Room at 5:32 p.m.

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Krista Power, City Clerk
Patty Robinet, City Solicitor
Karie Ortgiese, Director – Human Resources & Corporate Safety

2.1 Disclosures of Interest

2.2 Reports of Municipal Officers

2.2.1 City Manager Recruitment

Karie Ortgiese, Director - Human Resources & Corporate Safety provided a verbal overview and shared a PowerPoint presentation and responded to questions.

Krista Power, City Clerk, responded to questions.

3. Open Session (Administrative Services) S.H. Blake Memorial Auditorium at 6:34 p.m.

Chair: Councillor Mark Bentz

Present: Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Brian Hamilton

Councillor Greg Johnsen
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Krista Power, City Clerk
Norm Gale, City Manager
Patty Robinet, City Solicitor
Karen Lewis, General Manager - Corporate Services
Kayla Dixon, A/General Manager – Infrastructure, Development
& Operations
Kelly Robertson, General Manager - Community Services
Cynthia Olsen, Director – Strategy & Engagement
Chantal Harris, Manager – Revenue
Doug Vincent, Manager – Licensing & Enforcement
Cory Halvorsen, Manager – Parks & Open Spaces
Jonathan Paske, Supervisor – Parking Authority
Lori Wiitala, Council & Committee Clerk

4. Disclosures of Interest

5. Confirmation of Agenda

MOVED BY: Councillor Greg Johnsen
SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to the January 22, 2024 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

6. Presentations

6.1 Presentation of Poverty Reduction Strategy 2023 Annual Report

Memorandum from Cynthia Olsen, Director - Strategy & Engagement dated December 20, 2023 requesting the opportunity for Marie Klassen, Executive Director – Lakehead Social Planning Council to present the Annual Report for the Poverty Reduction Strategy.

Bonnie Krysovaty, Researcher/Program Manager - Lakehead Social Planning Council appeared before Committee provided a PowerPoint presentation and

responded to questions.

7. Deputations

7.1 Thunder Bay Public Library - Strategic Plan 2024 - 2028

Correspondence received from Dr. Richard Togman dated October 30, 2023 requesting to appear before Committee to provide a deputation relative to the above noted.

Confidential memorandum from Patty Robinet, City Solicitor, dated January 18, 2024, relative to the above noted was distributed separately to Members of Council, City Manager and General Manager – Infrastructure, Development & Operations only.

Dr. Richard Togman, Chief Executive Officer - Thunder Bay Public Library, appeared before Committee provided a PowerPoint presentation and responded to questions.

8. Reports of Committees, Boards and Outside Agencies

8.1 Parking Authority Board Minutes

The Minutes of Meeting(s) 08-2023 and 09-2023 of the Parking Authority Board held on November 30, 2023 and December 6, 2023, respectively, for information.

9. Reports of Municipal Officers

9.1 Property Tax Accounts with 2022 Arrears

Report 012-2024 (Corporate Services-Revenue) recommending the registration of tax arrears certificates.

Confidential Memorandum from Manager - Billing & Collection Chantal Harris dated January 11, 2024, relative to the above noted distributed separately to Members of Council only on Thursday, January 18, 2024.

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to Report 012-2024 (Corporate Services-Revenue), we recommend the registration of tax arrears certificates against the properties as shown in Attachment A to this report, thereby starting the Municipal Tax Sale process;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

9.2 Parking Authority Financial Plan

At the December 11, 2023 Committee of the Whole meeting, Report 309-2023 (Corporate Services – Licensing & Enforcement) relative to the above noted, was presented as a First Report to allow Committee of the Whole and the general public time to consider the implications of the report before its recommendations are considered by Committee of the Whole on January 22, 2024.

Report 309-2023 (Corporate Services – Licensing & Enforcement) recommending that the City of Thunder Bay Parking Authority Financial Plan be endorsed.

Memorandum from Supervisor - Parking Authority Jonathan Paske dated January 11, 2024, relative to the above noted.

Memorandum from Donna Smith, Bain Smith Consulting dated January 10, 2024, relative to the above noted.

Correspondence received from Kara Pratt dated January 5, 2024, requesting to appear before Committee to provide a deputation relative to the above noted.

Jim Commuzzi, Chair - Waterfront BIA and Kara Pratt, Executive Director - Waterfront BIA, appeared before Committee provided a verbal presentation and responded to questions.

Correspondence received from Manager - Tourism Thunder Bay Paul Pepe dated January 10, 2024, providing a written deputation relative to the above noted.

Attachment C - Summary of Community Survey Responses on Proposed Parking Changes, distributed separately on Thursday, January 18, 2024.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 309-2023-Corporate Services-Licensing & Enforcement, we recommend that that the City of Thunder Bay Parking Authority Financial Plan (Attachment A) be endorsed;

AND THAT rates and fees levied by the Parking Authority as proposed in the Financial Plan be included in the 2024 budget for Council consideration;

AND THAT such rates and fees be presented with inflationary increases in subsequent years for Council consideration;

AND THAT Administration be directed to close the five identified underutilized lots, namely Camelot, Crooks, Machar, Viscount and Nesco, on or before June 1, 2024;

AND THAT new paid parking be established in the identified marina parking areas including Market Square, as of June 1, 2024;

AND THAT Administration be directed to develop a no free parking policy and present to Council for consideration on or before March 25, 2024;

AND THAT Administration review the recommendation to dissolve the Parking Authority Board and By-law 101-2007, being a by-law to recognize and continue the Municipal Service Board known as “The Thunder Bay Parking Authority;” and report back on implications on or before March 25, 2024;

AND THAT Administration monitor actual financial performance to the plan and Report back to Council Q2 2026 with an update and recommendations, if required;

AND THAT the item “Parking Authority Financial Plan – Financial Performance Update” be added to the Outstanding List with a report back date of on or before June 22, 2026;

AND THAT any necessary by-laws be presented to City Council for ratification.

Amendment 1 - Parking Authority Financial Plan

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Albert Aiello

WITH RESPECT to paragraph 4 we recommend that the Crooks lot be removed from the list of lots for closure;

AND THAT this recommendation be brought back to Committee in Q2 of 2026;

AND THAT this item be added to the Outstanding List.

CARRIED

Amendment 2 - Parking Authority Financial Plan

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Albert Aiello

WITH RESPECT to paragraph 2, we recommend the following be added:

“With the exception of monthly rental rates for parkades which would be phased in over two years”.

CARRIED

Amendment 3 - Parking Authority Financial Plan

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to paragraph 2,

“With the exception of changing the fee for the Marina parking lot from \$3.00 per hour to \$2.00 per hour and increase by \$0.25 biannually”.

Amendment to Amendment 3 – Parking Authority Financial Plan

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to paragraph 2, we recommend the following be added

“With the exclusion of the Market Square parking lot which would remain at \$3.00 per hour”.

CARRIED

Amended Amendment 3 – Parking Authority Financial Plan

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to paragraph 2, we recommend the following be added

“With the exception of changing the fee for Marina parking lot from \$3.00 per hour to \$2.00 per hour with the exclusion of the Market Square parking lot which would remain at \$3.00 per hour.

CARRIED

Amended - Parking Authority Financial Plan

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 309-2023-Corporate Services-Licensing & Enforcement, we recommend that that the City of Thunder Bay Parking Authority Financial Plan (Attachment A) be endorsed;

AND THAT rates and fees levied by the Parking Authority as proposed in the Financial Plan be included in the 2024 budget for Council consideration;

- With the exception of monthly rental rates for parkades which would be phased in over two years;
- With the exception of changing the fee for the Marina parking lot from \$3.00 per hour to \$2.00 per hour with the exclusion of the Market Square parking lot which would remain at \$3.00 per hour;

AND THAT such rates and fees be presented with inflationary increases in subsequent years for Council consideration;

AND THAT Administration be directed to close the five identified underutilized lots, namely Camelot, Machar, Viscount and Nesco, on or before June 1, 2024;

AND THAT new paid parking be established in the identified marina parking areas including Market Square, as of June 1, 2024;

AND THAT Administration be directed to develop a no free parking policy and present to Council for consideration on or before March 25, 2024;

AND THAT Administration review the recommendation to dissolve the Parking Authority Board and By-law 101-2007, being a by-law to recognize and continue the Municipal Service Board known as “The Thunder Bay Parking Authority;” and report back on implications on or before March 25, 2024;

AND THAT Administration monitor actual financial performance to the plan and Report back to Council Q2 2026 with an update and recommendations, if required;

AND THAT the item “Parking Authority Financial Plan – Financial Performance Update” be added to the Outstanding List with a report back date of on or before June 22, 2026;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

9.3 Egan Yard Fuel Farm Replacement

Report 006-2024 (Infrastructure, Development & Operations-Engineering & Operations) recommending that Project No. 012-2023, be awarded to 1999377

Ontario Limited o/a CTRL Petroleum, up to the amount of \$1,312,935.04 (inclusive of HST).

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 006-2024 (Infrastructure, Development & Operations-Engineering & Operations) we recommend that Project No. 012-2023, be awarded to 1999377 Ontario Limited o/a CTRL Petroleum, up to the amount of \$1,312,935.04 (inclusive of HST);

AND THAT a construction contingency in the amount of \$130,000 (inclusive of HST) be approved;

AND THAT the Manager – Supply Management be authorized to issue any purchase orders related to this project;

AND THAT the Director - Engineering and Operations report any circumstances to City Council should significant variations in contract values occur;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

10. Petitions and Communications

10.1 Appointment of Acting Chief of Fire

Memorandum from Kerri Marshall, General Manager - Infrastructure, Development & Operations dated January 10, 2024, relative to the above noted.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the Memorandum from Kerri Marshall, General Manager-Infrastructure, Development & Operations dated January 10, 2024, we recommend

that David Paxton be appointed to the Acting Chief of Fire for the Thunder Bay Fire Rescue effective February 1, 2024;
AND THAT By-Law 123/2020- Appointment of Fire Chief be repealed;

AND THAT By-law 18/2024- Appointment of Chief of Fire be presented to City Council for ratification on January 22, 2024;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

10.2 The Friends of Chippewa Park - Improvements to City Road and Sandy Beach Road

At the December 4, 2023 Committee of the Whole meeting, a resolution was passed referring the Deputation from The Friends of Chippewa Park, request for improvements to City Road and Sandy Beach Road to Administration to report back on or before January 22, 2024.

Memorandum from General Manager - Infrastructure, Development & Operations Kerri Marshall, dated January 12, 2024, relative to the above noted recommending that Outstanding Item 2023-108-IDO- Deputation- The Friends of Chippewa Park- Improvements to City Road and Sandy Beach Road be removed from the Outstanding List.

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the Memorandum from Kayla Dixon, Director-Engineering & Operations, dated January 12, 2024, we recommend that Outstanding Item 2023-108-IDO- Deputation- The Friends of Chippewa Park- Improvements to City Road and Sandy Beach Road be removed from the Outstanding List;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

10.3 Appointment to the Community Safety and Well-Being Advisory Committee

Memorandum from Police Services Board Secretary John S. Hannam dated January 15, 2024, relative to the above noted.

Memorandum from City Clerk Krista Power dated January 15, 2024, relative to the above noted.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the Memorandum from Krista Power, City Clerk, dated January 15, 2024, we recommend that Jason Veltri be appointed as its representative from the Police Services Board to the Community Safety and Well Being Committee for a two year term expiring January 22, 2026 or until such time as a replacement has been appointed.

CARRIED

11. Outstanding Items

Memorandum from City Clerk Krista Power dated January 9, 2024 relative to the above noted, for information.

12. New Business

12.1 Establishment of Closed Session - January 29, 2024

The following recommendation will be presented to Committee of the Whole for consideration.

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Dominic Pasqualino

THAT a Committee of the Whole - Closed Session meeting be scheduled for Monday, January 29, 2024, at 5:00 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees

(d) labour relations or employee negotiations;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26.

CARRIED

12.2 Establishment of Closed Session - February 12, 2024

The following recommendation will be presented to Committee of the Whole for consideration.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Rajni Agarwal

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, February 12, 2024, at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(d) labour relations or employee negotiations;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

(k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

13. Adjournment

The meeting adjourned at 9:42 p.m.