



Committee of the Whole Meeting Minutes

Monday, January 8, 2024, 5:00 p.m.

S.H. Blake Memorial Auditorium

1. Open Special Session

Chair: Councillor Andrew Foulds

Present:

- Mayor Ken Boshcoff
- Councillor Albert Aiello
- Councillor Shelby Ch'ng
- Councillor Kasey Etreni
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, City Clerk
- Norm Gale, City Manager
- Patty Robinet, City Solicitor

1.1 Establishment of Closed Session

At the December 18, 2023 Committee of the Whole meeting the following resolution was passed to establish a Committee of the Whole - Closed Session meeting on Monday, January 8, 2024 at 5:30 pm:

MOVED BY: Councillor Greg Johnsen
SECONDED BY: Councillor Michael Zussino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, January 8, 2024, at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees.

The following resolution will be presented for Council's consideration:

Amendment – Establishment of Closed Session

MOVED BY: Councillor Michael Zussino
SECONDED BY: Councillor Shelby Ch'ng

THAT the resolution relative to the Establishment of the Committee of the Whole – Closed Session meeting scheduled for Monday, January 8, 2024 passed at the Monday, December 18, 2023 Committee of the Whole meeting, be amended to change the start time to 5:00 p.m.;

AND THAT the following reasons to Establish a Closed Session meeting be added:

(d) labour relations or employee negotiations;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

(h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

Amended – Establishment of Closed Session

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Michael Zussino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, January 8, 2024, at 5:00 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees.
- d) labour relations or employee negotiations;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

2. Closed Session McNaughton Room 5:02 p.m.

Chair: Councillor Andrew Foulds

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Shelby Ch'ng
- Councillor Kasey Etreni
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen

Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Krista Power, City Clerk
Norm Gale, City Manager
Patty Robinet, City Solicitor

Closed Session Agendas were distributed separately to Members of Council and EMT only.

2.1 Disclosures of Interest

None.

2.2 Reports of Municipal Officers

Director - Human Resources & Corporate Safety Karie Ortgiese entered the meeting room.

2.2.1 Board Appointment (Thunder Bay District Health Unit - Board of Health

Confidential Memorandum from City Clerk Krista Power dated January 4, 2024 relative to the above noted was distributed to Members of Council, City Manager and City Solicitor only.

City Clerk Krista Power provided an overview relative to the above noted and responded to questions.

City Manager Norm Gale responded to questions.

It was the consensus of Committee that Administration proceed as directed in Closed Session.

The City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

2.2.2 Human Resources Matter

City Manager Norm Gale provided an overview relative to the above noted.

Director - Human Resources & Corporate Safety Karie Ortgiese provided an overview relative to the above noted and responded to questions.

Norm Gale responded to questions.

2.2.3 2024 Ontario Winter Games Organizing Committee

Confidential Memorandum from Leah Prentice, Director - Recreation & Culture dated January 3, 2024, relative to the above noted, was distributed to Members of Council. City Manager, City Solicitor and General Manager - Community Services only.

General Manager - Recreation & Culture Kelly Robertson, Director - Recreation & Culture Leah Prentice, City Treasurer Keri Greaves, Supervisor - Sport & Community Development Paul Burke, and Coordinator - Ontario Winter Games Matthew Lawrence, entered the meeting room.

Leah Prentice provided an overview relative to the above noted and responded to questions.

Matthew Lawrence responded to questions.

Paul Burke responded to questions.

It was the consensus of Committee that Administration proceed as directed in Closed Session.

The City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

At 6:00 p.m. the Closed Session concluded. It was the consensus of Committee that Open Session reconvene at 6:30 p.m.

3. Open Session (Operations)

Chair: Councillor Albert Aiello

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Shelby Ch'ng
- Councillor Kasey Etrei
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials: Krista Power, City Clerk
Norm Gale, City Manager
Patty Robinet, City Solicitor
Karen Lewis, General Manager - Corporate Services
Kerri Marshall, General Manager - Infrastructure, Development & Operations
Kelly Robertson, General Manager - Community Services
Keri Greaves, City Treasurer
Kayla Dixon, Director - Engineering
Karie Ortgiese, Director - Human Resources & Corporate Safety
Michelle Warywoda, Director - Environment
Kelvin Jankowski, Supervisor – Capital Facilities Construction
Lee Mesic, Administrator – Pioneer Ridge
Judy Walters, Behavioural Support Lead – Community Services
Crystal Wark, Therapeutic Recreationist – Community Services
Flo-Ann Track, Council & Committee Clerk

4. Disclosures of Interest

None.

5. Confirmation of Agenda

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to the January 8, 2024 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

6. Presentations

6.1 State of the City Presentation

Memorandum from Supervisor – Corporate Communications & Community Engagement Stacey Levanen dated December 11, 2023 advising that Mayor Ken Boshcoff will present his annual State of the City Address on Monday, January 8, 2024.

The City Clerk advised that this item was withdrawn from the agenda and will be presented at a later date. Public notice will be provided.

7. Items Arising from Closed Session

7.1 Thunder Bay District Health Unit - Board of Health

Confidential Memorandum from City Clerk Krista Power dated January 4, 2024, relative to the above noted, was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the Confidential Memorandum from City Clerk Krista Power dated January 4, 2024 relative to appointment to the Thunder Bay District Health Unit – Board of Health, we recommend that Director of Strategy and Engagement Cynthia Olsen be appointed for the remainder of a 4 year term expiring November 14, 2026, or until such time as a replacement has been appointed.

CARRIED

7.2 Administrative Matter (2024 Ontario Winter Games)

Confidential Memorandum from Director - Recreation & Culture Leah Prentice dated January 3, 2023, relative to the above noted, was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the Confidential Memorandum from Director - Recreation & Culture Leah Prentice dated January 3, 2024 we recommend that Administration proceed as directed in Closed Session.

CARRIED

8. Reports of Committees, Boards and Outside Agencies

8.1 Waterfront Development Committee

Minutes of Meeting 04-2023 of the Waterfront Development Committee held on October 17, 2023, for information.

9. Reports of Municipal Officers

9.1 Interior Renovations Whalen and City Hall

Report 005-2024-Infrastructure, Development & Operations - Engineering & Operations providing a recommendation relative to the award of contract for interior renovations to Whalen Building and City Hall, for Council's consideration.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to Report 005-2024-Infrastructure, Development & Operations-Engineering & Operations, we recommend that Project No. 013-2023, for Interior Renovations to Whalen Building and City Hall be awarded to 587435 Ontario Inc. o/a DRD Construction Services in the amount of \$967,280 (inclusive of HST);

AND THAT a construction contingency in the amount up to \$96,000 (inclusive of HST) be approved;

AND THAT Appropriation No. 01-2024 be approved to increase the project financing by up to \$280,581 from the Capital General Reserve Fund;

AND THAT the Manager – Supply Management be authorized to issue any purchase orders related to this project;

AND THAT the Director - Engineering and Operations report any circumstances to City Council should significant variations in contract values occur as the work proceeds;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

9.2 Drinking Water Financial Plan

Memorandum from Director - Environment Michelle Warywoda dated December 18, 2023, requesting an opportunity to provide a presentation relative to the above noted.

Report 011-2024 - Infrastructure, Development & Operations - Environment providing a recommendation relative to the updated City of Thunder Bay Environment Division - Water Authority Financial Plan, for Council's consideration.

Director - Environment Michelle Warywoda and Consultant - Bain Smith Business Valuation + Consulting Inc. Donna Smith appeared before Committee, provided a PowerPoint Presentation relative to the above noted, and responded to questions.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kasey Etrene

WITH RESPECT to Report 011-2024 - Infrastructure, Development and Operations - Environment, we recommend that the updated City of Thunder Bay Environment Division – Water Authority Financial Plan as presented, be approved;

AND THAT City Council endorse the City of Thunder Bay Environment Division – Water Authority Financial Plan as financially viable;

AND THAT the City of Thunder Bay Environment Division – Water Authority Financial Plan be submitted to the Ministry of Municipal Affairs and Housing in accordance with *The Safe Drinking Water Act*;

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

10. Petitions and Communications

10.1 Request for Report - Red Light Camera's

Memorandum from Councillor Michael Zussino dated December 15, 2023 providing a Motion relative to the above noted.

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to the Memorandum from Councillor Michael Zussino dated December 15, 2023, we recommend that Administration review the options available to implement a Red Light Camera Program;

AND THAT capital Engineering Professional Fees, Studies and Miscellaneous funds be expended to update the 2021 Red Light Camera study, and that the study be updated by the same firm;

AND THAT the report back include potential costs, revenues, timelines for initiation of the program and a recommendation of the ten locations;

AND THAT Administration report back on or before October 28, 2024;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

11. Outstanding Items

11.1 Outstanding Items List for Operations as of December 19, 2023

Memorandum from City Clerk Krista Power dated December 19, 2023 relative to the above noted, for information.

12. Open Session (Community Services)

Chair: Councillor Shelby Ch'ng

13. Reports of Committees, Boards and Outside Agencies

13.1 The District of Thunder Bay Social Services Administration Board

Minutes of Meetings 18/2023 & 20/2023 (Regular Session) and 19/2023 & 21/2023 (Closed Session) of The District of Thunder Bay Social Services Administration Board held on November 16, 2023, for information.

14. Reports of Municipal Officers

14.1 Single Source Contract Award – New Model of Care - Butterfly Philosophy

Report 003-2024-Community Services-Pioneer Ridge, Long Term Care & Senior Services providing a recommendation relative to the above noted, for Council's consideration.

Memorandum from General Manager - Community Services Kelly Robertson dated December 6, 2023 requesting an opportunity to provide a presentation relative to the above noted.

Administrator - Pioneer Ridge Lee Mesic, Therapeutic Recreationist Crystal Wark, and Behavioural Support Lead Judy Walters appeared before Committee, provided a PowerPoint Presentation relative to the above noted and responded to questions.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 003-2024-Community Services-Pioneer Ridge, Long Term Care & Senior Services, we recommend that the use of the Negotiation Method, pursuant to section 4.09 of the Supply Management By-law 113 – 2011, to purchase professional services from Meaningful Care Matters be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

15. Outstanding Items

15.1 Outstanding Items List for Community Services as of December 19, 2023

Memorandum from City Clerk Krista Power dated December 19, 2023 relative to the above noted, for information.

16. Adjournment

The meeting adjourned at 8:06 p.m.