



## Committee of the Whole Meeting Minutes

**Monday, December 18, 2023, 4:31 p.m.  
McNaughton Room**

Present: Mayor Ken Boshcoff  
Councillor Mark Bentz  
Councillor Kasey Etreni  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Greg Johnsen  
Councillor Dominic Pasqualino  
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk  
Michael Grimaldi, Acting City Solicitor

### **1. Committee of the Whole - Special Session**

#### **1.1 Establishment of Closed Session - Monday, December 18, 2023**

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Dominic Pasqualino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, December 18, 2023 at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

**Amendment - Establishment of Closed Session - Monday, December 18, 2023**

The following resolution was presented to amend the purpose of the December 18, 2023 Committee of the Whole - Closed Session meeting:

MOVED BY: Councillor Kasey Etreni  
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the resolution to establish the Monday, December 18, 2023 Committee of the Whole – Closed Session, we recommend that the following reasons be added:

- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board;

AND THAT the start time be changed to 4:30 p.m.

CARRIED

**1.2 Amended - Establishment of Closed Session - Monday, December 18, 2023**

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Dominic Pasqualino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, December 18, 2023 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (d) labour relations or employee negotiations;

- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

## **2. Closed Session in the McNaughton Room at 4:32 p.m.**

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Mark Bentz
- Councillor Kasey Etrene
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Dana Earle, Deputy City Clerk
- Michael Grimaldi, Acting City Solicitor

Closed Session Agendas were distributed separately to Members of Council and EMT only.

### **2.1 Disclosures of Interest**

## **2.2 Reports of Municipal Officers**

### **2.2.1 Board Appointment - 2024 Ontario Winter Games Organizing Committee**

City Manager Norm Gale entered the meeting room.

Confidential memorandum from City Clerk Krista dated December 11, 2023 relative to the above noted was distributed separately on Thursday, December 14, 2023, to Members of Council, City Manager and City Solicitor only.

It was consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

### **2.2.2 Board Appointment - Fort William BIA**

Confidential memorandum from City Clerk Krista Power dated December 11, 2023 relative to the above noted was distributed separately on Thursday, December 14, 2023, to Members of Council, City Manager and City Solicitor only.

It was consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

### **2.2.3 Human Resources Matter (CUPE Bargaining)**

Director - Human Resources & Corporate Safety Karie Ortgiese, Labour Relations Manager Erin Anderson, Senior Labour Relations Consultant Steve Harkness and Roads Manager Ian Spoljarich entered the meeting room.

Report 2023CLS.049 (Human Resources & Corporate Safety) relative to the above noted was distributed separately Thursday, December 14, 2023, to Members of Council, City Manager, City Solicitor and Director – Human Resources & Corporate Safety only.

Erin Anderson provided an overview and responded to questions.

Director - Engineering Kayla Dixon entered the meeting room.

Ian Spoljarich responded to questions.

Karie Ortgiese responded to questions.

It was consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Norm Gale, Erin Anderson, Steve Harkness, Kayla Dixon and Ian Spoljarich left the meeting room.

#### **2.2.4 Administrative Matter (2024 Ontario Winter Games)**

General Manager Community Services Kelly Robertson, City Treasurer Keri Greaves, Director - Recreation & Culture Leah Prentice, Sport & Community Development Supervisor Paul Burke and Games Coordinator Matthew Lawrence entered the meeting room.

Leah Prentice provided an overview.

It was consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

It was consensus of Committee to recess and reconvene Open Session at 6:30 p.m.

#### **Open Session (Planning Services) in the S.H Blake Memorial Auditorium at 6:34 p.m.**

Present: Mayor Ken Boshcoff  
Councillor Rajni Agarwal  
Councillor Mark Bentz  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Greg Johnsen  
Councillor Kristen Oliver  
Councillor Dominic Pasqualino  
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk  
Michael Grimaldi, Acting City Solicitor  
Keri Greaves, City Treasurer and A/ General Manager –  
Corporate Services  
Andrea Morrison, Deputy City Treasurer  
Joel DePeuter, Acting General Manager – Infrastructure,  
Development & Operations  
Kelly Robertson, General Manager – Community Services  
Cynthia Olsen, Director – Strategy & Engagement  
Doug Vincent, Manager – Licensing & Enforcement  
Lori Wiitala, Council & Committee Clerk

**3. Open Session (Planning Services)**

Chair: Councillor Andrew Foulds

**4. Disclosures of Interest**

**5. Confirmation of Agenda**

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to the Monday, December 18, 2023 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

**6. Presentations**

**6.1 Christmas Choir**

Students of Ecole Elsie MacGill Public School Student Choir led by Abby Parkes, presented a medley of holiday songs in celebration of the Christmas Season.

**6.2 Citizens of Outstanding Achievement - Monthly Award Presentation**

Memorandum from Deputy City Clerk Dana Earle, dated December 5, 2023 requesting to provide a presentation relative to the above noted.

Councillor Michael Zussino provided an overview of the recipient's accomplishments and Mayor Ken Boshcoff presented the Citizens of Outstanding Achievement Award.

### **6.3 Recess**

The Deputy City Clerk advised that the Committee of the Whole meeting would recess and resume following City Council (Public Meeting).

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Dominic Pasqualino

THAT the Committee of the Whole meeting recess and resume following City Council (Public Meeting).

CARRIED

### **Open Session (Planning Services) in the S.H Blake Memorial Auditorium at 7:41 p.m.**

Present: Mayor Ken Boshcoff  
Councillor Rajni Agarwal  
Councillor Mark Bentz  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Greg Johnsen  
Councillor Kristen Oliver  
Councillor Dominic Pasqualino  
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk  
Michael Grimaldi, Acting City Solicitor  
Keri Greaves, City Treasurer  
Andrea Morrison, Deputy City Treasurer  
Joel DePeuter, Acting General Manager – Infrastructure,  
Development & Operations  
Kelly Robertson, General Manager – Community Services  
Cynthia Olsen, Director – Strategy & Engagement  
Doug Vincent, Manager – Licensing & Enforcement  
Lori Wiitala, Council & Committee Clerk

**Open Session (Planning Services)**

**6.4 Age Friendly Thunder Bay Annual Report**

Memorandum from Acting Director - Strategic Initiatives & Engagement Cynthia Olsen, dated November 21, 2023, requesting that Donna Nagy, Anna Grenier, and Judi Marton - Age Friendly Thunder Bay, provide a presentation relative to the above noted.

Director Strategy & Engagement Cynthia Olsen provided introductory remarks. Donna Nagy, Anna Grenier and Judi Martin - Age Friendly appeared before Committee provided a PowerPoint presentation relative to the above noted and responded to questions.

**6.5 Thunder Bay and Area Food Strategy Annual Report**

Memorandum from Thunder Bay and Area Food Strategy Coordinator Sarah Siska, dated November 21, 2023, requesting to provide a presentation relative to the above noted.

Food Strategy Coordinator Sarah Siska and Food Access Coordinator Courtney Strutt appeared before Committee, provided a PowerPoint presentation and responded to questions.

**7. Items Arising from Closed Session**

**7.1 Board Appointment - 2024 Ontario Winter Games**

Confidential Memorandum from Krista Power, City Clerk, dated December 11, 2023 relative to the above noted was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Mayor Ken Boshcoff

WITH RESPECT to the confidential memorandum from Krista Power, City Clerk, dated December 11, 2023, notwithstanding the Council and Citizen Appointment process as outlined in Corporate Policy 08-01-01, we recommend that the following person be appointed to the 2024 Ontario Winter Games Organizing Committee:

1. Don Smith, Municipality of Shuniah Representative

CARRIED

**7.2 Board Appointment - Waterfront BIA**

Confidential Memorandum from Krista Power, City Clerk, dated December 11, 2023, relative to the above noted was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Michael Zussino  
SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the Confidential Memorandum from Krista Power, City Clerk, dated December 11, 2023 relative to appointments to the Victoria Avenue BIA Board or Directors, we recommend that Jennifer Hoard, Aldo Ruberto, Chris McNaughton be appointed for the remainder of 4 year term expiring November 14, 2026, or until such time as a replacement has been appointed.

CARRIED

**7.3 Human Resources Matter (CUPE Bargaining)**

Report 2023CLS.049 (Human Resources & Corporate Safety) relative to the above noted was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Kristen Oliver  
SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to Report 2023CLS.049 (Human Resources & Corporate Safety) we recommend that Administration proceed as directed.

CARRIED

**7.4 Administrative Matter (2024 Ontario Winter Games)**

Confidential Memorandum from Leah Prentice, Director - Recreation & Culture, dated December 18, 2023 relative to the above noted was presented in Closed Session held earlier in the evening.

The Deputy City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Greg Johnsen  
SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the Confidential Memorandum from Leah Prentice, Director - Recreation & Culture dated December 18, 2023 we recommend that Administration proceed as directed.

CARRIED

## **8. Reports of Committees, Boards and Outside Agencies**

### **8.1 Parking Authority Board Minutes**

The Minutes of Meeting(s) 05-2023, 06-2023 and 07-2023 of the Parking Authority Board held on Tuesday, July 11, 2023, Tuesday, October 10, 2023, and Tuesday, November 14, 2023, respectively, for information.

### **8.2 Community Safety & Well-Being Advisory Committee Minutes**

The Minutes of Meeting 02-2023 of the Community Safety & Well-Being Advisory Committee held on Wednesday, May 24, 2023, for information.

### **8.3 Lakehead Region Conservation Authority Board Minutes**

The Minutes of Meeting(s) 08-2023 and 09-2023 of the Lakehead Region Conservation Authority Board, held on Wednesday, September 27, 2023, Wednesday, October 25, 2023, respectively, for information.

## **9. Reports of Municipal Officers**

### **9.1 352-2023 - Amend Draft Approval of a Plan of Subdivision - Gemstone Estates Stage 6**

Report 352-2023 (Infrastructure, Development & Operations - Development Services - Planning Services) recommending that the extension relative to the draft approval for a plan of subdivision, known as Gemstone Estates Stage 6, subject to the remaining conditions, given that Stage 5 is completed, and most conditions have been completed for Stage 6, be approved.

MOVED BY: Councillor Dominic Pasqualino

SECONDED BY: Mayor Ken Boshcoff

WITH RESPECT to Report 352-2023 - Amend Draft Approval of a Plan of Subdivision - Gemstone Estates Stage 6, we recommend that the request by 2298184 Ontario Inc. to extend draft plan approval (58T-13505) as it applies to Gemstone Estates Stage 6 Draft Plan of Subdivision, being a portion of Part of

Mining Location R3 described as Parts 1, 2, 3, and 4 on RP 55R-10449, Parts 1 and 2 on RP 55R-8139, and Part 1 on RP 55R-8139 except Part 1 on RP 55R-9814 (west of Aquamarine Drive which is located on the western end of Wardrope Avenue, west of Hilldale Road), to January 19, 2026, subject to the conditions outlined in Attachment "B" and on the redlined plan dated June 4, 2014 Draft Plan of Subdivision prepared by J.D. Barnes in Attachment "C" to Report No. 252-2023 (Planning Services); be approved;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

## **10. Petitions and Communications**

### **10.1 Outstanding Item- Request for Deferral- Application to 2023 Federal Housing Accelerator Fund**

At the August 14, 2023 Committee of the Whole meeting a resolution was passed recommending Administration submit a Housing Accelerator Fund Application and that Administration report back recommending additional Zoning By-law Amendments intended to achieve additional housing units and implement Action Plan initiatives.

Memorandum from Joel DePeuter, Director - Development Services dated December 11, 2023, relative to the above noted.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to the Memorandum from Joel DePeuter, Director-Development Services, dated December 11, 2023, we recommend that Outstanding Item 2023-011-DEV- Application to 2023 Federal Housing Accelerator Fund- Additional Information and Updates be deferred from December 18, 2023 to report back on or before June 17, 2024;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

## **11. Outstanding Items**

Memorandum from City Clerk Krista Power dated December 5, 2023, providing the Planning Services Session Outstanding List, for information.

**12. Open Session (Administrative Services)**

Chair: Councillor Mark Bentz

**13. Reports of Committees, Boards and Outside Agencies**

**13.1 Community Communications Committee**

The Minutes of Meeting 04-2023 of the Community Communications Committee held on Thursday, September 21, 2023, for information.

**13.2 Anti-Racism & Equity Advisory Committee**

The Minutes of Meeting 06-2023 of the Anti-Racism & Equity Advisory Committee held on Wednesday, October 25, 2023, for information.

**13.3 Heritage Advisory Committee**

The Minutes of Meeting 08-2023 of the Heritage Advisory Committee held on Thursday, October 26, 2023, for information.

**14. Reports of Municipal Officers**

**14.1 Annual Report on Municipal Enforcement Services Restructuring**

Report 345-2023 Corporate Services-Licensing & Enforcement providing an update on efforts aligned with the Growth strategic pillar as the restructuring of Municipal Enforcement Services prioritizes continuous improvement, efficiency, and expanded service delivery, for information.

**14.2 2024 Interim Tax Levy**

Report 387-2023 (Corporate Services - Revenue) recommending that the 2024 interim tax levy be established at 50% of the 2023 final tax obligation.

MOVED BY: Mayor Ken Boshcoff

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to Report 387-2023-Corporate Services-Revenue, we recommend that the 2024 interim tax levy be established at 50% of the 2023 final tax obligation;

AND THAT the 2024 interim tax levy be due in two installments, March 6 and May 1;

AND THAT the penalty shall be one and one-quarter per cent (1.25%) of the amount in default on the first day immediately following the installment due date for tax installments due in 2024;

AND THAT interest shall be one and one-quarter per cent (1.25%) against all amounts that have become due and remain unpaid. Such interest shall be calculated and imposed on the first day of the calendar month;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

#### **14.3 Tbaytel Dividend Model**

Report 398-2023 (Corporate Services - Office of the City Treasurer) recommending that the revised Tbaytel Dividend Policy as contained within this report and encompassing three major elements (a Fixed Annual Dividend, a Performance Dividend and a Special Dividend) be approved.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Rajni Agarwal

WITH RESPECT to Report 398-2023-Corporate Services-Office of the City Treasurer, we recommend that the revised Tbaytel Dividend Policy as contained within this report and encompassing three major elements (a Fixed Annual Dividend, a Performance Dividend and a Special Dividend) be approved;

AND THAT the Dividend Policy continue to serve as a direction to the Tbaytel Municipal Services Board for purposes of payment of future dividends to the City of Thunder Bay;

AND THAT a review of the Tbaytel Dividend policy be undertaken every two years;

AND THAT the next review occurs in conjunction with the 2025 Third Quarter update from Tbaytel;

AND THAT the Fixed Annual Dividend in excess of \$18.75 million in 2024 and \$19.0 million in 2025 be transferred to the Stabilization Reserve unless the year-end

uncommitted balance of that reserve is greater than \$10.0 million, in which case the excess funds be transferred to the Capital General Reserve Fund;

AND THAT the Performance and Special Dividends continue to be directed to the Renew Thunder Bay Reserve Fund.

CARRIED

**14.4 Deputation Response - Rising 2SLGBTQIA+ Hate and Reaffirming Support in Pride Month**

Report 385-2023 (City Manager's Office) recommending that Item 2023-005-ADM Rising 2SLGBTQIA+ Hate and Reaffirming Support in Pride Month be removed from the outstanding list.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to Report 385-2023-City Manager's Office, we recommend that Item 2023-005-ADM Rising 2SLGBTQIA+ Hate and Reaffirming Support in Pride Month be removed from the outstanding list;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**15. Petitions and Communications**

**15.1 City of Thunder Bay Police Services - Agreement with Oliver Paipoonge**

Memorandum from City Clerk Krista Power dated November 29, 2023, recommending that the Renewal Contract for Police Services be approved and executed for a five (5) year term.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented for ratification at the City Council meeting to be held later in the evening and will require a two-thirds vote.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the Memorandum from City Clerk Krista Power dated November 29, 2023 relating to the City of Thunder Bay Police Services – Agreement with the

Municipality of Oliver Paipoonge, we recommend that the Renewal Contract for Police Services be approved and executed for a five (5) year term;

AND THAT the Mayor and Clerk be authorized to sign and execute necessary documents;

AND THAT following approval at Committee of the Whole, the resolution be presented for ratification at the December 18, 2023 Special City Council meeting.

CARRIED

**16. Outstanding Items**

Memorandum from City Clerk Krista Power dated December 5, 2023, providing the Administrative Services Session Outstanding List, for information.

**17. New Business**

**17.1 Establishment of Closed Session - Monday, January 8, 2024**

The following resolution will be presented to Committee of the Whole for consideration:

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Michael Zussino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, January 8, 2024, at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

**18. Adjournment**

The meeting adjourned at 9:18 p.m.