



## Committee of the Whole Meeting Minutes

**Monday, December 11, 2023, 4:30 p.m.  
McNaughton Room**

Present: Councillor Albert Aiello  
Councillor Mark Bentz  
Councillor Kasey Etreni  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Greg Johnsen  
Councillor Dominic Pasqualino  
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk  
Norm Gale, City Manager  
Patty Robinet, City Solicitor

### **1. Committee of the Whole - Special Session Chair: Councillor Andrew Foulds**

#### **1.1 Establishment of Committee of the Whole - Closed Session - December 11, 2023**

MOVED BY: Councillor Greg Johnsen  
SECONDED BY: Councillor Dominic Pasqualino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, December 11, 2023 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;

- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**1.2 Amendment - Establishment of Closed Session - December 11, 2023**

The following resolution will be presented to amend the purpose of the December 11, 2023 Committee of the Whole - Closed Session meeting:

MOVED BY: Councillor Albert Aiello  
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to the resolution to establish the Monday, December 11, 2023 Committee of the Whole – Closed Session, we recommend that the following reasons be added:

- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

CARRIED

**1.3 Amended - Establishment of Committee of the Whole - Closed Session - December 11, 2023**

MOVED BY: Councillor Greg Johnsen  
SECONDED BY: Councillor Dominic Pasqualino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, December 11, 2023 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (b) personal matters about an identifiable individual, including municipal or local board employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (d) labour relations or employee negotiations;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (h) information explicitly supplied in confidence to the municipality or local board by

Canada, a province or territory or a Crown agency of any of them;  
(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization; and  
(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

**2. Closed Session in the McNaughton Room at 4:31p.m.  
Chair: Councillor Andrew Foulds**

Present: Mayor Ken Boshcoff  
Councillor Rajni Agarwal  
Councillor Albert Aiello  
Councillor Mark Bentz  
Councillor Shelby Ch'ng  
Councillor Kasey Etrene  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Greg Johnsen  
Councillor Kristen Oliver  
Councillor Dominic Pasqualino  
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk  
Norm Gale, City Manager  
Patty Robinet, City Solicitor

**3. Disclosures of Interest**

**4. Reports of Municipal Officers**

**4.1 Tbaytel**

City Manager Norm Gale provided an overview relative to the above noted and responded to questions.

City Solicitor Patty Robinet responded to questions.

Tbaytel President & CEO Dan Topatigh, Tbaytel Board of Directors Chair Scott Potts and Board member Paul Healey (MS Teams) entered the meeting room.

Dan Topatigh provided an overview relative to the above noted.

Dan Topatigh left the meeting.

Scott Potts provided a PowerPoint presentation relative to the above noted and responded to questions.

Paul Healey responded to questions.

Scott Potts and Paul Healey left the meeting.

#### **4.2 Potential Land Acquisition**

General Manager - Infrastructure, Development & Operations Kerri Marshall, Director - Development Services Joel DePeuter and Manager - Realty Services Deanna Walker entered the meeting.

Report 2023CLS.042 (Realty Services) relative to the above noted was distributed separately to City Council, City Manager, City Solicitor and General Manager – Infrastructure, Development & Operations only on Thursday, December 7, 2023.

Deanna Walker provided an overview relative to the above noted and responded to questions.

Joel DePeuter responded to questions.

It was consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Kerri Marshall, Joel DePeuter and Deanna Walker left the meeting.

#### **4.3 Administrative Matter (2024 Ontario Winter Games)**

General Manager-Community Services Kelly Robertson, City Treasurer Keri Greaves, Director-Human Resources & Corporate Safety Karie Ortgiese, Director-Recreation & Culture Leah Prentice, Supervisor-Sport & Community Development

Paul Burke and Coordinator-Ontario Winter Games Matthew Lawrence entered the meeting.

Confidential Memorandum from Director–Recreation & Culture Leah Prentice, dated December 11, 2023 relative to the above noted, for information was distributed separately to City Council, City Manager, City Solicitor, City Treasurer, General Manager – Community Services and Director – Human Resources & Corporate Safety only on Thursday, December 7, 2023.

Leah Prentice and Karie Ortgiese provided an overview relative to the above noted.

Leah Prentice responded to questions.

Paul Burke responded to questions.

At 5:51 p.m. the Closed Session concluded. It was the consensus of Committee that Open Session reconvene at 6:30 p.m.

**5. Open Session (Community Services) in the S.H. Blake Memorial Auditorium at 6:31 p.m.**

**Chair: Councillor Shelby Ch'ng**

Present: Mayor Ken Boshcoff  
Councillor Rajni Agarwal  
Councillor Albert Aiello  
Councillor Mark Bentz  
Councillor Shelby Ch'ng  
Councillor Kasey Etrene  
Councillor Andrew Foulds  
Councillor Trevor Giertuga  
Councillor Brian Hamilton  
Councillor Greg Johnsen  
Councillor Kristen Oliver  
Councillor Dominic Pasqualino  
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk  
Gordon Stover, Acting City Clerk  
Norm Gale, City Manager  
Patty Robinet, City Solicitor

Kerri Marshall, General Manager - Infrastructure, Development & Operations  
Kelly Robertson, General Manager - Community Services  
Keri Greaves, City Treasurer and Acting General Manager – Corporate Services  
Leah Prentice, Director – Recreation & Culture  
Doug Glena, Manager – Fleet Services  
Jason Sherband, Manager – Solid Waste & Recycling Services  
Doug Vincent, Manager – Licensing & Enforcement  
Kim Begin, Supervisor - Aquatics, Fitness, Children and Youth  
Jonathan Paske, Supervisor – Parking Authority  
Lee-Ann Chevrette, Specialist – Community Safety & Wellbeing  
Callie Hemsworth, Coordinator – Planning, Projects & Development  
Katie Piché, Council & Committee Coordinator

**6. Disclosures of Interest**

Councillor Albert Aiello declared a conflict of interest relative to Report 357-2023 - 2024 Community Youth & Cultural Funding Program as he works for an agency that is a recipient of this funding.

**7. Confirmation of Agenda**

MOVED BY: Councillor Greg Johnsen  
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the December 11, 2023 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

**8. Reports of Committees, Boards and Outside Agencies**

**8.1 Community, Youth and Cultural Funding Appeals Committee Minutes**

Minutes of Meeting 01-2023 of the Community, Youth & Cultural Funding Appeals Committee, held on May 17, 2023, for information.

**8.2 2024 Ontario Winter Games Committee Minutes**

Minutes of Meeting 09-2023 of the 2024 Ontario Winter Games Organizing Committee, held on October 13, 2023, for information.

**9. Items Arising from Closed Session**

**9.1 Potential Land Acquisition**

Report 2023CLS.042 (Realty Services) was previously presented at Committee of the Whole - Closed Session held earlier in the evening.

MOVED BY: Councillor Dominic Pasqualino

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 2023CLS.042 (Realty Services), we recommend that Administration proceed as directed in Closed Session.

CARRIED

**10. Reports of Municipal Officers**

**10.1 Youth Inclusion Program – Final Report**

Report 354-2023-Community Services-Recreation & Culture relative to the above noted, for information was distributed separately on Thursday, December 7, 2023.

Memorandum from Director - Recreation & Culture Leah Prentice, dated November 14, 2023 requesting to provide a presentation relative to the above noted was distributed separately on Thursday, December 7, 2023.

Aquatics, Fitness, Children and Youth Supervisor Kim Begin, Community Safety and Wellbeing Specialist Lee-Ann Chevrette and Athena Fox-Hudson provided a PowerPoint presentation relative to the above noted and responded to questions.

**10.2 Building Safer Communities Fund – Youth Gang Prevention Strategy: Youth & Family Support Program**

Report 377-2023-Community Services-Recreation & Culture relative to the above noted, for information was distributed separately on Thursday, December 7, 2023.

Memorandum from Director - Recreation & Culture Leah Prentice, dated November 14, 2023 requesting to provide a presentation relative to the above noted was distributed separately on Thursday, December 7, 2023.

Director - Recreation & Culture Leah Prentice, Community Safety and Wellbeing Specialist Lee-Ann Chevrette, and consultants Peter Sloly and Jesse Donaldson provided a PowerPoint presentation relative to the above noted and responded to questions.

**10.3 2024 Community, Youth & Cultural Funding Program**

Report 357-2023-Community Services-Recreation & Culture recommending that the 2024 Community, Youth & Cultural Funding Program recommendations be included in the 2024 operating budget for consideration.

MOVED BY: Councillor Andrew Foulds  
SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to Report 357-2023-Community Services-Recreation & Culture, we recommend that the 2024 Community, Youth & Cultural Funding Program recommendations be included in the 2024 operating budget for consideration;

AND THAT the cap for Operating Grant category recommendations continue to be \$220,000 for 2025;

AND THAT Roots Community Food Centre be moved to the Sustaining Grant category beginning in 2024;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

**10.4 Appropriation – Ontario Winter Games Infrastructure**

Report 378-2023-Community Services-Recreation & Culture recommending that the City enter into an agreement for funding with the Community Economic Development Commission for infrastructure improvements necessary for hosting the Ontario Winter Games.

MOVED BY: Councillor Andrew Foulds  
SECONDED BY: Councillor Kasey Etrene

WITH RESPECT to Report 378-2023 Community Services, we recommend that the City enter into an agreement for funding with the Community Economic Development Commission for infrastructure improvements necessary for hosting the Ontario Winter Games;

AND THAT the City enter into an agreement for funding with the Northern Ontario Heritage Fund Corporation for infrastructure improvements necessary for hosting the Ontario Winter Games;

AND THAT the General Manager, Community Services be identified as the signing authority for the agreements;

AND THAT Appropriation #17 be approved to record the \$523,458 in funding awarded from the Northern Heritage Foundation (NOHFC), \$120,000 from the Community Economic Development Commission and \$3,000 from the Thunder Bay Diving Club and \$15,000 from the Thunderbolts Swim Club;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

### **10.5 Universal Bus Pass Program Agreement- SUCCI**

Report 381-2023-Community Services-Transit Services recommending that Administration be authorized to establish a new Universal Transit Pass (U-Pass) Agreement between the City and the Student Union of Confederation College Inc. (SUCCI).

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to Report 381-2023-Community Services-Transit Services, we recommend that Administration be authorized to establish a new Universal Transit Pass (U-Pass) Agreement between the City and the Student Union of Confederation College Inc. (SUCCI), including such ancillary documents, amendments and renewal agreements as may be required to give further effect to the intended relationships of the parties for a three-year term commencing on September 1, 2024;

AND THAT the General Manager, Community Services be authorized to execute all documentation with respects to the U-Pass program Agreement;

AND THAT the necessary by-laws be presented to City Council for ratification.

CARRIED

### **10.6 Purchase of One (1) New Landfill Compactor Contract Award**

Report 336-2023-Community Services-Fleet Services recommending that the contract for the Supply and Delivery of One (1) new Landfill Refuse Compactor with Trash Blade, in the amount of \$1,091,261.34 (inclusive of HST) be awarded to Toromont Caterpillar of Thunder Bay.

MOVED BY: Councillor Kasey Etreni

SECONDED BY: Councillor Michael Zussino

WITH RESPECT to Report 336-2023-Community Services-Fleet Services, we recommend that the contract for the Supply and Delivery of One (1) new Landfill

Refuse Compactor with Trash Blade, in the amount of \$1,091,261.34 (inclusive of HST) be awarded to Toromont Caterpillar of Thunder Bay;

AND THAT a contingency in the amount of \$24,000 be approved for the purchase of the Landfill Refuse Compactor with Trash Blade;

AND THAT the Manager – Supply Management be authorized to issue any purchase orders related to this Request for Proposal;

AND THAT the Mayor and Clerk be authorized to sign all documentation related to these matters;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

#### **10.7 Updated 20 Year Solid Waste (Landfill) Financial Plan**

Report 370-2023-Infrastructure, Development & Operations-Environment recommending the approval of the updated 20-year Solid Waste (Landfill) Financial Plan appended to this Report.

Memorandum from Manager - Solid Waste & Recycling Services Jason Sherband dated November 30, 2023 requesting to provide a presentation relative to the above noted.

Manager - Solid Waste and Recycling Services Jason Sherband and CB Campbell Consulting Charles Campbell provided a PowerPoint presentation relative to the above noted.

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to Report 370-2023 (Infrastructure, Development & Operations-Environment, we recommend that City Council approve the updated 20-year Solid Waste (Landfill) Financial Plan appended to this Report;

AND THAT tipping fees continue to fund costs related to the operation and maintenance of the Landfill site, including gas collection system program costs;

AND THAT special tipping fee rate agreements be introduced for waste haulers that bring in a minimum of 12,000 metric tonnes of waste annually to the Landfill Site effective January 1, 2024;

AND THAT city waste packers and all other city operations are charged the applicable tipping fee rate at the Landfill Site for measured tonnage over the scale effective January 1, 2027;

AND THAT the Solid Waste (Landfill) Financial Plan be implemented subject to approval of the 2024 Solid Waste and Recycling Services Operating and Capital Budget;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

## **11. First Reports**

### **11.1 Parking Authority Financial Plan**

Report 309-2023-Corporate Services relative to the above noted.

Memorandum from General Manager - Corporate Services Karen Lewis, dated November 8, 2023 requesting to provide a presentation relative to the above noted.

This report is being introduced as a 'first report' to allow Committee of the Whole and the general public time to consider the implications of the report before the following recommendations are considered by Committee of the Whole on January 22, 2024.

Manager - Licensing and Enforcement Doug Vincent, Supervisor - Parking Authority Jonathan Paske and Bain Smith Consulting Donna Smith provided a PowerPoint presentation relative to the above noted and responded to questions.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to Report 309-2023-Corporate Services we recommend that the recommendations included in this report be re-presented at the January 22, 2024 Committee of the Whole meeting for approval and include any feedback received internally and externally for information.

CARRIED

## **12. Petitions and Communications**

### **12.1 Outstanding Item: Consultation Results on Proposed Sign By-law Amendments**

At the June 5, 2023 City Council meeting, By-law 186-2023 was referred back to Administration for further consultation with stakeholders relative to mobile signs.

At the September 18, 2023 Committee of the Whole meeting, a memorandum from Doug Vincent, Manager - Licensing & Enforcement was presented. A resolution was passed that Outstanding Item 2023-008-DEV remain on the Outstanding List and that Administration report back on or before December 11, 2023 following consultation with mobile sign companies.

Memorandum from Manager - Licensing & Enforcement Doug Vincent, dated November 30, 2023 containing a recommendation relative to the above noted.

Correspondence received from Rob Kowalchuk - Hi-Impact Signs, received Thursday, December 7, 2023 requesting to provide a deputation relative to the above noted was distributed separately on Friday, December 8, 2023.

Correspondence received from Claudio Monteleone - The Sign Guys, received Monday, December 11, 2023 requesting to provide a deputation relative to the above noted was distributed separately on Monday, December 11, 2023.

Rob Kowalchuk - Hi-Impact Signs, Claudio Monteleone and Tony Marino - The Sign Guys and Ken Law - Magnet Signs appeared before Committee, provided a deputation relative to the above noted and responded to questions.

At the request of the Chair, Councillor Kristen Oliver assumed the chair.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to the Memorandum from Doug Vincent, Manager – Licensing & Enforcement, dated November 30, 2023, we recommend Outstanding Item 2023-008-DEV be removed from the Outstanding List;

AND THAT that draft By-law 288-2023 as attached, be approved and presented to City Council for ratification on December 18, 2023.

CARRIED

Councillor Shelby Ch'ng resumed the chair.

## **12.2 11:00 p.m. Resolution**

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kasey Etreni

We recommend that the hour being 11:00 p.m., we continue with the business at hand.

CARRIED

**12.3 Outstanding Item Request for Deferral - Fence related By-laws**

Memorandum from Manager - Licensing & Enforcement Doug Vincent, dated November 30, 2023 containing a recommendation relative to the above noted.

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the Memorandum from Doug Vincent, Manager Licensing & Enforcement, dated November 30, 2023, we recommend that Outstanding Item No. 2021-114- DEV Fence related By-laws be deferred from December 11, 2023, to on or before April 28, 2025;

AND THAT any necessary by-laws be presented to City Council.

CARRIED

**12.4 Front and Egan Fuel Farm - Request for Appropriation**

Memorandum from Supervisor – Supply Management Tammy Mastalerz, dated November 29, 2023, containing a recommendation relative to the above noted.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the Memorandum from Tammy Mastalerz, Supervisor – Supply Management, dated November 29, 2023, it is recommended that Appropriation Number 18-2023 be approved to finance the cost of the Front and Egan Fuel Farm Project;

AND THAT any necessary by-laws be presented to City Council at the December 11, 2023 City Council meeting for ratification.

CARRIED

**12.5 Establishment of City Council - Special Session - December 18, 2023**

The following recommendation is presented to establish a City Council - Special Session on December 18, 2023:

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Greg Johnsen

THAT a City Council - Special Session be established on December 18, 2023 for the purpose of ratifying December 11, 2023 Committee of the Whole minutes and adopting December 11, 2023 City Council minutes.

CARRIED

**13. Outstanding Items**

**13.1 Outstanding List Items for Community Services as of November 28, 2023**

Memorandum from City Clerk Krista Power, dated November 28, 2023 relative to the above noted, for information.

**14. New Business**

**14.1 Establishment of Committee of the Whole - Closed Session - December 18, 2023**

The following resolution will be presented to Committee of the Whole for consideration:

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Dominic Pasqualino

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, December 18, 2023 at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(d) labour relations or employee negotiations;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value.

CARRIED

**15. Adjournment**

The meeting adjourned at 11:15 p.m.