



Memorandum

Corporate By-law Number: 316-2023-City Manager's Office-Office of the City Clerk

TO: Office of the City Clerk **FILE:**

FROM: Linda Crago
Office of the City Clerk, City Manager's Department

DATE PREPARED: 5/5/23

SUBJECT: By-law 316-2023 – A by-law to amend By-law 203-1996 being a by-law to adopt a Corporate Policy Manual for the City of Thunder Bay.

MEETING DATE: City Council 12/18/23

By-law Description: A By-law to amend By-law 203-1996, being a by-law to adopt the Corporate Policy Manual for The Corporation of the City of Thunder Bay with respect to Private Sector Partnership in Community Centres – Corporate Policy 01-08-13; Sponsorship and Naming Rights Policy 01-08-14; Investment Policy Statement - Corporate Policy 05-01-04; Reserve and Reserve Fund Policy – Corporate Policy 05-01-08; Work Life Initiatives – Corporate Policy 06-01-36; Mandatory Covid-19 Vaccine Disclosure – Corporate Policy 06-01-39; Sister City - Corporate Policy 07-01-06; Ice Allocation Policy – Corporate Policy 09-01-01; Sacred and Ceremonial Burning – Corporate Policy 10-05-01.

Authorization: Report 2004.236 (Rec & Culture) Sept 3/04; Report 102-2023 (Rec & Culture) June 5/23; Report 139-2023 (Financial Services) May 15, 2023; Report 63-2023 (Corporate Services) Aug. 28, 2023; Report 113-2023 (HR & Corporate Safety) Mar. 27/23 and Report 322-2023 (HR & Corporate Safety) Oct. 30/23; Report 111-2023 (HR & Corporate Safety) Mar. 27/23; Resolution - COW – July 17, 2023; Report 50/2022 (Community Services) Aug. 8/22; Report 144-2023 (Fire) April 17, 2023.

By-law Explanation: The purpose of this by-law is to amend By-law 203-1996, being a by-law to adopt the Corporate Policy Manual for The Corporation of the City of Thunder Bay with respect to Private Sector Partnership in Community Centres – Corporate Policy 01-08-13; Sponsorship and Naming Rights Policy 01-08-14; Investment Policy Statement – Corporate Policy 05-01-04; Reserve and Reserve Fund Policy – Corporate Policy 05-01-08; Work Life Initiatives – Corporate Policy 06-01-36; Mandatory Covid-19 Vaccine Disclosure – Corporate Policy 06-01-39; Sister City – Corporate Policy 07-01-06; Ice Allocation Policy – Corporate Policy 09-01-01; Sacred and Ceremonial Burning – Corporate Policy 10-05-01.

Schedules and Attachments:

- ATTACHMENT 1 Private Sector Partnerships in Community Centres – Policy 01-08-13
- ATTACHMENT 2 Sponsorship and Naming Rights – Policy 01-08-14
- ATTACHMENT 3 Investment Policy Statement – Policy 05-01-04
- ATTACHMENT 4 Reserve and Reserve Fund Policy – Policy 05-01-08
- ATTACHMENT 5 Work Life Initiatives – Policy 06-01-36
- ATTACHMENT 6 Ice Allocation – Policy 09-01-01
- ATTACHMENT 7 Sacred and Ceremonial Burning – Policy 10-05-01

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 316-2023

A By-law to amend By-law 203-1996 being a by-law
to adopt a Corporate Policy Manual for the
City of Thunder Bay.

Recitals

1. On October 15th, 1996, the Council of The Corporation of the City of Thunder Bay (“the Corporation”) passed By-law 203-1996, being a by-law to adopt the Corporate Policy Manual for the City of Thunder Bay.
2. The *Municipal Act, 2001* requires the adoption, by by-law, of certain policies and amendments to these policies.
3. It is deemed necessary and expedient to amend By-law 203-1996 of The Corporation, including revisions and existing polices as hereinafter provided.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. That Schedule “A” of By-law 203-1996 be amended by deleting the following policies:

05-01-04	Investment Policy Statement
05-01-08	Reserve Funds
06-01-36	Work Life Initiatives
06-01-39	Mandatory Covid-19 Vaccine Disclosure
07-01-06	Sister City
09-01-01	Ice Time Indoor Arenas
2. That Schedule “A” of By-law 203-1996 be amended by adding the following policies:

01-08-13	Private Sector Partnerships in Community Centres
01-08-14	Sponsorship and Naming Rights
05-01-04	Investment Policy Statement

05-01-08	Reserve and Reserve Fund Policy
06-01-36	Work Life Initiatives
09-01-01	Ice Allocation
10-05-01	Sacred and Ceremonial Burning

3. This By-law shall come into force and take effect on the date it is passed.

Enacted and passed this 18th day of December, A.D. 2023 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Ken Boshcoff

Mayor

Dana Earle

Deputy City Clerk