



**Corporate Information  
Technology Division**

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## **Memorandum**

**Date:** November 27, 2023

**To:** Krista Power, City Clerk

**From:** Jack Avella, Director – Corporate Information Technology (CIT)

**Subject:** **Corporate Report 182-2023 Corporate Information Technology Policies – Revised Recommendation**

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A revision to the resolution for Corporate Report 182-2023 is required in order to align the recommendation with the policy names included within the attachments. The following is the revised recommendation for consideration:

WITH RESPECT to Report 182-2023-Corporate Services-Corporate Information Technology, we recommend that Corporate Policy 03-05-01 Computer Use (Attachment A) be repealed and replaced with the revised Acceptable Computer Use Policy, appended as Attachment B;

AND THAT the proposed Data Backup and Recovery Policy (Attachment C) be approved;

AND THAT the proposed External IT Service Providers – Remote Access Policy (Attachment D) be approved;

AND THAT the proposed IT Resource Management and Security Policy (Attachment E) be approved;

AND THAT the proposed Mobile Device Policy (Attachment F) be approved;

AND THAT the proposed Remote Access Policy (Attachment G) be approved;

AND THAT the proposed Secure Cloud Usage Policy (Attachment H) be approved;

AND THAT the approved policies be added to the Corporate Policy Manual;

AND THAT any necessary by-laws be presented to City Council for ratification.