

The City of Thunder Bay

DATE: October 5, 2023

DEPARTMENT: Corporate Services

REQUEST FOR APPROPRIATION CHANGE

DIVISION: Supply Management

REQUEST FOR ADDITIONAL APPROPRIATION

APPROP NO.

WBS ELEMENT	DESCRIPTION	BUDGET AVAILABLE	INCREASE	DECREASE	ADMIN USE	
					IM Position	Fund Code
CSL-FIN-200001-01-01	Replacement of Fuel Tanks - Mountdale		102,644		3.2	144
CSL-FIN-200002-01-01	Replacement of Fuel Tanks - Front & Egan			102,644	3.2	144
			102,644	102,644		

EXPLANATIONS/REASONS:

Expenses & revenues for Mountdale Fuel Farm were mistakenly posted to Front/Egan Fuel Farm due to a budget shortfall in the Mountdale project. Expenses & revenues have now been moved to the correct projects and the corresponding budget will also move.

EFFECT ON LEVEL OF SERVICE:

DECREASE	INCREASE	MAINTAINED
<input type="text"/>	<input type="text"/>	<input checked="" type="text" value="x"/>

DATE: \_\_\_\_\_

RECOMMENDED/APPROVED

*Keri Greaves*  
CITY TREASURER

*Norm Gale*  
CITY MANAGER

PREPARED BY: M Gallagher for T Mastalerz

REVIEWED BY: *Karen Lewis*  
Karen Lewis, General Manager  
Corporate Services

VERIFIED BY

FINANCE: *Moira Gallagher*  
Moira Gallagher, CPA, CMA  
Budget & Planning Accountant  
Corporate Services & Long Term Care Department

COMMITTEE OF THE WHOLE

APPROVED	NOT APPROVED
<input type="text"/>	<input type="text"/>

DATE: \_\_\_\_\_