



Thunder Bay District Health Unit Board of Health Meeting Minutes

MINUTES OF THE MEETING: SEPTEMBER 20, 2023
TIME OF MEETING: 1:00 PM
PLACE OF MEETING: FIRST FLOOR BOARDROOM
CHAIR: MR. DON SMITH

BOARD MEMBERS PRESENT:

Mr. Grant Arnold
Ms. Cindy Brand
Mr. Paul Malashewski
Mr. James McPherson
Mr. Allan Mihalcin
Mr. Jim Moffat
Ms. Donna Peacock
Mr. Don Smith
Ms. Kristine Thompson
Mr. Todd Wheeler

REGRETS:

Ms. Kasey Etreni
Ms. Lucy Belanger
Mr. Mark Thibert

ADMINISTRATION PRESENT:

Dr. Janet DeMille, Medical Officer of Health and Chief Executive Officer
Mr. Dan Hrychuk, Director – Corporate Services
Ms. Diana Gowanlock, Director – Health Protection
Ms. Shannon Robinson, Director – Health Promotion
Ms. Dana Wilson – Associate Director of Communications & Strategic Initiatives
Ms. Lauren Paradis, Manager of Finance
Mr. Phil Avella, Manager, Information Systems and Property
Ms. Joanna Carastathis – Manager of Healthy Living Programs
Ms. Rosemary Scofich, Manager of Healthy Babies Healthy Children & Lactation Programs
Ms. Lila McNeice, Executive Assistant and Secretary to the Board of Health
Ms. Tammy Lee Royer, Administrative Assistant – Health Protection
Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:05 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

The Chair presented regrets from Ms. Kasey Etreni, and Mr. Mark Thibert.

2.1 Welcoming New Board Members / Introductions

The Chair welcomed new provincial appointee Mr. Allan Mihalcin and board members introduced themselves. New provincial appointee Ms. Lucy Belanger is not able to be in attendance today.

Dr. J. DeMille welcomed new TBDHU staff member Ms. Dana Wilson, Associate Director of Communications and Strategic Initiatives.

Dr. J. DeMille welcomed new TBDHU staff member Ms. Lila McNeice, Executive Assistant to the MOH/CEO and Secretary to the Board of Health.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 71-2023

Moved By: P. Malashewski

Seconded By: J. McPherson

THAT the Agenda for the Regular Board of Health Meeting to be held on September 20, 2023, be approved as amended.

CARRIED

5. INFORMATION SESSION

5.1 Health On the Move for Equity (HOME) Project Update

Ms. Rachel Bayes, Healthy Kids HOME Coordinator, provided a presentation to the Board of Health on the Health On the Move for Equity (HOME) Project.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

The Minutes of the Thunder Bay District Board of Health Regular Session Meeting held on June 21, 2023, were presented for approval.

Resolution No. 72-2023

Moved By: J. Moffat

Seconded By: P. Malashewski

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on June 21, 2023, be approved.

CARRIED

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous minutes.

8. DECISIONS OF THE BOARD

8.1 Health Promotion Grants

A memorandum from S. Robinson, dated September 20, 2023, and containing a resolution relative to the Road Safety Community Partnership Program Grant and One-Time Funding for 2023-2024 Youth Mental Health and Addiction Champion (YMHAC) Initiative was presented to the Board.

Resolution No. 74-2023

Moved By: P. Malashewski

Seconded By: J. McPherson

THAT we recommend the Ministry of Transport Road Safety Community Partnership Program one-time funding be approved accepting \$3,617 in additional funding for 2023-2024.

AND THAT we recommend the RNAO Youth Mental Health and Addiction Champion initiative be approved accepting \$4,000 in additional funding for 2023-24,

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the budget submission process as required.

CARRIED

8.2 Healthy Babies Healthy Children Funding Advocacy

Report number 36-2023 (Healthy Babies Healthy Children) from S. Robinson dated September 20, 2023, and containing a resolution relative to the HBHC Funding Advocacy Initiative was presented to the Board.

Resolution No. 75-2023

Moved By: J. McPherson

Seconded By: P. Malashewski

THAT with respect to Report No. 36-2023 (Healthy Babies Healthy Children), we recommend that a letter be sent to the Minister of Children, Community and Social Services requesting that the Ministry of Children, Community and Social Services (MCCSS) review base-funding needs for the Healthy Babies Healthy Children Program to ensure this essential program is sufficiently resourced to meet the needs of families and assist children to have a healthy start in life.

CARRIED

8.3 2023-24 Funding Letter

Report number 40-2023 (Finance) from D. Hrychuk, dated September 20, 2023, and relative to the New Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health was presented. Mr. D. Hrychuk, Director of Corporate Services, provided a presentation, and responded to questions from the Board.

Resolution No. 76-2023

Moved By: J. Moffat

Seconded By: C. Brand

THAT with respect to Report No. 40–2023 (Finance) we recommend that effective January 1, 2023, the New Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health be approved, accepting up to \$13,078,600 in base funding and up to \$1,951,400 in one-time funding for the 2023-24 funding year to support the provision of mandatory and related public health programs and services in the District of Thunder Bay;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

9. COMMUNICATIONS FOR INFORMATION

9.1 Roofing Update Report

Report Number 41-2023 (Finance) relative to providing the Board of Health with information on the progress of the roofing repair was presented, and Mr. D. Hrychuk, Director of Corporate Services, responded to questions from the Board.

9.2 Q2 Financial Statements

Report Number 43-2023 (Finance) relative to providing the Board of Health with information on the financial performance of the Health Unit was provided for information.

9.3 MOH/CEO Report

Report Number 42-2023 from the Medical Officer of Health and Chief Executive Officer, was presented for information.

10. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 77a-2023

Moved By: C. Brand

Seconded By: J. Moffat

THAT the Board of Health move into Closed Session to receive information relative to labour relations or employee negotiations, and information related to negotiations carried on behalf of the Board.
(Municipal Act, S.O. 2001, c.25, S. 239 (1).

CARRIED

At 1:50 PM the Board of Health moved into a closed session and the following individuals left the meeting:

- Ms. Rosemary Scofich, Manager of Healthy Babies Health Children/Lactation Programs
- Ms. Lauren Paradis, Manager of Finance
- Ms. Lila McNeice, Executive Assistant and Secretary to the Board of Health
- Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion
- Ms. Tammy Lee Royer, Administrative Assistant – Health Protection

At 2:30 PM the Board of Health moved out of closed session and the following individuals returned to the meeting:

- Ms. Lila McNeice, Executive Assistant and Secretary to the Board of Health
- Ms. Shelley Oleksuk, Administrative Assistant – Health Promotion
- Ms. Tammy Lee Royer, Administrative Assistant – Health Protection

10.1 Closed Session Report

The Board of Health Chair reported that information relative to labour relations or employee negotiations, and information related to negotiations carried on behalf of the Board had been provided in the Closed Session, and a resolution is brought into the regular session:

Resolution No. 77b-2023

Moved By: J. Moffat

Seconded By: K. Thompson

THAT with respect to Report No. 39-2023 (Medical Officer of Health and Chief Executive Officer) the Board of Health ratifies the changes tentatively agreed to by both parties on September 8, 2023, to the Canadian Union of Public Employees (CUPE) member's collective agreement, effective January 1, 2023 to December 31, 2025.

CARRIED

11. NEXT MEETING

The next meeting is scheduled for Wednesday, October 18, 2023.

12. ADJOURNMENT

Resolution No. 78-2023

Moved By: J. McPherson

Seconded By: C. Brand

THAT the Board of Health meeting held on September 20, 2023, be adjourned at 2:33 PM.

CARRIED