



Committee of the Whole Meeting Minutes

Closed Session in the McNaughton Room at 4:31 p.m.

Chair: Councillor Andrew Foulds

Present:

- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etreni
- Councillor Andrew Foulds
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Gordon Stover, Acting City Clerk
- Dana Earle, Deputy City Clerk
- Norm Gale, City Manager
- Patty Robinet, City Solicitor

1. Disclosures of Interest

2. Reports of Municipal Officers

2.1 Realty Matter

Report 2023CLS.040 (Realty Services) relative to the above noted was distributed separately to Members of Council, City Manager, City Solicitor, General Manager - Infrastructure, Development & Operations only on Friday, October 27, 2023.

Deputy City Solicitor Cynthia Cline, Solicitor Michael Grimaldi, General Manager - Infrastructure, Development & Operations Kerri Marshall, Director - Development Services Joel DePeuter, Manager - Realty Services Deanna Walker entered the meeting room.

Joel DePeuter provided an overview relative to the above noted and responded to questions.

Cynthia Cline provided an overview relative to the above noted and responded to questions.

It was consensus of Committee that Administration to proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Director - Development Services Joel DePeuter, Manager - Realty Services Deanna Walker left the meeting room.

2.2 Legal Matter

Solicitor II Brendan Hardick, General Manager Community Services Kelly Robertson, General Manager Corporate Services Karen Lewis, City Treasurer Keri Greaves, Director Engineering Kayla Dixon, Director Community Services Leah Prentice, Supervisor Capital Facilities Construction Kelvin Jankowski entered the meeting room.

Daniel Ferguson - Weir Foulds LLP, Glenn Ackerley - Weir Foulds LLP and Manager - Supply Management Allan Hensel entered the meeting room via MS Teams.

Deputy City Solicitor Cynthia Cline, Daniel Ferguson and Glenn Ackerley provided a Confidential PowerPoint presentation relative to the above noted and responded to questions.

Director Community Services Leah Prentice responded to questions.

Daniel Ferguson - Weir Foulds LLP, Glenn Ackerley - Weir Foulds LLP, Deputy City Solicitor Cynthia Cline, Solicitor Michael Grimaldi, Solicitor II Brendan Hardick, General Manager - Community Services Kelly Robertson, General Manager - Corporate Services Karen Lewis, General Manager - Infrastructure, Development & Operations Kerri Marshall, City Treasurer Keri Greaves, Director - Engineering Kayla Dixon, Director - Community Services Leah Prentice, Supervisor - Capital Facilities Construction Kelvin Jankowski left the meeting room.

2.3 Committee & Board Appointments

Confidential Memorandum from City Clerk Krista Power, dated October 25, 2023 relative to the above noted was distributed separately on Friday, October 27, 2023, to Members of Council, City Manager, and City Solicitor only.

Coordinator - Boards, Committees & Special Projects Tina Larocque entered the meeting room.

It was consensus of Committee to proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Confidential Memorandum from City Clerk Krista Power, dated October 26, 2023 relative to the above noted was distributed separately on Friday, October 27, 2023 to Members of Council, City Manager, and City Solicitor only.

The Deputy City Clerk advised that the Confidential Memorandum from City Clerk Krista Power, dated October 26, 2023 relative to the above noted was withdrawn from the agenda.

2.4 Board Appointments

Confidential Memorandum from City Clerk Krista Power, dated October 24, 2023 relative to the above noted was distributed separately on October 27, 2023 to Members of Council, City Manager and City Solicitor only.

It was consensus of Committee to proceed as directed in closed session to be presented in open session.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

3. Open Session - Administrative Services in the S.H. Blake Memorial Auditorium at 6:31 p.m.

Chair: Councillor Mark Bentz

Present: Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng

Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Gordon Stover, Acting City Clerk
Dana Earle, Deputy City Clerk
Karen Lewis, Acting City Manager
Patty Robinet, City Solicitor
Keri Greaves, City Treasurer
Matthew Pearson, Acting General Manager – Infrastructure,
Development & Operations
Kelly Robertson, General Manager - Community Services
Karie Ortgiese, Director - Human Resources & Corporate Safety
Chief Shane Muir, Superior North EMS
Cynthia Olsen, Director – Strategic Initiatives & Engagement
Kerri Bernardi, Manager – Corporate Safety
Lorraine MacPhail, Manager – Talent Acquisition & Development
Summer Stevenson, Sustainability Coordinator
Lori Wiitala, Council & Committee Clerk

4. Disclosures of Interest

5. Confirmation of Agenda

The Acting City Clerk advised that Report 317-2023 Corporate Services – Office of the City Treasurer 2023 Q3 Variance Report has been withdrawn from the agenda and has been rescheduled to the November 6, 2023 Committee of the Whole meeting.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the October 30, 2023, Committee of the Whole meeting, we recommend that the agenda as amended, including any additional information and new business, be confirmed.

CARRIED

6. Items Arising from Closed Session

6.1 Realty Matter

Report 2023CLS.040 (Realty Services) relative to the above noted was previously presented at Committee of the Whole Closed Session earlier in the evening.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to Report 2023CLS.040 (Realty Services) we recommend that Administration proceed as directed in Closed Session.

CARRIED

The Acting City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote

6.2 Committee Appointments

Confidential Memorandum from City Clerk Krista Power dated October 25, 2023, relative to the above noted was previously presented at Committee of the Whole Closed Session earlier in the evening.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to the confidential memorandum from Krista Power, City Clerk, dated October 25, 2023, we recommend that the following people be appointed to the following Authorities, Boards, Commissions and Committees:

1. Accessibility Advisory Committee

One (1) citizen to be appointed as a Physical and Mobility Disability representative for a 4 year term expiring November 14, 2027, or as soon as a replacement has been appointed:

John Wheeler

2. EarthCare Advisory Committee

One (1) citizen to be appointed for a four year term expiring November 14, 2027, or as soon as a replacement has been appointed:

Sandra Stiles

CARRIED

6.3 Board Appointment

Confidential Memorandum from City Clerk Krista Power dated October 26, 2023, relative to the above noted was presented at Committee of the Whole Closed Session earlier in the evening.

MOVED BY: Councillor Shelby Ch'ng

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the confidential memorandum from Krista Power, City Clerk, dated October 24, 2023, we recommend that the following person be appointed to the Thunder Bay Public Library:

1. One (1) citizen to serve for the remainder of a 4 year term expiring November 14, 2026, or as soon as a replacement has been appointed:

Cory Bagdon

CARRIED

7. Reports of Committees, Boards and Outside Agencies

7.1 Official Recognition Committee Minutes

The Minutes of Meeting 04-2023, of the Official Recognition Committee, held on April 12, 2023, for information.

7.2 Audit Committee Minutes

The Minutes of Meeting 02-2023 of the Audit Committee, held on May 3, 2023, for information.

7.3 Community Communications Committee Minutes

The Minutes of Meeting 03-2023 of the Community Communications Committee, held on June 27, 2023, for information.

7.4 Sister Cities Advisory Committee Minutes

The Minutes of Meeting 07-2023 of the Sister Cities Advisory Committee, held on August 29, 2023, for information.

7.5 Inter-Governmental Affairs Committee Minutes

The Minutes of Meeting 06-2023 of the Inter-Governmental Affairs Committee, held on September 6, 2023, for information.

7.6 Accessibility Advisory Committee Minutes

The Minutes of Meeting 06-2023 of the Accessibility Advisory Committee, held on September 13, 2023, for information.

8. Reports of Municipal Officers

8.1 2023 Q3 Budget Variance Report

Acting City Clerk Gordon Stover advised that Report 317-2023 Corporate Services – Office of the City Treasurer has been withdrawn from the agenda and has been re-scheduled to the November 6, 2023 Committee of the Whole meeting.

8.2 Work Plan Annual Update – Superior North EMS 2021-2023 Master Plan

Report 296-2023-Corporate Services-Superior North EMS providing a recommendation relative to the above noted.

Memorandum from General Manager Corporate Services Karen Lewis, dated September, 12, 2023, requesting to provide a presentation relative to the Work Plan for Superior North EMS 2021-2023 Update.

Superior North Emergency Medical Services (SNEMS) Chief Shane Muir appeared before Committee, provided a PowerPoint presentation and responded to questions.

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to Report 296-2023-Corporate Services-Superior North EMS, we recommend that item 2022-105-DEV be removed from the Outstanding List;

AND THAT the SNEMS Work Plan Update be added to the Administrative Services Outstanding List, with a report back on or before March 30, 2025;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

8.3 Net-Zero Strategy Annual Update

Report 318-2023-City Manager's Office-Strategic Initiatives & Engagement providing an update on the second year of implementation of Climate-Forward City: Thunder Bay Net-Zero Strategy, for information.

Memorandum from Summer Stevenson, Sustainability Coordinator Strategies - Strategic Initiatives & Engagement, dated October 10, 2023, requesting to provide a presentation relative to Corporate Report 318-2023 (City Manager's Office - Strategic Initiatives & Engagement), Net-Zero Strategy Annual Update.

Sustainability Coordinator Summer Stevenson appeared before Committee, provided a PowerPoint presentation and responded to questions.

8.4 Single Source Contract – iCIMS Inc.

Report 324-2023-City Manager's Office-Human Resources & Corporate Safety recommending that the Manager – Talent Acquisition & Development be authorized to directly negotiate, and enter into contracts with iCIMS Inc.

MOVED BY: Councillor Shelby Ch'ng

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 324-2023 (City Manager's Office – Human Resources & Corporate Safety Division) we recommend City Council approve the use of the Negotiation Method pursuant to section 4.09 of By-law 113-2011 to purchase additional subscription enhancements from iCIMS;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

8.5 Corporate Safety Mid Year Update

Report 312-2023-City Manager's Office-Human Resources & Corporate Safety providing a mid year update relative to Corporate Safety, for information.

8.6 Work Life Initiatives - Policy

Report 322-2023-City Manager's Office-Human Resources & Corporate Safety recommending that the amended and renamed Corporate Policy 06-01-36 Work-Life Balance Initiatives, appended to this report, be approved.

MOVED BY: Councillor Kasey Etreni

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to Report 322-2023-City Manager's Office-Human Resources & Corporate Safety, we recommend that the amended and renamed Corporate Policy 06-01-36 Work-Life Balance Initiatives, appended to this report, be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

8.7 Appointment of Acting Mayors 2023-2024

Report 323-2023-City Manager's Office-Office of the City Clerk authorizing the appointment of Acting Mayors for the period December 2023 to November 2024 and provides information relative to the process used in the assignments of Acting Mayors for ceremonial or compliance requirements on behalf of the Mayor, in the Mayor's absence.

MOVED BY: Councillor Shelby Ch'ng

SECONDED BY: Councillor Albert Aiello

WITH RESPECT to Report R 323-2023 (City Manager's Office - Office of the City Clerk), and pursuant to Section 242 of the *Municipal Act, 2001*, we recommend that the following Members of Council be appointed Acting Mayor, in the Mayor's absence, for the month indicated opposite their name:

December	2023	Councillor Dominic Pasqualino
January	2024	Councillor Mark Bentz
February	2024	Councillor Albert Aiello
March	2024	Councillor Kristen Oliver
April	2024	Councillor Rajni Agarwal
May	2024	Councillor Brian Hamilton
June	2024	Councillor Kasey Etreni
July	2024	Councillor Shelby Ch'ng
August	2024	Councillor Greg Johnsen
September	2024	Councillor Michael Zussino
October	2024	Councillor Andrew Foulds

November 2024 Councillor Trevor Giertuga

AND THAT By-law 315-2023 be presented to City Council for ratification on November 6, 2023.

CARRIED

9. Petitions and Communications

9.1 Advocacy to the Province of Ontario to Adopt the Proximity Principle

Memorandum from Councillor Kristen Oliver dated October 10, 2023, recommending that the City of Thunder Bay maintain the current standards in place without adoption of the Proximity Principle.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to the referral from Committee of the Whole, dated September 12, 2022, regarding a deputation from Environment North and We Are the Nuclear Free North, we recommend that the City of Thunder Bay maintain the current standards in place without adoption of the Proximity Principle;

AND THAT this recommendation be brought forward to Committee of the Whole for approval and confirmation;

AND THAT this item be removed from the outstanding list for the Intergovernmental Affairs Committee.

9.1.1 Referral - Advocacy to the Province of Ontario to Adopt the Proximity Principle

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the Memorandum from Councillor Kristen Oliver, Chair - Intergovernmental Affairs Committee dated October 10, 2023, relating to the Proximity Principle, we recommend that the item be referred back to Intergovernmental Affairs Committee to allow for further consultation with Environment North and We Are The Nuclear Free North;

AND THAT the committee report to City Council with their recommendations and findings;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

10. Outstanding Items

Memorandum from City Clerk Krista Power providing the Administrative Services Outstanding List dated October 17, 2023 relative to the above noted, for information.

11. New Business

11.1 Establishment of Closed Session - Monday, November 6, 2023

The following resolution will be presented to Committee of the Whole for consideration:

MOVED BY: Councillor Kasey Etreni

SECONDED BY: Councillor Kristen Oliver

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, November 6, 2023 at 5:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

12. Adjournment

The meeting adjourned at 7:57 p.m.