



Committee of the Whole Meeting Minutes

Monday, May 15, 2023, 4:35 p.m.

McNaughton Room

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etreni
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, City Clerk
- Norm Gale, City Manager
- Patty Robinet, City Solicitor
- Emma Westover, Acting General Manager - Corporate Services
& Long-Term Care, Treasurer
- Kathleen Cannon, Director - Revenue

1. Committee of the Whole Closed Session

Chair: Councillor Andrew Foulds

1.1 Disclosures of Interest

1.2 Reports of Municipal Officers

1.2.1 Legal Matter (McAsphalt Litigation)

Report 2023CLS.013 (Legal Services) relative to the above noted, distributed to Members of Council, City Manager, General Manager – Corporate Services & Long Term Care, and City Solicitor only.

Allan McKitrick Jr. and Annie McKitrick, McKitricks Law Office entered the meeting room.

City Solicitor Patty Robinet provided an overview and introduced outside legal counsel.

Allan McKitrick Jr. provided a PowerPoint presentation and responded to questions. Patty Robinet responded to questions. City Manager Norm Gale responded to questions. Director - Revenue Kathleen Cannon responded to questions.

It was the consensus of Committee that Administration proceed as directed.

The City Clerk advised that the resolution relative to the above noted would be presented to Committee of the Whole to be held later in the evening.

At 5:34 p.m. it was the consensus of Committee that Committee of the Whole Open Session reconvene immediately following the Special City Council – Thunder Bay Hydro AGM.

Open Session in the S. H. Blake Memorial Auditorium at 6:32 p.m.

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etrene
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials: Krista Power, City Clerk
Norm Gale, City Manager
Patty Robinet, City Solicitor
Emma Westover, Acting General Manager - Corporate Services
& Long-Term Care, Treasurer
Karen Lewis, General Manager - Development & Emergency
Services
Michelle Warywoda, Acting General Manager - Infrastructure &
Operations
Kelly Robertson, General Manager - Community Services
Kathleen Cannon, Director - Revenue
Louisa Costanzo, Supervisor Cultural Development, Community
Programming & Events
Jack Avella, Director - Corporate Information Technology
Matthew Miedema, Project Engineer
Leanne Lavoie, Council & Committee Clerk

2. Open Session (Administrative Services Session)

Chair: Councillor Mark Bentz

3. Disclosures of Interest

4. Confirmation of Agenda

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to the May 15, 2023 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

5. Presentations

5.1 Monthly Awards - Citizens of Outstanding Achievement Awards

Memorandum from Deputy City Clerk Dana Earle, dated May 3, 2023 relative to presentation of Citizens of Outstanding Achievement Monthly Awards.

Matthew Villella, Vice-Chair of the Official Recognition Committee, appeared before

Committee and provided an overview of the recipients' accomplishments. Mayor Ken Boshcoff presented the following Citizens of Outstanding Achievement Monthly Awards:

Larry Dicks for their Community Champion achievement as a Hospice Northwest volunteer since 2010;

Charlie Gordon for their Sports Achievement, winning a gold medal at the Ontario High School Wrestling Championships; and

Hannah Gula for their Sports Achievement, with numerous awards including two provincial championships, and participation as a member of Team Canada at the Pam American Championships in the sport of weightlifting.

5.2 2023 Events Season

Memorandum from Director – Recreation & Culture Division Leah Prentice, dated May 1, 2023 requesting to provide a presentation on plans for the 2023 Events Season.

Supervisor Cultural Development, Community Programming & Events Louisa Costanzo provided a PowerPoint presentation relative to the above noted and responded to questions.

6. Deputations

6.1 Northern Ontario School of Medicine University

Correspondence received from Dr. Sarita Verma, President, Vice Chancellor, Dean and CEO of NOSM University, dated March 15, 2023 requesting to provide a deputation relative to the above noted.

Dr. Sarita Verma provided a PowerPoint presentation and responded to questions.

7. Items Arising from Closed Session

7.1 Legal Matter (McAsphalt Litigation)

Report 2023CLS.013 (Legal Services) relative to the above noted was previously presented at Committee of the Whole – Closed Session held earlier in the evening.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to Report 2023CLS.013 (Legal Services) we recommend that Administration proceed as directed in Closed Session.

CARRIED

8. Reports of Committees, Boards and Outside Agencies

8.1 Audit Committee Minutes

The Minutes of Meeting 01-2023 of the Audit Committee held on January 27, 2023, for information.

8.2 Community Communications Committee Minutes

The Minutes of Meeting 01-2023 of the Community Communications Committee, held on February 16, 2023, for information.

8.3 Heritage Advisory Committee Meetings

The Minutes of Meeting 02-2023 of the Heritage Advisory Committee held on February 23, 2023, for information.

8.4 Official Recognition Committee Minutes

The Minutes of Meeting 03-2023 of the Official Recognition Committee held on March 30, 2023, for information.

8.5 Sister Cities Advisory Committee Minutes

The Minutes of Meeting 03-2023 of the Sister Cities Advisory Committee held on April 12, 2023, for information.

8.6 Thunder Bay District Health Unit Minutes

Meeting Minutes of the Thunder Bay District Health Unit - Board of Health dated February 15, 2023, and March 15, 2023, for information.

8.7 Thunder Bay Police Services Board Minutes

The Minutes of Meeting 01-2023, 03-2023 and 05-2023 of the Thunder Bay Police Services Board held on January 17, 2023, February 21, 2023 and March 21, 2023, respectively, for information.

9. Reports of Municipal Officers

9.1 Investment of Municipal Funds and Investment Policy Statement Update

Report 139-2023 (Corporate Services & Long-Term Care - Financial Services) providing information relative to the investment of municipal funds and recommending that the Investment Policy Statement be approved.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to Report 139-2023-Corporate Services & Long-Term Care-Financial Services, it is recommended that the Investment Policy Statement (IPS), as amended, attached as Attachment A be approved;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

9.2 Year-end Variance and Reserve Fund Update

Report 165-2023 (Corporate Services & Long-Term Care - Financial Services) recommending approval of year end reserve fund transfers from the Winter Roads Reserve Fund, Insurance Reserve Fund, Stabilization Reserve Fund, WSIB Reserve Fund, and Legal Fees Reserve Fund, and contribution to the Building Permit Reserve Fund.

MOVED BY: Councillor Andrew Foulds
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to Report 165-2023-Corporate Services & Long-Term Care-Financial Services, we recommend that the 2022 tax-supported net deficit of \$5.0 million be funded as follows:

- \$2.5 million from the Winter Roads Reserve Fund;
- \$1.2 million from the Insurance Reserve Fund;
- \$1.1 million from the Stabilization Reserve Fund;
- \$0.3 million from the WSIB Reserve Fund;
- \$0.2 million from the Legal Fees Reserve Fund; and

- \$0.3 million to the Building Permit Reserve Fund.

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

9.3 2023 Tax Policy

Report 156-2023 (Corporate Services & Long-Term Care - Revenue) recommending approval of the tax policies, tax ratios, and tax rates for the 2023 taxation year.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to Report 156-2023-Corporate Services & Long-Term Care-Revenue, we recommend that the special service area boundary be extended for sewage and drainage, and street lighting as identified in Attachment 2;

AND THAT the tax ratios and tax rates included in Attachment 8 and outlined in Option 1 be approved for the 2023 taxation year;

AND THAT the final tax levy be due in two installments on August 2 and October 4, 2023;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

9.4 Election 2022 - Candidates' Financial Statements Compliance Report

Report 052-2023 (City Manager's Office - Office of the City Clerk) providing the identities of all 2022 Municipal & School Board election candidates in default of filing their financial statement by the legislated filing deadline, as required by the *Municipal Elections Act, 1996*, for information.

9.5 Election 2022 – Review of 2022 Municipal and School Board Elections

Report 032-2023 (City Manager's Office-Office of the City Clerk) presenting a review of the 2022 Municipal & School Board Elections, for information.

Correspondence from Shane Judge, dated May 11, 2023 requesting to provide a deputation relative to the above noted, distributed separately on Friday, May 12, 2023.

Shane Judge appeared before Committee and responded to questions.

10. Petitions and Communications

10.1 Approval for Additional Implementation Services related to Report 08-2022

Memorandum from Director - Corporate Information Technology Jack Avella relative to the above noted.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Mayor Ken Boshcoff
SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the Memorandum from Jack Avella, Director – Corporate Information Technology, dated May 3, 2023, we recommend that the single source contract awarded to Granicus through the approval of Corporate Report R 108/2022, be amended to include an additional \$128,010 (plus HST) for Implementation Services;

AND THAT the General Manager – Development and Emergency Services be authorized to sign all related documentation in form and content satisfactory to Administration;

AND THAT the Manager – Supply Management be authorized to issue or amend the required purchase orders to Granicus;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

10.2 Neighbour Day - Date Change

Memorandum from Supervisor, Cultural Development & Events Louisa Costanzo, dated May 4, 2023 recommending that the date of Neighbour Day be changed to the third Saturday in September.

MOVED BY: Councillor Kasey Etreni
SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the Memorandum from Louisa Costanzo – Supervisor, Cultural Development, Community Programming & Events dated May 4, 2023, we recommend that the declared date of Neighbour Day be changed to the third Saturday in September annually;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

10.3 Infrastructure Funding Priority List

At the March 6, 2023 Committee of the Whole meeting, a resolution was passed directing Administration to provide an updated Infrastructure Funding Priority List for Council's information that includes the City's infrastructure priorities, estimated costs, potential funding sources and anticipated timeline for completion.

Memorandum from City Manager Norm Gale, dated May 5, 2023 relative to the above noted.

Infrastructure Priority List, distributed separately on Thursday, May 11, 2023.

Memorandum from Councillor Andrew Foulds, Chair – Waterfront Development Committee, dated May 5, 2023 expressing support for the continued inclusion of the waterfront trail as a priority on the Infrastructure Funding Priorities List.

11. Outstanding Items

11.1 Outstanding List for Administrative Services as of May 2, 2023

Memorandum from City Clerk Krista Power, dated May 2, 2023, for information.

12. New Business

12.1 Establishment of City Council - Special Session - June 5, 2023

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Mayor Ken Boshcoff

THAT a City Council – Special Session meeting be scheduled for June 5, 2023, immediately following Committee of the Whole, for the purpose of confirming the minutes of the May 15, 2023 Special City Council - Hydro AGM and City Council

meetings, and adopting the minutes of the May 15, 2023 Committee of the Whole meeting.

CARRIED

12.2 Establishment of Closed Session - June 5, 2023

MOVED BY: Councillor Kasey Etrene

SECONDED BY: Councillor Brian Hamilton

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, June 5, 2023 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(d) labour relations or employee negotiations;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by on be half of the municipality or local board.

CARRIED

13. Adjournment

The meeting adjourned at 9:35 p.m.