The City of Thunder Bay and Community Partners' Encampment Response Protocol

Step 1

Notice of possible encampment location is received by City or Community Partner.

Task Force is notified within 24-hrs via group email.

Step 2

Lead Community Partner visits the site within 48 hours of the initial notification; determines if the site is active or inactive.

Call 807-625-2195 to report a possible encampment.

Inactive Site

Step 3

Lead Community Partner notifies City of inactive site within 24 hours of initial visit.

Step 4

Site added to Parks & Open Spaces clean-up list, and they coordinate clean-up with Lead Community Partner within 72 hours.

RESOLVED

The Police are to be contacted immediately if, at any point, there appears to be immediate safety concerns for site residents, staff or the public.

Active Site

Step 3

Lead Community Partner works with encampment resident(s) to make a plan that meets their needs. Alternative sheltering options offered (if available and appropriate).

Step 4

Lead Community Partner coordinates encampment residents' care plan with other service providers. Efforts continue to secure stable housing for individuals.

Step 5

Lead Community Partner and other service providers continue to provide supports to individuals until site is identified as inactive.

Step 6

Lead Community Partner notifies City of inactive site within 24 hours.

Step 7

Site added to Parks & Open Spaces clean-up list, and they coordinate clean-up with Lead Community Partner within 72 hours.

RESOLVED

NOTE

If at any time the City and Partners determine it necessary to clear/relocate an encampment as a last resort, a detailed plan will be developed outlining how individuals residing in the site will be supported to access health, social and housing services and such services will be coordinated and made available on the day of clearing/relocation.