



## **Official Recognition Committee Meeting Minutes**

**Thursday, March 2, 2023, 5:00 p.m.**

**Martin Room - 3rd Floor, City Hall**

### **1. Official Recognition Committee Meeting**

Chair: Matthew Villella

### **2. Members**

Councillor Michael Zussino

Anthony Foglia

Tiffany Gervasi

Elaine Lynch

Matthew Villella

Amy Ward

### **3. Officials**

Dana Earle, Deputy City Clerk

Lori Wiitala, Committee Clerk and Legislative Specialist

### **4. Guests**

### **5. Disclosures of Interest**

The Chair called the meeting to order and asked for any disclosures; Matthew Villella and Tiffany Gervasi declared that they personally know multiple nominees for the Citizens of Exceptional Achievement Awards.

### **6. Agenda Approval**

MOVED BY: Elaine Lynch  
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the March 2, 2023, meeting of the Official Recognition Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

**7. Confirmation of Previous Minutes**

The Minutes of Meeting 01-2023 of the Official Recognition Committee, held on January 11, 2023, to be confirmed.

MOVED BY: Anthony Foglia  
SECONDED BY: Councillor Michael Zussino

THAT the Minutes of Meeting 01-2023 of the Official Recognition Committee, held on January 11, 2023, be confirmed.

CARRIED

Notes from February 9, 2023, information session provided, for information.

**8. Procedural By-law, Code of Conduct and Accessibility Training**

Deputy City Clerk Dana Earle provided a PowerPoint presentation and responded to questions.

**9. Election of Chair and Vice-Chair**

Deputy City Clerk Dana Earle, administered nominations for the role of Chair of the Official Recognition Committee.

MOVED BY: Matthew Villella  
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the position of Chair on the Official Recognition Committee, we recommend that Anthony Foglia be appointed Chair of the Committee for the remainder of 2023 calendar year, or until a replacement is appointed, as required

annually.

CARRIED

MOVED BY: Anthony Foglia  
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the position of Vice-Chair on the Official Recognition Committee, we recommend that Matthew Villella be appointed Vice-Chair of the Committee for the remainder of 2023 calendar year, or until a replacement is appointed, as required annually.

The newly-appointed Chair, Anthony Foglia assumed the position of Chair for the remainder of the meeting.

**10. Review of Committee Terms of Reference**

This item will be deferred to the April meeting.

**11. Resolution to Resolve into Closed Session**

MOVED BY: Matthew Villella  
SECONDED BY: Councillor Michael Zussino

THAT the Official Recognition Committee resolve into closed session in order to receive information pursuant to *Municipal Act* (Section 239 (2)):

(b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

**12. Citizens of Outstanding Achievement Monthly Awards**

**12.1 Current Nominations**

There were no current nominations to present.

**12.2 New Nominations**

There were no new nominations to present.

**13. 46th Annual City of Thunder Bay Official Recognition Awards**

Discussion was held relative to the 46th Annual Citizens of Exceptional Achievement Awards, and selections were made regarding award recipients.

The Committee resolved back into open session.

**14. New Business**

**15. Next Meeting**

The next meeting date is Thursday, March 30, 2023, at 5:00 p.m.

**16. Adjournment**

The meeting adjourned at 7:26 p.m.