



**Committee of the Whole Meeting Minutes**

**Monday, February 6, 2023, 5:30 p.m.  
McNaughton Room**

Committee of the Whole – Closed Session  
Chair: Councillor Andrew Foulds

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Shelby Ch'ng
- Councillor Kasey Etrene
- Councillor Andrew Foulds
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Krista Power, City Clerk
- Norm Gale, City Manager
- Patty Robinet, City Solicitor
- Linda Evans, General Manager - Corporate Services & Long-Term Care

**1.1 Disclosures of Interest**

**1.2 Reports of Municipal Officers**

General Manager - Community Services Kelly Robertson, Director - Strategic Initiatives & Engagement Tracie Smith and Supervisor - Sport & Community Development Paul Burke entered the meeting.

### **1.2.1 Board Appointment - 2024 Ontario Winter Games Committee**

Confidential Memorandum from Supervisor – Sport & Community Development Paul Burke, dated January 31, 2023, relative to the above noted was distributed separately to Members of Council, City Manager, City Solicitor, General Manager – Community Services, Director – Strategic Initiatives & Engagement only on Thursday, February 2, 2023.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Tracie Smith and Paul Burke left the meeting.

### **1.2.2 Funding Announcement - Government of Canada**

Manager - Central Support Andrea Morrison entered the meeting.

Report 2023CLS.006 (Community Services – Central Support) relative to the above noted was distributed separately to Members of Council, City Manager, City Solicitor General Manager – Corporate Services & Long Term Care and General Manager – Community Services only on Thursday, February 2, 2023.

Andrea Morrison responded to questions.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Kelly Robertson and Andrea Morrison left the meeting.

### **1.2.3 Council Appointment – Lakehead University Board of Governors**

Confidential Memorandum from City Clerk Krista Power, dated January 24, 2023 relative to the above noted was distributed separately to Members of Council, City Manager and City Solicitor only on Thursday, February 2, 2023.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

#### **1.2.4 Board Appointment – Synergy North Board of Directors**

General Manager - Infrastructure & Operations Kerri Marshall entered the meeting.

Confidential Memorandum from Councillor Albert Aiello, Chair – Thunder Bay Recruitment Committee, dated January 31, 2023, relative to the above noted was distributed separately to Members of Council, City Manager, City Solicitor, General Manager – Infrastructure & Operations only on Thursday, February 2, 2023.

It was consensus of Committee that Administration proceed as directed.

The City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

At 5:51 p.m. the Committee of the Whole - Closed Session concluded. It was the consensus of Committee that Open Session reconvene at 6:30 p.m.

## **2. Open Session in the S. H. Blake Memorial Auditorium at 6:32 p.m.**

Committee of the Whole - Operations Session

Vice-Chair: Councillor Albert Aiello

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etreni
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials: Krista Power, City Clerk  
Norm Gale, City Manager  
Patty Robinet, City Solicitor  
Linda Evans, General Manager - Corporate Services & Long-Term Care  
Kerri Marshall, General Manager – Infrastructure & Operations  
Kelly Robertson, General Manager – Community Services  
Karen Lewis, General Manager – Development & Emergency Services  
Karie Ortgiese, Director – Human Resources & Corporate Safety  
Tracie Smith, Director – Strategic Initiatives & Engagement  
Paul Burke, Supervisor – Sport & Community Development  
Matthew Lawrence, Coordinator - Ontario Winter Games  
Katie Piché, Council & Committee Clerk

**3. Disclosures of Interest**

Councillor Mark Bentz declared a conflict of interest relative to Board Appointment - Synergy North Board of Directors as he is a Synergy North board member.

**4. Confirmation of Agenda**

MOVED BY: Councillor Brian Hamilton  
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to the February 6, 2023 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

**5. Items Arising from Closed Session**

**5.1 Funding Announcement - Government of Canada**

Report 2023CLS.006 (Community Services - Central Support) relative to the above noted was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Andrew Foulds  
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 2023CLS.006 (Community Services - Central Support) we recommend that Administration proceed as directed in Closed Session.

CARRIED

## **5.2 Council Appointment - Lakehead University Board of Governors**

Confidential Memorandum from City Clerk Krista Power dated January 24, 2023 relative to the above noted was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Andrew Foulds  
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to the Confidential Memorandum from City Clerk Krista Power dated January 24, 2023, we recommend that the following member of Council be appointed to the Lakehead University Board of Governors for the remainder of the term ending November 14, 2026:

1. Councillor Rajni Agarwal

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

## **5.3 Board Appointment - Synergy North Board of Directors**

Councillor Mark Bentz declared a conflict of interest and refrained from discussing and voting on the resolution relative to Synergy North Board of Directors.

Confidential Memorandum from Chair - Thunder Bay Recruitment Committee Councillor Albert Aiello dated January 31, 2023 relative to the above noted was previously presented in Closed Session held earlier in the evening.

MOVED BY: Councillor Kasey Etreni  
SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to the recruitment of two individuals to serve as Directors on the Synergy North Board, we recommend that the following be re-appointed:

- Barb Eccles be appointed for a 3 year term, expiring April 30, 2026, or until such time as a replacement has been appointed;

- Murray Walberg be appointed for a 3 year term, expiring April 30, 2026, or until such time as a replacement has been appointed.

CARRIED

#### **5.4 Board Appointment - Thunder Bay Police Services Board**

Confidential Memorandum from Mayor Ken Boshcoff dated January 26, 2023 relative to the above noted was previously presented in Closed Session held earlier in the evening.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Kasey Etreni

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the Confidential Memorandum from Mayor Ken Boshcoff dated January 26, 2023, we recommend that Denise Baxter be appointed to the Thunder Bay Police Services Board to fill the following requirement:

One (1) Citizen to serve as the Citizen representative, for a four (4) year term, expiring November 14, 2026, or as soon as a replacement has been appointed.

CARRIED

### **6. Reports of Municipal Officers**

#### **6.1 Automated Speed Enforcement System Outstanding List- 2020-048-INO**

At the November 2, 2020 Committee of the Whole meeting a Memorandum from former Councillor Peng You dated October 20, 2020 was presented. A resolution was passed recommending that Administration report back on the costs and timelines associated with the implementation of automated speed enforcement systems (photo radar) and that Administration consult with the Thunder Bay Police Service to determine the recommended locations for installation of automated speed enforcement systems and that the report be received on or before November 30, 2021.

At the January 10, 2022 Committee of the Whole a resolution was passed directing Administration to defer items on the Outstanding List for all Departments by up to two (2) months.

At the March 7, 2022 Committee of the Whole meeting, a Memorandum from Director - Engineering & Operations Kayla Dixon was presented, requesting that the report back date be changed to June 6, 2022.

At the June 6, 2022 Committee of the Whole meeting a memorandum from Director - Engineering & operations Kayla Dixon was presented, requesting that the report back date be changed to December 12, 2022.

At the November 14, 2022 COW meeting a memorandum from Director - Engineering & Operations was presented, requesting that the report back date be changed to February 28, 2023.

Report 042/2023 (Infrastructure & Operations - Engineering & Operations) recommending that Administration continue to pursue and assess options to establish an Automated Speed Enforcement program in the City of Thunder Bay.

MOVED BY: Councillor Kasey Etreni

SECONDED BY: Councillor Dominic Pasqualino

WITH RESPECT to Report 42/2023 (Infrastructure & Operations – Engineering & Operations), we recommend that Administration continue to pursue and assess options to establish an Automated Speed Enforcement program in the City of Thunder Bay;

AND THAT Administration report back to Council when there is a viable option to fulfill all obligations of the program;

AND THAT Outstanding Item 2020-048-INO Automated Speed Enforcement (Photo Radar) be removed from the Outstanding List for Operations;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

## **7. Petitions and Communications**

### **7.1 Outstanding Item - Request for Deferral - Work From Home**

Memorandum from Director - Human Resources & Corporate Safety Karie Ortgiese dated January 24, 2023 containing a recommendation relative to the above noted.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the Memorandum from Karie Ortgiese, Director Human Resources & Corporate Safety, dated January 24, 2023, we recommend that Outstanding Item 2021-104-ADM Work Life Initiatives – Policy (Work from Home) be deferred from February 13, 2023 to March 27, 2023.

CARRIED

**8. Outstanding Items**

**8.1 Outstanding List for Operations as of Tuesday, January 24, 2023**

Memorandum from City Clerk Krista Power, dated January 24, 2023 providing the Operations Outstanding Items List, for information.

**9. Open Session (Community Services)**

Committee of the Whole  
Chair: Councillor Shelby Ch'ng

**10. Reports of Committees, Boards and Outside Agencies**

**10.1 Thunder Bay District Social Services Administration Board Minutes**

Minutes of Meetings 20-2022 (Open) and 21-2022 (Closed) of the Thunder Bay District Social Services Administration Board held on November 17, 2022, for information.

**11. Reports of Municipal Officers**

**11.1 2024 Ontario Winter Games Update**

Report 31/2023 (Community Services - Recreation & Culture) recommending that the 2024 Ontario Winter Games Organizing Committee be established as a Special Purpose Committee as outlined in this Report.

Memorandum from Paul Burke, dated January 23, 2023 requesting to provide a presentation relative to the above noted.

Supervisor – Sport & Community Development Paul Burke and Games Organizer Matthew Lawrence provided a PowerPoint presentation relative to the above noted and responded to questions.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Report 31/2023 - Community Services-Recreation & Culture, we recommend that the 2024 Ontario Winter Games Organizing Committee be established as a Special Purpose Committee as outlined in this Report;

AND THAT the proposed Terms of Reference for the 2024 Ontario Winter Games Organizing Committee, as appended as Attachment A to this report, be approved;

AND THAT the following be appointed to the 2024 Ontario Winter Games Organizing Committee (Special Purpose Committee of Council):

(a) 2024 Ontario Winter Games Organizing Committee - Council Appointment

1. Councillor Greg Johnsen

(b) 2024 Ontario Winter Games Organizing Committee – Citizen Appointments

Executive Members:

1. Tracie Smith, Director Strategic Initiatives & Engagement - Co-Chair
2. Barry Streib, Community Volunteer - Co-Chair
3. Matthew Lawrence, Games Coordinator
4. Paul Burke, Sport & Community Development Supervisor, Executive Member
5. Ryan Albright, Games Ontario, Government of Ontario (ex-officio)
6. Isaac Blank, Games Ontario, Government of Ontario (ex-officio)

Sub-Committee Chairs/Co-Chairs:

7. Kathy Ball, Community Volunteer - Accommodations Co-Chair
8. Leigh Abthorpe, Community Volunteer - Accommodations Co-Chair
9. Matt Villella, Community Volunteer - Administration Chair

10. Matthew Pearson, Manager Central Support - Finance Chair
11. Bonnie Tittaferante, Community Volunteer - Food Services Chair
12. Shannon Young, Community Volunteer - Logistics Co-Chair
13. Jeff Hansen, Community Volunteer - Logistics Co-Chair
14. Stacey Levanen, Supervisor- Corporate Communications and Community Engagement - Marketing & Communications Chair
15. Bruce Pynn, Community Volunteer - Medical Chair
16. Lauri Hoskins, Community Volunteer - Registration Chair
17. Jim Glena, Community Volunteer - Security Co-Chair
18. Greg Stephenson, Community Volunteer - Security Co-Chair
19. Karen Bonazzo, Special Events Developer - Special Events Chair
20. Ally Drombolis, Customer Service and Marketing Coordinator - Sponsorship Chair
21. Brian Tsubouchi, Community Volunteer - Sport Technical Chair
22. Todd Kennedy, Community Volunteer - Transportation Chair
23. Tessa Hettrick, Program Volunteer Coordinator - Volunteer Services Co-Chair
24. Samantha Stovel, Volunteer Program Coordinator - Volunteer Services Co-Chair
25. Jack Avella, Corporate Information Technology Director - IT Chair
26. Scott Garner, Municipal Accessibility Specialist - Accessibility Chair

Organization Representatives:

27. Alyssa Cacciatore, Fort William Historical Park Representative - (ex-officio)
28. Denise Smith, EcoSuperior Representative - Sustainability Co-Chair
29. Erin Moir, EcoSuperior Representative - Sustainability Co-Chair

AND THAT Fort William First Nation, the Municipality of Shuniah and the Community Economic Development Commission be invited to provide representation on the Games Organizing Committee;

AND THAT the City enter into a Transfer Payment Agreement with the Government of Ontario for the Games Hosting Grant in a form satisfactory to the City Solicitor and General Manager – Community Services;

AND THAT the General Manager – Community Services be authorized to execute any require documentation;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

### **11.2 Fort William Stadium Upgrades: Funding Awarded**

Report 35/2023 (Community Services - Central Support) recommending that Appropriation 34 be approved to increase the existing 2022 capital budget in order to record \$688,590 of grant funding awarded by FedNor and NOHFC.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Albert Aiello

WITH RESPECT to Report 35/2023 (Community Services - Central Support), we recommend that Appropriation 34 be approved to increase the existing 2022 capital budget in order to record \$688,590 of grant funding awarded by FedNor and NOHFC;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

### **11.3 Transit Safe Restart Agreement – Phase 4**

Report 27/2023 (Community Services - Central Support) recommending that the Transfer Payment Agreement for the Safe Restart Agreement (SRA) – Phase 4 Municipal Transit Funding and that any and all subsequent agreements between the Ontario Ministry of Transportation and the Corporation of the City of Thunder Bay be approved.

MOVED BY: Councillor Kasey Etrene

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to Report 27/2023 (Community Services), we recommend the Transfer Payment Agreement for the Safe Restart Agreement (SRA) – Phase 4 Municipal Transit Funding and that any and all subsequent agreements between the

Ontario Ministry of Transportation and the Corporation of the City of Thunder Bay be approved;

AND THAT where necessary that an interest bearing reserve account be used to receive funds related to this program where funds are delivered prior to the actual expense of the funds;

AND THAT the Mayor and City Clerk be authorized to sign any necessary agreements or contracts related to this funding program;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

## **12. Outstanding Items**

### **12.1 Outstanding List - Community Services as of Tuesday, January 24, 2023**

Memorandum from City Clerk Krista Power, dated January 24, 2023 providing the Community Services Outstanding Items List, for information.

## **13. New Business**

### **13.1 Establishment of Closed Session - February 13, 2023**

The following resolution will be presented to Committee of the Whole for consideration:

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Mark Bentz

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, February 13, 2023 at 6:00 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

**14. Adjournment**

The meeting adjourned at 7:12 p.m.