



Committee of the Whole - Closed Session in the McNaughton Room at 4:33 p.m.

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etrei
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
Patty Robinet, City Solicitor
Linda Evans, Acting City Manager / General Manager -
Corporate Services & Long-Term Care

1. Committee of the Whole - Closed Session

Chair: Councillor Andrew Foulds

1.1 DISCLOSURES OF INTEREST

Councillor Shelby Ch'ng declared a conflict relative to Tbaytel Shareholder Update (Quarterly Report) as her spouse is employed by Tbaytel.

1.2 REPORTS OF MUNICIPAL OFFICERS

1.2.1 Surplus Property

Report 2023CLS.040 (Realty Services) relative to the above noted was distributed to Members of Council, City Manager, City Solicitor, General Manager – Development & Emergency Services and General Manager - Corporate Services & Long Term Care and City Treasurer only.

Karen Lewis, Director - Development & Emergency Services and Deanna Walker, Manager - Realty Services entered the meeting room.

Deanna Walker responded to questions.

It was consensus of Committee to proceed as directed.

The Deputy City Clerk advised that the resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Karen Lewis, Director - Development & Emergency Services and Deanna Walker, Manager - Realty Services left the meeting room.

1.2.2 Enterprise Risk Management

Report 2023CLS.037 (Internal Audit & Continuous Improvement) relative to the above noted was distributed to Members of Council, City Manager, City Solicitor & General Manager - Corporate Services & Long Term Care and City Treasurer only.

Tracie Smith, Director - Strategic Initiatives & Engagement and Don Crupi, Manager - Internal Audit & Continuous Improvement entered the meeting room. Phillip Racco, CRM Enterprise Risk Services joined the meeting via MS Teams.

Don Crupi provided an overview and responded to questions.

Phillip Racco responded to questions.

Tracie Smith responded to questions.

Linda Evans, Acting City Manager responded to questions.

Patty Robinet, City Solicitor responded to questions.

Tracie Smith and Don Crupi left the meeting room. Phillip Racco left the meeting.

1.2.3 Tbaytel Shareholder Update (Quarterly Report)

Copy of the 2023-2025 Tbaytel Strategic Plan Presentation was distributed to Members of Council, City Manager, City Solicitor & General Manager - Corporate Services & Long Term Care and City Treasurer only.

Confidential 3rd Quarter 2022 Financial Summary was distributed to Members of Council, City Manager, City Solicitor & General Manager - Corporate Services & Long Term Care and City Treasurer only.

Dan Topatigh, CEO - Tbaytel and Scott Potts, Chair – Tbaytel Board of Directors entered the meeting room.

Councillor Shelby Ch'ng declared a conflict and left the meeting room.

Scott Potts provided an overview.

Dan Topatigh provided an overview and responded to questions.

Scott Potts responded to questions.

Linda Evans, Acting City Manager responded to questions.

Committee of the Whole – Open Session in the S.H. Blake Auditorium at 6:40 p.m.

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Shelby Ch'ng
Councillor Kasey Etreni
Councillor Andrew Foulds
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
Patty Robinet, City Solicitor
Linda Evans, Acting City Manager / General Manager -
Corporate Services & Long-Term Care
Karen Lewis, General Manager - Development & Emergency
Services
Kelly Robertson, General Manager - Community Services
Matthew Pearson, Acting General Manager – Infrastructure &
Operations
Tracie Smith, Director – Strategic Initiatives & Engagement
Kathleen Cannon, Director – Revenue
Kelvin Jankowski, Construction Services Supervisor
Gerry Broere – Director Facilities, Fleet & Energy Management
Don Crupi, Manager – Internal Audit & Continuous Improvement
Gordon Stover, Committee & Meeting Management System
Coordinator

2. Committee of the Whole - Administrative Services

Chair: Councillor Mark Bentz

3. Disclosures of Interest

4. Confirmation of Agenda

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Albert Aiello

WITH RESPECT to the December 19, 2022 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

5. Presentations

5.1 Christmas Choir

Students of the Kingsway Public Elementary School Student Choir led by Abby Parkes, entertained those present with a medley of holiday songs in celebration of the Christmas Season.

6. Items Arising from Closed Session

6.1 Surplus Property (Art Gallery Easement)

Report 2022CLS.040 (Realty Services) was previously presented at Committee of the Whole - Closed Session held earlier in the evening.

The City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Albert Aiello

SECONDED BY: Councillor Andrew Foulds

WITH RESPECT to Report 2022CLS.040 (Realty Services), we recommend that Administration proceed as directed in Closed Session.

CARRIED

7. Reports of Municipal Officers

7.1 2023 Interim Tax Levy

Report 227-2022 (Corporate Services & Long-Term Care - Revenue) recommending an interim tax levy, due dates, and penalty and interest on tax for 2023.

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Rajni Agarwal

WITH RESPECT to Report 227-2022-Corporate Services & Long-Term Care-Revenue, we recommend that the 2023 interim tax levy be established at 50% of the 2022 final tax obligation;

AND THAT the 2023 interim tax levy be due in two installments, March 1 and May 3;

AND THAT the penalty shall be one and one-quarter per cent (1.25%) of the amount in default on the first day immediately following the installment due date for tax installments due in 2023;

AND THAT interest shall be one and one-quarter per cent (1.25%) against all amounts that have become due and remain unpaid. Such interest shall be calculated and imposed on the first day of the calendar month;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

7.2 Tender Award- Design/Build Team for the Fort William Stadium Upgrades (Track, Field, & Scoreboard)

Report 238-2022 (Community Services - Facilities, Fleet & Energy Management) recommending the award of contract for the work associated with the rehabilitation of the track and artificial field, and the replacement of the score board at Fort William Stadium.

The Deputy City Clerk advised that the resolution relative to the above

noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Kasey Etrene

WITH RESPECT to Report 238-2022 (Community Services-Facilities, Fleet & Energy Management), we recommend that the contract for the rehabilitation of the track and installation of new artificial turf field and associated improvements at the Fort William Stadium be awarded to LTL Contracting Limited for a total upset price of \$4,910,818.17 inclusive of contingency and including HST;

AND THAT the Manager – Supply Management be authorized to issue any purchase orders related to this project;

AND THAT Appropriation #40 be approved;

AND THAT the Director of Facilities, Fleet and Energy Management report any circumstances to City Council should variations in contract quantities occur as the work proceeds;

AND THAT the Mayor and City Clerk be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

7.3 Enterprise Risk Management

Report 220-2022 (City Manager's Office - Strategic Initiatives & Engagement) providing the status on the City's Enterprise Risk Management initiative and recommending the addition of the Manager – Enterprise Risk position in the 2024 Operating Budget for consideration.

MOVED BY: Councillor Andrew Foulds

SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to Report 220/2022 (City Manager's Office - Strategic

Initiatives & Engagement), we recommend that an expansion of 1 FTE (\$125,000) be added to Strategic Initiatives & Engagement 2024 Operating Budget for Council's consideration in order to establish the position of Manager – Enterprise Risk with the goal of implementing an Enterprise Risk Management Policy;

AND THAT any necessary by-laws be presented to Council for ratification.

Referral Resolution

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to Report 220-2022 (Community Services - Facilities, Fleet & Energy Management), we recommend that the report be referred back to Administration for further review relative to the following:

- potential cost savings (return on investment for position);
- metrics, including insurance reductions and claims;
- specific corporate examples of small/large preventative risks.

AND THAT Administration report back on or before July 2023.

CARRIED

8. Outstanding Items

8.1 Outstanding List for Administrative Services

Memorandum from City Clerk Krista Power dated December 6, 2022, providing the Administrative Services Outstanding List, for information.

9. New Business

9.1 Soccer Northwest Ontario Alternate Indoor Turf Option

Memorandum from General Manager - Community Services Kelly Robertson, dated December 16, 2022 providing information and containing a recommendation relative to the above noted was distributed separately on Friday, December 16, 2022.

Confidential Memorandum from Deputy Solicitor Cynthia Cline, dated December 15, 2022 was distributed separately to Members of Council and EMT only on Friday, December 16, 2022.

The Deputy City Clerk advised that the resolution relative to the above noted would be presented for ratification at the City Council meeting to be held later in the evening and would require a two-thirds vote.

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Outstanding Item 2022-103-CS relative to the Multi Use Indoor Sports Facility, we recommend that City Council remove this item from the Outstanding List as it relates to follow up from the approved project at Chapples Park as alternate direction has been provided;

AND THAT Appropriation 41 in the amount of \$170,000.00 be approved from the Indoor Turf Reserve Fund to research the facility concept as outlined in this memorandum;

AND THAT any necessary by-laws be presented to City Council for ratification.

Amendment #1

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Trevor Giertuga

WITH RESPECT to the Memorandum from General Manager Community Services - Kelly Robertson, dated December 16, 2022, we recommend that the resolution be amended by adding the following after paragraph one:

"AND THAT Administration report back on March 13, 2022 following the completion of items 1-4 as outlined in the memorandum;"

Amendment to Amendment #1

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to the Memorandum from General Manager Community Services - Kelly Robertson, dated December 16, 2022, we recommend that the amending resolution be amended by replacing "items 1-4 as outlined in the Memorandum" with "Phase 1 Environmental Site Assessment & preliminary geotechnical investigation;"

LOST

Amendment #1

MOVED BY: Councillor Shelby Ch'ng
SECONDED BY: Councillor Trevor Giertuga

WITH RESPECT to the Memorandum from General Manager Community Services - Kelly Robertson, dated December 16, 2022, we recommend that the resolution be amended by adding the following after paragraph one:

"AND THAT Administration report back on March 13, 2022 following the completion of items 1-4 as outlined in the memorandum;"

LOST

Soccer Northwest Ontario Alternate Indoor Turf Option

MOVED BY: Councillor Albert Aiello
SECONDED BY: Councillor Kasey Etreni

WITH RESPECT to Outstanding Item 2022-103-CS relative to the Multi Use Indoor Sports Facility, we recommend that City Council remove this item from the Outstanding List as it relates to follow up from the approved project at Chapples Park as alternate direction has been provided;

AND THAT Appropriation 41 in the amount of \$170,000.00 be approved from the Indoor Turf Reserve Fund to research the facility concept as outlined in this memorandum;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

10. Adjournment

The meeting adjourned at 9:01 p.m.