



**City Manager's Department**

**Memorandum**

**TO:** Members of Council **FILE:**

**FROM:** Jeff Walters, Manager – Legislative Services & Deputy City Clerk

**DATE:** 03/27/2026 (mm/dd/yyyy)

**SUBJECT:** Special Committee of the Whole – Citizens of Exceptional Achievement Awards and Growth Standing Committee Meetings – Re-Scheduling Update

**MEETING & DATE:** City Council (04/07/2026)

In accordance with Procedural By-law 217-2025, a calendar of meetings must be reviewed and approved by Council in advance of a calendar year. The 2026 Calendar of Meetings was ratified at the July 15, 2025 City Council meeting.

The Special Committee of the Whole – Citizens of Exceptional Achievement Awards, established for April 22, 2026 will start earlier than originally scheduled, with the start time moved from 6:30 p.m. to 5:30 p.m. The earlier start time will allow members of Council to attend other events planned for that evening, including the NOMA Gala.

Additionally, based on scheduling considerations, the July 28, 2026 Growth Standing Committee will be moved to July 21, 2026, starting at 7 p.m. This allows for a double-stacked meeting structure.

The following recommendation is presented for Council's consideration:

WITH RESPECT to the Memorandum from Jeff Walters, Manager – Legislative Services and Deputy City Clerk, dated March 27, 2026, we recommend that the Special Committee of the Whole – Citizens of Exceptional Achievement Awards on April 22, 2026 start time be moved to 5:30 p.m.;

AND THAT the July 28, 2026 Growth Standing Committee meeting be moved to July 21, 2026 at 7:00 p.m.;

AND THAT the 2026 Calendar of Meetings be updated accordingly;

AND THAT any necessary by-laws be presented to City Council for ratification.