

CITY OF THUNDER BAY  
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CITY CLERK'S OFFICE

Friday February 8th, 2026

To: Secretary, Property Standards Committee  
City Hall  
500 Donald St E  
Thunder Bay, Ontario, P7E 5V3

Subject: Appeal to Property Standards Committee

Dear Members of the Property Standards Committee,

My name is Ashley Warren, recently I received forms addressed to my late grandfather Hormiadas Levesque. I am writing respectfully to appeal the Property Standards Order issued for the property located at 527 McIntosh Street, Thunder Bay, ON P7C3A1, Occurrence Number # EF: 2022 204570 EF.

I am currently managing this matter under extremely difficult circumstances. The home was bought for my mother Maria Warren who paid and maintained the home. My mother, recently passed away unexpectedly June 3, 2023. Prior to this she was diagnosed with cancer Multiple Myeloma that she battled with to get to remission. During that time while struggling with income and COVID times we managed to get minimal work done on the home. (Refinished the front stairs, fixed openings around the front porch area, and top level of the home as well as fix and fill any holes while starting to paint the outside.

I am now responsible for administering her estate, which has involved significant legal, financial, and administrative challenges. As you can appreciate, estate settlement can take several months to years, particularly when accounts are frozen, probate may be required, and access to funds is limited.

One of our main problems with the home is the that it is still in my grandparents name. I have had a lawyer working on this since a few months after my mother's passing.

In addition to the emotional impact of losing my mother, I am facing financial hardship related to estate expenses, funeral costs, and outstanding obligations as well as taking on brother at the age of 16 and taking care of my own family. At present, there are insufficient available funds to immediately complete all required work outlined in the Order.

I want to assure the Committee that this is not a matter of neglect or disregard. I am fully committed to bringing the property into compliance. However, I respectfully request the timeline be removed.

I do know one of the main concerns were the birds coming through the window in the top of the home. I tried contacting several companies last summer to either help fix it or take it off. No one wanted to take the job on, I found one contractor who was willing to do it who ended up be a fraud to the property next door. I contacted companies to rent lifts who would not supply without lift tickets. Our only choice is to go up on our own which we cannot do during winter months. This is our first priority when the weather becomes nice.

I am actively working to resolve the estate matters and to secure the necessary funds. With additional time and understanding from the Committee, I am confident the property can be brought into compliance without further issue.

Thank you for your consideration during this very difficult period.

Ashley Warren  
Contact number: 807-355-5681