



Memorandum

Corporate By-law Number: 042-2026-Corporate Services-Finance

TO: Office of the City Clerk **FILE:**

FROM: Andrea Morrison, CPA, CA, Director – Finance - Corporate Services

DATE PREPARED: January 15, 2026

SUBJECT: By-law 42-2026 – Amendment to User Fee By-law

MEETING DATE: City Council - February 17, 2026

By-law Description: A By-law to amend By-law Number 24-2025, being a By-law to set fees and charges imposed for various municipal services, to be known as the “User Fee By-law”

Authorization: Corporate Report 1-2026-Corporate Services-Finance – Committee of the Whole – Budget – January 26, 2026

By-law Explanation: The purpose of this by-law is to amend By-law Number 24-2025, the User Fee By-law, by replacing Schedules A, B, C, D, E, F, G, H, I, J, K, L, M, N, O, P, Q, R, S, T and U as passed by Committee of the Whole on January 28, 2026.

Schedules and Attachments:

Schedule A: City Manager’s Department – City Solicitor
Schedule B: City Manager’s Department – Office of the City Clerk
Schedule C: Corporate Services Department – Licensing & Enforcement (Municipal Enforcement Services)
Schedule D: Corporate Services Department – Licensing & Enforcement (Municipal Parking Services) – Rate Supported
Schedule E: Corporate Services Department – Revenue
Schedule F: Corporate Services Department – Supply Management
Schedule G: Community Services Department – Child Care Centres
Schedule H: Community Services Department – Long Term Care (LTC) & Senior Services

Schedule I: Community Services Department – Recreation & Culture
Schedule J: Community Services Department – Superior North Emergency Medical Services (SNEMS)
Schedule K: Community Services Department – Transit Services
Schedule L: Growth – Development Services
Schedule M: Infrastructure & Operations Department – Engineering
Schedule N: Infrastructure & Operations Department – Environment (Solid Waste & Recycling)
Schedule O: Infrastructure & Operations Department – Environment (Landfill) – Rate Supported
Schedule P: Infrastructure & Operations Department – Environment (Waterworks) – Rate Supported
Schedule Q: Infrastructure & Operations Department – Environment (Wastewater) – Rate Supported
Schedule R: Infrastructure & Operations Department – Parks & Open Spaces
Schedule S: Infrastructure & Operations Department – Parks & Open Spaces (Boater Services) – Rate Supported
Schedule T: Infrastructure & Operations Department – Roads
Schedule U: Infrastructure & Operations Department – Thunder Bay Fire Rescue

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 042-2026

A By-law to amend By-law Number 24-2025,
being a By-law to set fees and charges imposed for
various municipal services, to be known as the
“User Fee By-law”

Recitals

1. It is deemed necessary and expedient to amend By-law Number 24-2025 of The Corporation of the City of Thunder Bay, by resolution of Committee of the Whole on January 26, 2026.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. By-law Number 24-2025 is amended by deleting the following schedules:

Schedule A: City Manager's Department – City Solicitor
Schedule B: City Manager's Department – Office of the City Clerk
Schedule C: Corporate Services Department – Licensing & Enforcement
(Municipal Enforcement Services)
Schedule D: Corporate Services Department – Licensing & Enforcement
(Municipal Parking Services) – Rate Supported
Schedule E: Corporate Services Department – Revenue
Schedule F: Corporate Services Department – Supply Management
Schedule G: Community Services Department – Child Care Centres
Schedule H: Community Services Department – Long Term Care (LTC) & Senior
Services
Schedule I: Community Services Department – Recreation & Culture
Schedule J: Community Services Department – Superior North Emergency
Medical Services (SNEMS)
Schedule K: Community Services Department – Transit Services
Schedule L: Growth – Development Services
Schedule M: Infrastructure & Operations Department – Engineering
Schedule N: Infrastructure & Operations Department – Environment (Solid Waste
& Recycling)
Schedule O: Infrastructure & Operations Department – Environment (Landfill) –
Rate Supported
Schedule P: Infrastructure & Operations Department – Environment
(Waterworks) – Rate Supported
Schedule Q: Infrastructure & Operations Department – Environment
(Wastewater) – Rate Supported
Schedule R: Infrastructure & Operations Department – Parks & Open Spaces
Schedule S: Infrastructure & Operations Department – Parks & Open Spaces
(Boater Services) – Rate Supported

Schedule T: Infrastructure & Operations Department – Roads
Schedule U: Infrastructure & Operations Department – Thunder Bay Fire Rescue

2. By-law Number 24-2025 is further amended by inserting the following schedules:

Schedule A: City Manager's Department – City Solicitor
Schedule B: City Manager's Department – Office of the City Clerk
Schedule C: Corporate Services Department – Licensing & Enforcement
(Municipal Enforcement Services)
Schedule D: Corporate Services Department – Licensing & Enforcement
(Municipal Parking Services) – Rate Supported
Schedule E: Corporate Services Department – Revenue
Schedule F: Corporate Services Department – Supply Management
Schedule G: Community Services Department – Child Care Centres
Schedule H: Community Services Department – Long Term Care (LTC) & Senior
Services
Schedule I: Community Services Department – Recreation & Culture
Schedule J: Community Services Department – Superior North Emergency
Medical Services (SNEMS)
Schedule K: Community Services Department – Transit Services
Schedule L: Growth – Development Services
Schedule M: Infrastructure & Operations Department – Engineering
Schedule N: Infrastructure & Operations Department – Environment (Solid Waste
& Recycling)
Schedule O: Infrastructure & Operations Department – Environment (Landfill) –
Rate Supported
Schedule P: Infrastructure & Operations Department – Environment
(Waterworks) – Rate Supported
Schedule Q: Infrastructure & Operations Department – Environment
(Wastewater) – Rate Supported
Schedule R: Infrastructure & Operations Department – Parks & Open Spaces
Schedule S: Infrastructure & Operations Department – Parks & Open Spaces
(Boater Services) – Rate Supported
Schedule T: Infrastructure & Operations Department – Roads
Schedule U: Infrastructure & Operations Department – Thunder Bay Fire Rescue

3. This By-law shall come into force and take effect on April 1, 2026.

Enacted and passed this 17th day of February, A.D. 2026 as witnessed by the Seal of
the Corporation and the hands of its proper Officers.

Andrew Foulds
Speaker

Krista Power
City Clerk