



## Memorandum

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<b>TO:</b>	Krista Power, City Clerk	<b>FILE:</b>
<b>FROM:</b>	Dave Paxton, Fire Chief, Thunder Bay Fire Rescue, Infrastructure & Operations	
<b>DATE:</b>	12/12/2026 (mm/dd/yyyy)	
<b>SUBJECT:</b>	Amendment to 2026–2027 Fire Services Capital Projects	
<b>MEETING &amp; DATE:</b>	Consent Agenda City Council – 01/13/2026(mm/dd/yyyy)	

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### Purpose

The purpose of this memo is to request Council approval for the amendment of the 2026 and 2027 capital budget allocations for two Fire Services fleet. Administration is requesting to transfer \$1,000,000 from the 2026 Pumper Truck project budget to the 2026 Aerial Ladder project in order to secure a vendor discount available for early payment. A corresponding adjustment will be made in 2027 to ensure the Pumper Truck project proceeds as originally planned.

### Background

The City's approved multi-year capital budget includes funding for both the Aerial Ladder and Pumper Truck replacement projects, with allocations scheduled across 2026 and 2027.

The vendor supplying the Aerial Ladder has offered a discount contingent upon earlier payment terms. In order to take advantage of these cost savings, additional funding must be available in 2026.

### Proposal

Administration recommends transferring \$1,000,000 from the 2026 Pumper Truck project to the 2026 Aerial Ladder project in order to take advantage of the early payment discount. The same amount will be restored to the Pumper Truck project in 2027 through a corresponding budget adjustment. The Pumper Truck purchase is contemplated for 2027 in the Budget resulting in no delay due to this appropriation.

These adjustments affect only the timing of project funding and do not impact the total approved budgets for either project. The value of the vendor discount (\$90,400.00) will be applied toward additional necessary equipment components for these purchases. Both fleet acquisitions will continue according to their planned schedules.

### **Financial Implications**

The early payment for the Aerial Ladder purchase will result in cost savings for the City by securing the vendor's discount. The proposed reallocation is funding-neutral over the two-year period (2026–2027), as the \$1,000,000 transferred to the 2026 Aerial Ladder project will be restored to the Pumper Truck project in 2027. An appropriation adjustment will be required to reflect the revised distribution of capital funds between the two years; however, the total approved funding for both projects remains unchanged.

### **Recommendation**

Given the above, the following motion is provided for Council's consideration:

WITH RESPECT to Memorandum Amendment to 2026–2027 Fire Services Capital Projects from Dave Paxton dated December 12, 2025 we recommend that Appropriation No. #2-2026 be approved to transfer \$1,000,000 from the 2026 Pumper Truck project to the 2026 Aerial Ladder project, and that an equivalent corresponding adjustment to the 2027 capital projects be made to restore funding to the Pumper Truck project;

AND THAT any necessary by-laws be presented to City Council for ratification.

c.c.: Kayla Dixon, Commissioner, Infrastructure & Operations

### **Attachment**

Attachment A - Appropriation #2-2026 Aerial Ladder Project