



City of Thunder Bay Appeals Tribunal Meeting Minutes

Wednesday, July 23, 2025, 1:00 p.m.

McNaughton Room - 3rd Floor, City Hall

1. City of Thunder Bay Appeals Tribunal 01-2025 (Closed Session)

Chair: Andreas Petersen

2. Members

Andrew Garro

Sarah Hamlin

Shaun Kennedy

Andreas Petersen

3. Officials

Dana Earle, Deputy City Clerk & Secretary to the Appeals Tribunal

Jeff Walters, Incoming Deputy City Clerk & Secretary to the Appeals Tribunal

Katie Piché, Council & Committee Clerk

Adam Carruthers, Supervisor - Municipal Enforcement Services

Jolene Wiwcharyk, Municipal Enforcement Officer

4. Establishment of Closed Session - July 23, 2025

MOVED BY: Andrew Garro

SECONDED BY: Sarah Hamlin

THAT a Closed Session meeting be scheduled for Wednesday, July 23, 2025 at 1:00 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(3.1) the purpose of educating or training the members relative to Appeals Tribunal orientation.

CARRIED

5. Disclosures of Interest

There were no disclosures of interest declared.

6. Training Session - City of Thunder Bay Appeals Tribunal

Deputy City Clerk Dana Earle provided a PowerPoint presentation relative to the City of Thunder Bay Appeals Tribunal process and responded to questions.

7. Adjournment

The meeting adjourned at 1:25 p.m.