



## **City of Thunder Bay Appeals Tribunal Meeting Minutes**

**Wednesday, July 23, 2025, 1:00 p.m.**

**McNaughton Room - 3rd Floor, City Hall**

### **1. City of Thunder Bay Appeals Tribunal 01-2025 (Closed Session)**

Chair: Andreas Petersen

### **2. Members**

Andrew Garro  
Sarah Hamlin  
Shaun Kennedy  
Andreas Petersen

### **3. Officials**

Dana Earle, Deputy City Clerk & Secretary to the Appeals Tribunal  
Jeff Walters, Incoming Deputy City Clerk & Secretary to the Appeals Tribunal  
Katie Piché, Council & Committee Clerk  
Adam Carruthers, Supervisor - Municipal Enforcement Services  
Jolene Wiwcharyk, Municipal Enforcement Officer

### **4. Establishment of Closed Session - July 23, 2025**

MOVED BY: Andrew Garro  
SECONDED BY: Sarah Hamlin

THAT a Closed Session meeting be scheduled for Wednesday, July 23, 2025 at 1:00 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(3.1) the purpose of educating or training the members relative to Appeals Tribunal orientation.

CARRIED

**5. Disclosures of Interest**

There were no disclosures of interest declared.

**6. Training Session - City of Thunder Bay Appeals Tribunal**

Deputy City Clerk Dana Earle provided a PowerPoint presentation relative to the City of Thunder Bay Appeals Tribunal process and responded to questions.

**7. Adjournment**

The meeting adjourned at 1:25 p.m.