



City Manager's Department

Memorandum

TO:	Members of Council	FILE:
FROM:	Jeff Walters, Deputy City Clerk City Manager's Office – Office of the City Clerk	
DATE:	11/20/2025 (mm/dd/yyyy)	
SUBJECT:	Establishment of Special Growth Standing Committee Meeting – Monday, December 1, 2025	
MEETING & DATE:	Special Committee of the Whole – Budget Meeting - 11/24/2025 (mm/dd/yyyy)	

Please be advised that in order to allow the Growth Standing Committee sufficient time for discussion and debate, Report 387-2025 – Growth – Development Services – Realty Services - Call for Proposals Surplus Declaration, including all associated deputations, has been re-scheduled from Tuesday, November 25, 2025 to a Special Growth Standing Committee meeting to be held on Monday, December 1, 2025 to commence at 4:30 p.m.

WITH RESPECT to the Memorandum from Jeff Walters, Deputy City Clerk, dated November 20, 2025, we recommend that a Special Growth Standing Committee meeting be established on Monday, December 1, 2025 at 4:30 p.m;

AND THAT any necessary by-laws be presented to City Council for ratification.