



City Council Meeting
Additional Information

Tuesday, September 16, 2025, 6:30 p.m.
S.H. Blake Memorial Auditorium

Pages

4. Consent Agenda

4.4 Application For Cancellation, Reduction of Refund of Taxes Under
Section 358 of The Municipal Act

- *4.4.1 CONFIDENTIAL MEMORANDUM - Report 276-2025**
Confidential Memorandum from Chantal Harris, Manager -
Billing and Collection Services, dated September 4, 2025
relative to Report 276-2025 - Corporate Services - Revenue -
Application for Cancellation, Reduction or Refund of Taxes
Under Section 358 of the Municipal Act. **(Distributed
Separately on Friday, September 12, 2025 to Members of
Council, City Manager and City Treasurer only)**

4.5 Application for Cancellation, Reduction or Refund of Taxes Under
Section 357 of the Municipal Act

- *4.5.1 CONFIDENTIAL MEMORANDUM - Report 278-2025**
Confidential Memorandum from Chantal Harris, Manager -
Billing and Collection Services, dated September 4, 2025
relative to Report 278-2025 - Corporate Services - Revenue -
Application for Cancellation, Reduction or Refund of Taxes
Under Section 357 of the Municipal Act. **(Distributed
Separately on Friday, September 12, 2025 to Members of
Council, City Manager and City Treasurer only)**

- *4.9 Standing Committee Meeting Minutes**
Minutes of the September 9, 2025 Finance and Administration Standing
Committee Meeting, for information. **(Distributed Separately on Monday,
September 15, 2025)**

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6. New Business

- *6.1 Establishment of Committee of the Whole - Closed Session - October 7,
2025**

The following resolution is presented to establish a Committee of the Whole - Closed Session Meeting on Tuesday, October 7, 2025:

THAT a Committee of the Whole – Closed Session meeting be scheduled for Tuesday, October 7, 2025 at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(b) personal matters about an identifiable individual, including municipal or local board employees;

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board; and

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

7. Notice of Motion

7.1 Notice of Motion – Report Back – Temporary Village Initiative – Site Location

***7.1.1 Notice of Motion – ReportBack – Temporary Village Initiative – Site Location – Rescind of Hillyard Site &Referral Motion – Procedural Path**

Memorandum from Krista Power, Director - Legislative Services & City Clerk, dated September 15, 2025 providing clarity on the procedural path forward relative to the Notice of Motion to Rescind the Hillyard site brought forward by Councillor Michael Zussino.

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Standing Committee Meeting Minutes

Tuesday, September 9, 2025, 4:34 p.m.

S.H. Blake Memorial Auditorium

Present: Mayor Ken Boshcoff
Councillor Albert Aiello
Councillor Mark Bentz
Councillor Brian Hamilton
Councillor Michael Zussino

Officials: Krista Power, Director - Legislative Services & City Clerk
Jeff Walters, Deputy City Clerk
John Collin, City Manager
Patty Robinet, City Solicitor
Keri Greaves, Commissioner - Corporate Services & City Treasurer
Kelly Robertson, Commissioner - Community Services
Kerri Bernardi, Manager – Safety & Wellness
Jana Roy, Capital Asset Account / Financial Analyst
Brigitte Champaigne-Klassen, Wellness Coordinator
Gordon Stover, Committee & Meeting Management System Coordinator

1. Finance and Administration Standing Committee in the S.H. Blake Memorial Auditorium (Council Chambers) at 4:34 p.m.

Chair: Councillor Mark Bentz

2. Land Acknowledgement

Chair Mark Bentz provided a Land Acknowledgement.

3. Disclosures of Interest

4. Confirmation of Agenda

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the Tuesday, September 9, 2025 Finance and Administration Standing Committee meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

5. Presentations

5.1 Employee Appreciation Week

Manager-Safety & Wellness Kerri Bernardi and Wellness Coordinator Brigitte Champaigne-Klassen to provide information on Employee Appreciation Week.

Wellness Coordinator Brigitte Champaigne-Klassen appeared before Committee, provided a PowerPoint presentation, and responded to questions.

5.2 City Debt Overview and Future Policy Considerations

Commissioner - Corporate Services & City Treasurer Keri Greaves to provide an overview of the existing debt strategy and related policies, current debt levels, and key metrics and comparisons, and introduce ideas for future directions seeking the Committee's insights to help shape a comprehensive Debt Policy.

Commissioner - Corporate Services & City Treasurer Keri Greaves and Capital Asset Account / Financial Analyst Jana Roy, appeared before Committee, provided a PowerPoint presentation, and responded to questions.

6. Reports of Administration

6.1 Safety Mid-Year Update 2025

Report 283-2025-City Manager's Office-Human Resources providing an update on safety related incident statistics, work initiatives, and Ministry of Labour, Immigration, Training, and Skills Development (MLITSD) inspections from January to June 2025, for information.

Additional information received from Manager - Safety & Wellness Kerri Bernardi relative to Report 283-2025-City Manager's Office-Human Resources was distributed separately Friday, September 5, 2025.

7. Petitions and Communications

7.1 Community Engagement - National Anthem at City Council

Memorandum from Director - Legislative Services & City Clerk Krista Power dated August 29, 2025 providing information on community engagement with respect to performing the National Anthem at City Council, for information.

8. New Business

9. Adjournment

The meeting adjourned at 5:33 p.m.

Memorandum

TO: Members of City Council **FILE:**

FROM: Krista Power, Director of Legislative Services & City Clerk

DATE: 09/15/2025 (mm/dd/yyyy)

SUBJECT: Notice of Motion – Report Back – Temporary Village Initiative – Site Location – Rescind of Hillyard Site & Referral Motion – Procedural Path

MEETING & DATE: City Council – 09/16/2025 (mm/dd/yyyy)

This memorandum provides clarity on the procedural path forward relative to the Notice of Motion to Rescind the Hillyard site brought forward by Councillor Michael Zussino; specifically, the proposed referral motion.

BACKGROUND

On October 28, 2024, City Council ratified the following two decisions that are relevant to this memorandum:

- (a) **Temporary Village Approval within the 10-part Plan:** approval of the 10-part Human Rights Based Community Action Plan (the “Plan”), which included, at part 4 of the Plan, developing a temporary village with a capacity of up to 100 units (see **Corporate Report 384-2024**), and
- (b) **Temporary Village Budget Approval, Conditional on Final Site Approval:** approval of a temporary village within defined capital and operational budgets, conditional on final site approval by City Council, which, at the time, included the potential Miles Street and Kam River Heritage Park sites (see **Corporate Report 395-2024**).

As of today, and as per the above noted resolutions of City Council, a temporary village with up to 100 units have been approved and ratified by Council. What decision of City Council remains outstanding, is a site for the temporary village.

DISCUSSION

The Notice of Motion to Refer Temporary Village Site Selection

Should the Notice of Motion to Rescind the Hillyard site location pass, and Hillyard be cancelled as the site location for the temporary village, a referral is included in Councillor Zussino's Notice of Motion for council's consideration. This referral merely *clarifies* the parameters of Administration's work and its report back to City Council with respect to another site location for the temporary village.

A referral is not required for Administration to report back relative to siting the temporary village. The referral, as per Councillor Zussino's Notice of Motion, was drafted to provide explicit direction to Administration on the parameters of the report back and the sites which would be excluded in Administrations review; specifically, it is intended to exclude previously reviewed sites, such as the Miles Street and Cumberland Street sites.

As noted above, City Council has confirmed two separate decisions that authorize a temporary village. Both decisions were duly ratified by City Council at the October 28, 2024, meeting of City Council via recorded vote.

These decisions provide for the approval of a temporary village within the Human Rights Based Community Action plan and City Council further confirmed the decision to have a temporary village by allocating the funding sources and the maximum budget for the construction contingent on a site location.

CONCLUSION

Administration is duty bound and obligated to follow City Council's direction. Should City Council seek to change course and not move forward with a Temporary Village altogether, then a Notice of Motion to rescind the decisions made in both the Report 395-2024- Temporary Village Initiative and Report 384-2024 – Human Rights-Based Community Action Plan would be required.

C.C. John Collin, City Manager
Kerri Marshall, Commissioner – Growth
Cynthia Olsen, Director – Strategy & Engagement