



**City Council Meeting
Agenda**

**Monday, March 24, 2025, Immediately Following Committee of the Whole
S.H. Blake Memorial Auditorium**

Pages

- 1. City Council**
Chair: Mayor Ken Boshcoff
- 2. Opening Ceremonies**
One Minute of Silence.
- 3. Disclosures of Interest**
- 4. Confirmation of Agenda**
WITH RESPECT to the March 24, 2025 City Council, we recommend that the agenda as printed, including any additional information and new business, be confirmed.
- 5. Minutes of Previous Meetings**
 - 5.1 City Council** 5 - 11
The Minutes of the following Meetings of the Thunder Bay City Council, to be confirmed:
 1. The Thunder Bay City Council held on March 10, 2025.THAT the Minutes of the following Meetings of the Thunder Bay City Council, be confirmed:
 1. The Thunder Bay City Council meeting held on March 10, 2025.
- 6. Reports of Committees, Boards, and Outside Agencies**
 - 6.1 Committee of the Whole Minutes** 12 - 18
The Minutes of the following Committee of the Whole meeting, to be adopted:

1. March 10, 2025 Committee of the Whole.

2. March 17, 2025 Committee of the Whole. (Distributed Separately)

THAT the Minutes of the following Committee of the Whole meeting, be adopted:

1. March 10, 2025 Committee of the Whole;

2. March 17, 2025 Committee of the Whole.

6.2 Ward Meeting Minutes 19 - 23

The Minutes of the following Ward Meetings to be received:

1. Meeting 03-2024 of the Current River Ward held on November 12, 2024.

THAT the Minutes of the following Ward Meetings to be received:

1. Meeting 03-2024 of the Current River Ward held on November 12, 2024.

6.3 Non-Business Meeting Minutes 24 - 25

The Minutes of the following Non-Business Meeting, to be adopted:

1. March 3, 2025 Non-Business Meeting.

THAT the Minutes of the following Non-Business meeting, be adopted:

1. March 3, 2025 Committee of the Whole.

7. By-laws and By-law Resolution

7.1 By-law 024-2025 - User Fee By-law 26 - 99

A By-law to set fees and charges imposed for various municipal services, to be known as the "User Fee By-law" and to repeal By-law 028-2007, as amended.

7.2 By-law 092-2025 - To Appoint Weed Inspectors 100 - 101

A By-law to appoint Weed Inspectors for the City of Thunder Bay.

7.3 By-law 096-2025 – A by-law to amend By-law 011-2007, being a by-law to update the appointment of Officers 102 - 103

A By-law to amend By-law 011-2007, being a by-law to Appoint Officers for The Corporation of the City of Thunder Bay, to update the

appointment of Officers.

7.4 By-law Resolution

By-law Resolution - March 24, 2025 - City Council

THAT the following By-laws be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

By-law 024-2025

1. A By-law to set fees and charges imposed for various municipal services, to be known as the "User Fee By-law" and to repeal By-law 028-2007, as amended.

By-law 092-2025

2. A By-law to appoint Weed Inspectors for the City of Thunder Bay.

By-law 096-2025

3. A By-law to amend By-law 011-2007, being a by-law to Appoint Officers for The Corporation of the City of Thunder Bay, to update the appointment of Officers.

8. New Business

9. Confirming By-law and Confirming By-law Resolution

9.1 By-law 88-2025 Confirming By-law – March 24, 2025

104 - 105

A By-law to confirm the proceedings of a meeting of Council, this 24th day of March 2025.

9.2 Confirming By-law Resolution

Confirming By-law Resolution - March 24, 2025 - City Council

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

By-law 88-2025

1. A By-law to confirm the proceedings of a meeting of Council, this 24th day of March, 2025.

10. Adjournment



City Council Meeting Minutes

Monday, March 10, 2025, 7:22 p.m.

S.H. Blake Memorial Auditorium

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Shelby Ch'ng
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
John Collin, City Manager
Patty Robinet, City Solicitor
Kayla Dixon, Commissioner - Infrastructure & Operations
Keri Greaves, Commissioner - Corporate Services & City
Treasurer
Kerri Marshall, Commissioner - Growth
Kelly Robertson, Commissioner - Community Services
Gordon Stover, Committee & Meeting Management System
Coordinator

1. City Council

Chair: Mayor Ken Boshcoff

2. Opening Ceremonies

One Minute of Silence.

3. Disclosures of Interest

Aside from those disclosures already recorded in the previous minutes as presented here, no additional disclosures of interest were announced.

4. Confirmation of Agenda

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the March 10, 2025 City Council, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

5. Minutes of Previous Meetings

5.1 City Council

The Minutes of the following Meetings of the Thunder Bay City Council, to be confirmed:

1. The Thunder Bay City Council (Public Meeting) held on February 24, 2025.

2. The Thunder Bay City Council held on February 24, 2025.

MOVED BY: Councillor Rajni Agarwal

SECONDED BY: Councillor Kristen Oliver

THAT the Minutes of the following Meetings of the Thunder Bay City Council, be confirmed:

1. The Thunder Bay City Council (Public Meeting) held on February 24, 2025;

2. The Thunder Bay City Council meeting held on February 24, 2025.

CARRIED

6. Reports of Committees, Boards, and Outside Agencies

6.1 Committee of the Whole Minutes

The Minutes of the following Committee of the Whole meeting, to be adopted:

1. February 24, 2025 Committee of the Whole.
2. March 3, 2025 Committee of the Whole was distributed separately on Friday, March 7, 2025.

MOVED BY: Councillor Trevor Giertuga

SECONDED BY: Councillor Greg Johnsen

THAT the Minutes of the following Committee of the Whole meeting, be adopted:

1. February 24, 2025 Committee of the Whole;
2. March 3, 2025 Committee of the Whole.

6.1.1 Committee of the Whole Minutes - March 3, 2025 - Deferral - Surplus Declaration - 172 and 168 Woodside Street ("the Lands")

It was requested that the following motion be extracted from the minutes and voted on separately.

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the recommendation as contained in the Memorandum from Deanna Walker, Manager - Realty Services, dated February 3, 2025, as presented, we recommend that the decision be further deferred for a period of 2 years;

AND THAT this matter be added to the Outstanding List for report back on or before March 31, 2027.

Amendment - Deferral - Surplus Declaration - 172 and 168 Woodside Street ("the Lands")

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Greg Johnsen

WITH RESPECT to the Deferral - Surplus Declaration - 172 and 168 Woodside Street ("the Lands") resolution, we recommend that the report back date be changed from "March 31, 2027" to "October 31, 2025".

LOST

Committee of the Whole Minutes - March 3, 2025 - Deferral - Surplus Declaration - 172 and 168 Woodside Street ("the Lands")

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Kristen Oliver

WITH RESPECT to the recommendation as contained in the Memorandum from Deanna Walker, Manager - Realty Services, dated February 3, 2025, as presented, we recommend that the decision be further deferred for a period of 2 years;

AND THAT this matter be added to the Outstanding List for report back on or before March 31, 2027.

CARRIED

Committee of the Whole Minutes

The Minutes of the following Committee of the Whole meeting, to be adopted:

1. February 24, 2025 Committee of the Whole.
2. March 3, 2025 Committee of the Whole was distributed separately on Friday, March 7, 2025.

MOVED BY: Councillor Trevor Giertuga

SECONDED BY: Councillor Greg Johnsen

THAT the Minutes of the following Committee of the Whole meeting, be adopted:

1. February 24, 2025 Committee of the Whole;

2. March 3, 2025 Committee of the Whole.

CARRIED

6.2 Ward Meeting Minutes

The Minutes of the following Ward Meetings to be received:

1. Meeting 03-2024 of the Neebing Ward held on November 27, 2024.

MOVED BY: Councillor Greg Johnsen

SECONDED BY: Councillor Michael Zussino

THAT the Minutes of the following Ward Meetings to be received:

1. Meeting 03-2024 of the Neebing Ward held on November 27, 2024.

CARRIED

7. By-laws and By-law Resolution

7.1 By-law 75-2025 - Appointment of Persons to Enforce Parking

A By-law to amend By-law Number 99-2005, being a By-law to appoint Municipal Law Enforcement Officers for The Corporation of the City of Thunder Bay for the enforcement of Municipal Parking By-laws.

7.2 By-law 076-2025 – Amendment to By-law 110-2023 - appointment of Municipal Law Enforcement Officers

A By-law to amend By-law 110-2013, being a By-law to appoint Municipal Law Enforcement Officers for the purpose of enforcing the Smoking Prohibition By-law 052-2010 on Thunder Bay Regional Health Sciences Centre Property.

7.3 By-law Resolution

By-law Resolution - March 10, 2025 - City Council

MOVED BY: Councillor Dominic Pasqualino

SECONDED BY: Councillor Kristen Oliver

THAT the following By-laws be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

By-law Number: 75-2025

1. A By-law to amend By-law Number 99-2005, being a By-law to appoint Municipal Law Enforcement Officers for The Corporation of the City of Thunder Bay for the enforcement of Municipal Parking By-laws.

By-law Number: 76-2025

2. A By-law to amend By-law 110-2013, being a By-law to appoint Municipal Law Enforcement Officers for the purpose of enforcing the Smoking Prohibition By-law 052-2010 on Thunder Bay Regional Health Sciences Centre Property.

CARRIED

8. Confirming By-law and Confirming By-law Resolution

8.1 By-law 80-2025 – Confirming By-law – March 10, 2025

A By-law to confirm the proceedings of a meeting of Council, this 10th day of March 2025.

8.2 Confirming By-law Resolution

Confirming By-law Resolution - March 10, 2025 - City Council

MOVED BY: Councillor Brian Hamilton

SECONDED BY: Councillor Dominic Pasqualino

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

By-law Number: 80-2025

1. A By-law to confirm the proceedings of a meeting of Council, this 10th day of March, 2025.

CARRIED

9. Adjournment

The meeting adjourned at 7:31 p.m.

Mayor

Deputy City Clerk



Committee of the Whole Meeting Minutes

Monday, March 10, 2025

Committee of the Whole – Closed Session in the McNaughton Room at 5:30 p.m

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Shelby Ch'ng
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- Dana Earle, Deputy City Clerk
- John Collin, City Manager
- Patty Robinet, City Solicitor
- Keri Greaves, Commissioner - Corporate Services & City Treasurer

1. Committee of the Whole – Closed Session

Vice-Chair: Councillor Brian Hamilton

1.1 Disclosures of Interest

1.2 Reports of Municipal Officers

1.2.1 Tbaytel Shareholder Update

Paul Norris, President & CEO – Tbaytel and Scott Potts, Chair – Tbaytel Board entered the meeting room.

Confidential 2024 Q4 Financial Update was distributed to Members of Council, City Manager, City Solicitor and Commissioner – Corporate Services & City Treasurer only.

Paul Norris and Scott Potts provided an overview and responded to questions.

Paul Norris, President & CEO – Tbaytel and Scott Potts, Chair – Tbaytel Board left the meeting room.

John Collin, City Manager provided an overview and responded to questions.

Dana Earle, Deputy City Clerk responded to questions.

Keri Greaves, Commissioner - Corporate Services & City Treasurer responded to questions.

1.2.2 Property Related Matter - Letter of Intent - The Corporation of the Township of Terrace Bay re: SNEMS Base

Kerri Marshall, Commissioner - Infrastructure & Operations, Kelly Robertson, Commissioner - Community Services, Joel DePeuter, Director - Development Services, Deanna Walker, Manager - Realty Services, Shane Muir - Chief of SNEMS and Kelvin Jankowski, Manager - Capital Facilities Construction entered the meeting room.

2024CLS.004 (Realty Services) was distributed to Members of Council, City Manager, City Solicitor, Commissioner – Growth, Commissioner – Community Services and Commissioner – Corporate Services & City Treasurer only.

Deanna Walker and Keri Greaves provided an overview.

Shane Muir, Deanna Walker, Joel DePeuter and Keri Greaves responded to questions.

It was consensus of Committee that Administration proceed as directed.

The Deputy City Clerk advised that the amended resolution relative to the above noted will be presented to Committee of the Whole to be held later in the evening.

Committee of the Whole – Open Session in the S. H. Blake Auditorium at 6:39 p.m.

Present: Mayor Ken Boshcoff
Councillor Rajni Agarwal
Councillor Shelby Ch'ng
Councillor Trevor Giertuga
Councillor Brian Hamilton
Councillor Greg Johnsen
Councillor Kristen Oliver
Councillor Dominic Pasqualino
Councillor Michael Zussino

Officials: Dana Earle, Deputy City Clerk
John Collin, City Manager
Kayla Dixon, Commissioner - Infrastructure & Operations
Keri Greaves, Commissioner - Corporate Services & City
Treasurer
Kerri Marshall, Commissioner - Growth
Kelly Robertson, Commissioner - Community Services
Brad Loroff, Manager – Transit Services
Matthew Furioso, Supervisor Operations – Transit Services
Gordon Stover, Committee & Meeting Management System
Coordinator

2. Open Session (Community Services)

Chair: Councillor Shelby Ch'ng

3. Disclosures of Interest

4. Confirmation of Agenda

MOVED BY: Councillor Dominic Pasqualino
SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the March 10, 2025 Committee of the Whole meeting, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

5. Items Arising from Closed Session

5.1 Property Related Matter - Letter of Intent - The Corporation of the Township of Terrace Bay re: SNEMS Base

Report 2025CLS.004 (Realty Services) was previously presented in Committee of the Whole – Closed Session held earlier in the evening.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Trevor Giertuga

WITH RESPECT to Report 2025CLS.004 (Realty Services) we recommend that the City enter into a Letter of Intent with The Corporation of the Township of Terrace Bay relating to the construction of a new ambulance base facility (the “**LOI**”);

AND THAT Budget Appropriation #02-2025 be approved;

AND THAT the Director – Development Services be authorized to execute the LOI and all other required documentation in form and content satisfactory to the Manager – Realty Services and the Chief of SNEMS;

AND THAT any necessary by-laws be presented to Council for ratification.

CARRIED

6. Reports of Municipal Officers

6.1 Transit Operator Safety Update

Report 59-2025 - Community Services - Transit Services providing an annualized summary of safety-related incidents and negative interactions experienced by transit operators for a three-year period from 2022 to 2024, for information only.

Memorandum from Commissioner - Community Services Kelly Robertson, dated February 20, 2025 requesting that Manager - Transit Services Brad Loroff provide a presentation.

Manager - Transit Services Brad Loroff and Supervisor - Operations Matthew Furioso appeared before Committee, provided a PowerPoint presentation and responded to questions.

7. Petitions and Communications

7.1 Green Municipal Fund Application for the Renewal of the City of Thunder Bay Climate Adaptation Strategy Renewal

Memorandum from Jacob Porter, Climate Adaptation Coordinator, dated February 25, 2025 containing a recommendation that Administration apply for a funding opportunity from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation initiative.

MOVED BY: Mayor Ken Boshcoff

SECONDED BY: Councillor Brian Hamilton

WITH RESPECT to the Memorandum from J. Porter, Climate Adaptation Coordinator dated February 25, 2025, we recommend that Administration apply for a funding opportunity from the Federation of Canadian Municipalities' Local Leadership for Climate Adaptation initiative for the project titled City of Thunder Bay Climate Adaptation Strategy Renewal;

AND THAT if successful the Commissioner Infrastructure & Operations be authorized to sign all documentation related to this matter;

AND THAT any necessary By-laws be presented to City Council for ratification.

CARRIED

7.2 Request for Redistribution Funding for Sustainable Infrastructure

Memorandum from Councillor Kristen Oliver, Chair - Inter-Governmental Affairs Committee, dated February 11, 2025 containing a motion requesting support for the redistribution of the Provincial Land Transfer Tax and Goods and Services Tax to Municipalities for Sustainable Infrastructure Funding from the Province of Ontario.

MOVED BY: Councillor Kristen Oliver

SECONDED BY: Councillor Michael Zussino

WITH RESPECT to the Memorandum from Councillor Kristen Oliver, Chair – Inter-Governmental Affairs Committee, dated February 11, 2025, we support, in principle, the request for redistribution of the Provincial Land Transfer Tax and Goods and

Services Tax to Municipalities for Sustainable Infrastructure Funding from the Province of Ontario;

AND THAT the City of Thunder Bay express its willingness to work collaboratively with the Province in an effort to realize any and all opportunities that may be available with respect to support for long term planning and sustainable infrastructure funding for municipalities in Ontario that result in overall community benefit;

AND THAT a copy of this resolution be provided to the Prime Minister of Canada, Premier of Ontario, the Ontario Minister of Finance, Minister of Municipal Affairs and Housing, MP Thunder Bay-Rainy River, MP Thunder Bay - Superior North, MPP Thunder Bay - Atikokan, MPP Thunder Bay - Superior North, the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), and all 444 municipalities in Ontario;

AND THAT any necessary by-laws be presented to City Council for ratification.

CARRIED

7.3 Survey Launching - City Council Governance Review

Memorandum from Director - Legislative Services & City Clerk Krista Power, dated March 1, 2025 advising City Council and the public of an upcoming survey with respect to the work of the City Council Governance Review, for information only.

8. Outstanding Items

There are currently no listed Outstanding Items for the Community Services Session.

9. New Business

9.1 Establishment of Committee of the Whole - Closed Session - March 17, 2025

The following resolution will be presented to establish Committee of the Whole - Closed Session Meeting on March 17, 2025:

MOVED BY: Councillor Michael Zussino

SECONDED BY: Councillor Greg Johnsen

THAT a Committee of the Whole Closed Session meeting be scheduled for Monday, March 17, 2025, at 4:30 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board;

(j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and

(k) a position, plan, procedure, criteria, or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

CARRIED

10. Adjournment

The meeting adjourned at 7:20 p.m.



Ward Meeting Minutes

Tuesday, November 12, 2024, 7:00 p.m.

Current River Community Centre, 450 Dewe Avenue

1. Current River Ward Meeting 03-2024

Chair: Councillor Andrew Foulds

2. Resource Persons

Krista Power, Director of Legislative Services and City Clerk

Kayla Dixon, Director of Engineering

Ryan Furtado, Project Engineer

Wayne Bahlleda, Council Composition Review Committee Member

Carlos Santander-Maturana, Council Composition Review Committee Member

Gordon Stover, Committee & Meeting Management System Coordinator

3. Welcome and Opening Remarks

The Chair called the meeting to order, welcomed Administration and those in attendance, and provide introductory comments.

There were approximately 35 people in attendance.

4. Minutes of Previous Meeting

Minutes of the Current River Ward meeting held on June 13, 2024, for information.

5. 1040 Huron Avenue

The Chair provided an overview of the housing complex currently in development at 1040 Huron Avenue:

- The lands at 1040 Huron Avenue were previously owned by the City, declared surplus in 2003 and marketed for sale. It was listed for sale on the City's website and was sold to Ontario Aboriginal Housing Services (OAHS) in February 2022.
- Council approved the sale because the value was greater than the authority delegated to Administration for sale of surplus land by Council.
- Council's approval was given at Committee of the Whole public session.
- The property is in the Urban Mid-Rise (UM) Zone which permits Apartment Buildings.
- The lands will be used for residential purposes, we have no control over the type or tenure.
- This is a phased development and the current phase entails two 12-unit, 3 storey apartment buildings.
- The City has not received applications or site plans for any future phases including any potential development behind the new apartment buildings.
- No Planning Approvals (rezoning or variance) were required as the two, 12-unit apartment buildings meet the requirements of the Zoning by-law. Therefore, there was no public notice or public process requirement.
- Planning Services has issued a Site Plan Control Agreement. As part of Site Plan Control, Planning Services evaluates drainage, parking, onsite driveways (including fire routes), landscaping, location of waste facilities, impact on adjoining properties, etc.
- The building permits for the two, 12-unit apartment buildings were issued in April 2024. The floor plan for the buildings simply includes 1 bedroom apartment units and interior stairs and hallway. There are not any additional common areas or programming areas.

-The apartments are classified as affordable housing and are not specifically for clients with mental health and addiction issues.

After the Chair provided the background overview of the development project, residents expressed the following general concerns around the on-going rock blasting being done at the construction site. The Chair as well as Director of Engineering Kayla Dixon and Project Engineer Ryan Furtado provided comments and responded to questions.

A citizen provided information relative to an incident occurring with blasted rock having left the site and landing in a residential yard and on a sidewalk. The debris posed a safety hazard to nearby residents including children. The Ministry of Labour investigated the incident and work was allowed to continue with an adjusted plan including more mat coverage. Concerns were expressed as to when the safety of neighbourhood residents outweighs the project.

A citizen raised a concern relative to their house shaking during the blasting as well as blasting occurring on Sundays.

Residents were advised that the City does not grant blasting permits, only building permits. It is the responsibility of the developer to follow the blasting regulations from the Province. The City will only monitor and enforce issues related to the Building Code and City by-laws.

Discussion was held relative to possible use of blast monitors, safer methods for removing rock and current traffic congestion in the area.

6. Council Composition Review

Council Composition Review Committee Member Wayne Bahlhieda provided a presentation relative to Phase Two of the Council Composition Review.

Director of Legislative Services & City Clerk Krista Power and Council Composition Review Committee Member Carlos Santander-Maturana were present to respond to questions from residents about the legislative process associated with making changes to City Council.

The presentation included an overview of the committee make up and process, and key findings from the consultations in Phase One.

Wayne Bahlieda presented the two options that are being presented to the community for feedback during Phase Two:

- Option 1 – 10 elected at-large, mayor
- Option 2 – 4 wards (2 each) + 2 at-large, mayor

Wards will divide via main thoroughfares (Red River Road / Dawson Road; Oliver Road; Arthur Street) and will run east to west to include waterfront, urban, industrial, rural, potential growth areas in each ward.

Names will be replaced with numbers.

Wards will be balanced according to: population, income, education, number of households, and diversity.

Wayne Bahlieda advised of public feedback opportunities that were held in the months of October and November.

Wayne Bahlieda and Krista Power responded to questions and comments from constituents:

A citizen commented that residents feel a sense of pride and ownership of their current ward. The "neighbourhood feel" may disappear with the larger wards

The question was asked why the proposed change is not a ballot question during the election. Krista Power advised that City Council has the authority to make the decision on Council composition changes.

Discussion was held relative to the election of two Councillors per ward.

Comments included whether or not Councillors can successfully work together by bringing 2 different views.

Comments were expressed why a 3rd option of continuing with the same system/not changing was not included. Krista Power advised that comments are being accepted on the surveys.

Question was raised whether there was a trial period once a new system is implemented. City Clerk Krista Power advised the new system would be in affect starting with the 2026 election and will remain until City Council gives direction do do another review.

7. Ward and City Issues

7.1 Boulevard Garden By-law

A resident raised a concern that the proposed Boulevard Garden By-law being presented to City Council is too restrictive for naturalization and allowing what types of plants can and cannot be planted. The Chair advised that Administration is currently looking at revising the proposed by-law with community consultation.

7.2 Evening Parking Enforcement

Concerns were raised relative to the evening parking rates and enforcement now in effect until 9pm instead of 5pm as well as the decision to charge a fee to park at the marina.

7.3 Multi-Turf Indoor Turf Facility

A resident expressed a concern relative to the cost of the proposed facility.

7.4 Homeless Encampments

Concerns were expressed relative to tents now being set up in Current River Park.

Discussion was held relative to using the human rights approach, offering support, increasing funding for temporary shelter beds and transitioning people to new locations.

7.5 Dog Enforcement

A resident expressed a concern relative to the availability of by-law officers to respond quickly to reports of loose / aggressive dogs.

8. Adjournment

The meeting adjourned at 9:30 p.m.



Non-Business Meeting (Designated Truck Route) Minutes

Monday, March 3, 2025, 5:56 p.m.

McNaughton Room - 3rd Floor, City Hall

Present:

- Mayor Ken Boshcoff
- Councillor Rajni Agarwal
- Councillor Albert Aiello
- Councillor Mark Bentz
- Councillor Shelby Ch'ng
- Councillor Kasey Etreni
- Councillor Andrew Foulds
- Councillor Trevor Giertuga
- Councillor Brian Hamilton
- Councillor Greg Johnsen
- Councillor Kristen Oliver
- Councillor Dominic Pasqualino
- Councillor Michael Zussino

Officials:

- John Collin, City Manager
- Krista Power, Director – Legislative Services & City Clerk
- Kayla Dixon, Commissioner – Infrastructure & Operations
- Keri Greaves, Commissioner – Corporate Services & City Treasurer
- Kerri Marshall, Commissioner – Growth
- Dawne Latta, Deputy City Solicitor
- Matthew Miedema, Director – Engineering
- Michael Grimaldi, Solicitor
- Leanne Lavoie, Executive Administrator

1. Open Session in the McNaughton Room

Non-Business Meeting – Designated Truck Route

Chair: John Collin, City Manager

2. Discussion Items

2.1 Designated Truck Route

Document titled Designated Truck Route Chronology distributed separately on Monday, March 3, 2025, for information.

Commissioner – Infrastructure & Operations Kayla Dixon and Engineer Margaret Parkhill, Arcadis provided a PowerPoint presentation relative to background information and provided an update on the traffic studies completed to date on the proposed on the Designated Truck Route.

Kayla Dixon, Margaret Parkhill and Director – Engineering Matthew Miedema responded to questions.

3. Adjournment

The meeting adjourned at 6:47 p.m.

Memorandum

Corporate By-law Number: 024-2025-Corporate Services-Finance

TO: Office of the City Clerk **FILE:**

FROM: Keri Greaves, CPA
Commissioner and City Treasurer
Corporate Services Department

DATE PREPARED: January 8, 2025

SUBJECT: By-law 024-2025 - User Fee By-law

MEETING DATE: City Council - March 24, 2025

By-law Description: A By-law to set fees and charges imposed for various municipal services, to be known as the “User Fee By-law” and to repeal By-law 028-2007, as amended.

Authorization: Corporate Report 1-2025 - Committee of the Whole - January 30, 2025;
Memorandum - Committee of the Whole - March 17, 2025.

By-law Explanation: The purpose of this By-law is to repeal and replace By-law 028-2007 as amended, being a By-law to set fees and charges imposed for various municipal Services.

Schedules and Attachments:

Schedule A: City Manager’s Department – City Solicitor
Schedule B: City Manager’s Department – Office of the City Clerk
Schedule C: Corporate Services Department – Licensing & Enforcement (Municipal Enforcement Services)
Schedule D: Corporate Services Department – Licensing & Enforcement (Municipal Parking Services) – Rate Supported
Schedule E: Corporate Services Department – Revenue
Schedule F: Corporate Services Department – Supply Management
Schedule G: Community Services Department – Child Care Centres

Schedule H: Community Services Department – Long Term Care (LTC) & Senior Services

Schedule I: Community Services Department – Recreation & Culture

Schedule J: Community Services Department – Superior North Emergency Medical Services (SNEMS)

Schedule K: Community Services Department – Transit Services

Schedule L: Growth – Development Services

Schedule M: Infrastructure & Operations Department – Engineering

Schedule N: Infrastructure & Operations Department – Environment (Solid Waste & Recycling)

Schedule O: Infrastructure & Operations Department – Environment (Landfill) – Rate Supported

Schedule P: Infrastructure & Operations Department – Environment (Waterworks) – Rate Supported

Schedule Q: Infrastructure & Operations Department – Environment (Wastewater) – Rate Supported

Schedule R: Infrastructure & Operations Department – Parks & Open Spaces

Schedule S: Infrastructure & Operations Department – Parks & Open Spaces (Boater Services) – Rate Supported

Schedule T: Infrastructure & Operations Department – Roads

Schedule U: Infrastructure & Operations Department – Thunder Bay Fire Rescue

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY BY-LAW NUMBER 024-2025

A By-law to set fees and charges imposed for various municipal services, to be known as the "User Fee By-law" and to repeal By-law 028-2007, as amended

Recitals

1. The *Municipal Act*, 2001, S.O. 2001 provides that municipalities may impose fees or charges for services or activities provided by it, and for various other matters.
2. Various other statutes that govern municipalities also provide similar authority.
3. The Corporation, acting under these authorities, charges fees for various activities, services, property use and other matters. These fees are adjusted from time to time in accordance with the annual budget process, the introduction of new or different services, and the evolution of existing processes and services.
4. The Corporation considers that the consolidation of all or most of its fees and charges into one by-law is beneficial for users of services for which fees and charges are levied.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1.00 Definitions and Interpretation

1.01 Definitions

Wherever a term set out below appears in the text of this By-law with its initial letter capitalized, the term is intended to have the meaning set out for it in this Section 1.01. Wherever a term below appears in the text of this By-law in regular case, it is intended to have the meaning ordinarily attributed to it in the English language.

- (a) "By-law" means this By-law, as it may be amended from time to time, unless another by-law is expressly referenced by name or number. The Recitals to, and the Schedules attached to this By-law are considered integral parts of it.
- (b) "Corporation" means The Corporation of the City of Thunder Bay.
- (c) "Council" means the elected municipal council for the Corporation.

- (d) "Deposit" means a sum paid as an estimate of the final amount that will be payable, to be adjusted after service is delivered and the final amount accurately determined.
- (e) "Manager" means the City Manager or the Commissioner of any department of the Corporation's administration. The term includes any person to whom authority under this By-law is specifically delegated by any of them with respect to the department over which he or she has management authority.
- (f) "Municipal Act" means the *Municipal Act*, 2001, S.O. 2001, c.25, as amended, including successor legislation.
- (g) "Security Deposit" means an amount paid or pledged as surety that an event will occur or a service will be delivered, to be refunded when the event occurs or service is rendered, and to be retained if the event does not occur and/or the service is not rendered.
- (h) "Service" means any service, activity, product, cost, use of property, facilities, equipment, or any other thing with respect to which a municipality is authorized by Sections 9, 10, 11 or 391 of the *Municipal Act* to impose a fee.
- (i) "Recovery Cost" means a sum equal to the cost to the Corporation to provide the Service, calculated or approved by the Manager. A Recovery Cost may include an amount of up to thirty (30%) percent for overhead costs.
- (j) "Thunder Bay" means the geographic area under the jurisdiction of the Corporation.
- (k) "Treasurer" means the person within the Corporation's employment who fulfills the role of "treasurer" as set out in the *Municipal Act*.

1.02 Interpretation Rules

This section sets out the rules for interpreting the text used in this By-law.

- (a) The captions, articles and section names and numbers appearing in this By-law are for convenience of reference only and have no effect on its interpretation.
- (b) This By-law is to be read with all changes of gender or number required by the context,
- (c) The words "include", "includes", "including" and "included" are not to be interpreted as restricting or modifying the words or phrases which precede them.
- (d) If any article, section, subsection, paragraph, clause or subclause or any of the words contained in this By-law is held wholly or partially illegal, invalid,

or unenforceable by any court or tribunal or competent jurisdiction, the remainder of this By-law shall not be affected by the judicial holding, but shall remain in full force and effect.

- (e) This By-law takes precedence over any by-law of the Corporation which pre-dates it and is inconsistent with it.
- (f) References within this By-law to the titles of the Corporation's employees are references to the positions that held those titles at the time that this By-law was enacted. Where a corporate restructuring has occurred such that there is no longer a person within the organization who holds a referenced title, the reference is to the person who undertakes the duties of the title-holder at the time this By-law was enacted. In any case of doubt, the Chief Administrative Officer for the Corporation shall delegate the authority to the appropriate person and direct that this By-law be amended to reflect the new title.
- (g) Any reference to a person employed by, or contracted to the Corporation is considered to include his or her delegates, provided the delegation is in writing.
- (h) All references to dollars in this By-law are references to Canadian Dollars.

2.00 Fees and Charges

2.01 Schedules

The Schedules to this By-law list the fees for the Services administered by the different Departments of the Corporation.

2.02 Boards and Corporations

This By-law may not include any or all of the fees charged by the Corporation's local boards or municipal service boards, or by any corporate entities owned or controlled by the Corporation.

2.03 Other Fees

While this By-law attempts to encompass all fees charged by all departments, there may be fees authorized by policy or by-law of the Corporation that are not summarized within this By-law.

3.00 Payments and Collections

3.01 Time of Payment

Payment of the fees under this By-law may be required in whole or in part by the Manager at any time, including: the time of delivery of the service, prior to the time of delivery of the service, or after delivery of the service upon receipt of an invoice for the relevant fee.

3.02 Estimates for Recovery Costs

Where the fee payable under this By-law is stipulated as Recovery Cost, the person who will be required to pay the fee may request an estimate from the Manager as to what the fee will be. The actual Recovery Cost will be determined after provision of the Service, and the person who received the Service will pay the Recovery Cost.

3.03 Deposits for Recovery Costs

Every Manager is authorized to require that a Deposit be paid prior to the delivery of the Service in circumstances where the fee is a Recovery Cost that cannot be calculated until after the Service has been delivered. Deposits shall not exceed the amount of any estimate requested under Section 3.02. Other by-laws of the Corporation may make payment of a Deposit mandatory.

3.04 Refund or Additional Charge Related to Deposit

Where a Deposit has been paid under Section 3.03, and the actual Recovery Cost is less than the amount of the Deposit, the person who paid the Deposit is entitled to a refund of the difference between the Deposit paid and the Recovery Cost invoiced, without interest or deduction. Where a Deposit has been paid under Section 3.03, and the actual Recovery Cost is more than the amount of the Deposit, the person who paid the Deposit will be required to pay to the Corporation the difference between the Deposit paid and the Recovery Cost invoiced. Refunds must be made to the person who made the original Deposit. Rights to recover Deposit funds are not assignable.

3.05 Security Deposits

Where shown in the Schedules to this By-law, the Manager may require a Security Deposit for surety for the actions of any person.

3.06 Goods and Services Tax, Provincial Sales Tax & Other Applicable Tax

For some Services, the Corporation is obliged at law to collect goods and services tax and/or provincial sales tax. Other taxes may become applicable in the future. The fees stipulated in the schedules to this By-law are exclusive of any applicable taxes.

3.07 Debt

Amounts payable under this By-law which remain unpaid are a debt due to the Corporation. The Corporation may recover the debt in accordance with law in any lawful manner the Treasurer chooses.

3.08 Addition to Property Taxes

In accordance with the *Municipal Act* and Section 3.07 of this By-law, the Treasurer may choose to add any amount owing to the Corporation under this By-law by any person to the tax roll for any property within Thunder Bay that is owned by the person who owes the debt.

4.00 Managerial Responsibility

4.01 General

Provided that there is no overall impact to the budget in any given year, the Manager is authorized to adjust the fees in the Schedules to allow for the purchase of portions of full Services for which fees are charged.

4.02 Promotional Authority

The Manager is delegated the authority to reduce any of the fees listed in the Schedules for the department for which he or she has managerial authority for the purposes of promoting products or services of the Corporation. The authority under this Section is limited to a maximum reduction of fifty (50%) per cent of the fee shown in the Schedule.

5.00 General

5.01 Repeal of Predecessor By-laws

The following by-law of the Corporation is repealed.

- (a) By-law 028-2007 as amended – A By-law to set fees and charges imposed for various municipal services.

5.02 This By-law shall come into force and take effect on April 1, 2025.

Enacted and passed this 24th day of March, A.D. 2025 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Ken Boshcoff

Mayor

Dana Earle

Deputy City Clerk

2025 User Fees

Schedule A – City Manager’s Department – City Solicitor

User Fee Description	2025 User Fee (\$)
Hourly charge for Legal Services staff: (when reimbursable to the City)	
Solicitor	200.00
Law Clerk	65.00
Registration of Subdivisions/Condominiums:	3,605.00
Plus deposit for: (a) disbursements (b) outside counsel fees, if required Any unused balance to be returned.	1,000.00
Registrations	574.00
Applicants for any planning approvals that may result in appeals to the Ontario Land Tribunal are responsible to pay the City’s legal costs in defending the relevant by-law, decision or other approval.	Deposit of 4,408.00
Applicants for Committee of Adjustment approvals that may result in appeals to the Ontario Land Tribunal are responsible to pay the City’s legal costs in defending the relevant by-law decision or other approval.	Deposit of 2,358.00

Schedule B – City Manager’s Department – Office of the City Clerk

User Fee Description	2025 User Fee (\$)
Promotional Souvenirs:	
Lapel Pin:	
Organizations visiting other Cities (max. 50 pins)	No Charge
Others	2.00
City Sticker	0.23
Pewter Commemorative Coin:	
Members of Council	13.45
Other purchaser	18.00
Sale of Marriage License	164.00
Civil Marriage Ceremony	342.00
Civil Marriage Ceremony - Witness	25.00
Search of City Records:	
First 5 years	10.00
Each additional year thereafter	15.00
Copies of Meetings of Committee of the Whole or City Council	10.00
Burial Permit Forms to Funeral Directors	No Charge
Agendas:	
Photocopies (per page)	0.50
Certification of City Records	5.00 (+ copying cost)
Oath of Affidavit by Commissioner of Oaths	20.75
Pension Forms, Student Loans and Grants, Applications for Social Services and Documents required in support of these services	No Charge
Still Birth Registration	No Charge
Voters’ List (Digital):	
Full set of 7 Wards	50.00
Each individual Ward	15.00
Photocopies (per page)	0.50
Ward Maps:	
Hard Copy	30.00
Digital Copy	50.00

User Fee Description	2025 User Fee (\$)
Nomination Filing Fee:	
Office of the Mayor	200 (in accordance with the Municipal Elections Act)
Office of City Councillor	100 (in accordance with the Municipal Elections Act)
Office of School Board Trustee	100 (in accordance with the Municipal Elections Act)
Archives:	
Fire Insurance Map set:	
Each	50.00
Student – Each	25.00
Photocopies and PDFs:	
Per page	1.00
Student – Per page	0.50
Scanning set-up - Over 100 pages or undigitized image	10.00 + cost of document
Audio/Video File	
Each	20.00
Student - Each	10.00
Digital Image File:	
Each	5.00
Student – 5 Free Images THEN each Image	5.00
Use of an image in a published article or book:	
Each	20.00
Out-sourced copies or digitization	20.00 + cost recovery
Transfer medium - USB, etc.	cost recovery
Shipping	15% admin + cost recovery
Search of city records - 1 hour free, THEN	40/hour
Requests (and other services) under Municipal Freedom of Information and Protection of Privacy Act	In accordance with legislation and regulations

User Fee Description	2025 User Fee (\$)
Lottery:	
Raffle Lottery	Three (3%) percent of the total value of prizes to be awarded
Bazaar Lottery	Three (3%) percent of the total value of prizes to be awarded AND \$10. per wheel
Break Open Ticket Lottery	Three (3%) percent of prizes per unit
Non-Pooling Halls and Media Bingo	Three (3%) percent of the total value of prizes to be awarded

**Schedule C – Corporate Services Department – Licensing & Enforcement
(Municipal Enforcement Services)**

User Fee Description	2025 User Fee (\$)
Request for information regarding notices orders or proceedings against property	155.70
Eating establishment or food shop class license issued to a Not-for-Profit Organization - \$51.90 + +\$70.38 (fire inspection)	122.28
Eating establishment or food shop class license issued to any other person	275.07
Hairstylist's license	275.07
Lodging house license	275.07
Master plumber's license	275.07
Plumbing contractor's license	275.07
Examination Fee	106.91
Fire Inspection Fee	70.38
Stationary Peddler License issued to a Not-for-Profit Organization	-
Stationary Peddler license issued to any other person	275.07
Peddler license issued to a Not-for- Profit Organization	51.90/person
Peddler license issued to any other person	275.07
Peddler License - Business 2-10 Employees	2,076.00
Peddler License - Business 11-30 Employees	5,190.00
Peddlers License - Business over 30 Employees	5,190.00 + 155.70 per employee over 30 employees
Pet shop license	275.07
Public hall license issued to a Not-for-Profit Organization	-
Public hall license issued to any other person	275.07
Refreshment vehicle license for a chip truck, hot dog cart, ice cream cart, popcorn cart issued to any other person	275.07
Refreshment vehicle license issued to a Not-for-Profit Organization	-
Other refreshment vehicle license issued to any other person	275.07
Broker Licence	300.00

User Fee Description	2025 User Fee (\$)
Business Licence	300.00
Broker Licence Renewal	300.00
Business Licence Renewal	300.00
Vehicle Licence 1 year	166.08
Vehicle Licence Renewal 1 year	114.18
Driver's Licence 1 year	114.18
Driver's Licence 90 days	77.85
Driver's Licence Renewal 1 year	83.04
Driver's Licence Renewal 90 days	77.85
Licensing Committee Hearing Fee	223.17
Change of Information Fee	31.14
Replacement Licence Fee	31.14
Trailer park license	275.07
Production of Duplicate License (as provided for in all business license by-laws)	20.76
Fee for re-inspection (as provided for in all business license by-laws)	129.75
Request by Applicant or Owner for hearing by Committee (as provided for in all business license by-laws)	-
License fee for any license that runs for a calendar year period, or a set period of twelve months expiring on a certain date, where the application for the license is made at a time when there will be only six (6) months or fewer to run on the license when it will expire by operation of the by-law.	51.90 + Prorated
Surcharge on other applicable fees where any license is allowed to lapse prior to an application for renewal (as provided for in all business license by-laws)	114.18
Encroaching Sign	155.70
Mobile Billboard Sign Permit	99.65 up to 4 months
Mobile Permit-erected before permit issued	298.94
Approved signs in excess of 23.2 square meters	259.50
Mobile Sign Permit 30 days	49.82
Mobile sign permit-late renewal	145.32
Single Facia Sign Approval per Application	155.70
Multiple Facia Sign per Approval Application / Building Face	259.50
Facia Digital	259.50 per sign
Ground/Pylon Digital Stand Alone	519.00

User Fee Description	2025 User Fee (\$)
Ground/Pylon	207.60 per sign + 207.60 Digital Component
Administration fee imposed for attending a property clean up, repair or demolition	83.04 per hour per officer
Fee for re-inspection as provided for in Property Standards By-Law	129.75
Fee for re-inspection as provided for in Yard Maintenance By-Law	129.75
Fee for re-inspection for other Municipal compliance orders	129.75
Order registered on title fee - noncompliance	181.65
Order removal from title fee	233.55
Second Hand Dealers and/or Scrap dealer Registers	51.90
Second Hand Dealers, Salvage Yards, Etc.	51.90
Final Notice Fee/Notice of Violation fee	181.65
Non-compliance administration fee-notices/NOV's/orders	181.65
Appeal fee all notices	207.60
Paid duty police assistance	Recovery cost
Issuance of certificate of compliance	155.70
Dog license fee – unaltered dogs	67.47
Dog License Fee – unaltered dogs that have a microchip implant (upon production of a Veterinary Certificate)	51.90
Dog License Fee – spayed or neutered dogs (upon production of a Veterinary Certificate)	41.52
Lifetime Dog License Fee – spayed or neutered dogs that have a microchip implant (upon production of a Veterinary Certificate)	77.85
Dog License Fee – replacement dog license	10.38
Cat License Fee – unaltered cats	67.47
Cat License Fee – unaltered cats that have a microchip implant (upon production of a Veterinary Certificate)	51.90
Cat License Fee – spayed or neutered cats (upon production of a Veterinary Certificate)	41.52
Lifetime Cat License Fee – spayed or neutered cats that have a microchip implant (upon production of a Veterinary Certificate)	77.85
Cat License Fee – replacement cat registration	10.38

User Fee Description	2025 User Fee (\$)
Kennel License Fee	207.60
Hobby Breeders License Fee	207.60
Adoption Fee - Dog	243.93
Adoption Fee - Cat	166.08
Euthanasia Fee – Dog (Euthanasia to be performed by a veterinarian)	Full Cost + Disposal
Euthanasia Fee – Cat (Euthanasia to be performed by a veterinarian)	Full Cost + Disposal
Quarantine Fee – Each day or any part thereof the animal is in quarantine	51.90/day
Pound Fees (on any first offence) – First Day	67.47
Pound Fees (on any first offence) – Each additional day or any part thereof the animal has been impounded	36.33
Pound Fees (on any second offence within the current calendar year) – First Day	155.70
Pound Fees (on any second offence within the current calendar year) – Each additional day or any part thereof the animal has been impounded	67.47
Administrative Release Fee - Return of animal without fine/charges laid (Includes first night)	145.32
Administrative Animal Care Fee (starting second night and each night there after)	36.33 per night
Miscellaneous Fees – Veterinary Fees	Recovery Cost
Appeal for Restraint Order Fee	155.70
Cat trap rental (7 nights)	36.33
Trap recovery service fee	36.33

**Schedule D – Corporate Services Department – Licensing & Enforcement
(Municipal Parking Services) – Rate Supported**

User Fee Description	2025 User Fee (\$)
Parking Meter Spaces - Minimum Fee \$0.50 per 15 minutes based on a rate of \$2.00 for 60 minutes - inclusive of HST	0.50/15 minutes
Marina/Prince Arthur's Landing Parking Spaces - Minimum Fee \$0.50 per 15 minutes based on rate of \$2.00 for 60 minutes - inclusive of HST	0.50/15 minutes
Marina Market Square Lot - Rate in effect Monday to Saturday from 9am until 6pm (free on Sunday) – Minimum Fee \$0.75 per 15 minutes based on rate of \$3.00 for 60 minutes- inclusive of HST	0.75/15 minutes
Marina Market Square Lot - Overnight Rate - exclusive of HST	17.70
Annual Marina 4-hour Pass – April 1 to March 31, up to 4 hours in a single session per day (excludes Market Square Lot) – exclusive of HST	126.00
Annual Marina All Day Pass – April 1 to March 31, includes overnights, subject to applicable by-laws and restrictions (excludes Market Square Lot) – exclusive of HST	220.50
Parkade Charge - flat rate due at exit (per 24 hrs) - exclusive of HST	4.43
Parkade Monthly Rate - exclusive of HST	79.65
Surface Lot Monthly Rate - exclusive of HST	63.81
Residential Parking Permit (HST not applicable)	5.00/permit
Mobile Parking App Convenience Fee	0.15
Online Ticket Payment Convenience Fee	3.50

Schedule E – Corporate Services Department – Revenue

User Fee Description	2025 User Fee (\$)
NSF Payments	45.00
Credit Card Reversal Fee	40.00
Municipal Tax Sales Administration Fee:	
Registration	800.00
Extension Agreements	600.00
Sale of Property	400.00
Late Penalty – Water	5.0%
Interest on Outstanding General Accounts Receivable (per month)	1.25%
Collection Fee on Outstanding Provincial Offense Fines	30.00
Tax Certificate	60.00
Tax New account setup fee	44.00
Water New account setup fee	44.00
Tax Statement of Information per year	25.00
Tax Transaction Statement	25.00
Tax Property Ownership Changes	35.00
Additions to Tax Account	40.00
Additions to Tax Account - Provincial Offense Fines	70.00
Tax Arrears Notices	7.00
Tax Bill Reprint Fee	10.00
Water Certificate	60.00
Water Account Ownership Changes	35.00
Water Account - Tenant Change	35.00
Water Statement of Information	25.00
Water Bill Reprint Fee	10.00
Water Arrears Notice	7.00
Water Final Bill fee	10.00
Water Final Disconnection Notice	10.00
Water Service Representative Property Visit - no turn off fee	60.00
Mortgage Listing Fee (per account)	12.00
Photocopies of court documents or exhibits, transcripts of trials and proceedings - Prices per applicable legislation and/or Ministry of the Attorney General policies.	

Schedule F – Corporate Services Department – Supply Management

User Fee Description	2025 User Fee (\$)
Copies of Budget Books, Publications, Studies	Recovery Cost
Tender Document Fee	31.90
Weigh Scale Fee	22.13
Stores Re-sale	Purchase Cost Plus 15%
Print Shop	Recovery Cost

Schedule G – Community Services Department – Child Care

User Fee Description	2025 User Fee (\$)
Municipal Child Care: Child Care Centres (Algoma, Grace Remus, Woodcrest & Ogden):	
January 1 to March 31:	
Late Fees (after hours – 5:30 p.m. pickup)	25.00
Extended Day Toddler (over 9 hours)	22.00
Extended Day Pre-school	22.00
Extended Day Kindergarten	22.00
Extended Day Grade 1 & up (under 6 years old)	22.00
Extended Day Grade 1 & up (6 years and older)	53.00
Full Day Toddler	22.00
Full Day Pre-school	22.00
Full Day Kindergarten	21.18
Full Day Grade 1 & up (under 6 years old)	19.53
Full Day Grade 1 & up (6 years and older)	46.00
½ Day (no lunch) Toddler	16.69
½ Day (no lunch) Pre-school	14.65
½ Day (no lunch) Kindergarten	14.08
½ Day (no lunch) Grade 1 & up (under 6 years old)	12.66
½ Day (no lunch) Grade 1 & up (6 years and older)	30.00
½ Day (with lunch) Toddler	20.79
½ Day (with lunch) Pre-school	17.96
½ Day (with lunch) Kindergarten	17.03
½ Day (with lunch) Grade 1 & up (under 6 years old)	14.66
½ Day (with lunch) Grade 1 & up (6 years and older)	34.00
Before & After School Kindergarten (max 2 hours) each	13.23
Before or After School Kindergarten	12.00
Before or After School (max 2 hours) each - Grade 1 & up (under 6 years old)	12.00
Before & After School Grade 1 & Up (under 6 years old)	13.23
Before or After School (max 2 hours) each Grade 1 & Up (6 years and older)	15.00
Before & After School Grade 1 & Up	31.00
Lunch - Toddler, Preschool, Kindergarten (under 6 years old)	10.40
Lunch Grade 1 & up	11.00

User Fee Description	2025 User Fee (\$)
April 1 to December 31:	
Late Fees (after hours – 5:30 p.m. pickup)	25.00
Extended Day Toddler (over 9 hours)	22.00
Extended Day Pre-school	22.00
Extended Day Kindergarten	22.00
Extended Day Grade 1 & up (under 6 years old)	22.00
Extended Day Grade 1 & up (6 years and older)	55.01
Full Day Toddler	22.00
Full Day Pre-school	22.00
Full Day Kindergarten	21.18
Full Day Grade 1 & up (under 6 years old)	19.53
Full Day Grade 1 & up (6 years and older)	47.75
½ Day (no lunch) Toddler	16.69
½ Day (no lunch) Pre-school	14.65
½ Day (no lunch) Kindergarten	14.08
½ Day (no lunch) School age (under 6 years old)	12.66
½ Day (no lunch) Grade 1 & up (6 years and older)	31.14
½ Day (with lunch) Toddler	20.79
½ Day (with lunch) Pre-school	17.96
½ Day (with lunch) Kindergarten	17.03
½ Day (with lunch) Grade 1 & up (under 6 years old)	14.66
½ Day (with lunch) Grade 1 & up (6 years and older)	35.29
Before & After School Kindergarten (max 2 hours) each	13.23
Before or After School Kindergarten	12.00
Before or After School (max 2 hours) each Grade 1 & up (under 6 years old)	12.00
Before & After School Grade 1 & Up (under 6 years old)	13.23
Before or After School (max 2 hours) each Grade 1 & up (6 years and older)	15.57
Before & After School Grade 1 & Up	32.18
Lunch - Toddler, Preschool, Kindergarten (under 6 years old)	10.40
Lunch Grade 1 & up (6 & older)	11.00
Interest Charge for Child Care Arrears	1%

Schedule H – Community Services Department – Long Term Care (LTC) and Senior Services

User Fee Description	2025 User Fee (\$)
Jasper Tenant Fees:	
Single Tenant Fee – per day (15 meals/month)	11.90
Double Tenant Fee – per day	18.00
Meals:	
Extra Tenant Meals - per meal	6.70
Guest Meals – per meal	7.20
Meals On Wheels:	
Meals on Wheels – per meal	8.00
Meals on Wheels – weekend meal	5.85
Hairdressing Service – Rent Free	7% of gross earnings
Cafeteria Meals	Recovery Cost

Schedule I – Community Services Department – Recreation & Culture

User Fee Description	2025 User Fee (\$)
Stage Equipment Rentals:	
Rental of SL320 Stage Line Mobile Stage: <ul style="list-style-type: none"> • 40x40 stage • Upstage windwall • Loading ramp • 2 sets of stairs Weekend Event (1 or 2 day use on Saturday/Sunday) In Place at Marina Park Includes standard set-up and take-down	
Standard Weekend Fee	11,651.55
Additional Day	2,330.31
Weekday Events	10,486.91
Non-Profit/Charitable Organization - Weekend	9,321.24
Non-Profit/Charitable Organization - Weekday	8,156.60
Additional Optional Component Rental - For Rental of SL320:	
Sound wings (2)	
• 12 4'x8' extension platforms	233.55
Sound wing guardrails (14)	88.23
Fly bays (2)	757.74
Lateral banner supports (2) Includes lateral banner installation at time of set-up	117.29
Additional Banner Installation at set-up (per banner)	46.71
Additional Banner Installation after set-up	932.12
Downstage windwall extensions	92.38
Accessibility Lift - up to 6'	70.58
Extension Platforms & Accessories - 4'x8' (5-17) Per unit # available depends on use of sound wings (12)	17.65
Extension Guardrails - 4'	93.42
Cable Covers (per piece - per day)	12.46
Delivery:	
Within City Limits	466.06
Outside City Limits	699.61
Call-out to open/close, reconfigure once set	1,041.11
Multi-day event cleaning fee For active use of more than one day	117.29

User Fee Description	2025 User Fee (\$)
Security (CTB Provided)	cost plus 15% admin charge
Full package fee: In place with all accessories and lateral banner installation (Delivery, additional days, non-profit rate, cleaning, callouts, security are additional as applicable)	12,817.22
Rental of SL75 Stage Line Mobile Stage – 16x20:	
SL75 Standard Equipment	
<ul style="list-style-type: none"> • 16x20 stage • 2 sets of stairs • Loading Ramp • Guardrails 	
Weekend Event (1 or 2 day use on Saturday/Sunday)	
In Place at Marina Park	
Includes standard set-up and take-down	
Standard Fee - Weekend	2,563.86
Additional day	466.06
Weekday Events	2,330.31
Non-Profit/Charitable Organization - Weekend	2,097.80
Non-Profit/Charitable Organization - Weekday	1,631.74
Upstage Backdrop	23.87
Side windwalls - 16'	23.87
Roof banner kit <i>Includes roof banner installation at time of set-up</i>	46.71
Lateral banner supports & bars/level <i>Includes lateral banner installation at time of set-up</i>	46.71
Accessibility Lift - up to 5'	70.58
Cable Covers (per piece - per day)	12.46
Delivery:	
Within City Limits	349.81
Outside City Limits	525.23
Call-out to open/close, reconfigure once set	233.55
Multi-day event cleaning fee	59.17
Security (CTB Provided)	cost plus 15% admin charge
Full package fee: In place with all accessories and lateral banner installation (Outside of City delivery, additional days, non-profit rate, cleaning, callouts, security are additional as applicable)	2,796.37

User Fee Description	2025 User Fee (\$)
Stage Lighting – Full package for SL320: Full package Rental <ul style="list-style-type: none"> • Console • 36 LED wash fixtures • 6 LED profile fixtures • Hazers • Fans • Power distribution, cables • Motors & trusses <i>Production crew labour additional (rigging/operations)</i>	
Daily Rate	3,321.60
Weekend Rate	4,981.36
Additional day	1,660.80
Delivery (location other than Marina Park – Festival Area): <i>Only charged once if more than one of lighting/sound/dance floor ordered</i>	
Within City Limits	349.81
Outside City Limits	525.23
Sound Equipment – Package for SL320: Full package Rental <ul style="list-style-type: none"> • Sound Mixer • 16 Linear Line Array & 6 Low Frequency Speakers • Power distribution, grids, cables, cases, & hoods • Motors <i>Production crew labour additional (rigging/operations)</i>	
Daily Rate	3,495.98
Weekend Rate	5,243.98
Additional day	1,747.99
Delivery (location other than Marina Park – Festival Area): <i>Only charged once if more than one of lighting/sound/dance floor ordered:</i>	
Within City Limits	349.81
Outside City Limits	525.23
Dance Floors:	
40x40 Marley: <ul style="list-style-type: none"> • Harlequin Cascade • Black 	
Daily Rate	1,281.93
Weekend Rate	1,923.41
Additional day	641.48

User Fee Description	2025 User Fee (\$)
16x20 Marley:	
• Harlequin Cascade	
• Black	
Daily Rate	699.61
Weekend Rate	1,049.42
16x20 Tap Tiles:	
Daily Rate	932.12
Weekend Rate	1,398.19
Delivery (location other than Marina Park – Festival Area):	
<i>Only charged once if more than one of lighting/sound/dance floor ordered</i>	
Within City Limits	349.81
Outside City Limits	175.42
Event Hosting Services - Training sessions for volunteers:	
Evening Workshops	11.42-32.18
One & two day sessions – per day	74.74-133.9
Rental of Event Equipment (for non-profit groups):	
Crowd Control Barriers - per day	12.46
Plastic Jersey Barriers - per day	12.46
Speakers - JBL Power Eons - per day	12.46
Tent Weights - per day	6.23
4' High Staging - Built by qualified Fort William Gardens Staff:	
20' X 20'	1,043.19
20' X 40'	1,389.88
40' X 40'	2,081.19
40' X 60'	2,779.76
Riser Stages:	
12' X 16'	339.43
16' X 20'	413.12
20' X 24'	534.57
Add 132.60 if built by Fort William Gardens Staff	162.97
Delivery each way	181.65
Thunder Bay Sports Summit:	
Early Bird Registration (per person)	23.87
Regular Registration (per person)	30.10

User Fee Description	2025 User Fee (\$)
Arenas & Stadia:	
Fees for Services - Effective April 1	
Indoor Arenas Ice Rental – Hourly:	
Minor	169.19
Adult	214.87
Non-Prime Time Adult	179.57
Satellite Arenas – Summer Ice – Hourly:	
Summer Ice – Weekdays	194.11
Summer Ice – Weekends & Holidays	149.47
3-4 hour block booking (hourly)	180.61
5-8 hour block booking (hourly)	167.12
Summer non-ice bookings	90.31
Satellite Arenas – Building Rental:	
Non-Commercial	1,161.52
Commercial	1,591.25
Per Hour	107.95
Fort William Gardens – Building Rental:	
Non-Commercial (non-ice)	3,488.72
Non-Commercial (ice)	4,547.48
Commercial (greater of fee or 12% of gross ticket sales to a max of \$7,500)	5,346.74
Fort William Curling Club – Building Rental (Summer)	1,597.48
Fort William Gardens Hourly (non-ice)	107.95
Extending FWG Ice Season into April/May (Daily rate)	1,557.00
Fort William Gardens:	
Facility Maintenance Fees (paid by ticket purchasers) Price per ticket based upon ticket price and number of draws **individual hockey games exempt	2.34-6.54
Blade Sharpening Service	41.52
Fort William Gardens Box Office:	
Ticket Service Fee (per customer) for tickets priced from \$5.00 to \$25.00 - Individual Ticket	1.25-1.99
Ticket Service Fee (per customer) for tickets priced over \$25.00 - Individual Ticket	2.00-3.50
Ticket Service Fee (per customer) for 6 to 22 game package	7.79-9.00

User Fee Description	2025 User Fee (\$)
Ticket Service Fee (per customer) for 23 plus game package	11.68-13.00
Ticket System Set-up Fee for events with ticket prices over \$5:	
Ticket System Fee for events with ticket prices \$5 or less (paid by host)	112.10
Use of ticket scanners (1-6) away from FW Gardens (not including staffing) per day	140.13
Box Office fee for Concerts	6% of gross sales (after taxes) to a max of \$4,500 paid by host)
Satellite Arenas - Public Skating (HST included):	
Child (14 years & under)	5.75
Student (15-18 years)	6.25
Adult (over 18 years)	7.25
Older Adult (over 65 years)	6.25
Family Rate (maximum 2 adults & maximum 4 people)	16.75
Adults Only Public Skate (GV Arena) – HST included	7.25
Stadiums-Rental Rate:	
Non-Commercial	902.02
Concerts/Commercial (greater of fee or 12% of gross ticket sales)	6,166.76
Per hour Other Recreational Uses	97.57
Fort William Stadium (per hour):	
Soccer & Field Sports (weekdays)	64.36
Soccer & Field Sports (evenings & weekends)	72.66
Other Recreational uses	72.66
Field Lights	67.47
Port Arthur Stadium (per hour):	
Recreational use	116.26
Field Lights	118.33
Advertising/Satellite Arenas:	
Board Advertising (3.5'x8' sign with Lexan cover) per Year/Arena/Sign	994.40
Board Advertising (3.5'x8' sign with Lexan cover) per Three Year/Arena/Sign	664.32

User Fee Description	2025 User Fee (\$)
Lobby Banners (3'x6') per Week per Arena	126.64
Rink Wall Banners per Arena per sign per year	1,768.75
Advertising Package-Lobby/Rink/Boards (2 of each) for 3 week term (all advertisements supplied by customer)	1,516.52
Stair Stickers	585.43
Arena A - Zamboni	1,756.30
Arena A - In Ice Logos-Centre (radius of 14'x10')	1,756.30
Arena A - In Ice Logos-Neutral Ice A (9'x9')	878.15
Arena A - In Ice Logos-Neutral Ice B (12'x6.7')	878.15
Arena A - In Ice Logos-Blue Line Horizontal (15'x8')	1,170.86
Arena A - In Ice Logos-Faceoff Dots (15'x5')	585.43
Arena A - Quick Frames Posters (2.5' x 1.667')	585.43
Arena A - Rink Wall Banners (8'x4') per Arena per sign per year	878.15
Arena B - Zamboni	1,170.86
Arena B - In Ice Logos - Centre (radius of 14' 10")	1,170.86
Arena B - In Ice Logos -Neutral Ice A (9'x9')	585.43
Arena B - In Ice Logos - Neutral Ice B (12' x 6.7')	585.43
Arena B - In Ice Logos - Blue Line Horizontal (15'x8')	878.15
Arena B - In Ice Logos - Faceoff Dots (15'x5')	585.43
Arena B - Quick Frames Posters (2.5 x 1.667')	292.72
Arena B - Rink Wall Banners (8'x4') per sign per year	878.15
Arena Bundle 1 (Rink Wall Banners, Posters)	12,698.89
Arena Bundle 2 (Rink Board, Banners, Posters)	10,415.29
Arena Bundle Rink Boards (5 Rink Boards)	4,164.46
Advertising Fort William Stadium:	
Press Box Banner (8'x4")	1,756.30
Top of Stands Banner (8'x4')	1,170.86
Concourse Signage (8'x4')	1,756.30
Fence Banner (8'x4')	1,170.86
Quick Frame Posters (2.5'x1.667')	585.43
Dressing Rooms and Commercial Space:	
Dressing Room at Satellite Arenas and Fort William Gardens/year	1,251.83
Dressing Room at Satellite Arenas and Fort William Gardens per year (With 5 hrs/wk. practice & 80 hrs/yr. games)	438.04

User Fee Description	2025 User Fee (\$)
Commercial Space In Arenas/Day (Vendors without Contract with City of Thunder Bay)	125.60
Neighbourhood Recreation Programs:	
March Break 1 day	38.41
March Break 5 days	183.73
Youth Move – Alternative Sports Park Activities/Youth/Teen Programs:	
Event A	5.00
Event B	10.00
Event C	15.00
Event D	25.00
Youth Move – Kinsmen Centre Rental	
Not for Profit /Charitable Rates:	
Multi-purpose room daily use	150.00
Multi-purpose room per hour	25.00
Profit Rates:	
Multi-purpose room daily use	225.00
Multi-purpose room per hour	40.00
Kidventures:	
First Child 4 days	181.65
Additional Child	145.32
First Child 5 days	214.87
Additional Child	181.65
Playgrounds Program:	
Playgrounds Swimming Drop In Fee	2.00
Event A (formerly Events)	11.42
Event B (formerly part of Events)	16.48
Culinary Kids (formerly Super Arts)	37.37
SuperKids (formerly Super Sports)	36.33
Integration Services PAL Card Replacement Cards	6.00
Chippewa Summer Camps:	
First Child 3 days	138.05
Additional Child	108.99

User Fee Description	2025 User Fee (\$)
First Child 4 days	181.65
Additional Child	145.32
First Child 5 days	214.87
Additional Child	181.65
Churchill & Volunteer Pools Admission Fees:	
Child (3-14 years)	3.63
Student (15+ in school full time)	4.59
Adult	7.35
Senior (60 years of age plus)	5.51
Accessibility	5.71
Family	11.48
Churchill & Volunteer Pools Book Passes:	
Child (10)	30.41
Student (10)	36.49
Adult (10)	60.72
Senior (60+) (10)	48.56
Accessibility (10)	48.56
Family (5)	51.65
Fitness Swipe Card (10)	67.30
Fitness Swipe Card (15)	99.18
Churchill & Volunteer Pools Seasonal Passes:	
Year:	
Adult	432.85
Senior (60+)	345.65
Accessibility	345.65
Student	259.50
Family	734.90
Six Month:	
Adult	281.30
Senior (60+)	225.25
Accessibility	225.25
Student	169.19
Family	477.48
Three Month:	
Adult	173.35

User Fee Description	2025 User Fee (\$)
Senior (60+)	139.09
Accessibility	139.09
Student	103.80
Family	293.75
Community Aquatics Extra Pass Fees	
Locker Rental – for 3 months	25.95
One Month:	
Adult	65.39
Senior (60+)	51.90
Accessibility	51.90
Student	39.44
Family	111.07
Volunteer Pool Community Centre:	
Hourly Rental Fee (Ongoing Rentals)	26.94
Hourly Rental Fee (One Time Rentals)	41.52
Birthday Party Room Rental (No Party Package)	36.33
Community Aquatics Pool Rental Fees:	
Pool Rental (up to 70 participants)	120.41
Single Lane Rental (1 hour)	20.76
Private Birthday Party (12 children)	202.41
Public Birthday party (12 children)	161.93
Birthday Party Cancellation Fee (Less than 7 days notice)	50.00
Community Aquatics Extra Rental Fees:	
Drop-in Swimming Lessons (Outdoor Pools – toonie lesson)	2.00
Community Aquatics Sport Group Rental Fees:	
Daytime School Rate	120.41
Boulevard Lake - Boat Rentals per hour:	
Paddle Boats	15.00
Aquatics Program Fees	
Swim Lessons/Learn to Swim:	
Group Swimming Lesson (Per Class)	8.94
Private Swimming Lesson (Per 1/2 Hour Class)	27.27

User Fee Description	2025 User Fee (\$)
Semi-Private Lessons (5-½ hours lessons)	19.91
Bronze Star	99.65
Bronze Medallion/Emergency First Aid	131.83
Bronze Medallion Recertification with Classes	85.12
Bronze Cross	131.83
Bronze Cross Recertification with Classes	85.12
National Lifeguard Service	223.17
National Lifeguard Service Cancellation Fee	65.00
National Lifeguard Recertification	69.55
National Lifeguard (Waterfront Option)	141.17
Lifesaving Society Assistant Instructor	83.04
Swim Instructor & Lifesaving Society Instructor (Manuals no longer included)	307.25
Swim Instructor (Manuals no longer included)	153.62
Lifesaving Society Instructor (Manuals no longer included)	153.62
Swim Instructor & Lifesaving Society Instructor Cancellation Fee	65.39
Four Strokes for Fun (1 Day)	98.61
Four Strokes for Fun (2 Days)	147.40
Instructional Family Pass	65.39
Examination Standards Clinic	24.97
Aquatic Supervisory Training	110.17
Mermaid Training	88.58
Low-Ratio Swimming Lessons (Per Lesson)	13.33
First Aid:	
Standard First Aid Course (Red Cross)	128.71
Standard First Aid Recertification (Red Cross)	62.28
Standard First Aid Course (Lifesaving Society)	128.71
Standard First Aid Recertification (Lifesaving Society)	62.28
Fitness and Aquatic Programs:	
Aquatics – 14 weeks – once per week (Community Aquatics)	89.81
5 week programs – once per week (Complex)	45.60
Community Fitness (per class)	6.90
Bari-Active (per class)	7.00
Fitness for Breath (per class)	7.00
Keep Moving (per class)	6.00

User Fee Description	2025 User Fee (\$)
City Fire Fitness Test (Complex)	Negotiations
Advertising in Aquatic Facilities	250.00-1,000.00
Fitness Coaching - 6 Session Private	396.21
Fitness Coaching - 12 Session Private	720.16
Fitness Coaching - 24 Session Private	1,296.77
Fitness Coaching - 48 Session Private	2,305.37
Fitness Coaching - Single Session for Returning Customer Private	66.00
Fitness Coaching - 6 Session Semi-Private (per person)	288.06
Fitness Coaching - 12 Session Semi-Private (per person)	518.73
Fitness Coaching - 24 Session Semi-Private (per person)	922.15
Fitness Coaching - 48 Session Semi-Private (per person)	1,728.87
Fitness Coaching - 6 Session Small-Group (per person)	216.04
Fitness Coaching - 12 Session Small-Group (per person)	374.61
Fitness Coaching - 24 Session Small-Group (per person)	633.97
Fitness Coaching - 48 Session Small-Group (per person)	1,152.62
Canada Games Complex Memberships	
General 12 Month Full Membership:	
Adult	731.79
Corporate Adult	704.80
Spouse	365.89
Youth	199.30
Child	135.89
Student	470.21
Adult (60 & Over)	507.58
Accessible Adult	507.58
Accessible Child (Not an add on)	135.98
Extra Fees for General Membership - 12 Months Babysitting:	
1 st Child	121.45
2 nd Child	94.46

User Fee Description	2025 User Fee (\$)
Extra Fees for General Membership - 8 Months Babysitting:	
1 st Child	104.84
2 nd Child	78.89
Extra Fees for General Membership - 1 Month Babysitting:	
1 st Child	60.20
2 nd Child	44.63
General 12 Month Membership - Mid Day:	
Adult	660.17
Spouse	331.12
Adult (60 & Over)	467.10
Accessible Adult	467.10
One Month Membership:	
Adult	82.00
Spouse	56.05
Student	61.24
Adult (60 & Over)	67.49
Child	42.56
Youth	48.79
Accessible Adult	69.55
Special Promotion	65.00
All Day & Evening Membership 8 Month:	
Adult	591.66
Spouse	295.83
Youth	160.89
Child	111.07
Student	369.53
Adult (60 & Over)	396.52
Accessible Adult	396.52
Group Membership Discount:	
10 - 20 Memberships	10% off
21+ Memberships	12% off
City Staff Memberships:	
Adult General	547.03
Adult (60+) General	380.95

User Fee Description	2025 User Fee (\$)
Student City Membership	367.45
Pre-Authorized Monthly Payment Plan General (DDS):	
Adult	60.98
Corporate	58.73
Spouse	30.49
Youth	16.60
Child	11.33
Student	39.18
Adult (60 & Over)	42.30
Accessible Adult	42.30
Locker – Full, Wide	17.13
Locker – Half, Wide	12.02
Locker – Half, Narrow	8.56
Locker – Full, Narrow	12.02
Pre-Authorized Monthly Payment Plan Mid-Day (DDS):	
Adult	55.01
Spouse	27.60
Adult (60 & Over)	38.93
Pre-Authorized Monthly Payment Plan (DDS) & Payroll Deduction - City:	
Adult	45.59
Spouse	30.53
Youth	16.60
Child	11.33
Adult (60 & Over)	31.75
Student	30.62
Special Swim & Slide Membership for Children:	
3 Months	133.90
6 Months	196.18
12 Months	265.73
Summer Memberships Adult:	
4 Months	220.06
3 Months	181.65
2 Months	134.94
1 Month	72.66

User Fee Description	2025 User Fee (\$)
Summer Memberships Spouse:	
4 Months	165.04
3 Months	133.90
2 Months	106.91
1 Month	56.05
Summer Memberships Youth:	
4 Months	71.62
3 Months	64.36
2 Months	56.05
1 Month	48.79
Summer Memberships Child:	
4 Months	65.39
3 Months	58.13
2 Months	51.90
1 Month	42.56
Summer Memberships Adult (60 & Over):	
4 Months	181.65
3 Months	146.36
2 Months	118.33
1 Month	70.58
Summer Memberships Student:	
4 Months	175.42
3 Months	144.28
2 Months	114.18
1 Month	61.24
Summer Fun for Children	68.51
Healthy Hearts Memberships:	
Healthy Hearts Membership 6 Months	406.90
Healthy Hearts Membership 4 Months	226.28
Healthy Hearts Membership 3 Months	202.41
Healthy Hearts Membership 12 Months	678.85
Healthy Hearts Membership Pre-Authorized Payment Plan (DDS)	57.09

User Fee Description	2025 User Fee (\$)
Locker Rentals:	
Full Locker – Wide:	
12 Months	205.52
8 Months	164.00
1 Month	26.99
Half Locker – Wide:	
12 Months	144.28
8 Months	116.26
1 Month	19.72
Full Locker – Narrow:	
12 Months	144.28
8 Months	116.26
1 Month	19.72
Half Locker – Narrow:	
12 Months	102.76
8 Months	82.00
1 Month	13.49
Lock Rentals	10.00-12.00
Canada Games Complex – General Admissions:	
Adult:	
Single Visit	11.02
Book of 12 Coupons	110.24
Daytime Rate	9.18
Book of 12 Coupons (daytime)	91.86
Family:	
Single Visit	23.88
Book of 6 Coupons	119.40
Child:	
Single Visit	4.15
Book of 12 Coupons	41.52
Student:	
Single Visit	6.42
Book of 12 Coupons	64.25

User Fee Description	2025 User Fee (\$)
Adult (60 & Over):	
Single Visit	7.35
Book of 12 Coupons	73.49
Accessible Admission Rates:	
Adult	6.22
Book of 12 Coupons	62.28
Student	4.15
Book of 12 Coupons	41.52
Child	3.11
Book of 12 Coupons	31.14
*Membership Rates same as Adult (60 & Over)	
Accessible Group Rate	4.15
12 Coupons	49.82
Babysitting (per hour):	
Babysitting – 1 st Child	8.26
Babysitting – 2 nd Child	5.51
Group Admissions:	
Group Rate – Children	4.15
Group Rate – Students	4.76
Group Rate – Adults	8.26
Group Rate – Adult (60 & Over)	5.51
Preferred Rate – Child (Includes Thunderslide)	5.19
Preferred Rate – Student	4.18
School Elective Program – 4 visits	33.07
Instructor – Electives (per hour)	18.00 or recovery cost whichever is greater
Special Sale Admission - Twoonie Days	2.00
Canada Games Complex - Programs	
Adventurers Camp:	
10 Day Session – 1 st Child	314.51
10 Day Session – 2 nd Child	267.80
5 Day Session – 1 st Child	214.87
5 Day Session – 2 nd Child	181.65
5 Day Sessions with Private Lessons - 1st Child	302.06

User Fee Description	2025 User Fee (\$)
5 Day Sessions with Private Lessons - 2nd Child	263.65
Birthday Parties	200.33
P.A. Day Activities:	
1 st Child	49.82
2 nd Child	41.52
½ Day	34.25
Junior Development Squash	52.94
Canada Games Complex - Programs:	
Squash Lessons (5-50 minutes)	92.38
Private Squash Lessons (3)	115.22
Semi-Private Squash Lessons (3)	91.34
Court Jester – court fees (per person)	86.15
Court Time - court fees (per person)	56.05
Karate - Tots	78.89
Karate - Beginners	88.23
Karate - Advanced	122.48
Canada Games Complex - Rental Fees:	
Multi Purpose Room – per hour	66.43
Multi Purpose Room – Ongoing Seasonal – per hour	51.90
Small Multi Purpose Room – per hour	51.90
Small Multi Purpose Room – Ongoing seasonal – per hour	39.44
Meeting Room - per hour	28.03
Poolside Party Place – per hour	52.94
1/3 Pool – Per Hour	95.40
2/3 Pool – Per Hour	142.00
Whole Pool – Major Events – per day	2,501.58
Whole Pool – ½ day	1,348.36
Lane Fee	12.43
Extra Child	3.00
Extra Pop	1.00
Extra Pizza	15.00
Cancellation	20.00-50.00
Community Recreation Programs and Events:	
Community Centres (Not Board Operated)	
West Arthur Community Centre - Room Rentals	
Arthur Hall	56.05
West Arthur Room	34.25

User Fee Description	2025 User Fee (\$)
Craft Room	28.03
Security Deposit for any use of meeting space	77.85
Kitchen Rental (minimum 2 hour rental)	55.01
Dishwashing service up to 4 hours	108.99
Each additional hour	34.25
Coffee/tea service (per person)	1.50
Black & White photocopy - 8.5" x 11"	0.15
Black & White photocopy - 8.5" x 14"	0.15
Black & White photocopy - 11" x 17"	0.25
Colour photocopy - 8.5" x 11"	0.50
Colour photocopy - 8.5" x 14"	0.50
Colour photocopy - 11" x 14"	0.75
Faxes Received – per page (1st page)	1.00
Faxes Send Local – per page (1st page)	1.00
Faxes each additional page	0.50
Faxes Send Long Distance – per page (1st page)	1.50
Faxes each additional page	0.50
Meeting Rooms Hourly Charge (Non-Profit Rate):	
Arthur Hall	42.56
West Arthur Room	25.95
Craft Room	21.80
Kitchen Rental (2 hour minimum)	42.56
Other Fees:	
Kitchen add on to room rental	55.01
Security/Damage Deposit for all rentals	75.00
Thunder Bay 55 Plus Centre - Room Rental Fees:	
Security Deposit	100.00
For Profit: Whole Auditorium (1-4 hours)	259.50
Non Profit: Whole Auditorium (1-4 hours)	206.56
Special Occasions Auditorium (1-4 hours)	294.79
Multi-Purpose Room, Meeting Room, Board Room, Craft Rooms, River/McVicar:	
For Profit: Meetings (1-4 hours)	96.53
Non Profit: Meetings (1-4 hours)	64.36
Special Occasions (1-4 hours) / Meetings (1-4 hours)	138.05
Thunder Bay 55 Plus Centre - Miscellaneous Fees:	
Photocopy – letter size	0.10

User Fee Description	2025 User Fee (\$)
Photocopy – legal size	0.25
Faxes Received – per page (1 st page)	1.00
Faxes Send Local – per page (1 st page)	1.00
Faxes each additional page	0.50
Faxes Send Long Distance – per page (1 st page)	1.50
Faxes each additional page	0.50
Registered Programs (4 to 13 weeks, price per class):	
Fitness Class - Per Hour	6.23
Yoga Class - Per Hour	6.23
Specialty Fitness	6.75
Art classes	
Per 3 Hour Class	14.53
Workshops Vary from 1 day to multiple weeks:	
Various other workshops	10.00-100.00
Support Services - Health & Wellness:	
Expo - Non Profit	51.90
Expo - Small Business (\$0 - \$50,000)	93.42
Expo - Large Business (\$50,000 \$ up)	197.22
General Interest programs, price per class:	
Guitar lessons (once per week, 8-13 weeks)	14.53
French 13 weeks	6.23
Ukulele	46.71
Punch Cards:	
Fitness punch cards	64.30
General punch cards	64.30
West Arthur Community Centre Registered Programs (4 to 12 weeks, price per class):	
Zumba (8-13 weeks, 1x/week)	6.23
Yoga Fit (8-13 weeks, 1x/week)	8.30
Art Classes:	
10 week	14.53
Registered Programs (4 to 13 weeks, price per class):	
Fitness Classes	5.61-16.79
Art Classes	13.90-56.00

User Fee Description	2025 User Fee (\$)
Workshops on variety of topics - 1 day	26.96-111.99
Drop-in Programs	2.00-7.00
Kids Halloween Party	10.00
Kids Christmas Party	10.00
Indoor Yard Sale (per table)	15.00-20.00
Craft Sale (per table)	15.00-20.00
Cultural Development and Events:	
Summer Event Program Booklet – Advertising:	
Inside Cover or Back Cover	900.00
Full Page	700.00
Half Page	450.00
Quarter Page	275.00
Workshops:	
Workshops on variety of topics - 1 day	35.00-55.00
Event Exhibitors:	
Artisan Fees at events	40.00
Artisan Fees at Canada Day	50.00
Event Vendors:	
Live on the Waterfront - First Half	925.00
Live on the Waterfront - Second Half	925.00
Kite Festival, Snow Day, Teddy Bears Picnic	315.00
Canada Day	750.00
Food Vendors:	
Teddy Bears Picnic & Kite Festival - Per Event	350.00
Canada Day	500.00
Live on the Waterfront - Per Event	160.00
Live on the Waterfront - Summer Send Off (Two dates)	320.00
Quest Tech & Gaming	250.00
Snow Day on the Waterfront	100.00
Culture Days	160.00
New Food Vendors & Artisans	25% discount
Multi-Event Discount for Food Vendors & Artisans (6+ event commitment)	25% discount

User Fee Description	2025 User Fee (\$)
Arts & Heritage:	
Arts & Heritage Awards Tickets	50.00
Volunteer Program:	
Youth Empowerment Training (YET)	50.00
Mariner's Hall Rental:	
For Profit: (1-4 hours)	234.59
Non Profit: (1-4 hours)	176.46
For Profit: (5-8 hours)	351.88
Non Profit: (5-8 hours)	263.65
For Profit: (9-12 hours)	410.01
Non Profit: (9-12 hours)	308.29
Internal CTB Use	No charge

Schedule J – Community Services Department – Superior North Emergency Medical Services (SNEMS)

User Fee Description	2025 User Fee (\$)
Ambulance call reports/first response call reports	50.00 per request
Rental of ambulance for special events (minimum 4 hours)	175.00 per hour
Standard first aid with CPR/HCT training	175.00
Standard first aid with CPR/HCT Recertification	100.00
Standard first aid with CPR C training	155.00
Standard first aid CPR C Recertification	90.00
Standard first aid with CPR A training	132.00
Standard first aid CPR A Recertification	85.00
Emergency first aid with CPR C training	110.00
Emergency first aid with CRP A training	95.00
CPR HCP training	98.00
CPR HCP Recertification	75.00
CPR C training	86.00
CPR C recertification	65.00
CPR A training	75.00
First aid instructor training	590.00
First responder training	475.00
Emergency medical care training	950.00
Baby Sitting Courses	45.00
Training room	100.00 per day
CPR – Actar squadron E008 training	25.00 per day
ACLS Manikin and Stimulator E006/E0025 and E007/E0024	250.00 per day
ATLS Manikin and E006/E0024 and E007/E0024	250.00 per day
PALS Baby intubation kit	75.00 per day
PALS/NALS Leg Replacement Kit/Skin Replacement Kit	132.00 per day
BTLS/A/W crash Kelly	100.00 per day

Schedule K – Community Services Department – Transit Services

User Fee Description	2025 User Fee (\$)
Charter Rate - Conventional Transit (minimum 3 hours)	141.00 per hour
	(CTB Internal rate 123.00 per hour)
Charter Rate - Specialized Transit (minimum 3 hours)	69.00 per hour
January to March 31:	
Cash Fare	3.25
Single Ride Pass (10 tickets)	28.00
Single Rider Day Pass (Unlimited rides for the day)	9.00
Adult Monthly Pass	87.00
Discounted Monthly Pass	72.00
Senior/Youth Monthly Pass	60.00
Senior Annual Pass	536.00
Effective April 1:	
Cash Fare	3.25
Single Ride Pass (10 tickets)	29.05
Single Rider Day Pass (Unlimited rides for the day)	9.35
Adult Monthly Pass	90.30
Discounted Monthly Pass	74.70
Senior/Youth Monthly Pass	62.30
Senior Annual Pass	556.35
Reloadable Smart Card	5.00
Lift Plus Late Cancellation Fee	3.25
Lift Plus No Show Fee	6.30
Taxi Rides	3.25
Lift ID Cards	5.00

Schedule L – Growth Department – Development

User Fee Description	2025 User Fee (\$)
Building Services:	
New Buildings or Additions-Group A-Assembly Occupancies:	
Shell	18.60 per square meter
Finished	22.80 per square meter
New Buildings or Additions-Group B-Institutional Occupancies:	
Shell	21.50 per square meter
Finished	28.00 per square meter
New Buildings or Additions-Group C-Residential Occupancies:	
Single, semi, townhouse & duplex	14.50 per square meter
Finished basement	3.35per square meter
Attached garage	5.70 per square meter
Detached garage/shed/carport	5.00 per square meter
Apartment building	14.50 per square meter
Hotel/Motel	16.60 per square meter
Residential care facility	14.50 per square meter
New Buildings or Additions-Group D-Business & Personal Service Occupancies:	
Office building (shell)	17.60 per square meter
Office building (finished)	21.70 per square meter
New Buildings or Additions-Group E-Mercantile Occupancies:	
Retail store (shell)	12.40 per square meter

User Fee Description	2025 User Fee (\$)
Retail store (finished)	15.50 per square meter
New Buildings or Additions-Group F-Industrial Occupancies:	
Shell	10.30 per square meter
Finished	13.40 per square meter
Farm Building	13.40 per 1,000.00 of construction value
Deposits:	
Minimum application deposit (non-residential)	50% of total fee
Foundation permit	25% of total fee
Water well deposit (refundable)	500.00
Early water turn on deposit (refundable)	1,000.00
Administration fee - processing/refunding refundable deposit	50.00
Interior finish/renovation-all classifications	13.40 per 1,000.00 of construction value
Temporary buildings/tents	114.00
Portable classrooms-per unit	228.00
Demolition (per building)	114.00
Change of use	114.00
Barrier free ramp	114.00
Deck-uncovered	114.00
Deck-covered	228.00
Outdoor patio (Assembly Occupancies)	228.00
Fireplace/Woodstove	114.00
Swimming pool fence permit	114.00
Solar Collector:	
Residential	114.00
Non-residential	228.00
Retaining Wall	114.00
Alter/replace mechanical systems	13.40 per 1,000.00 of construction value
Alter/replace electrical life safety systems	13.40 per 1,000.00 of construction value
Permit for plumbing only	13.40 per 1,000.00 of construction value

User Fee Description	2025 User Fee (\$)
Plumbing-meter downsize	114.00
Plumbing-building control valve	114.00
Backflow prevention device	114.00
Minimum permit fee (all other permits)	114.00
Transfer of permit:	
Accessory buildings	114.00
All other	285.00
Zoning only permit	285.00
Conditional permit	285.00
Alternative Solution Application	230.00
Notice of Change Application	114.00
Additional inspection	114.00
Special inspection fee after hours	228.00
Reports-Building, Statistics Canada per month (HST included)	12.90
Subscription-Building, Statistics Canada per year (HST included)	154.00
Property Information report	207.00
Liquor license inspection/letter	114.00
Minimum fee retained	57.00
Any project not included on user fee schedule for Building Services	13.40 per 1,000.00 of construction value
Planning Services:	
Publications:	
Printed materials including those prepared internally such as the Official Plan, Zoning By-law, and various studies, as well as work undertaken by Consultants, typically on behalf of applicants, such as market studies, environmental impact studies and traffic reports.	Recovery Cost
Custom Planning Research (minimum 1 hour)	89.00 per hour
Orthophotography:	
Per tile (per km ²) 2024, 2019, 2012, 2007, 2002, 1996 pdf/tif/jpeg/MrSid	119.00
Per tile (per km ²) 2024, 2019, 2012, 2007, 2002, 1996 hardcopy of photo paper	34.25
Mosaic of entire City 2024, 2019, 2012, 2007, 2002, 1996 pdf/tif/jpeg/MrSid	4,760.00

User Fee Description	2025 User Fee (\$)
Mosaic of entire City 2024, 2019, 2012, 2007, 2002, 1996 hardcopy on photo paper	138.00
Tiles bulk purchase-approx. 520 tiles in 2024, 2019 & 2012, 409 tiles in 2007, 2002, 1996	4,760.00
Archive Air Photos – 1949, 1955, 1959, 1962, 1968, 1969, 1974, 1976, 1981, 1987, 1991 – scanned pdf/tif/jpg	23.00 per scan
LiDar:	118.00 per km2
LiDar derivative products such as bare earth, road surface, slope analysis	145.00 per km2
Customized feature classification	Cost Recovery
LiDar bulk purchase of entire City	5,950.00
Media required for transfer of all LiDar products	Cost Recovery
Topographical Maps in digital format	114.00 per tile
- Printed @ 1:2000 scale hardcopy	23.00 per tile
- Bulk purchase 425 topos in digital format	5,950.00
- Entire City-1 layer from topo	1,190.00
- One layer-per km2 in digital format	60.00
DEM-Digital Elevation Model	1,190.00
- Per km2	60.00
Media required for transfer of DEM products	Cost Recovery
Geographic Legal Fabric Map-lot, plan, concession, section:	
Complete City in digital format	8,330.00
Annual Updates - digital format	596.00
Per km2-digital format	118.00
Per km2-hardcopy	29.00
Geographic Legal fabric-custom area hardcopy	89.00 per hr + 28.00
Property Data Set custom area digital format	89.00 + 0.50 per pin
Property Data Set and Digital Parcels Custom Area digital format	89.00 + 0.25 per pin
City Street Map hardcopy1:25000	29.00
City Street Map hardcopy1:15000	46.00
Zoning Map hardcopy-large scale per page	29.00
Official Plan per schedule hard copy	29.00
Ward Boundaries in hardcopy	29.00
Digital scans of plans, maps or air photos up to 8 ½ x 14”	23.00 per scan
Custom Map Work-(minimum 1 hour)	89.00 per hour

User Fee Description	2025 User Fee (\$)
Custom GIS analysis	118.00 per hour
Preconsultation-Fee	356.00
Application for Official Plan Amendment	5,000.00
Application for Zoning By-law Amendment	3,808.00
Combined Official Plan and Zoning By-law Amendment	8,330.00
- If situated within Urban Area Limit	356.00
- If additional public meeting is required	596.00
- If a newspaper notice is required	1,190.00
- Minor revisions that require additional internal circulation	596.00
- Major revisions that require recirculation and notice	1,250.00
- Annual processing fee for recirculation of applications held over one year	1,190.00
Deeming By-law establishing or rescinding	596.00 (Plus Registration Recovery).
Combined Zoning By-law Amendment and Subdivision	6,784.00 (Plus 114.00 for each lot or block).
Temporary Use By-law including Garden Suites	3,808.00
Notice of Open House	179.00
Application for removal of “H” holding symbol	298.00
	An additional fee of 583.00 will be required if an authorizing report must be considered by Committee of the Whole
Deeming By-law-establishing or rescinding	596.00 (Plus Registration Recovery)
Application for Approval of a Condominium	2,976.00 (Plus 114.00 for each unit)
	Parking units & locker units exempt from the additional fee
Application for Approval of a Condominium Exemption or Conversion	1,189.00 (Plus 114.00 for each unit)

User Fee Description	2025 User Fee (\$)
	Parking units & locker units exempt from the additional fee
Application for Subdivision Draft Plan Approval	2,976.00 (Plus 114.00 for each lot or block)
Final Approval of Each Stage	1,784.00
Extension of Draft Plan Approval	1,190.00
Modifications to any Draft Plan of Subdivision or Condominium Approval (as determined by the Director):	
Minor	596.00
Major	1,190.00
Application for Consent to Sever Land for Base Transaction and/or each new lot created	1,427.00
- For each additional type of transaction (in addition to the Base Transaction) requested at the time of the application is made	356.00
- Request to change conditions of consent or minor variance	596.00
- Certificate of Secretary-Treasurer-to be paid when the request is submitted	356.00
- Minor Variance requested and processed jointly with Consent to sever	714.00
Minor Variance/Permission	1,427.00
Recirculation of Consent to Sever Land or Minor Variance/Permission	356.00
Deferral of consent or minor variance requested by applicant	118.00
Deferral of consent or minor variance requested by applicant and resulting in recirculation of application and new notice	714.00
Validation of Title - Technical Severance	1,190.00
Special Committee of Adjustment Meeting Requested by Applicant	596.00
Part Lot Control Exemption Approval	1,427.00 (Plus 114.00 for each lot or block)
Part Lot Control Extension Approval	1,426.00
Deferred Services Agreement, Noise Notification Agreement, Miscellaneous Notification Agreement	148.00

User Fee Description	2025 User Fee (\$)
Addendums or Amendments to such Agreements	148.00
	An additional fee of 583.00 will be required if an authorizing report must be considered by Committee of the Whole
Garden Suite Agreement	834.00
Addendums or Amendments to such Agreements	834.00
	An additional fee of 583.00 will be required if an authorizing report must be considered by Committee of the Whole
Registration	596.00 to be paid when the agreement is executed
Site Plan Control Application	1,784.00
Major revisions to site plans requiring recirculation	596.00
Minor revisions to site plans not requiring recirculation	148.00
Addendums or Amendments to Site Plan Control Agreements	1,190.00
Completed facilities inspection	286.00
Development Agreements and other agreements related to land development	1,783.00
Addendums or Amendments to such Agreements	1,190.00
Phase I or II Environmental Enquiry	298.00
Status letter on Planning Agreements	596.00
Ministry Authorization Letter or Zoning Confirmation Letter	118.00
Road Naming	1,784.00
Owner initiated change of address	596.00
Communications Towers Consultation	1,190.00
Property List Request	355.00
Legal Costs	4,575.50 deposit plus recovery cost
Applicants for any planning approvals that may result in appeals to the Ontario Land Tribunal are responsible to pay the City's legal costs in defending the relevant by-law, decision or other approval.	

User Fee Description	2025 User Fee (\$)
Legal Costs	2,447.50 deposit plus recovery cost
Applicants for Committee of Adjustment approvals that may result in appeals to the Ontario Land Tribunal are responsible to pay the City's legal costs in defending the relevant by-law, decision or other approval.	
Peer Review Cost – Applicants required to prepare technical studies in support of planning applications are responsible to pay the City's costs for an independent peer review.	Recovery Cost
Planning fees waived for qualified and approved properties falling within Strategic Core Areas Improvement Plan.	
Realty Services:	
Administration fee – Preparation of transfers, document generals, registrations, releases, teraview documents, easements, discharges, etc.	388.00 per document
Annual Fee – License of Occupation Agreement	134.00
Application Fee – License of Occupation Agreement (By-law 132-1996).	388.00
Security Deposit by Proponents – Response to Request for Proposal (If proposal accepted, the fee is retained and used to defray administrative costs; if proposal is not accepted, fee is returned).	588.00
Application Fee – Easement reduction/partial release of easement	388.00
Authorization for temporary land use	164.00
Assignments for leases, license, agreements, etc.	388.00 (Plus Cost Recovery)
Street and lane closing application	388.00 (Plus Cost Recovery)
Compliance Letter Request (Agreements, easements, road opening, etc.)	182.00 (Plus Disbursements)
Lease/Licence Renewal Fee	165.00
Lease/Licence Amending Agreement	388.00
Patio Licence Application	388.00
Patio Licence Renewal	208.00
Application Fee - Licence Agreement	388.00
Private Patio Approval Review & Letter	104.00

Schedule M – Infrastructure & Operations Department – Engineering

User Fee Description	2025 User Fee (\$)
Contract document	Recovery Cost
	Printing production
Tender package	55.00
Directional signage for churches – Sign erection (City Policy 11-02-03)	80.00
Maps & drawings	Recovery Cost
	Printing production
Engineering Development Standards documentation	Revision Package 45.00
	Complete Book 85.00
	Digital Copy 45.00
Review of Environmental Compliance Applications	3,000.00
Install driveway culvert on New Builds	Recovery Cost
Subdivision Agreement Review & Administration to Final Acceptance – Per Stage	3,100.00
Consolidated Linear Environmental Compliance Approvals – Storm Sewers & Appurtenances	1,500.00
Consolidated Linear Environmental Compliance Approvals – Sanitary Sewers & Appurtenances	1,500.00
Consolidated Linear Environmental Compliance Approvals – Sanitary Sewers Force mains & Pumping Stations	5,000.00
Consolidated Linear Environmental Compliance Approvals – Stormwater Management Manufactured Treatment Devices (E.g. Oil-Grit Separator, Filter Unit, etc.)	2,500.00
Consolidated Linear Environmental Compliance Approvals – Stormwater Management Facilities (E.g. Ponds, Wetlands, LID's, etc.)	5,000.00
Environmental Compliance Approval – Amendments	1,000.00
Heavy/oversize load permits	Single 126.00
	Annual 262.00
Loading zone permits – Application processing	Application 40.00
	Installation 285.00

User Fee Description	2025 User Fee (\$)
Driveway permit applications	40.00
Sewer & water connection charge	Recovery Cost.
	Deposit taken based on expected conditions
Sewer & Water Disconnection Fee (services less than 100mm in diameter)	5,000.00
Sewer & Water Disconnection Fee (services of 100mm or greater in diameter)	7,000.00

Schedule N – Infrastructure & Operations Department – Environment (Solid Waste & Recycling)

User Fee Description	2025 User Fee (\$)
Collections	
Multi-residential and Commercial Collections – Additional pick-ups beyond those allowed under the Waste Collection By-Law.	23.87/pick-up
Item Tags (Sold in sheets of 5 tags)	10.00/sheet
	Item Limits Apply

Schedule O – Infrastructure & Operations Department – Environment (Landfill)
– Rate Supported

User Fee Description	2025 User Fee (\$)
Landfill Site	
General Dumping Charges:	
Minimum charge (0 - 120 kg)	10.00
Over 120 kg	0.09189/kg
Waste Hauler Special Tipping Fee Rate Agreement (Subject to approved agreement)	0.06929/kg
Contaminated Soil:	
Minimum charge (0 - 220 kg)	10.00
Over 220 kg	0.04517/kg
Solid Waste Soil Assessment Requests	100.00
Dumping Charges: (Used during Flat Rate Period when scale equipment is down)	
Passenger Vehicles	10.60
Passenger Vehicles with Trailer	44.80
Half – ton Trucks	44.80
Single Axle Trucks	183.60
Tandem Trucks and Trailers	414.15
Packers, Containerized Hauling Units & Tanker Trucks	503.75
Non-Residential User Pay Schedule (per trip):	
Household Hazardous Waste Depot	42.62
All non-residential vehicles	33.88
Special Commodities:	
Minimum charge (0 – 200 kg)	10.30
over 200 kg	0.05717
Waste Requiring Pit Handling:	
Asbestos:	
Minimum charge, plus general dumping fee rate	108.15
General Dumping Fee Rate	0.09189/kg
International Waste	
Minimum charge, plus general dumping fee rate	2,271.00
General Dumping Fee Rate	0.09189/kg
Grit:	
Minimum charge (0 – 375 kg)	40.17
Over 375 kg	0.10468
Weight certificate for Vehicle	27.81

User Fee Description	2025 User Fee (\$)
Administration fee for billing Requests	27.81
Tires: Where tires are the only items being dropped off, dumping fees can be waived if placed in designated areas. Tires included in other waste will be subject to the weight charges for the load as a whole.	

Schedule P – Infrastructure & Operations Department – Environment
(Waterworks) - Rate Supported

User Fee Description	2025 Proposed User Fee (\$)
Waterworks	
Miscellaneous water charges, including new connections	Cost Recovery
Demolition Disconnection Fee (Services less than 100mm in diameter)	5,000.00
Demolition Disconnection Fee (Services of 100mm or greater in diameter)	7,000.00
Administration of the annual maintenance and field testing of backflow prevention devices	50.00
Pre-Engineering inspections for work such as hydrants, valves and connections	Cost Recovery
Water service on or off	100.74
Water service on or off – after hours	166.98
Remote Meter Reading Device Installation	212.18
Use of hydrant - Seasonal	530.00
Hydrant Flow Testing	350.00/hydrant
Waterfill station commercial card data recovery fee	26.00
Waterfill Station and Bulk consumption charge	4.67/m3
Water tapping fee (Service of 100mm or greater in diameter)	1,000.00 per tap plus full cost recovery of operational costs
Water tapping fee (Service less than 100mm in diameter)	500.00 per tap plus full cost recovery of operational costs
Thawing frozen services	400.00
Testing of Water Meters	Cost Recovery
Water Meter Repairs	Cost Recovery
Water Meter Replacement at Customer Request	Cost Recovery
Water Quality Program - Administration, Sampling and Inspections	Cost Recovery
Water Sampling	Cost Recovery
Dechlorinating Fee	Cost Recovery

User Fee Description	2025 Proposed User Fee (\$)
Water Billings:	
Fixed Charge – Daily fee multiplied by the number of days in the quarter. Charge is based on meter size or intended use.	
Single family residential use daily fixed charge (Applicable to single detached residential buildings and semi-detached residential buildings that are individually metered.)	0.942
All other Accounts (by meter size):	
15 & 18 mm	1.541
20 mm	3.212
25 mm	4.066
40 mm	7.707
50 mm	10.372
75 mm	18.085
100 mm	28.215
150 mm	56.365
200 mm	80.130
250 mm	115.160
Meters larger than 250 millimetres will have a proportionate fixed charge.	
Volumetric Rate:	
- Consumption fee for each cubic metre of water used during each and every quarter of a year or fraction of a year thereof as follows:	
Single family residential use rate	2.062/m3
Other accounts	1.271/m3
Unmetered Services:	
There are over one hundred water customers for which meters cannot be installed. These customers are billed flat rates for water consumed on the premises. The rates were historically determined based on the physical features of the property served (such as number of rooms, etc.) and are varied. All such fees are increased pursuant to this By-law by 3.00% effective April 1.	
Fire Service Charges:	
	Fire service Lines will be charged at a daily rate calculated by multiplying the mm size of the line times a factor of 5.861 divided by 365 to provide a daily rate
20 mm	0.321
25 mm	0.401
30 mm	0.482
40 mm	0.643

User Fee Description	2025 Proposed User Fee (\$)
50 mm	0.803
60 mm	0.964
75 mm	1.204
100 mm	1.606
125 mm	2.007
150 mm	2.408
200 mm	3.212
250 mm	4.015
300 mm	4.818
Private Fire Hydrants and Standpipe systems:	
	An annual charge of \$586.27 will be applied for each private hydrant or standpipe system. This will result in a daily charge of 1.6026

Schedule Q – Infrastructure & Operations Department – Environment
(Wastewater) - Rate Supported

User Fee Description	2025 User Fee (\$)
Wastewater	
Sewer Service Rate	90%
Applies to all owners/occupants of separately assessed parcels of land connected to the sewage system.	Of water fixed and volumetric charges
Miscellaneous Sewer Charges	Cost Recovery
Pre-Engineering Inspections for work such as Manholes, sewer inspections, etc.	Cost Recovery
Hauled Sewage Management Agreement Fee	275.00
Hauled Sewage Management Agreement - Revision	100.00
Disposal Fee Liquid Material	10.00/m3
Over Strength Discharge Agreement Annual Fee	1,100.00
Over Strength Discharge Agreement - Revision	150.00
Analysis Fee (In-house and external)	Cost Recovery
Emergency/Before or After-Hours/Weekend/Holiday Laboratory Opening Fee	Cost Recovery
Compliance Program	250.00
Pollution Prevention Control Plan	250.00
Administration fee for Environmental Assessment for sewer use	25.00

Schedule R – Infrastructure & Operations Department – Parks

User Fee Description	2025 User Fee (\$)
Fields and Outdoor Rinks	
- Prices subject to HST	
- Fees for services may be adjusted by Administration for marketing purposes.	
Adult Organized League Activities (Charge per Team for Season)	
Outdoor Rinks	293.00
Youth House League (Natural Turf Field, Charge per Team for Season)	
6-8 week season	104.00
Adult Organized League and Youth Organized Rep League (Natural Turf Field, Charge per Team for Season)	
9-15 week season	344.00
16 weeks or longer season	630.00
League team fees may be subject to a reduction factor where teams perform their own grooming or lining, at the discretion of Administration.	
All Leagues and Users	
Natural Turf Fields, Block of 4 Pickle Ball Courts (25 hour block)	286.00
Premier Field Fees Rentals (Charge per Hour, All Users)	
Chapples CP4	63.00
Campgrounds	
- Prices subject to HST	
Chippewa Park and Trowbridge Falls Campgrounds	
Daily Campsite Rentals:	
Non-Refundable booking/change fee	5.00
Electric and Water - A	45.00
Electric and Water - B	50.00
Electric and Water - C	57.00
Electric and Water - D	65.00
Electric only - A	40.00
Electric only - B	46.00
50 AMP site	70.00
Seasonal site A	2,405.00
Seasonal site B	2,100.00
Site only A - No Services	20.00
Site only B - No Services	25.00

User Fee Description	2025 User Fee (\$)
Site only C - No services	36.00
Trowbridge Single Day Site - No Services	10.00
Chippewa Park Cabin Rental (includes bedding rental)	
Daily - Cabin A	120.00
Daily - Cabin B	140.00
Fee for lost key (HST Included)	30.00
Extra Vehicle Day Pass (HST Included)	6.00
Pump-Out (non-registered vehicle) (HST Included)	12.00
Recreational Facilities	
Chippewa Park Facility Rental:	
Pavilion Dance Hall	700.00
Coffee House	650.00
Pavilion and Dance Hall	1150.00
Additional Security for events where alcohol is served	Cost Recovery
Friday Night setup for an event (12:00 pm to 8:00 pm)	127.00
Extended Pavilion Rental - Day after storage	305.00
Rental of Tables and Chairs (Chippewa):	
Per table	19.00
Per chair	3.00
Chippewa Park – Amusement Rides	
Tickets	1.15
Coupon Book – 30 Tickets per book	24.78
Children’s (or small) Rides	2 Tickets
Adult’s (or large) Rides	4 Tickets
Chippewa Park – School Playday Fee per Student	
Field Activities & Rides	4.00
Chippewa Park Field #1	97.00
Chippewa Park & Boulevard – Picnic Bookings	75.00
Centennial Park - Muskeg Express	
15 years & older	3.20
6 -14 years	1.40
5 years and under	Free
Tree Removals – Driveway Applications – Per hour	195.00
Picnic Table Deliveries for events on streets and in Parks. (Excludes City events), (Includes up to 8 tables, 4 garbage cans, and 4 barricades).	286.00

User Fee Description	2025 User Fee (\$)
Barricade delivery for events. 4 or less free Charge applies to every 10 barricades requested.	52.00
Mountainview & St. Patrick's Cemetery - Prices subject to HST except as noted	
Adult Single	1,167.00
2-Grave Plot	2,393.00
Child Single	350.00
Cremation Grave - 3' x 3'	807.00
Columbarium Niches Top	2,905.00
Columbarium Niches Second Row	2,758.00
Columbarium Niches Third Row	2,703.00
Columbarium Niches Bottom	2,638.00
Burials & Funerals on Saturdays, Sundays and Holidays	644.00
Transfer of Interment Rights	33.00
Opening and Closing:	
Adult Grave – City Ratepayer	1,063.00
Adult Grave – All Other Cases	1,276.00
Child Grave – City Ratepayer	426.00
Child Grave – All Other Cases	632.00
Cremation – City Ratepayer	453.00
Cremation – All Other Cases	562.00
Administrative Fee – Double Urn or Companion Urn Interment	262.00
Columbarium Niches	268.00
Government License Fee	Charge as set by Province
Disinterment:	
Adult - Coffin	3,553.00
Children - Coffin	862.00
Cremated Remains	573.00
Conservatory	
Use of space (Weddings/Picture, etc.) – 30 minutes	65.00
Use of space (Weddings/Pictures, etc.) – 1 hour	131.00
Pool 6 - Prices subject to HST	
Cruise Ship Docking per gross tonne per day	
Dock Rental per foot (by Boat Length)	2.05
Cruise Ship Minimum Docking per day	750.00

User Fee Description	2025 User Fee (\$)
Cruise Ship Docking Cancellation Fee (Under 48 Hours)	750.00
Cruise Ship Waste Bin per day	110.00
Passenger fee per person	5.50
Passenger Fee for Tender based on the number of passengers on board cruise ship	25% of Passenger Fee
Miscellaneous Services subject to 10% Admin fee	Cost Recovery plus 10% Admin Fee
Security Fee per Hour (Two Guards)	Cost Recovery plus 10% Admin Fee
Temporary Security Fence Set Up/Take Down	515.00
Water connection (weekdays 8:00 to 16:00) charge (including cancelled request) to a vessel with 48 hours notice	325.00
After hours or late connection charge to a vessel	435.00
Golf Courses- Fees for services may be adjusted by Administration for marketing purposes.	
Golf Season Pass	
Adult (36 years – 59 years):	
Double (7days/week)	1,548.67
Single - Strathcona or Chapples (7 days/week)	1,393.81
Older Adult (60 years +):	
Double (7days/week)	1,415.93
Single – Strathcona or Chapples (7 days/week)	1,261.06
Golf Season Pass (available all season)	
(Double – Strathcona & Chapples 7 days/week):	
Intermediate Adult (23-35 years old)	1,327.43
Student (19-22 years old and a full time student)	663.72
Junior (14-18 years) (includes locker)	287.61
Child (8-13 years) (includes locker)	154.86
Family Golf Package (Purchased with an Adult Membership):	
1st Junior (14-18) (additional Juniors Free)	199.11
1st Child (Up to 13) (additional Children Free)	123.89
Daily Green Fees (Chapples & Strathcona 7 days/week)	
9 Hole	36.28
18 Hole	46.02
9 to 18 Hole Upgrade	9.73
Junior Rate – (14-18) 9/18 Holes	22.12
Senior 60+ (9 Hole)	31.86

User Fee Description	2025 User Fee (\$)
Senior 60+ (18 Hole)	41.59
Senior 75+ (9 or 18 holes)	30.97
Child (8-13) 9 Holes (No HST)	16.00
Coupon Pass Card Sales (Chapples or Strathcona)	
9 Hole (10 Round Punch Card)	326.55
18 Hole (10 Round Punch Card)	414.15
Super Senior (75+) (10 Round Punch Card)	292.04
Driving Range	
Buckets	11.5
Junior - under 19 (50 Bucket Punch Card)	176.99
50 Bucket Punch Card	309.73
100 Bucket Punch Card	398.73
Golf Power Carts	
City-Owned Golf Power Carts – Rental:	
9 Hole Golf Power Cart	26.55
18 Hole Golf Power Cart	35.39
18 Hole Golf Power Cart (Tournaments when additional carts requested)	45.00
Shared Option - Season Pass Golf Cart - Restrictions apply	1,017.69
Single Player Option - Season Pass Golf Cart	796.46
Cancellation No Show Fee - No show with No notice	50.00
Golfer-Owned Golf Power Carts – Fee:	
Season Golf Power Cart Fee	221.24
Season Golf Power Cart Storage (subject to availability)	106.19
Other Services	
Club Storage (Season)	75.00
Full Locker (Season)	22.12
Half Locker (Season)	13.27
Club Rental (Round)	20.00
Club Rental - Premium clubs (Round)	45.00
Power Cart Trail Fee (Round)	10.00
Pull Cart (Round)	4.42
Golf Shop Merchandise	
Golf balls, tees, gloves, bug spray, spikes, etc.	Based on average prices on similar items sold in the community

Schedule S – Infrastructure & Operations Department – Parks (Boater Services) – Rate Supported

User Fee Description	2025 User Fee (\$)
Prince Arthur's Landing Marina	
- Prices subject to HST except as noted	
Daily Rate per foot (by Boat Length)	2.05
Minimum Daily Rate (any size)	42.00
Weekly Rate (7-28 days) per foot (by Boat Length)	1.58
Minimum Weekly Rate per day (any size)	33.00
Monthly Rate (29+ days) per foot (by Boat Length)	1.43
Minimum Monthly Rate per day (any size)	31.00
Short Term Docking (4hr block)	10.75
Daily Dry Land Storage (excludes event authorized storage)	21.75
Seasonal Rates (X length of boat):	
Docking (Dedicated Electrical)	64.00
Docking (Casual Electrical - Pier 1)	58.00
Mooring Balls	20.75
Charter Boats/Commercial rate	150% of Recreational Rate
Dryland Storage (by boat length)	29.00
General Item Rates:	
Seasonal Application Admin Fee	55.00
Pump Out Service – Recreational Vessels (HST Included)	15.50
Daily Launch Ramp (HST Included)	8.00
Launch Ramp Season Pass (HST included)	83.00
Mast Hoist - Per use (HST included)	20.00
Laundry (HST Included)	4.00
Marina Key (refundable deposit per key) (HST Included)	20.00
Power Washer	20.00

Schedule T – Infrastructure & Operations Department – Roads

User Fee Description	2025 User Fee (\$)
Animal carcass removal	Recovery Cost
Repairs to infrastructure as a result of motor vehicle accident/ vandalism.	Recovery Cost

Schedule U – Infrastructure & Operations Department – Thunder Bay Fire Rescue

User Fee Description	2025 User Fee (\$)
Copies of fire reports	84.00 per report
Letters of compliance for approval for properties	84.00
File search and written reports & records against properties:	
Request made 10 or more working days prior to the date the report is required.	84.00
Request made less than ten (10) days prior to the date the report is required.	166.00
Requested inspections of properties:	
Private home day care facilities (5 or less)	140.00
Licensed day care centers (more than 5)	140.00
Special care and group homes (3 or less)	140.00
Special care and group homes (more than 3)	140.00
Alcohol and gaming commission requests	140.00
Lodging house	140.00
Occupancy load calculation & posting	140.00
Private nursing homes	140.00
All rates per hour with 1 hour minimum and 30 minutes intervals, inclusive of administrative time per hour.	140.00 per hour
Requested Inspections Under the Ontario Fire Code per hour	140.00 per hour
Requested after hours inspections (3 hour minimum). All rates per hour with 1 hour minimum and 30 minute intervals, inclusive of administrative time.	166.00
Requested inspections under the Ontario Fire Code Special Inspections:	
Where fire code inspections are mandated (i.e. Tents, marquee)	166.00
- High Hazard	195.00
- Low Hazard (family fireworks)	84.00
- Pyrotechnics	195.00

User Fee Description	2025 User Fee (\$)
Public Vendors – Commercial establishments	84.00
Public Vendors – From outside the region	278.00
Cost associated with boarding up, barricading, fire cause determination, scene security and safety and any other miscellaneous cost after a fire or other response. Plus cost of material used. If the owner fails to pay the associated cost, the Fire chief or his/her designate may authorize the actual cost to be charged back through taxes and a 15% administration fee will be applied.	Current MTO Rate
Burning permits within the municipality per permit:	
Residential, subject to approval	41.50
Commercial, permit required for each burn	133.00
Open air burning permits granted with supervision of a firefighter – All permits subject to inspection and approval. If the owner fails to pay the associated cost, the Fire Chief or his/her designate may authorize the actual cost to be charged back through taxes and a 15% administration fee will be applied.	Current MTO Rate
Standby requests by private companies, developers, industry, provincial or regional government, other than emergency response:	
Per vehicle for the first hour	Current MTO Rate
Per vehicle for every additional ½ hour	Current MTO Rate
Response to transportation of dangerous goods incident per hour, per vehicle and related equipment usage cost recovery (or full recovery).	Current MTO Rate
As per transportation of Dangerous Goods Act.	Current MTO Rate
Fire prevention presentation for commercial and industrial requests – Familiarization of evacuation plans, extinguisher demonstrations, cost of manpower, providing demonstration or presentations.	140.00
Life safety study review (depending on complexity) – Minimum charge	84.00
Fire safety plan review:	
New submission	
Subsequent review/consultation	166.00
Risk safety management plan (propane facilities):	
Level 1 facility <=5K water gallons	223.00

User Fee Description	2025 User Fee (\$)
Level 2 facility >5K water gallons	550.00
Written responses to written requests relating to outstanding orders under the Ontario Fire Cost or any act, regulation or by-law with which the fire services has authority or jurisdiction	84.00
Air bottle refills (up to 2200 psi)	12.00
Fire Responses to Structural Fires:	
Residential	See the Indemnification Technology® Section
Commercial	
Industrial	
Emergency response to illegal burning of hazardous material or burning regarding open air burning permits under the Ontario Fire Code. If the owner fails to pay the associated cost, the Fire Chief or his/her designate may authorize the actual cost to be charged back through taxes and a 15% administration fee will be applied.	Current MTO Rate
Response to natural gas line strikes where locates have not been completed by the responsible party	Current MTO Rate
- Plus any additional cleanup costs	Current MTO Rate
Emergency response to motor accidents on Ministry of Transportation Highways as per the Province of Ontario rates, plus any additional cleanup costs (Cost recovery through MTO).	Current MTO Rate
- Per vehicle per hour	Current MTO Rate
- Per vehicle for every ½ hour thereafter	Current MTO Rate
Auto extraction for vehicles insured outside the City of Thunder Bay (Kings Highway exempt):	
- Per vehicle per hour	Current MTO Rate
- Per vehicle for every ½ hour thereafter	Current MTO Rate
Auto or truck fires or rescues for vehicles insured outside the City of Thunder Bay (Kings Highway exempt):	
- Per vehicle per hour	Current MTO Rate
- Per vehicle per every ½ hour thereafter	Current MTO Rate
Fires on or beside the railroad, as a result of the railroad left unattended in tie burning or otherwise, out of control fires, and failure to attempt to extinguish those fires that impinge on private or public properties.	Current MTO Rate
Emergency response to assistance beyond normal fire protection	Current MTO Rate

User Fee Description	2025 User Fee (\$)
Response to false alarm if determined by Fire Service to be a preventable alarm:	
Preventable false alarms – (3 vehicles) 2 nd false alarm within 12 months calendar year	1,695.00
First false alarm within 12 month calendar year	
Second false alarm within 12 month calendar year	287.00
Third false alarm within 12 month calendar year	550.00
All subsequent false alarms within 12 month calendar year	550.00
Non notification of false alarm work	278.00
Note: Owners will be given opportunity to show corrective actions within calendar year for eligibility for 50% reimbursement.	
Inspect illegal marijuana grow operation or clandestine lab first 185.81m2 (2000 ft2)	445.00
Inspect illegal marijuana grow operation or clandestine lab each additional 185.81m2 (2000ft2)	65.00
Inspect legalized marijuana grow operation inspection first 185.81m2 (2000ft2)	445.00
Inspect legalized marijuana grow operation inspection each additional 185.81m2 (2000ft2)	65.00
Inspection of illegal suites, base fee	550.00
Inspection of illegal suites/room or suite	112.00
Re-inspection fee: First re-inspection of fire inspection order.	
Re-inspection fee of any property	278.00
Re-Inspection Fee (complaint inspection – Including illegal suites): First and every subsequent re-inspection of fire inspection order as a result of a complaint.	278.00
Indemnification Technology®	Current MTO rate per vehicle & personnel/hour plus any costs to Thunder Bay Fire Rescue or the City of Thunder Bay for each and every call. Should the issuer pay the coverage to the property owner, the property owner is liable to remit these funds to the municipality or its representative.

User Fee Description	2025 User Fee (\$)
TRAINING CENTRE:	
Full Classroom Rental:	
full day	326.00
1/2 day	164.00
Half Classroom Rental:	
full day	164.00
1/2 day	109.00
Apparatus floor (Includes confined space and search prop)	
full day	164.00
1/2 day	109.00
Fire Scene Assessment Prop	545.00 (Plus Consumables)
Fire Tower	545.00 (Plus Consumables)
Grounds Only:	
full day	272.00
1/2 day	137.00
Face Fit Testing (quantitative)	62.00 per person
TBFR Training Support Personnel per hour	109.00
Additional Apparatus with crew	Current MTO Rate
Additional Apparatus per day	155.00
Miscellaneous Training Props	50.00 to 500.00 per use plus consumables (cost to be determined based on prop and duration of use)



Memorandum

Corporate By-law Number: 092-2025-Corporate Services-Licensing & Enforcement

TO: Office of the City Clerk **FILE:**

FROM: Keri Greaves, Commissioner - Corporate Services
& City Treasurer

DATE PREPARED: March 7, 2025

SUBJECT: By-law 92-2025 - A By-law to Appoint Weed Inspectors

MEETING DATE: City Council - March 24, 2025

By-law Description: A by-law to appoint Weed Inspectors for the City of Thunder Bay

Authorization: Report 091-2025 – Committee of the Whole – March 17, 2025

By-law Explanation: The purpose of this By-law is to appoint Weed Inspectors for the purposes of enforcing the *Weed Control Act*, R.S.O. 1990, in the City of Thunder Bay

Schedules and Attachments:

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 92-2025

A by-law to appoint Weed Inspectors for the
City of Thunder Bay

Recitals

1. Section 6(1) of the *Weed Control Act*, R.S.O. 1990, c. W.5 provides that the council of every upper tier and single-tier municipality shall by by-law appoint one or more persons as area weed inspectors to enforce this Act in the area within the council's jurisdiction and fix their remuneration or other compensation.
2. Section 8(1) of the *Weed Control Act*, R.S.O. 1990, c. W.5 provides that municipalities may by by-law appoint one or more persons as municipal weed inspectors.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. Each of the following is hereby appointed a Weed Inspector for the purposes of enforcing the *Weed Control Act*, R.S.O. 1990.

Adam Carruthers
Jolene Wiwcharyk
Matthew Mickleburgh

2. This By-law shall come into force and take effect on the date it is passed.

Enacted and passed this 24th day of March, A.D. 2025 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Ken Boshcoff

Mayor

Dana Earle

Deputy City Clerk



Memorandum

Corporate By-law Number: 096-2025-Corporate Services-Licensing & Enforcement

TO: Office of the City Clerk **FILE:**

FROM: Adam Carruthers, Supervisor – Municipal Enforcement Services
Licensing & Enforcement, Corporate Services

DATE PREPARED: March 11, 2025

SUBJECT: By-law 096-2025 – A by-law to amend By-law 011-2007, being a
by-law to update the appointment of Officers

MEETING DATE: City Council - March 24, 2025

By-law Description: A By-law to amend By-law 011-2007, being a by-law to Appoint Officers for The Corporation of the City of Thunder Bay, to update the appointment of Officers.

Authorization: Report 2003.031 (Development Services) – Committee of the Whole – August 5, 2003

By-law Explanation: The purpose of this by-law is to amend By-law 011-2007, being a by-law to Appoint Officers for The Corporation of the City of Thunder Bay, to update the appointment of Officers, with respect to Paragraph 5 and Paragraph 6.

Schedules and Attachments:

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 096-2025

A By-law to amend By-law 011-2007, being a By-law to
Appoint Officers for The Corporation of the City of
Thunder Bay, to update the appointment of Officers.

Recitals

1. By-law Number 192-2003, enacted and passed August 11, 2003, authorizes amendments to update the appointment of officers as appointed by By-law Number 011-2007.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. Paragraph 5 is amended by adding the following name:

Matthew Mickleburgh

2. Paragraph 6 is amended by adding the following names:

Matthew Mickleburgh

3. This By-law shall come into force and take effect on the date it is passed.

Enacted and passed this 24th day of March, A.D. 2025 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Ken Boshcoff

Mayor

Dana Earle

Deputy City Clerk



Memorandum

Corporate By-law Number: 088-2025-City Manager's Office-Office of the City Clerk

TO: Office of the City Clerk **FILE:**

FROM: Linda Crago
Office of the City Clerk, City Managers' Department

DATE PREPARED: March 4, 2025

SUBJECT: By-law 88-2025 Confirming By-law – March 24, 2025

MEETING DATE: City Council - March 24, 2025

By-law Description: A By-law to confirm the proceedings of a meeting of Council, this 24th day of March 2025.

Authorization: Committee of the Whole - 2003/02/24

By-law Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Council at this meeting is, except where prior approval of the Local Planning Appeal Tribunal is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

Schedules and Attachments:

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 88-2025

A By-law to confirm the proceedings of a meeting of
Council, this 24th day of March 2025

Recitals

1. Subsection 5(1) of the Municipal Act, 2001, S.O. 2001 c. 25, as amended, provides that the powers of a municipal corporation are exercised by its Council. Subsection 5(3) provides that those powers are to be exercised by by-law.
2. Council considers it appropriate to confirm and adopt its proceedings at this meeting by by-law.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF
THUNDER BAY ENACTS AS FOLLOWS:

1. The actions of the Council at the following meeting:

24th day of March, 2025 OPEN SESSION, CITY COUNCIL MEETING

and each motion, resolution and other action passed or taken by the Council at that meeting is, except where prior approval of the Ontario Land Tribunal is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

2. The Mayor and the proper officials of The Corporation of the City of Thunder Bay are authorized and directed to do all things necessary to give effect to the actions of the Council referred to in Section 1 of this By-law. In addition, the Clerk is authorized and directed to affix the corporate seal to any documents which require it.

3. This By-law shall come into force on the date it is passed.

Enacted and passed this 24th day of March, A.D. 2025 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Ken Boshcoff

Mayor

Dana Earle

Deputy City Clerk