



Committee of the Whole Meeting
Additional Information

Monday, July 24, 2023, Immediately Following City Council (Public Meeting)
S.H. Blake Memorial Auditorium

	Pages
*5. Deputations	
*5.1 Deputation Request - Committee of Adjustment Correspondence from Stefan Huzan dated July 20, 2023 requesting to provide a deputation relative to the above noted. (Distributed separately on Friday, July 21, 2023)	3 - 4
9. Petitions and Communications	
9.1 Outstanding List - Hillcourt Estates	
*9.1.1 Additional Information - Outstanding List - Report Back on Hillcourt Estates Memorandum from City Clerk Krista Power dated July 20, 2023 attaching a petition containing 435 signatures, received by the Office of the City Clerk relative to Outstanding List - Report Back on Hillcourt Estates. (Distributed separately on Thursday, July 20, 2023)	5 - 6
13. Reports of Municipal Officers	
13.1 2023 Q2 Budget Variance Report	
*13.1.1 2023 Budget Variance Report #2 Report 225-2023- Corporate Services - Office of the City Treasurer relative to the above noted, for information. (Distributed separately on Thursday, July 20, 2023) For information only.	7 - 10
16. New Business	
*16.1 Establishment of Closed Session - August 14, 2023 The following resolution will be presented to Committee of the Whole, for consideration:	

THAT a Committee of the Whole – Closed Session meeting be scheduled for Monday, August 14, 2023 at 5:00 p.m. in order to receive information pursuant to the Municipal Act (Section 239 (2)) relative to:

- (a) the security of the property of the municipality or local board;
- (c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- (f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- (i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- (j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; and
- (k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

From: webmaster@thunderbay.ca <webmaster@thunderbay.ca>

Sent: Thursday, July 20, 2023 2:43 PM

Subject: New Response Completed for Speak to City Council

Hello,

Please note the following response to Speak to City Council has been submitted at Thursday July 20th 2023 2:40 PM with reference number 2023-07-20-005.

- **What would you like to speak to Council about:**
Committee of Adjustment
- **Is this an item scheduled on a current agenda?:**
No
- **Provide as much information as you can about the matter you would like to speak to:**
Two Items:
 1. Recommendation that at next round of re-organization Council consider moving Committee of Adjustment to fall under Office of the Clerk, rather than Development Services. For the following 2 reasons: Process; The role of Secretary Treasurer is entirely clerical, and the majority of work involves the mailing and receiving of legal property notices. Content: The Committee is obliged to consider all agency input with equal impartiality, and also all public input, and it would benefit the committee to be separated from the internal Planning divisional pressures put onto the Committee, due to being part of the Planning Staff team.
 2. Consider ways of providing Council with earlier and more appropriate connection to matters being considered by the Committee of Adjustment.
- **Provide specific actions you would like Council to take:**
 1. Consider recommendation at next round of re-organization.
 2. Report back on ways of better keeping Council informed prior to Committee Decisions.
- **Have you already been in contact with City staff in regards to the subject matter of your deputation request?**
Yes
- **Who did you speak to in City Administration? What was the outcome?**
No comment
- **Please select the date of the meeting:**
Committee of the Whole - Monday, July 24 2023
- **Please choose**
Mr
- **First name:**
Stefan

- **Last name:**
HUZAN
- **Email:**
northernplanning@tbaytel.net
- **Phone:**
(807) 629-3107
- **Organization you represent: (optional)**
Northern Planning
- **Please note the names of the presenters that will be attending with you:**
none
- **Please indicate how you intend to participate in the meeting.**
In Person



Memorandum

TO:	Mayor & Council	FILE:
FROM:	Krista Power, City Clerk City Manager's Office – Office of the City Clerk	
DATE:	07/20/2023 (mm/dd/yyyy)	
SUBJECT:	Petition – Outstanding Item – Report Back on Hillcourt Estates	
MEETING & DATE:	Committee of the Whole - 07/24/2023 (mm/dd/yyyy)	

The attached petition was received by the Office of the City Clerk relative to the Outstanding Item – Report Back on Hillcourt Estates. The petition meets the requirements of the Petition Policy 03-03-13. The petition includes approximately 435 signatures.

Correspondence has been sent to the head petitioner advising that the petition will be included in the Committee of the Whole agenda for July 24, 2023. The petition has also been forwarded to Infrastructure, Development & Operations for their review.

PETITION TO THUNDER BAY CITY COUNCIL

JUL 19 AM 11:57

We the undersigned request that City Council consider not selling Hillcourt Estates Mobile Home Park. It makes an annual profit for the City of Thunder Bay, helps with our taxes and provides affordable housing for many Seniors and others on fixed or modest incomes as well as a safe neighbourhood and community.

NAME	ADDRESS	SIGNATURE
Mandy Bruyere	77 Tayler Dr. Thunder Bay ON P7K1K1	Mandy Bruyere
Annette Scarcello	205 Dennis St Thunder Bay ON P7B5H7	Annette Scarcello
SANDRA CRAWFORD	4023 TUXEDO DR THUNDER BAY, ON P7J1A9	Sandra Crawford
MICHELE GRACE	1551 Thunder Rd. Thunder Bay ON P7J1G9	Michele Grace
CRYSTAL PHILLIPS	383 Empire Avenue Thunder Bay ON P7E4S3	Crystal Phillips
FRANKI DACOSTA	573 Tupper Street. Thunder Bay, ON. P7A4A1	Franki Dacosta
Jonathon Riabov	8043 John Street Rd Thunder Bay Ont, P7G1L2	Jonathon Riabov
Kristen McRury	1041217 John Street Rd Thunder Bay, ON P7B2A4	Kristen McRury
Marianne Kulp	317 Sunflower Str T Bay P7G1C8	Marianne Kulp
JESSICA VENASKY	1996 Mt. FOREST BLVD TBAY P7J1H3	J. Venasky
Jenn Mastrangelo	126 Norah St. S. Th. Bay P7E1N3	Jenn Mastrangelo
Mark Vaccher	535 McMaster St T Bay P7C5N1	Mark Vaccher
Lori Karasewicz	518 Victoria Ave. T Bay P7C1H1	Lori Karasewicz
Kylie Anderson	121 Maple St Rossignol P7K1W5	Kylie Anderson
Janine Black	216 Mink Court T Bay P7C5Z1	Janine Black
Randy Middleton	487 E. Floral Beach Rd Shuniah, ON P7A0G1	Randy Middleton
Kelly Goodick	162 Bunniss St T Bay Ont - P7A-3E4	Kelly Goodick

Corporate Report

REPORT NUMBER 225-2023-Corporate Services–Office of the City Treasurer

DATE

PREPARED July 17, 2023

FILE

MEETING DATE July 24, 2023

SUBJECT 2023 Budget Variance Report #2

RECOMMENDATION

For information only.

EXECUTIVE SUMMARY

On a quarterly basis, Administration reviews year-to-date revenues and expenditures and completes a forecast of the City's financial position to year-end (December 31, 2023). The forecast is compared to the 2023 approved budget and presented to City Council.

Based on projections and assumptions through to the end of December 2023, Administration is projecting an unfavourable tax supported variance of \$3.4 million for operations which represents 1.1% of the total net budget of \$303.4 million.

Within rate-supported operations, Administration is projecting no overall variance, as Solid Waste is unfavourable by \$0.9 million, which is offset by favourable variances of \$0.4 million and \$0.5 million in Wastewater and Waterworks respectively.

DISCUSSION

Variance reporting within each Department includes reviewing year-to-date actual results and projecting those results to year-end (December 31) focusing on the impact of the cyclical nature of some business areas within the Corporation. The projected year-end revenues and expenses are compared to the approved 2023 Operating Budget and action plans are developed to deal with any significant negative budget variances identified.

As per Budget Policy A0-03-07, between March 31, 2023, and June 30, 2023, the City Treasurer and the City Manager did not approve any appropriations that were not presented to City Council.

FINANCIAL IMPLICATION

Tax Supported Operations

Report 140-2023-Corporate Services & Long-Term Care-Financial Services 2023 *Budget Variance Report #1* projected a \$0.5 million unfavourable variance at year-end as of March 31, 2023. The variance was due primarily to unfavourable variances in Police Services offset by a favourable variance in Long-Term Care and Senior Services.

As of June 30, 2023, Administration is projecting an increase to the unfavourable year-end variance from \$0.5 million to \$3.4 million. The \$3.4 million unfavourable variance is primarily due to the following:

1. Corporate WSIB – unfavourable, in March 2023, the Workplace Safety and Insurance Board expanded the list of fire fighter presumptive cancers and are reviewing previously denied claims back to January 1, 1960, for benefit eligibility. These estimates are preliminary and related to historic claims (\$4.0 million).
2. Thunder Bay Police Services – unfavourable, investigation costs mandated by the Police Services Act, additional overtime, retirement and vacation payouts, WSIB and paid duty services trending higher than budget, partially offset by higher than anticipated grants and paid duty services (\$1.6 million).
3. Police Service Board – unfavourable, additional administrative and Expert Panel costs (\$0.2 million).
4. Development Services – unfavourable, reduced revenues in Planning Services due to streamlining associated with updated regulations with new zoning by-law (\$0.1 million).
5. Insurance Premiums – favourable, premiums less than budgeted due to new insurance provider (\$0.8 million).
6. Facilities, Fleet & Energy Management – favourable, fuel, electricity and natural gas savings, reduced Transit fuel consumption, offset slightly by increased maintenance and repair costs (\$0.8 million).
7. Revenue – favourable, primarily due to increased fine revenues (\$0.4 million).
8. Long-Term Care and Senior Services – favourable, primarily due to savings in contracted services and increased provincial grant revenues, partially offset by reduced cafeteria revenues and increased material costs (\$0.3 million).
9. Early Leave – favourable, (\$0.2 million).

The \$0.8 million in favourable insurance premiums would be transferred to the Insurance Reserve Fund, and \$3.2 million in potential unfavourable WSIB costs can be funded by the WSIB Reserve Fund. The remaining estimated unfavourable variance of \$1.0 million would be funded from the Stabilization Reserve Fund, leaving an

uncommitted balance of \$8.0 million at year-end. The impact of funding \$3.2 million from the WSIB Reserve Fund would deplete the reserve fund balance, requiring additional funds to be allocated annually to accumulate adequate savings for future potential liabilities.

Rate Supported Operations

Solid Waste is projecting an unfavourable variance of \$0.9 million, primarily due to a shortfall in user fee revenue. The 2023 unfavourable variance is a result of the continued downward trend in user fee revenue since the onset of the COVID-19 Pandemic. Based on this, the estimated uncommitted balance of the Landfill Reserve Fund is approximately \$0.4 million and will be depleted in 2024 if action is not taken to address the decline in revenues. For the operation to be financially sustainable, costs for handling and disposal of waste must be recovered from all users crossing the scale, which is currently not the case. A review and update to the Solid Waste Financial Plan remains scheduled for 2023 and the plan will address this issue through a cost recovery review (handling and disposal) of waste brought to the site by the City's waste collection packers. This will be brought to Council as part of the next update in advance of the 2024 budget.

Wastewater is projecting a favourable variance of \$0.4 million primarily due to vacancy savings, which are partially offset by increased costs for contracted services.

Waterworks is projecting a favourable variance of \$0.5 million due to vacancy savings and user fee revenues trending higher than budget, partially offset by increased costs for contracted services.

No significant variance is projected for Boater Services.

CONCLUSION

It is concluded that this Report should be received for information purposes and that Administration continue to closely monitor operating results and develop action plans as required to achieve the Corporation's overall 2023 Budget targets.

BACKGROUND

The Operating Budget for the fiscal year January 1, 2023, to December 31, 2023, was approved by City Council on February 6, 2023.

REFERENCE MATERIAL ATTACHED

None.

REPORT PREPARED BY

Jesse Langen, Manager – Budgets & Long-Term Planning

REPORT SIGNED AND VERIFIED BY

Karen Lewis, General Manager – Corporate Services

07/20/2023