



**City Council Meeting
Agenda**

**Tuesday, March 3, 2026, 6:30 p.m.
S.H. Blake Memorial Auditorium**

Pages

- 1. City Council**
Speaker: Councillor Andrew Foulds

- 2. Opening Ceremonies**
 - 2.1 Land Acknowledgement**
A Member of Council will provide a land acknowledgement.
 - 2.2 Moment of Silent Reflection**
 - 2.3 National Anthem**
Performance of the national anthem.

- 3. Disclosures of Interest**

- 4. Items Arising from Closed Session**

- 5. Consent Agenda**
 - 5.1 Confirmation of Agenda**
WITH RESPECT to the Tuesday, March 3, 2026 City Council, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

 - 5.2 Minutes of Previous City Council Meetings**
The Minutes of the following Meetings of the Thunder Bay City Council, to be confirmed:
 1. The Thunder Bay City Council held on February 17, 2026.
(Distributed Separately)

 - 5.3 Special Committee of the Whole - Closed Session Minutes**
The Minutes of the following Meetings of Committee of the Whole, to be

confirmed:

1. February 17, 2026 Committee of the Whole - Closed Session.
(Distributed Separately)

5.4 Growth Standing Committee Minutes

Minutes of Growth Standing Committee, held on February 24, 2026, for information. (Distributed Separately)

5.5 CEDC Board of Directors Meeting Minutes

6 - 9

Minutes of the Wednesday, November 26, 2025 CEDC Board of Directors Meeting, for information only.

5.6 Thunder Bay District Social Services Administration Board Minutes

10 - 16

Minutes of Meeting 01-2026 (Regular Session) of The District of Thunder Bay Social Services Administrative Board held on January 15, 2026, for information only.

5.7 Thunder Bay District Health Unit Board of Health Minutes

17 - 22

Minutes of the Thunder Bay District Health Unit Board of Health meeting held on January 21, 2026, for information only.

5.8 Mayor's Taskforce on Building More Homes Advisory Committee

23 - 26

Minutes of Meeting 01-2026 of the Mayor's Taskforce on Building More Homes Advisory Committee held on January 21, 2026, for information only.

5.9 Municipal Alcohol Proposed Updates

27 - 43

Report 112-2026 - Community Services - Recreation & Culture recommending that Waverley Park and the Tbaytel Multiplex be added to the list of designated Municipal Facilities, Parks and Open Spaces where the service of alcohol is allowed through the Municipal Alcohol Policy (MAP).

WITH RESPECT to Report 112-2026-Community Services-Recreation & Culture, we recommend that Schedule A of the Municipal Alcohol Policy be amended to add the following venues to the list of designated Municipal Facilities, Parks and Open Spaces for Alcohol Use:

oWaverley Park

oTbaytel Multiplex;

AND THAT the amended Municipal Alcohol Policy be approved and adopted into the Corporate Policy Manual.

AND THAT any necessary by-laws be presented to City Council for ratification.

5.10 Consent Agenda Resolution

WITH RESPECT to the Consent Agenda for the March 3, 2026 City Council meeting, we recommend that the following items be confirmed:

- Confirmation of Agenda - March 3, 2026
- Minutes of Previous Council Meetings - February 17, 2026
- Minutes of Previous Special Committee of the Whole - Closed Session Meeting - February 17, 2026
- Growth Standing Committee Minutes - February 24, 2026
- CEDC Board Minutes
- Thunder Bay District Social Services Administration Board Minutes
- Thunder Bay Board of Health Minutes
- Mayor's Taskforce on Building More Homes Advisory Committee
- Municipal Alcohol Policy Proposed Updates

6. Reports of Administration

6.1 Transit Summer Service Adjustments

44 - 51

Report 102-2026 - Community Services - Transit Services seeking Council's approval of the recommendations to implement temporary schedule changes across select conventional transit routes beginning May 10, 2026, by adjusting bus schedules to match actual staff available to perform all planned work.

WITH RESPECT to Report 102-2026-Community Services-Transit Services, we recommend that Administration move forward with implementing temporary schedule changes across various conventional transit routes starting May 10, 2026 to reduce the number of unplanned bus cancellations and improve system reliability;

AND THAT Administration monitor staffing levels and incrementally increase conventional and specialized transit service levels over the summer and fall when and where feasible as staffing levels recover;

AND THAT any necessary by-laws be presented to City Council for ratification.

- 6.2 Circular Materials - Recycling Depot Update and Operations Agreement** 52 - 56
Report 103-2026 - Infrastructure & Operations -
Environment recommending the City of Thunder Bay enter a Depot
Operations Agreement with Circular Materials for the 900 Walsh Street
Recycling Depot location.

WITH RESPECT to Report 103-2026 (Infrastructure & Operations –
Environment), we recommend the City of Thunder Bay enter a Depot
Operations Agreement with Circular Materials for the 900 Walsh Street
Recycling Depot location;

AND THAT the Commissioner – Infrastructure & Operations be
authorized to execute this Agreement and any other necessary
documentation related to the Agreement;

AND THAT any necessary by-laws be presented to City Council for
ratification.

- 6.3 Report Back on Deputation Requesting Exemption from Animal Keeping
By-law** 57 - 67
Report 113-2026 - Corporate Services - Licensing & Enforcement
providing a response to a deputation presented to the Finance and
Administration Standing Committee in October 2025, which requested
that ball pythons be exempted from the list of restricted animals under
the Animal Keeping By-law 120-1983, for information.

7. By-laws and By-law Resolution

- 7.1 By-law 108-2026 – Appointment of Persons to Enforce Parking** 68 - 69
A By-law to amend By-law Number 99-2005, being a By-law to appoint
Municipal Law Enforcement Officers for The Corporation of the City of
Thunder Bay for the Enforcement of Municipal Parking By-laws.
- 7.2 By-law 111-2026 – Amendment to By-law 110-2013 - Appointment of
Municipal Law Enforcement Officers – Thunder Bay Regional Hospital** 70 - 71
A By-law to amend By-law 110-2013, being a By-law to appoint Municipal
Law Enforcement Officers for the purpose of enforcing the Smoking
Prohibition By-law 052-2010 on Thunder Bay Regional Health Sciences
Centre Property.
- 7.3 By-law Resolution**
By-law Resolution - March 3, 2026 - City Council

THAT the following By-laws be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

By-law Number: 108- 2026

1. A By-law to amend By-law Number 99-2005, being a By-law to appoint Municipal Law Enforcement Officers for The Corporation of the City of Thunder Bay for the Enforcement of Municipal Parking By-laws.

By-law Number: 111- 2026

2. A By-law to amend By-law 110-2013, being a By-law to appoint Municipal Law Enforcement Officers for the purpose of enforcing the Smoking Prohibition By-law 052-2010 on Thunder Bay Regional Health Sciences Centre Property.

8. New Business

9. Confirming By-law and Confirming By-law Resolution

9.1 By-law 80-2026 – Confirming By-law – March 3, 2026

72 - 73

A By-law to confirm the proceedings of a meeting of Council, this 3rd day of March 2026.

9.2 Confirming By-law Resolution

Confirming By-law Resolution - March 3, 2026 - City Council

THAT the following By-law be introduced, read, dealt with individually, engrossed, signed by the Mayor and Clerk, sealed and numbered:

By-law Number: 80-2026

1. A By-law to confirm the proceedings of a meeting of Council, this 3rd day of March, 2026.

10. Adjournment

**MEETING MINUTES –OPEN SESSION
CEDC BOARD OF DIRECTORS**

Date: Wednesday, November 26, 2025
Time: 10:00 – 11:30 am
Location: CEDC Boardroom or MS teams

Directors:	Officials:
Mayor Ken Boshcoff	Jamie Taylor, CEO, CEDC
Councillor Brian Hamilton	John Collin, City Manager – regrets
Roger Souckey - Chair	Tracy Hamalainen, Supervisor of Finance &
Eric Tribe- Vice-Chair	Administration and CEDC Board of Directors Recording
Lindsay Fenton -Secretary/Treasurer	Secretary
Denise Atkinson- virtual	
David Bruno – virtual	
Michael Fox – regrets	
Michelle Salo	

The Open Session meeting was called to order at 10:07 am

1. Consensus Agenda items as follows (Chair)
 - 1.1. Approval of the Agenda for the November 26, 2025, meeting;
 - 1.2. Conflicts of interest, if any;
 - 1.3. Approval of the Minutes of September 24, 2025, meeting;
 - 1.4. Executive Limitations – EL-10 Public Image; and
 - 1.5. Executive Limitations – EL-11 Partnerships

Motion:

Moved by: Lindsay Fenton
Seconded by: Eric Tribe
CARRIED

TO approve the agenda for November 26, 2025 CEDC Board of Director’s meeting;
AND TO confirm that no conflicts of interest were declared;
AND TO approve the minutes of September 24, 2025, CEDC Board of Director’s meeting;
AND TO accept the recommendation of the Executive Committee that “no changes are required” to CEO Report EL – 10 Public Image; and
AND TO accept the recommendation of the Executive Committee that “no changes are required” to CEO Report EL – 11 Partnerships.

2. Approval of the Closed Session Resolutions (Chair)

- 2.1. Resolution CL25-18 – CEO Performance Review
Moved by: Lindsay Fenton
Seconded by: Mayor Ken Boshcoff
- 2.2. Resolution CL25-19 – NOHFC Intern
Moved by: Eric Tribe
Seconded by: Denise Atkinson
- 2.3. Resolution CL25-20 – Tourism Marketing Strategy 2026
Moved by: Lindsay Fenton
Seconded by: Mayor Ken Boshcoff

3. Quarter 3 Financials (CEO & T. Hamalainen)

CEDC Open Session Meeting Minutes – November 26, 2025

- Overview of the Quarter 3 financials, on track to spend full budget.
- Discussion on the Facilities Interfunctional transfers.
- Discussion on developing a long-term model that allows for sustainability.
- The CEO will have further discussions with city administration and will provide an update to the board.
- A resolution was brought forward to approve the Q3 financials.

3.1. Draft Resolution- Approval of Internal Financial Statements 2025 Quarter 3

Moved by: Mayor Ken Boshcoff
Seconded by: Denise Atkinson
CARRIED

THAT the CEDC Board of Director's has reviewed the 2025 Quarter 3 internal financials statements of the CEDC and hereby approves them.

4. Investment Fund Update (CEO)

- CEO provided updates on the Investment Fund projects.
- Discussion on the Tariff program through the Chamber of Commerce.
- CRIBE project updates for the International Investment in Thunder Bay's Forest Bioeconomy.
- The Innovation – Forestry Accelerator program has been launched, and administration released the first payment.
- Update on the LU Vet project, construction has started on the facility.

5. Project & Program Update (CEO)

- The CEO provided updates on the current projects and programs.
- Thrive and Succession Pathways started in May and will continue into 2026 through the Business Development section. Once they are completed, administration will evaluate the success of the programs, and the CEO will provide the board with a final update
- MB program update, the program intake has been completed, and the Small Business Development Officer is working with the new successful applicants.

6. PDAC Event 2026 (CEO)

- The CEO gave an update on PDAC, and the annual PDAC event hosted by the CEDC.
- Discussion on the importance of the event and connecting with the partners at PDAC.
- The CEO is requesting a surplus request for the event.
- A resolution was brought forward to approve the surplus request.

6.1. Draft Resolution- Approval of PDAC Event 2026

Moved by: Eric Tribe
Seconded by: Lindsay Fenton
CARRIED

THAT the CEDC Board of Directors authorizes the CEO to use surplus funds to cover the expenses incurred by attending PDAC and hosting a Thunder Bay event in March of 2026.

AND THAT the CEDC Board of Directors approves the surplus request of \$25,000 plus HST.

7. CEDC Accessibility Plan (CEO)

- The board was provided with a draft copy of the CEDC's Accessibility Plan.
- Once approved, it will be posted on the website.
- A resolution was brought forward to approve the Accessibility Plan.

7.1. Draft Resolution- Accessibility Plan

Moved by: Denise Atkinson

Seconded by: David Bruno

CARRIED

THAT the CEDC Board of Directors approves the CEDC Accessibility Plan for 2025-2029.

AND THAT administration will conduct a review every 5 years and any amendments will be brought forward to the board for final approval.

AND THAT the plan will align with the requirements set forth through the Accessibility for Ontarians with Disabilities Act (AODA).

Councillor Brian Hamilton joined the meeting at 10:38 am

8. Tourism Development Fund Update (CEO)

8.1. TIC Up-Date & Financials

- Overview of the approved projects from November.
- Discussion on the benefits of the Kick Starter event stream.
- Discussion on events that apply each year, the applicants are required to demonstrate growth and other requirements.

Michelle Salo joined the meeting at 10:45 am

9. CEO Up-date (CEO)

9.1. Quarter 2 Overview Presentation

- Overview of the Q2 action plan, the board was presented with updates for each pillar within the Strategic Plan.
- The Q3 overview will be presented in January.

9.2. Budget Update

- The CEO provided an update on the budget submission for 2026.

9.3. CEO Highlights

9.3.1. Stakeholder Engagement

- Met with the new Board Chair of the Thunder Bay Airport

CEDC Open Session Meeting Minutes – November 26, 2025

- Overview of the Small Business Week, the event was held in partnership with the Chamber of Commerce
 - Met with the Provincial Liberal critic with the Chamber of Commerce
 - The CEDC continues to increase our advocacy efforts, copies of the letters have been provided to the board
- 9.3.2. Activity Updates
- The Nordic trip was very successful, and the CEO provided an overview of the trip and meetings
 - The CEDC hosted the reverse Expo in November
 - Attended the Critical Minerals Conference in Toronto
 - Attended the Innovation Awards through the NOIC
 - Currently reviewing and assessing physician recruitment, and met with the Regional Hospital
 - The CEDC hosted the Northern Ontario Tourism Summit, the summit was a 3-day event at the Valhalla with the opening reception at the Auditorium
- 9.3.3. Program Updates
- Immigration program updates

10. Smart Growth Action Plan (CEO)

- The CEO updated the board on the Smart Growth Action plan; the plan will be presented to City Council on December 2 for final approval and ratification.

11. Information Only

- 11.1. The Board of Directors were provided with letters of support sent by the CEDC.

Adjournment

Moved by: Lindsey Fenton
Seconded by: Michelle Salo

CARRIED

THAT the Board (Open Session) meeting of the Thunder Bay CEDC, held on November 26, 2025, be adjourned at 11:40 am.



**MINUTES OF BOARD (REGULAR SESSION) MEETING NO. 01/2026
OF**

THE DISTRICT OF THUNDER BAY SOCIAL SERVICES ADMINISTRATION BOARD

DATE OF MEETING: January 15, 2026

TIME OF MEETING: 10:07 a.m.

LOCATION OF MEETING: Microsoft Teams &
3rd Floor Boardroom
TBDSSAB Headquarters
231 May Street South
Thunder Bay, ON

CHAIR: Jim Vezina

PRESENT:

Albert Aiello
Anne-Marie Bourgeault
Gordon Cuthbertson
Chris Eby
Kasey Etreni
Brian Hamilton
Greg Johnson
Elaine Mannisto
Jim Moffat
Dominic Pasqualino
Don Smith
Jim Vezina

OFFICIALS:

Ken Ranta, Chief Executive Officer
Crystal Simeoni, Director, Integrated Social Services Division
Richard Jagielowicz, Director, Corporate Services Division
Jennifer Lible, Manager, Social Assistance Programs
Shari MacKenzie, Manager, Human Resources
Carole Lem, Communications & Engagement Officer
Diana Hennel, Administration Assistant
Glenda Flank, Recording Secretary

REGRETS:

Kathleen Lynch

Note: For the purposes of the Minutes references to TBDSSAB or the Board refers to The District of Thunder Bay Social Services Administration Board of Directors as relevant to specific agenda items; references to TBDHC or the Board refers to the Directors of Thunder Bay District Housing Corporation as relevant to specific agenda items. References to CEO refer jointly to the Chief Executive Officer of TBDSSAB and Senior Administrator of TBDHC.

BOARD MEETING

Jim Vezina, Board Chair advised the Board that Don Smith was appointed to the Board and the entire Board and members of Administration introduced themselves.

DISCLOSURES OF INTEREST

None.

NEW BUSINESS

None.

ELECTION OF OFFICERS, COMMITTEE & TABLE MEMBERS

Ken Ranta, CEO, confirmed that at the December 11, 2025 Board Meeting, in accordance with O. Reg. 278/98 under the *District Social Services Administration Board Act* and TBDSSAB Governance and Procedural By-law No. 03-2021, the Board passed Resolution No. 25/91 at the December 11, 2025 Board Meeting electing the positions of Chair, Vice-Chair, Audit Committee Members, Situation Analysis Review Committee Members, Child Care & Early Years Table Members, Homelessness Prevention Program Table Members and Indigenous Advisory Table Members for the 2026 term.

CONFIRMATION OF BOARD MEETING AGENDA

Resolution No. 26/01

Moved by: Greg Johnsen
Seconded by: Albert Aiello

THAT with respect to the Board Regular and Closed Session agendas for the Inaugural Board meeting of The District of Thunder Bay Social Services Administration Board for January 15, 2026, we approve the agendas as presented;

AND THAT we approve any additional information and new business.

CARRIED

Resolution No. 26/02

Moved by: Jim Moffat
Seconded by: Don Smith

THAT with respect to the January 15, 2026 and the remainder of the 2026 agendas, we approve:

1. that any matters discussed or resolutions passed which relate to the business of The District of Thunder Bay Social Services Administration Board (TBDSSAB) shall be deemed to have been discussed by the Directors of TBDSSAB.
2. that any matters discussed or resolutions passed which relate to the business of the Thunder Bay District Housing Corporation (TBDHC) shall be deemed to have been discussed by the Directors of TBDHC

CARRIED

At 10:10 a.m. Anne Marie Bourgeault and Brian Hamilton, Board Members joined the meeting.

MINUTES OF PREVIOUS MEETINGS

Board Meetings

Minutes of Meeting No. 19/2025 (Regular Session) and Meeting No. 20/2025 (Closed Session) of TBDSSAB held on December 11, 2025, were presented for confirmation.

Resolution No. 26/03

Moved by: Elaine Mannisto
Seconded by: Brian Hamilton

THAT the Minutes of Meeting No. 19/2025 (Regular Session) and Meeting No. 20/2025 (Closed Session) of The District of Thunder Bay Social Services Administration Board, held on December 11, 2025, respectively, be confirmed.

CARRIED

Committee/Table Meetings

Draft Minutes of the Audit Committee Meeting held on November 21, 2025 were presented to the Board for information.

Draft Minutes of the CCEY Advisory Table Meeting held on November 18, 2025 were presented to the Board for information.

Draft Minutes of the HPP Advisory Table Meeting held on November 25, 2025 were presented to the Board for information.

DEPUTATIONS / PRESENTATIONS

Ken Ranta, CEO provided a brief introduction to the presentation being provided and introduced Jennifer Lible, Manager, Social Assistant Programs.

Jennifer Lible, Manager, Social Assistance Programs provided a presentation regarding updated information on the Ontario Works Intake Unit and Integrated Employment Services and responded to questions.

At 10:31 a.m. Kasey Etreni, Board Member joined the meeting.

Jennifer Lible, Manager, Social Assistance Programs provided clarification, outlined the process for the intake of clients and responded to questions.

At 10:44 a.m. Jennifer Lible, Manager, Social Assistance Programs left the meeting.

CLOSED SESSION MEETING

Administration recommended that the Board adjourn to a closed meeting relative to receipt of information with respect to personal matters regarding identifiable individuals, including members of Administration and with respect to a matter in which a council, board, committee or other body may hold a closed meeting under another statute.

Resolution No. 26/04

Moved by: Greg Johnsen
Seconded by: Albert Aiello

THAT the Board adjourns to Closed Session relative to receipt of information with respect to personal matters regarding identifiable individuals, including members of the Administration regarding the CEO Performance Evaluation process and with respect to a matter in which a council, board, committee or other body may hold a closed meeting under another statute regarding the potential third-party approach to Build Canada Homes and Canada Mortgage and Housing Corporation Opportunities update.

CARRIED

At 11:47 a.m. the meeting reconvened in Regular Session with all members of the Board and Administration in attendance.

REPORTS OF ADMINISTRATION

2026 TBDSSAB Board Meeting Dates and Next Inaugural Meeting Date

Memorandum from Ken Ranta, CEO, (Chief Executive Officer Division) dated December 15, 2025, was presented to the Board providing the recommended schedule for the 2026 Board Meeting dates and the 2027 Inaugural Meeting date.

Ken Ranta, CEO and Crystal Simeoni, Director, Integrated Social Services provided clarification and responded to questions.

2025 Statement of Board Remuneration

Memorandum from Shari Mackenzie, Manager, Human Resources (Chief Executive Officer Division), dated January 5, 2026, was presented to the Board providing the Statement of Board Remuneration for 2025.

Shari Mackenzie, Manager, Human Resources provided a brief overview of the memorandum.

Year 2026 Weighted Assessment Calculation and 2026 Levy Apportionment

Report No. 2026-01 (Corporate Services Division) was presented to the Board providing the 2026 weighted assessment calculation and 2026 levy apportionment.

Richard Jagielowicz, Director, Corporate Services provided an overview of the report and responded to questions.

A discussion was held regarding changing the method of levy calculation used by TBDSSAB and the process to be followed to change the levy calculation method.

At 11:37 a.m. Kasey Etreni, Board Member, left the meeting.

Ken Ranta, CEO provided further information and responded to questions.

On consensus, Administration to review options for levy calculation methods and bring an information report back to the Board at a future meeting.

At 12:06 p.m. Greg Johnsen, Board Member, left the meeting.

Certificate of Incumbency

Memorandum from Richard Jagielowicz, Director, Corporate Services (Corporate Services Division), dated January 5, 2026, was presented to the Board providing information on the requirement for a Certificate of Incumbency.

Richard Jagielowicz, Director, Corporate Services provided an overview of the reasons for the completion of the Certificate of Incumbency.

CORRESPONDENCE

Northern Ontario Service Deliverers' Association Priority Topics

Notes from Northern Ontario Service Deliverers' Association outlining NOSDA priorities were presented to the Board.

Ken Ranta, CEO provided a brief overview of the goals and initiatives outlined in the NOSDA priority topics.

2026 Rural Ontario Municipal Association Annual General Meeting Position Papers

Municipality of Shuniah Council Resolution dated December 9, 2025 relative to the Municipality's endorsement of TBDSSAB 2026 ROMA position papers was presented to the Board.

Letter from Municipality of Oliver Paipoonge dated January 7, 2026 relative to the Municipality's endorsement of TBDSSAB 2026 ROMA position papers was presented to the Board.

BY-LAWS

None

NEXT MEETING

The next meeting of The District of Thunder Bay Social Services Administration Board will be held on Thursday, February 19, 2026 at 10:00 a.m., in the 3rd Floor Boardroom, TBDSSAB Headquarters, 231 May Street South, Thunder Bay, Ontario and via Microsoft Teams.

ADJOURNMENT

Resolution No. 26/06

Moved by: Brian Hamilton
Seconded by: Jim Moffat

THAT the Board Meeting No. 01/2026 of The District of Thunder Bay Social Services Administration Board, held on January 15, 2026, be adjourned at 12:18 p.m.

CARRIED

Chair



Chief Executive Officer





**THUNDER BAY DISTRICT HEALTH UNIT
BOARD OF HEALTH MEETING**

MINUTES

MINUTES OF THE MEETING: January 21, 2026

TIME OF MEETING: 1:24 PM

PLACE OF MEETING: First Floor Boardroom / Videoconference

CHAIR: Mr. James McPherson

BOARD MEMBERS PRESENT:
Mr. Grant Arnold
Ms. Lucy Belanger
Ms. Cindy Brand
Ms. Kasey Etreni
Mr. Paul Malashewski
Mr. James McPherson
Mr. Jim Moffat
Ms. Cynthia Olsen
Ms. Donna Peacock
Mr. Don Smith
Ms. Kristine Thompson

ADMINISTRATION PRESENT:
Dr. Janet DeMille, Medical Officer of Health
and Chief Executive Officer
Mr. Dan Hrychuk, Director - Corporate
Services
Ms. Shannon Robinson, Director - Health
Promotion
Ms. J. Carastathis, Manager, Healthy Living
Ms. Tammy Lee Royer, Administrative
Assistant – Health Protection

ABSENT:
Mr. Todd Wheeler
Dr. Mark Thibert

RECORDER:
Ms. Lila McNeice, Executive Assistant,
Secretary to the Board of Health

1. CALL TO ORDER AND LAND ACKNOWLEDGEMENT

The Chair called the meeting to order at 1:24 PM.

2. ATTENDANCE AND ANNOUNCEMENTS

Regrets were received from Mr. Todd Wheeler and Dr. Mark Thibert.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest.

4. AGENDA APPROVAL

Resolution No. 12-2026

Moved By: P. Malashewski

Seconded By: K. Thompson

THAT the Agenda for the Regular Board of Health Meeting to be held on January 21, 2026, be approved as amended to add item 10.5 - *Update from ROMA Conference*.

CARRIED

5. INFORMATION SESSION

5.1 Understanding Our Food Systems

K. McGibbon, Public Health Nutritionist of the Healthy Living Program, presented TBDHU's work supporting Indigenous food sovereignty in Northwestern Ontario, and responded to questions from the Board.

6. MINUTES OF THE PREVIOUS MEETINGS

6.1 Thunder Bay District Board of Health

Resolution No. 13-2026

Moved By: K. Thompson

Seconded By: P. Malashewski

THAT the Minutes of the Thunder Bay District Board of Health (Regular and Closed Session) Meeting held on December 17, 2025, be approved.

CARRIED

6.2 Board of Health Executive Committee

The minutes of the Thunder Bay District Board of Health Executive Committee meeting held on December 17, 2025, were provided to the Board for information.

7. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the previous meeting minutes.

8. BOARD OF HEALTH (CLOSED SESSION) MEETING

Resolution No. 14a-2026

Moved By: K. Thompson

Seconded By: P. Malashewski

THAT the Board of Health move into Closed Session to receive information relative to:

- Information explicitly supplied in confidence to the Board by the province; and
- Labour relations or employee negotiations.

CARRIED

At 1:50 PM, the Board of Health moved into Closed Session, and the following individuals left the meeting:

- Ms. Shannon Robinson, Director of Health Promotion
- Ms. Tammy Lee Royer, Administrative Assistant – Health Protection
- Ms. Lila McNeice, Executive Assistant and Secretary to the Board of Health

At 2:00 PM, Dr. Janet DeMille, MOH/CEO left the meeting.

At 2:13 PM, the above noted individuals returned to the meeting.

8.1 Closed Session Report

The Chair reported that during the Closed Session, the Board received information regarding labour relations or negotiations carried on behalf of the Board, along with information explicitly supplied in confidence to the Board by the Province.

8.2. Resolutions from Closed Session

Resolution No. 14c-2026

Moved By: K. Etreni

Seconded By: K. Thompson

THAT with respect to Report No. 04-2026 (Finance) we recommend that effective January 1, 2025 the updated Schedules to the Public Health Funding and Accountability Agreement with the Ministry of Health be approved, accepting additional one-time funding for the 2025-26 funding

year to support the provision of public health programs and services in the District of Thunder Bay;

AND THAT the Director of Corporate Services and Manager of Finance be authorized to complete any administrative requirements of the submission and implementation process, as required.

CARRIED

9. DECISIONS OF THE BOARD

9.1 aPHa Winter Symposium

Resolution No. 15-2026

Moved By: K. Thompson

Seconded By: P. Malashewski

THAT the following members of the Board be authorized to attend the aPHa 2026 Winter Symposium to be held virtually on February 13, 2026:

1. G. Arnold
2. J. McPherson
3. L. Belanger
4. P. Malashewski
5. D. Smith

AND THAT all related expenses be paid in accordance to Board of Health Policy BH-02-04 – Remuneration and Expense.

CARRIED

9.2 Policy & Procedure Reviews

Resolution No. 16-2026

Moved By: K. Etreni

Seconded By: K. Thompson

THAT amendments to the following Board of Health policies and procedures be approved:

- BH-02-01 Orientation Policy and Procedure
- BH-02-03 Continuing Education Policy and Procedure
- BH-02-05 Record of Meetings Policy and Procedure
- BH-02-22 Public Attendance and Deputations Policy

AND THAT Administration be authorized to finalize and publish the updated Board of Health policies and procedures.

CARRIED

9.3 Household Food Insecurity: An Important Public Health Issue

Resolution No. 17-2026

Moved By: K. Etreni

Seconded By: K. Thompson

THAT with respect to Report No. 03-2026 (Healthy Living) we recommend:

- THAT the Board receive the results of the 2025 Nutritious Food Basket survey and the attached reports “The Cost of Eating Well in Thunder Bay and District (2025)” and “Hungry for Change in the Thunder Bay District, 2025”;
- AND THAT the Board endorse correspondence from the Ontario Dietitians in Public Health to the National Finance Committee of Canada in support of Bill S-206, which seeks to develop a national framework for a guaranteed livable basic income;
- AND THAT the Board send a letter to indicate this support to the Federal Minister of Finance and the National Finance Committee members and local MPs.

CARRIED

10. COMMUNICATIONS FOR INFORMATION

10.1 Award of Clay Tile Flooring Contract

D. Hrychuk, Director of Corporate Services, presented a memorandum dated January 21, 2026, relative to providing the Board of Health with an update on the contract award for the Clay Tile Flooring.

10.2 2026 Mileage Rate

D. Hrychuk, Director of Corporate Services, presented a memorandum dated January 21, 2026, relative to providing the Board of Health with the 2026 mileage reimbursement rate set by the Canada Revenue Agency.

10.3 Orientation and Continuing Education Requirements

Dr. J. DeMille, Medical Officer of Health and Chief Executive Officer, presented a memorandum dated January 21, 2026, relative to requesting input from the Board of Health with respect to any orientation and continuing education requirements.

10.4 MOH/CEO Performance Evaluation

J. McPherson, Chair of the Board of Health, identified the need for development of a formal MOH/CEO probationary evaluation framework and review of the existing MOH/CEO performance review process. The policy and proposed amendments will be presented for Board discussion in February, with a target for final approval during the March session.

10.5 Update from ROMA Conference

Board members who attended the 2026 Rural Ontario Municipal Association (ROMA) conference shared insights and key takeaways from their delegation meetings with provincial representatives.

11. NEXT MEETING

It was decided at the Annual General Meeting that the next Regular Session meeting is scheduled for February 18, 2026.

12. ADJOURNMENT

Resolution No. 117-2025

Moved By: K. Etreni

Seconded By: K. Thompson

THAT the Board of Health meeting held on January 21 2026, be adjourned at 2:37 PM.

CARRIED



Mayor's Taskforce on Building More Homes Advisory Committee Meeting Minutes

Wednesday, January 21, 2026, 12:30 p.m.

McNaughton Room - 3rd Floor, City Hall

1. Mayor's Taskforce on Building More Homes Advisory Committee Meeting 01-2026

Chair: Mayor Ken Boshcoff

2. Members

Mayor Ken Boshcoff

Justyn Desjardins - Representative - Institution Delivering Construction and Trades Training

Harold Lindstrom - Representative - Construction/trades Association involved in Housing Construction

Paul Magiskan - Representative - Indigenous led Stakeholder with Affordable Housing Development Experience

Ken Ranta - Representative - Public/Non-Profit Housing Organization involved in Affordable Housing

John Stephenson - Member of Public with Working Knowledge of Research involvement in Housing and Housing Affordability and Development

3. Officials

John Collin, City Manager

Kerri Marshall, Commissioner - Growth

Joel DePeuter, Director - Development Services

Summer Stevenson, Project Manager - Housing Accelerator

Larry Joy, Policy Assistant to the Mayor

Cheryl Lamers, Acting Manager - Community Development

Matt Pearson, Senior Growth Advisor

Katie Piché, Council & Committee Clerk

4. Disclosures of Interest

There were no disclosures of interest declared.

5. Agenda Approval

MOVED BY: John Stephenson
SECONDED BY: Ken Ranta

WITH RESPECT to the January 21, 2026 meeting of the Mayor's Taskforce on Building More Homes Advisory Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

6. Confirmation of Previous Minutes

The Minutes of Meeting 10-2025 of the Mayor's Taskforce on Building More Homes Advisory Committee, held on December 17, 2025 to be confirmed.

MOVED BY: Justyn Desjardins
SECONDED BY: John Stephenson

THAT the Minutes of Meeting 10-2025 Mayor's Taskforce on Building More Homes Advisory Committee, held on December 17, 2025, be confirmed.

CARRIED

7. Housing Accelerator Fund (HAF) Action Plan Update

Memorandum from Project Manager Summer Stevenson, dated January 14, 2026 providing a HAF update for the month of January.

Project Manager Summer Stevenson provided an update and responded to questions. An overview of the housing target progress update, permit projections and grant funding update was provided.

It was noted that staff are working with applicants with document submissions and also monitoring status of current projects underway.

8. 2026 Grant Funding Strategy & Grant Evaluation Scorecards

Memorandum from Project Manager Summer Stevenson, dated January 14, 2026 relative to the 2026 Grant Funding Strategy and the Multi-Residential Grant Evaluation Scorecard and Construction Assistance Grant Evaluation Scorecard, for information.

Project Manager Summer Stevenson provided an overview relative to the 2026 grant funding strategy. The intake schedule (timelines) and Additional Dwelling Unit (ADU) Grant Waitlist were also discussed.

The breakdown of the following scorecards was also provided:

- Multi-Unit Residential Grant Program Evaluation
- Construction Assistance Grant Program Evaluation

Within each scorecard contained criteria, factor, points available and maximum score for each applicant. Criteria was based on general eligibility, homes provided, development status, affordability, energy efficiency and accessibility.

Discussion was held on supportive housing units, senior beds, project/permit readiness, required applicant updates, targeted media campaign and community interest in ADUs.

It was noted that as projects are cancelled, prioritization of waitlist will occur.

The taskforce was advised that it is the last week to register for the Build Thunder Bay Breakfast being held on February 5, 2026.

The Taskforce was also advised that the City of Thunder Bay is now signed on as a partner to promote the CMHC catalogue. The webpage with designs from catalogue will be published prior to the Build Thunder Bay breakfast.

9. Workplan Update

Updated workplan, for discussion.

Project Manager Summer Stevenson provided an overview on the Taskforce's objectives, actions and deliverables of the workplan. Central Avenue Development Lands timelines/ design guidelines/site plan control, HAF Annual Report, Taxation Policy Review and other sources of funding (ie: Build Canada Homes) were discussed.

The Taskforce was advised that if there is any further feedback on potential design guidelines for the Central Avenue lands, to please reach out to the Development Services team to discuss.

10. New Business

10.1 Call for Proposals Update

Director-Development Services Joel DePeuter provided an update on the surplus lands and advised that at the January 13, 2026 City Council meeting, a resolution was passed declaring the specific lands on Arundel, Fanshaw, Tokio and Tupper surplus, for future development, which will create 1100 units combined. It was noted that 2 of the sites require re-zoning and site plan agreements are also required.

10.2 Building Permit Update to Council

Director-Development Services Joel DePeuter advised that on Tuesday January 27, 2026, a presentation will be provided to the Growth Standing Committee relative to overall building permit activity. There has been a 63% increase in building permit activity over the previous year.

10.3 Build Canada Homes Funding Program

A question was asked held relative to the federal government's Build Canada Homes funding program and if more detail on the new program will be provided to municipalities. Investment framework, policy and development fees, stacked funding, not for profit project developers, and the program's portfolio approach were discussed. The City of Thunder Bay is continuing to monitor the portal to determine was type of proposals can be submitted. The portal is open to accept proposals, but there are currently no specific deadlines and no specific parameters for applications at this time. This program will be the primary source of funding after the Housing Accelerator Fund has completed.

11. Next Meeting

The next meeting date will be held on February 18, 2026 at 12:30 p.m. in the McNaughton Room.

12. Adjournment

The meeting adjourned at 1:32 p.m.

City Council Report

REPORT NUMBER 112-2026-Community Services-Recreation & Culture

DATE

PREPARED

February 13, 2026

FILE

CITY COUNCIL
MEETING DATE

March 3, 2026

SUBJECT

Municipal Alcohol Proposed Updates

RECOMMENDATION TO CITY COUNCIL

WITH RESPECT to Report 112-2026-Community Services-Recreation & Culture, we recommend that Schedule A of the Municipal Alcohol Policy be amended to add the following venues to the list of designated Municipal Facilities, Parks and Open Spaces for Alcohol Use:

- o Waverley Park
- o Tbaytel Multiplex;

AND THAT the amended Municipal Alcohol Policy be approved and adopted into the Corporate Policy Manual.

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

This report recommends that Waverly Park and the Tbaytel Multiplex be added to the list of designated Municipal Facilities, Parks and Open Spaces where the service of alcohol is allowed through the Municipal Alcohol Policy (MAP).

The MAP guides decisions and provides direction on the use and management of alcohol in City-owned or leased facilities, open spaces, and at public events. It reduces the risk of legal liability to the City from alcohol-related problems that may arise from the consumption of alcohol in City facilities and spaces. Council approval is required to change the designation of a site under the policy.

These sites are recommended to be added to the list of designated sites to address exception requests and anticipated future demand.

DISCUSSION

The Municipal Alcohol Policy (MAP) guides decisions and provides direction on the use and management of alcohol in City-owned or leased facilities, open spaces, and at public events. It reduces the risk of legal liability to the City from alcohol-related problems that may arise from the consumption of alcohol in City facilities and spaces.

Waverley Park:

Waverley Park is not currently included in the MAP's list of designated municipal facilities, parks and open spaces as an approved venue for alcohol sales. City Council granted a policy exception to allow alcohol to be served at Waverley Park during "Festival Bonjour" hosted in June 2025 by the Centre Francophone de Thunder Bay. The Centre Francophone de Thunder Bay has requested the ability to serve alcohol once again at their 2026 event.

Festival Bonjour demonstrated that Waverley Park can be a suitable venue for an event serving alcohol. Neither Parks & Open Spaces or Recreation & Culture have concerns about the appropriateness of alcohol sales in Waverley Park for Festival Bonjour or other suitable events and recommend that the venue be added to the list of sites where alcohol can be served.

All MAP requirements will apply and event hosts will be required to obtain a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario.

Tbaytel Multiplex:

The new Tbaytel Multiplex indoor turf facility is scheduled to open in the fall of 2026. Amending the Policy to allow for the option of service of alcohol in this facility is recommended as a potential mode of revenue generation and a service to the public that is anticipated to be requested for certain activities and events. Allowing for alcohol service during selected activities or events at the Tbaytel Multiplex would be consistent with the application of the MAP at the Fort William Gardens.

It is important to note that the MAP does not allow for alcohol sales at events or activities where participants are primarily children and youth. Times of service and events where service is permitted at the Tbaytel Multiplex will be required to follow this restriction. Therefore, alcohol sales will not be provided or allowed on a regular daily basis, i.e. during user group practices and youth sport games or tournaments. It has not yet been determined if alcohol sales will be provided on an ongoing basis by City of Thunder Bay Concessions or limited to relevant events through their organizers securing a Special Occasion Permit from the Alcohol and Gaming Commission of Ontario. This will be evaluated as actual facility bookings and requests from users and spectators are better understood.

CONSULTATION

Corporate Report 056-2026 Community Services – Recreation & Culture was presented to the Finance and Administration Standing Committee on February 10, 2026 to seek endorsement to provide a recommendation to City Council to amend the MAP to allow for the service of alcohol at Waverley Park and at the Tbaytel Multiplex. The recommendation was endorsed by the Finance and Administration Standing Committee.

FINANCIAL IMPLICATION

There are no financial implications to allowing alcohol sales during appropriate events held at Waverley Park. The City does not host events at Waverley Park that involve the sale of alcohol. Community organizations renting a park for an event approved for alcohol sales are responsible for all related costs and retain all the revenues from sales.

The sale of alcohol at the Tbaytel Multiplex is a potential source of revenue to the City if this service is provided by the City. Any financial implications will be included in annual operating budget submissions for Council's consideration as they are understood, based on actual operations and demand. There are no financial implications to allowing alcohol sales through event organizers under Special Occasion Permits.

BACKGROUND

The Municipal Alcohol Policy (MAP) was first approved by City Council in 2000 and updated in 2021 (Report R37/2021 – Recreation & Culture). The MAP guides decisions and provides direction on the use and management of alcohol in City-owned or leased facilities, open spaces, and at public events. It reduces the risk of legal liability to the City from alcohol-related problems that may arise from the consumption of alcohol in City facilities and spaces.

At the May 5, 2025 City Council meeting, a policy exception was granted to allow alcohol to be served at Waverley Park during "Festival Bonjour" hosted in June 2025 by the Centre Francophone de Thunder Bay, as outlined in the Memorandum dated April 15, 2025.

REFERENCE MATERIAL ATTACHED

Attachment A – Amended Municipal Alcohol Policy

REPORT PREPARED BY

Paul Burke, Sport & Community Development Supervisor – Community Services Department

REPORT SIGNED AND VERIFIED BY

Kelly Robertson, Commissioner, Community Services

Date (02/22/2026)

SECTION:	COMMUNITY SERVICES
DEPARTMENT/DIVISION:	COMMUNITY SERVICES/RECREATION & CULTURE
SUBJECT:	MUNICIPAL ALCOHOL POLICY

POLICY STATEMENT

It is the policy of the Corporation of the City of Thunder Bay to promote responsible management practices related to alcohol use on City lands, at City facilities, and for community events in order to reduce and/or avoid significant legal liability.

PURPOSE

The Municipal Alcohol Policy guides decisions and provides direction on the use and management of alcohol in City-owned or leased facilities, open spaces, and at public events. It ensures that the actions of the municipality are consistent with the legislation and regulations affecting alcohol use. It reduces the risk of legal liability to the City from alcohol-related problems that may arise from the consumption of alcohol in City facilities and spaces.

OBJECTIVES

1. To provide a safe and responsible environment for those using City facilities and spaces.
2. To designate the types of City facilities, spaces and events where alcohol may be permitted and to identify the municipal official(s) responsible for recommending permission to have alcohol in a City facility or at an event.
3. To minimize the risk of alcohol-related problems and reduce the risk of potential liability to organizers, the participating public, volunteers, the City, and staff by providing guidelines, procedures, and conditions so that permit holders or event organizers are:
 - (a) informed of their responsibilities related to holding an event where alcohol will be served;
 - (b) made aware of the education and training requirements for responsible service of alcohol and comply with the provisions of the *Liquor Licence Act*, the Municipal Alcohol Policy, developments in the law, and risk management procedures as may be implemented by Administration;
 - (c) providing proper supervision and operation of events that include alcohol; and
 - (d) reinforcing responsible drinking practices through appropriate operational safeguards and procedures.

DEFINITIONS

- Alcohol means all spirits, wine, liquor, or beer or any combination thereof.
- Alcohol use means alcohol that is served, sold, or consumed.
- Permit holder means the holder of a liquor licence, a special occasion permit, or an event designate. They assume responsibility and liability for the entire operation of the event and shall not consume or be under the influence of alcohol for the duration of the event.
- Event worker is a paid/volunteer person(s) appointed by the Permit holder, who is over the age of 18 and shall not consume or be under the influence of alcohol or recreational drugs of any kind for the entire duration of the event. This may include floor monitors, door monitors, servers/bartenders, tickets sellers and other workers.
- Event Designate may replace the permit holder to assume responsibility and liability for the operation of the event. They must also sign the Special Occasion Permit.
- In this Policy, the Act refers to the *Liquor Licence Act*, R.S.O. 1990, Chapter 19 and Regulations and any subsequent legislation enacted to replace it.
- The Alcohol and Gaming Commission of Ontario is referred to as the A.G.C.O. and is the provincial regulatory agency for alcohol.
- The Municipal Alcohol Policy is referred to as the M.A.P.
- A No Sale event refers to an event that is serving alcohol without charge, where no money is collected directly or indirectly for alcohol from guests, and the permit holder absorbs all alcohol costs.
- A Special Occasion Permit (S.O.P.) is a liquor licence issued by the A.G.C.O. for special events where alcohol will be sold or served.
- A Public Event is defined by the A.G.C.O. as an event which is open to the public and is conducted by a charity or non-profit entity. An individual or business may host a public event if the event is a) being held in a licensed facility, or b) has been deemed of municipal, provincial, national or international significance.
- A Private Event is defined by the A.G.C.O. as an event which is for invited guests only and cannot be advertised (eg. wedding). There can also be no intent to gain or profit from the sale of alcohol at private events.
- A Standard Serving means
 - 341 ml (12 oz) of beer, cider or cooler;
 - 29 ml (1 oz) of spirits;
 - 142 ml (5 oz) of regular wine;
 - 85 ml (3 oz) of fortified wine.

SCOPE OF THE POLICY

This Policy applies to both No Sale permit events and Sale or Licensed events. Under the Act, the City is authorized to:

1. recommend to the AGCO permission for applicants to have alcohol in City facilities, closed streets and open spaces;
2. recommend to the AGCO permission for applicants to have alcohol at sporting events;

3. designate an event as a “public event” in order for applicants to apply to the AGCO for a liquor permit; and
4. recommend temporary extensions of liquor permits or licences for public events.

TERMS AND CONDITIONS

Applicants holding an event at any of the designated municipal properties must:

- Be in good standing with The City of Thunder Bay
- Comply with the requirements indicated in the M.A.P.
- Comply with the regulations of the Liquor Licence Act
- Comply with all rules, regulations, standards, policies and procedures of the City, and all City By-laws.

DESIGNATION OF FACILITIES, PARKS & OPEN SPACES FOR PUBLIC EVENTS

Under the *Liquor Licence Act* and Regulations, the municipality has the authority to recommend to the A.G.C.O. permission for applicants to have alcohol in City-owned, leased, or managed facilities and open spaces. To manage the use of alcohol in City facilities and open spaces, the M.A.P. designates those City facilities and open spaces that will permit alcohol use.

Please refer to Schedule A for a list of designated facilities and open spaces.

Temporary Extensions

The City may recommend to the A.G.C.O. that an applicant’s existing liquor licence be extended to include a temporary permit that allows alcohol use beyond the approved conditions in the licence. The M.A.P. delegates to the City Clerk and/or designate the authority of recommending a temporary extension of the liquor licence for the purpose of having alcohol at a public event to be held outdoors. Council recommends temporary extensions for significant events to be held outdoors.

Applicants requesting a temporary extension of a liquor licence to host a public event indoors apply directly to the A.G.C.O. provided that the event has been designated as a public event.

Tiered Seating

Applicants may apply for a Special Occasion Permit for premises with fixed tiered seating or temporary seating (ie. Bleachers). The permit holder shall ensure that there are areas within the tiered seating designated as alcohol free and ensure that possession of alcohol is not permitted in those areas prior to and during the event. Alcohol shall not be served in tiered seating at sporting events where the majority of participants are under 19 years of age.

DESIGNATION OF EVENTS

Public Events (formerly Significant Events and Community Festivals)

Applicants must have their event designated by the municipality as a “public event” prior to applying to the A.G.C.O. for a liquor permit or a temporary extension of a licence. According to The Act, Public Events are events that are open to the public that are conducted by a registered

charity or not for profit entity or an event of municipal, provincial, national, or international significance. In order to be eligible for an S.O.P., Public Events which are not conducted by a registered charity or not for profit entity must be designated as an event of municipal significance by the municipality.

As per The Act, an applicant for a Public Event S.O.P. must provide at least **30 days notice** to the A.G.C.O. and local municipality (including clerk, police, fire and health departments) for events where fewer than 5,000 people are expected to attend, and at least **60 days notice** to the A.G.C.O. and municipality (including clerk, police, fire and health departments) for events where 5,000 or more people are expected to attend. The building department must be notified as well if a tent, marquee, pavilion or tiered seating is used. The permit area must be clearly defined and separated from the area(s) where the S.O.P. does not apply by a minimum 36" (0.9 metres) high partition.

Council designates events as public events in order for applicants to apply to the A.G.C.O. for a liquor licence or permit. City Council may delegate to municipal officials the authority to designate an event as a public event in order for applicants to apply to the A.G.C.O. for a liquor permit. The M.A.P. delegates to the City Clerk and/or designate the authority of designating an event as a public event for the purpose of obtaining a liquor permit.

Private Events

Private events are not open to the public and only invited guests attend. The event cannot be advertised and there can be no intent to gain or profit from the sale of alcohol at the event. Written permission is required from the Board of Directors or facility supervisor to run private events such as weddings or shags at City facilities (eg. community centres).

Youth-Focussed Events

Facilities or events that are primarily youth-focussed (eg. youth centres, minor sports tournaments) will not be permitted to serve or sell alcohol, unless the event has been designated as an event of provincial, national or international significance (eg. Championships for youth sports that draws a crowd of all ages).

High Risk Events

Events may be deemed high risk at the discretion of the Municipality, A.G.C.O. and/or Police. These events will require additional staffing/security and may require an operational plan be developed in consultation with the A.G.C.O. and Police.

ROLES AND RESPONSIBILITIES/DESIGNATED AUTHORITY

Members of City Council

Any additions or changes to the M.A.P. must be approved by Council.

Office of the City Clerk

Authority for all requests for designating an event as a 'public event' (including designation as an event of municipal, provincial, national or international significance), and recommendations for temporary extensions of existing liquor licences are designated to the Office of the City Clerk.

Manager - Parks & Open Spaces Section

Authority for all requests for the use of alcohol in City parks and open spaces is designated to the Manager of the Parks & Open Spaces Section.

Director - Recreation & Culture Division

Authority for all requests for use of alcohol within municipal recreation facilities is designated to the Director of the Recreation & Culture Division.

General Manager – Infrastructure and Operations Department

Authority for all requests for use of alcohol on closed streets and pop-up patios is designated to the General Manager of the Infrastructure and Operations Department.

Permit Holder, Event Organizers and Designates

The Permit Holder and designates must be 19 years of age or older. Event Organizers and designates must be 18 years of age or older. All are responsible and liable for the conduct and management of the event, including, but not limited to:

- compliance with the M.A.P. and attached list of controls, facility rental agreement, the Act and its regulations
- organization, planning, set up and clean-up of the event
- arranging event workers
- hiring server training program certified ticket sellers, bartenders, floor monitors, door monitors and security
- training of event workers and designates for permit holder and/or Event Organizer, if applicable
- posting the S.O.P. visibly on the premises to which the permit applies or readily available for inspection along with receipts for stock purchased on the permit
- alcohol sales and service
- ensuring no one consumes alcohol in unauthorized locations
- the safety and sobriety of people attending the event including those persons turned away to control the event
- organizing safe transportation options (eg. taxis, designated drivers)
- responding to emergencies

The Permit Holder and Event Organizer or designates must attend the event for the entire duration and be responsible for decisions regarding the operation of the event.

Refer to departmental procedures (Controls to Limit the Use of Alcohol Consumption at Events) for types and requirements for the minimum number of event workers appointed by the Permit Holder.

ADDITIONAL CONDITIONS

Rules and regulations for the use of alcohol are dependent upon the type of facility or event as well as conditions that the municipality wishes to include. Council delegates to Administration the authority to impose any additional conditions or restrictions regarding the use of alcohol in its absolute discretion. Administration has the right to deny any requests due to reasons including, but not limited to, cost to municipality, maintaining passive use of parks, and exceeding a threshold of events with alcohol at a designated facility (determined by the designate for that site). Administration is also authorized to approve minor deviations to the Municipal Alcohol Policy, based on technical grounds, on an event-by-event basis.

MANAGEMENT PRACTICES

Insurance

The licence or permit holder or event designate needs to provide \$5,000,000 liability insurance to the City for any event held on City property. The certificate of insurance must be in effect for the date(s) of facility use by the permit holder, and must be issued by an accredited insurance company licenced to carry on business in Ontario. Failure to provide proof of insurance will void the rental/Special Event Licence.

Policy Violations

A violation occurs when a section of the Liquor Licence Act of Ontario or the Municipal Alcohol Policy is contravened by anyone. Permit holders or event designates must report the violation to both the City and AGCO within 24 hours.

It is also the responsibility of the permit holder or event designate to document complaints and incidents and send them to the appropriate department within seven days. A detailed incident report should be kept for future reference.

The City reserves the right to cancel the event if there is a failure to comply with this policy at any point prior to or during the event. Policy violations and/or failure to report a violation may impact the approval of future requests by a Permit Holder or Event Organizer to host events with alcohol on City property.

ANNUAL REVIEW

To ensure that Administration is aware of and adheres to the most current legislation, regulations, and guidelines, an annual review of the M.A.P. will be undertaken. Council delegates to Administration the authority to revise the Procedures and Conditions in the Policy and to make such changes or additions as are required to more effectively carry out the objectives of this Policy.

REFERENCE:

Corporate Report No. R 37/2021 (Community Services/Recreation and Culture)

**Schedule A: List of Designated Municipal Facilities,
Parks and Open Spaces for Alcohol Use**

The following municipal facilities, parks and open spaces have been designated as suitable for alcohol use, provided that the renter obtains a Special Occasions Permit issued by the Alcohol and Gaming Commission of Ontario and agrees to the conditions set by the Municipality. City Council may change the designation of a site at their discretion.

Designated Municipal Facilities, Parks and Open Spaces

- Arenas (includes satellite arenas and Fort William Gardens; excludes dressing rooms and ice surfaces when ice is in)
- Boulevard Lake Park
- Canada Games Complex
- Centennial Botanical Conservatory (limited sales for events, wedding ceremonies, outside on the grounds or inside if a room can be made private)
- Central Avenue Ball Park
- Chapples Park (CP4 Field only)
- Chippewa Park
- Community Centres (includes adjacent grounds where approved by the municipal designate from Parks & Open Spaces; excludes Kinsmen Youth Centre)
- Fort William Curling Club
- Golf Courses, including the clubhouses and playing surfaces served by the operator of the food & beverage concession for the Golf Services Division
- Jasper Place and Pioneer Ridge
- Kinsmen Park
- Mariner's Hall
- Older Adult Centres
- Prince Arthur's Landing
- Stadia
- Tbaytel Multiplex
- Thunder Bay Community Tennis Centre
- Trowbridge Falls Campground
- Waverley Park

Designated municipal authorities may exclude additional spaces within a designated facility at their discretion (e.g. playing surfaces, dressing rooms).

Non-designated Municipal Facilities, Parks and Open Spaces

Unless included in the list of designated facilities and open spaces above, alcohol is not permitted in all other municipally owned facilities, parks and open spaces, streets and work sites.

Alcohol on Closed Streets

Alcohol is not permitted on streets and boulevards unless approved as part of a street closure by the General Manager-Infrastructure & Operations or designate, or as part of an approved pop up patio operated under an existing restaurant liquor license.

Schedule B: Controls to Limit Alcohol Consumption at Events

The following controls must be in place to limit the consumption of alcohol at events, and to create a safe and enjoyable experience for event hosts, workers, and participants, as well as, the surrounding community.

Purchasing of Alcohol for Service or Sale

All spirits, beer and wine must be purchased with the Special Occasion Permit (SOP) at the LCBO, the Beer Store or a licensed Ontario winery, brewery or distillery store. A variety of alcohol brands must be made available. At least one-third of the liquor purchased must be low in alcohol content. No extra strength beer over 5.5% is allowed.

Ticket Sales

- A maximum of four (4) standard-sized tickets/tokens per person is permitted for purchase at one time, if alcoholic beverage tickets are being sold, until one hour before closing and a maximum of two (2) tickets per person during the last hour.
- Follow public health standards for minimum ticket price for alcohol at events (\$3.00 per standard serving)
- Ticket sales must end at 12:30am or as stipulated on the liquor license, temporary extension or SOP. The municipal designate may approve requests to serve alcohol beyond 12:30am for major events of municipal, provincial, national or international significance.
- Unused alcohol tickets/tokens can be returned for full refund at any point during the event.
- Last call announcements are prohibited.

Serving of Alcohol

- A maximum of two (2) drinks can be served to one person at any one time. There will be no minimum number of drink tickets that guests are expected to purchase.
- Event host (or designate) must make every effort to serve standard-sized drinks only. If the drink size is above standards due to original manufacturing/packaging (e.g. Tall cans), the Event host (or designate) is required to seek permission from the Municipality with notification of any alternate sizes to be served. Servers must be aware of this and understand that packaging size will impact the number of drinks patrons are safely to be served under Smart Serve guidelines.
- Different types of alcohol vary in strength, so the stronger the alcohol content, the smaller the drink should be. One serving of liquor is defined as follows:
 - 341 ml (12 oz) of beer, cider or cooler;
 - 29 ml (1 oz) of spirits;
 - 142 ml (5 oz) of regular wine;
 - 85 ml (3 oz) of fortified wine.
- Non-alcoholic beverages and low-alcohol content beverages must be available.
- No double shots, shooters (including Jell-o or otherwise), pitchers or drinking games will be allowed/served.
- No caffeinated energy drinks will be allowed/served.

Minors

Persons under 19 years of age are allowed to attend certain events that have Special Occasion Permits:

- Private or “by invitation only” events, such as weddings and anniversaries
- Public events

Alcoholic beverages will not be sold to persons under 19 years of age. The designated staff person will ask for identification for all individuals who appear under the age of 25. A sign regarding this procedure must be posted at the entrance during events.

Alcohol at Sporting Events

The same rules and regulations apply to sporting events with the following notable exceptions:

- Ticket sales are limited to a maximum of two (2) purchases per person at any one time.
- Materials that advertise or promote alcohol are allowed at sporting events that are not deemed “youth-focused”, provided that they are confined to the bar service area and have been approved by the Municipal designate responsible for the facility.

- Tailgating is not permitted at any event on City property.

Event Host Responsibilities and Special Rules for Serving Alcohol

As the event host (or designate), you must attend the event for the entire duration, including the post event clean-up and are responsible for making decisions regarding the operation of the event and safe transportation. Other responsibilities of the event host (or designate) are as follows:

- You (or designate) and event workers must remain sober during the event.
- Event workers must be clearly identifiable.
- All event workers serving or coming into contact with alcohol, including ticket sales, must be Smart Serve certified.
- Check identification before admitting and serving a person who looks under the age of 25. Acceptable forms of identification, which include a photo, are: a BYID card issued by the LCBO; Driver's Licence; Canadian Armed Forces I.D. card; Canadian Citizenship Card; or a Canadian passport; a secure certificate of Indian status issued by the Government of Canada; a permanent resident card issued by the Government of Canada; a photo card issued under the Photo Card Act, 2008.
- Permit City of Thunder Bay and A.G.C.O. representatives' entrance to the event at all times, including Police.
- Marketing practices, which encourage increased or immoderate consumption, such as oversized drinks, double shots of spirits, drinking contests, liquor raffles and volume discounts, are not permitted.
- Alcohol advertising is not permitted at City facilities frequented by youth without the approval of the City.
- The provision of free alcohol for marketing promotion purposes must be approved by the City.
- Do not advertise liquor or the availability of liquor without the prior written approval of the City.
- The serving of alcohol must cease no later than the hour specified on the SOP/License/Catering Endorsement.
- In order to reduce the risk of intoxication and the rate of consumption, event host (or designate) must supply/sell food sufficient to serve the persons attending the event (chips, pretzels, popcorn, peanuts and other salty foods are not considered sufficient).
- Event host must post all required signage in areas specified in the section below.

Signage

Required signage **provided by the municipality** includes messaging specific to the following areas:

- **Ticket Sale Areas:**

- Number of tickets available for purchase at one time – 4 (2 at sporting events)
- You may redeem unused tickets for a refund at anytime during the event.
- Ticket sales end 30 minutes before the bar closes

- **Bar Area:**

- Number of tickets available for purchase at one time – 4 (2 at sporting events)
- Bartenders cannot serve alcohol to anyone less than 19 years of age. Proper ID must be presented to event staff when requested.
- Bartenders reserve the right to refuse service. Bartenders cannot serve alcohol to anyone who is intoxicated or appears to be at the point of intoxication.
- Sandy’s Law (warning sign for pregnant women)
- A maximum of two alcohol drinks will be served at any one time.
- The bar will be closed at _____. There will be no Last Call.
- Servers are not allowed to consume alcohol or recreational drugs prior to or during their shift(s).

Signage templates will be available on the City’s MAP website.

Required signage **provided by the Permit Holder** includes:

- Special Occasion Permit (in a conspicuous place on the premises or in a place that is readily available upon request during inspection).
- Safe Transportation (list of safe transportation options including local taxi phone numbers)
- Restricted Areas – No alcohol beyond this point

Number of Event Workers

You must have sufficient staff to effectively monitor all entrances and exits, alcohol consumption and behaviour of guests. The following table outlines minimum required number of event workers, and numbers may need to be increased depending on the nature of event or the facility.

Table 1: Event Workers Required Per Level of Guests

Number of	Minimum Number of Event Workers
-----------	---------------------------------

Guests	Ticket Seller	Door Supervisor	Floor Monitor	Bartender
Under 100	1	1*	1	1
100-200	2	1*	3	2
201-300	2	1*	5	3
301-400	2	2	6	3
401-500	2	2	8	4
501-600	2	2	10	4
601-700	2	4	10	5
Over 700	Consult Municipal Designate**			

**minimum of 1 per entrance/exit*

***Event organizers must have sufficient staff to ensure control during the event. Events may be subject to additional workers, including security licensed by the Ministry of Community Safety & Correctional Services based on the size and nature of the event, as required by the municipal designate and/or Police.*

Reducing the Risk of Injury, Liability and Property Damage

As the event host (or designate) you are responsible for reducing the risk of injury, liability, and damage to property by adhering to the following:

- Ensure the physical setting is safe for drinkers and non-drinkers. All exits must be kept clear of obstructions.
- If you become aware of a situation that could lead to injury or property damage you must take immediate and decisive action to prevent your guests from engaging in activities or conduct that is drunkenness, riotous, quarrelsome, violent or disorderly which could harm themselves or others, or could result in property damage.
- Be available upon request to event workers who require assistance in managing a person who is refused a sale or becomes unmanageable.
- Ensure liquor that is sold or served on the premises is not removed from the premises, or brought into an unlicensed area, by a person attending the event.
- All bottles and cans must be retained within the licensed area.
- All beverages must be served in unbreakable cups or cans, except for formal sit-down dinners and catered events where glass may be allowed, or at the approval of the municipal designate. Cans may be permitted at the discretion of the municipal designate responsible for the space (see Policy for list of designates).
- If you, or an event worker, has reason to believe that the presence of a person on the premises is threatening, request the person to leave or forbid the person to enter the premises. Do not permit

persons to enter the premises that are or appear intoxicated, are known troublemakers or individuals that could cause overcrowding.

- If drunkenness, riotous, quarrelsome, violent or disorderly conduct could lead to an uncontrolled situation and the troublemaker refuses to leave, the Permit Holder/Designate/Event Worker must:
 - first ask the person to leave, and;
 - if the individual refuses to leave, call the Police.
- Persons under the legal drinking age of nineteen (19) should not be admitted to an adult social event held on City premises where alcohol is to be consumed, unless they are accompanied and monitored by an adult twenty-five (25) years of age or older. It is understood that underage participants will not be provided or served alcohol directly or indirectly at the event.

Additional Considerations

- Alcohol and Recreational Cannabis: Event hosts should make every effort to put measures in place regarding the impacts of combined use of recreational and edible cannabis and alcohol. This may include the following:
 - Event workers are prohibited to mix alcohol with recreational cannabis, cannabis edibles, or cannabis beverages for event guests.
 - Event workers are not to consume and use alcohol, recreational cannabis or other drugs during the event.
 - Event staff should be made aware of the signs and potential harms of combining the consumption of alcohol and cannabis, and their responsibilities with respect to participants who are intoxicated from those substances. Event staff who have Smart Serve obtained prior to 2019 may not have received this training.
- Controls may be subject to change due to circumstances outside of the municipality’s control (eg. restrictions/temporary changes to regulations due associated with pandemic response).

APPROVED BY:	City Council	Date:	04/26/2021
Replacing/Amending:	04-28-03		
Originating Department:	Community Services		
Contact:	Director - Recreation & Culture Division		
Departmental Procedural Manual:	Yes		
Affected Departments:	All		

City Council Report

REPORT NUMBER 102-2026-Community Services-Transit Services

DATE

PREPARED

February 19, 2026

FILE

**CITY COUNCIL
MEETING DATE**

March 3, 2026

SUBJECT

Transit Summer Service Adjustments

RECOMMENDATION TO CITY COUNCIL

WITH RESPECT to Report 102-2026-Community Services-Transit Services, we recommend that Administration move forward with implementing temporary schedule changes across various conventional transit routes starting May 10, 2026 to reduce the number of unplanned bus cancellations and improve system reliability;

AND THAT Administration monitor staffing levels and incrementally increase conventional and specialized transit service levels over the summer and fall when and where feasible as staffing levels recover;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

Transit Services continues to experience a shortage of Transit Operators, including Specialized Operators, resulting in above average unplanned conventional trip cancellations. This creates a need to prioritize the deployment of available Transit Operators to mitigate negative impacts to passengers of core conventional and Lift+ specialized Transit service. More recently, vehicle shortages due to maintenance issues have also contributed to the cancellation issue on occasion. These cancellations are causing many trips to be cancelled weekly. The average system-wide trip delivery rate target is 99% or better. In 2025 the average system-wide conventional trip delivery rate was approximately 96%. High cancellations create significant disruptions for passengers, resulting in increased travel times, heightened stress, and a loss of trust in the reliability of public transportation. LIFT+ Specialized Transit service operates as scheduled but also experiences ongoing Operator availability constraints that hinder the capability to expand service capacity to meet actual demand.

This report seeks Council's approval of the recommendations to implement temporary schedule changes across select conventional transit routes beginning May 10, 2026, by adjusting bus schedules to match actual staff available to perform all planned work. This

proposed approach is intended to improve service reliability and predictability, better align available staffing resources with service delivery priorities, and manage passenger expectations during a period of sustained workforce constraints.

Administration will continue to closely monitor staffing levels and operational conditions and will incrementally restore conventional and specialized transit service levels during the summer and fall periods when and where feasible. Full-service levels will be reinstated when staffing levels are sufficient to reliably support regular day-to-day operations.

DISCUSSION

Transit Services continues to experience persistent staffing pressures that impact the ability to consistently deliver scheduled service across the conventional and specialized transit systems. These pressures include elevated daily staff unavailability due to a combination of vacancies, sick leave, disability leaves, vacation, training requirements, and employees temporarily assigned to other operational areas.

Maintaining current scheduled service levels under existing staffing conditions will result in continued service disruptions, short-notice cancellations, and inconsistent service delivery. Therefore, temporary summer schedule adjustments are being proposed to avoid/reduce those disruptions by better concentrating resources where they can deliver predictable service, thereby improving overall system reliability and reducing uncertainty for customers.

A comparison of current versus proposed temporary service schedule changes is provided in Attachment A – Current vs Proposed Conventional Schedule Framework. This attachment presents current versus proposed temporary adjustments to weekday and Saturday service by route and service period.

The proposed adjustments are intended to maintain overall network connectivity while improving service reliability under current staffing conditions. On some routes, service frequency is reduced during peak or off-peak periods to better align with available staffing resources, while on other routes frequency is maintained or improved to support coverage and customer demand. No changes are proposed to Sunday/Holiday service levels.

As contractually agreed to, changes are made to transit schedules four times each year through an Operator work assignment sign-up process with changes implemented every March, May, August and December. The next opportunity to implement the temporary service adjustments and schedule changes proposed in this report is May 10, 2026. Any delay in the approval of this recommendation would prevent the ability to complete all scheduling work required to implement the proposed May 10th schedule changes. Administration will continue to actively monitor staffing levels, recruitment progress, training capacity, and operational performance, and will incrementally restore service levels during the summer and fall periods as operating conditions allow.

As staffing levels allow, key focus will be to increase Specialized Transit service capacity, supporting additional trips for Lift+ registrants and improving the ability to accommodate

important accessible community transportation requirements such as Seniors Programming Transportation for Long Term Care Homes.

CONSULTATION

Corporate Report 78-2026 – Community Services – Transit Service Adjustments was presented to the Quality of Life Standing Committee on February 10, 2026 to seek feedback and endorsement of the recommendation to implement temporary schedule changes across conventional transit routes starting May 10, 2026. The Committee recommended that the Report be referred back to Administration to meet with ATU Local 966 officials to determine additional options to address route cancellations and staffing issues.

Following Committee's direction to refer the Report back to Administration to meet with ATU Local 966 officials regarding transit route cancellations and staffing issues, Administration met with Union representatives to review the matters raised.

During these discussions, it was clarified that the Report to the Quality of Life Standing Committee addressed proposed transit schedule adjustments intended to respond to ongoing staffing challenges and service reliability concerns. The Report did not propose permanent route cancellations.

Accordingly, discussions with the Union focused on:

- Clarification of the proposed changes and how they are designed to reduce uncertainty, manage expectations, and give riders a service they can plan their day around with confidence;
- Potential operational impacts to ATU Local 966 members of the proposed temporary schedule changes;
- Workforce availability, new hire training status and a recruitment effort update; and
- Additional measures to improve service reliability within existing staffing resources.

Administration and the Union exchanged perspectives on these matters and explored potential options to mitigate impacts to Operators while maintaining predictable and sustainable operations for riders. ATU Local 966 officials offered several ideas and suggestions to mitigate the extent of temporary reductions required and the degree of impact on Operators. Administration appreciates the constructive nature of the suggestions provided. Some were already embedded within the proposed temporary approach, and others would depend on voluntary participation by staff. Accordingly, it is not possible to attribute a measurable and sustained staffing increase to these measures to the degree required that would significantly reduce the number of daily cancellations still occurring.

It is the position of Administration that recommending temporary service reductions is necessary to reduce the number of unplanned bus cancellations and improve system reliability for riders. The result is a less frequent but more reliable service for customers to depend on in the short term.

Administration will continue to work collaboratively with the ATU Local 966 officials on strategies to reduce daily unplanned cancellations due to staffing issues while attempting to mitigate the impact on Operators as much as possible.

FINANCIAL IMPLICATION

The proposed adjustments in this report will result in a net service reduction of approximately 6,900 service hours from May 10 to August 22. As staffing levels continue to recover over the summer and fall, these hours will be redistributed to help address Conventional and Lift+ Specialized reliability, vacation coverage and other operational (ex. staff training) issues. The proposed service frequency adjustments are expected to have a minimal impact on overall revenue, while significantly improving operational efficiency. Any cost savings resulting from these service level adjustments will be captured in the quarterly variance reporting for Transit Services. Favourable variances in Transit operating budgets are transferred into the Capital Transit Reserve Fund.

BACKGROUND

At the February 10, 2026, Quality of Life Standing Committee, Report 078-2026 – requested the endorsement of the report to temporarily reduce transit service levels given staffing challenges to better manage passenger expectations, help provide a more consistent and predictable service, and achieve improved system reliability.

At the October 7, 2024, Committee of the Whole Meeting, Report No. 352-2024 – introduced the Transforming Transit, establishing the vision that Transit will be the travel option of choice for residents and visitors through the revision of safe, reliable, and convenient service while significantly reducing greenhouse gas emissions.

At the October 4, 2021, Committee of the Whole Meeting, Report No. 141/2021 – provided an update on recovering from conventional service level reductions and returning to normal levels.

At the September 14, 2020, Committee of the Whole Meeting, Report No. 107/2020 – provided an update on adjusting service levels to match fluctuating demand and to make incremental adjustments to gradually return to pre-pandemic service levels.

REFERENCE MATERIAL ATTACHED

Attachment A – Current vs Proposed Conventional Schedule Framework

REPORT PREPARED BY

Brad Loroff, Manager – Transit Services
Matt Furioso, Supervisor – Operations and Standards

REPORT SIGNED AND VERIFIED BY

Leah Prentice, Acting Commissioner – Community Services

02/24/2026 (MM/DD/YEAR)

Attachment A – Current vs Proposed Conventional Schedule Framework

Legend

- ↑ - Service Increase
- ↓ - Service Decrease
- ⊗ - Service Cancellation

Weekday Schedule (Monday – Friday)

Service Hours: ~6:00am to ~Midnight

- On-Peak: ~6:00am to ~7:00pm
- Off-Peak: ~7:00pm to ~Midnight

Route	Regular Service Frequency (Current)		Temporary Service Adjustment (Proposed)	
	On-Peak (Minutes)	Off-Peak (Minutes)	On-Peak (Minutes)	Off-Peak (Minutes)
1 Mainline	30	45	↑ 22	45
2 Crosstown	30	45	↓ 45	45
3M Memorial	15	22	↓ 22	22
3C County Park	30	45	↓ 45	45
3J Jumbo Gardens	30	No Service	⊗ No Service	No Service
5 Edward	30	45	↓ 45	45
7 Hudson	30	45	↓ 45	45
8 James	30	45	↓ 45	45
9 Junot	30	45	↓ 45	45
10 Northwood	30	45	↓ 45	45
11 John	30	No Service	⊗ No Service	No Service
12 East End	30	No Service	↓ 45	No Service
13 John-Jumbo	No Service	45	↑ 45	45
14 Arthur	30	45	↓ 45	45
15 Beverly	30	45	↓ 45	45
16 Balmoral	30	No Service	↓ 45	No Service
17 Current River	30	45	↓ 45	45
18 Westfort	45	45	45	45

Notes:

- Currently routes 3J and 11 are replaced by route 13 during off-peak times and all-day Sunday. For coverage in the proposed adjustments, route 13 would be extended to all day. Final changes to routes 3J, 11 and 13 are to be confirmed.
- Proposed frequencies are forecasts and may slightly differ once final schedule is created.

Saturday Schedule

Service Hours: ~6:00am to ~Midnight

- On-Peak: ~10:00am to ~7:00pm
- Off-Peak: ~6:00am to 10:00am & ~7:00pm to ~Midnight

↑ - Service Increase

↓ - Service Decrease

⊗ - Service Cancellation

Route	Regular Service Frequency (Current)		Temporary Service Adjustment (Proposed)	
	On-Peak (Minutes)	Off-Peak (Minutes)	On-Peak (Minutes)	Off-Peak (Minutes)
1 Mainline	30	45	↑ 22	45
2 Crosstown	30	45	↓45	45
3M Memorial	15	22	↓22	22
3C County Park	30	45	↓45	45
3J Jumbo Gardens	30	No Service	⊗ No Service	No Service
5 Edward	30	45	↓45	45
7 Hudson	30	45	↓45	45
8 James	30	45	↓45	45
9 Junot	30	45	↓45	45
10 Northwood	30	45	↓45	45
11 John	30	No Service	⊗ No Service	No Service
12 East End	30	No Service	↓45	No Service
13 John-Jumbo	No Service	45	↑ 45	45
14 Arthur	30	45	↓45	45
15 Beverly	30	45	↓45	45
16 Balmoral	30	No Service	↓45	No Service

17 Current River	30	45	↓45	45
18 Westfort	45	45	45	45

Notes:

- Currently routes 3J and 11 are replaced by route 13 during off-peak times and all-day Sunday. For coverage in the proposed adjustments, route 13 would be extended to all day. Final changes to routes 3J, 11 and 13 are to be confirmed.
- Routes 12 and 16 run on approx. 45-minute frequencies during the morning off-peak periods from 6:00am to 10:00am in regular service.
- Proposed frequencies are forecasts and may slightly differ once final schedule is created.

Sunday/Holiday Schedule (No Changes)

Service Hours: ~8:00am to ~11:00pm

- On-Peak: ~8:00am to ~6:30pm
- Off-Peak: ~6:30pm to ~11:00pm

Route	Regular Service (Current & Proposed)	
	On-Peak (Minutes)	Off-Peak (Minutes)
1 Mainline	22	45
2 Crosstown	45	45
3M Memorial	22	45
3C County Park	45	45
5 Edward	45	45
7 Hudson	45	45
8 James	45	45
9 Junot	45	45
10 Northwood	45	45
13 John-Jumbo	45	45
14 Arthur	45	45
15 Beverly	45	45
17 Current River	45	45
18 Westfort	45	45

City Council Report

REPORT NUMBER 103-2026-Infrastructure & Operations-Environment

DATE

PREPARED

February 11, 2026

FILE

**CITY COUNCIL
MEETING DATE**

March 3, 2026

SUBJECT

Circular Materials - Recycling Depot Update and Operations Agreement

RECOMMENDATION TO CITY COUNCIL

WITH RESPECT to Report 103-2026 (Infrastructure & Operations – Environment), we recommend the City of Thunder Bay enter a Depot Operations Agreement with Circular Materials for the 900 Walsh Street Recycling Depot location;

AND THAT the Commissioner – Infrastructure & Operations be authorized to execute this Agreement and any other necessary documentation related to the Agreement;

AND THAT any necessary by-laws be presented to City Council for ratification.

EXECUTIVE SUMMARY

The City of Thunder Bay transitioned its residential Blue Box (blue bag) recycling program to full producer responsibility on July 1, 2024, in accordance with the requirements of *O. Reg 391/21 “Blue Box”*. At this time operation of the City’s three recycling depots fell to the Producers.

According to the Regulation, operation of the City’s recycling depots beyond December 31, 2025, had been subject to review and change by the Producers. Administration was informed by Circular Materials in late November 2025 that starting January 1, 2026, it would only operate one recycling depot in the community.

Administration was successful in negotiating the continued operation of the 900 Walsh Street recycling depot with Circular Materials. The City is now required to enter into a formal operations agreement with Circular Materials.

All three of the City’s recycling depots will continue to operate through 2026, with the City paying for the operation of the other two.

The Province has repeatedly indicated that Ontario residents were not to experience a reduction in residential Blue Box recycling services because of the transition to full producer responsibility and Thunder Bay is joining municipal advocacy around this concern.

DISCUSSION

The City of Thunder Bay, in accordance with O. Reg 391/21 “Blue Box”, transitioned its residential Blue Box (blue bag) recycling program to full producer responsibility on July 1, 2024. Circular Materials (CM) now manages the program. CM is the administrator of the common collection system in Ontario on behalf of Producers and they contracted GFL Environmental (GFL) to continue providing residential Blue Box collection services to Thunder Bay residents.

The City owns three residential recycling depots located at 900 Walsh Street, 85 Front Street and the City’s Landfill Site. The depots currently collect approximately a quarter of the City’s residential Blue Box recyclable material and receive over 100,000 vehicles annually at all three locations combined. The depots are an important part of the City’s waste diversion efforts, and the data indicates the sites are well used by residents.

Producers had been required to maintain depot collection services for Blue Box materials in the City of Thunder Bay during the regulatory transition period between July 1, 2024, and December 31, 2025. The depots had been licensed/leased to GFL during this timeframe and operated under contract with CM.

Operation of the City’s recycling depots beyond December 31, 2025, had been subject to review and change by the Producers. CM informed Administration in late November 2025 that starting January 1, 2026, it would only operate one depot in the community to meet its regulatory obligations.

Circular Materials Operations Agreement

Administration was successful in negotiating with CM to continue the operation of the 900 Walsh Street recycling depot to meet their service level obligations under the Blue Box regulation. CM requested that the City operate the depot for them. The City is now required to enter into a formal operations agreement with CM, where the City is responsible for operation of the 900 Walsh Street depot under contract to CM. The contract term is for one year commencing January 1, 2026 with options to extend the agreement. Under this service model, the City will receive full cost recovery from CM for its operating costs for the site and continue to contract GFL to operate the site as its subcontractor. CM is responsible for the collection and processing of the recyclables at the depot. The City’s legal counsel has reviewed the agreement on behalf of the City of Thunder Bay and has no concerns with signing.

2026 Depot Operations

All three of the City's recycling depots will continue to operate through 2026. The 900 Walsh Street location will be operated by the City under contract to CM as their required site and both the 85 Front Street and the City's Landfill Site depots will be operated under full municipal control. GFL will continue to operate the sites under contract to the City. This allows the City to fully assess its depot operations in conjunction with the CM site, engage in advocacy efforts with the Province, and provide a more informed decision to Council on the future of depot operations for 2027 and beyond.

Provincial Advocacy

The Province has repeatedly indicated that Ontario residents were not to experience a reduction in residential Blue Box recycling service because of the transition to full producer responsibility for residential Blue Box services. Reducing the number of Producer-operated depots in the community from three to one is a reduction in service. Administration, through its member associations, will continue advocacy efforts to have the Province amend the Regulation to require Producers to continue to offer the depot services residents are accustomed to. Administration will also bring this item to Council's Inter-Governmental Affairs Committee to recommend advocacy from the City to our provincial representatives to re-establish the City of Thunder Bay's three depots and have the City reimbursed for costs incurred in the interim by Producers.

CONSULTATION

On December 16, 2025 Administration brought an update on its depot operations to the Quality-of-Life Standing Committee. The Committee unanimously endorsed the recommendations in the report, including the required funds to support depot operations in the draft 2026 operating budget.

FINANCIAL IMPLICATION

City Council approved as part of the 2026 operating budget \$400,000 to continue operation of the City's 85 Front Street and Landfill Site recycling depots. The expected financial compensation from the operation of the 900 Walsh Street depot on behalf of CM will be \$108,000 for 2026 which will cover the City's operating costs for this site. The City's operating costs for the 900 Walsh Street depot are lower because CM is responsible for the collection and processing of the recyclables at this site.

BACKGROUND

At the December 16, 2025 Quality of Life Standing Committee Meeting, Report 356-2025-Update on the City's Recycling Depot Operations was provided and Committee endorsed including recycling depot operations in the draft 2026 operating budget.

At May 5, 2025 Committee of the Whole Meeting, Report 149-2025 - update on the Solid Waste Management Strategy was provided for information.

At the June 3, 2024 Committee of the Whole Meeting, Report 193-2024 - update on the Solid Waste Management Strategy was provided for information.

At the May 6, 2024 Committee of the Whole Meeting, Report 151-2024 – update on Provincial Blue Box transition in the City was provided for information.

At the May 1, 2023 Committee of the Whole Meeting, Report 148-2023 - update on the Solid Waste Management Strategy was provided for information.

At the July 18, 2022 Committee of the Whole Meeting, Report R120/2022, Council approved opting out of providing service for all components of the municipal residential recycling program effective on its transition date of July 1, 2024.

At the April 4, 2022 Committee of the Whole Meeting, Report R48/2022 - update on the Solid Waste Management Strategy was provided for information.

At the September 22, 2021 Committee of the Whole Meeting, memo on regulatory updates to the Provincial Blue Box Program was provided for information.

At the May 3, 2021 Committee of the Whole Meeting, Report R54/2021– update on the Solid Waste Management Strategy was provided for information.

At the September 14, 2020 Committee of the Whole Meeting, Report R108/2020 - update on the Solid Waste Management Strategy was provided for information.

At the August 12, 2019 Committee of the Whole Meeting, memo was provided on Provincial Solid Waste regulatory changes for information.

REFERENCE MATERIAL ATTACHED

None.

REPORT PREPARED BY

Jason Sherband, Manager – Solid Waste and Recycling Services

REPORT SIGNED AND VERIFIED BY

Kayla Dixon, Commissioner – Infrastructure & Operations

February 20, 2026

City Council Report

REPORT NUMBER 113-2026-Corporate Services-Licensing & Enforcement

DATE

PREPARED

February 2, 2026

FILE

CITY COUNCIL
MEETING DATE

March 3, 2026

SUBJECT

Report Back on Deputation Requesting Exemption from Animal Keeping By-law

RECOMMENDATION TO CITY COUNCIL

For Information Only.

EXECUTIVE SUMMARY

This Report is provided in response to a deputation presented to the Finance and Administration Standing Committee in October 2025, which requested that ball pythons be exempted from the list of restricted animals under the Animal Keeping By-law 120-1983, as amended, and adopted as Chapter 232 of the City of Thunder Bay Municipal Code.

Administration does not support exempting ball pythons from the list of restricted animals. This position is based on the following considerations:

- Animal Welfare
- Environmental Impacts
- Public Safety
- Administrative and Enforcement Challenges
- Alignment with Other Agencies and Municipalities

The Finance and Administration Standing Committee requested a report be brought to City Council for deliberation.

DISCUSSION

The Animal Keeping By-law 120-1983, as amended, and adopted as Chapter 232 of the City of Thunder Bay Municipal Code, outlines animals that are prohibited for sale, for exhibition, as a pet, or for any other purpose in the City of Thunder Bay. It also describes exemptions to

keeping prohibited animals, such as in the case of a zoo, under the care of a veterinarian, with a provincial or federal license, or in a travelling show.

Schedule A of By-law 120-1983 currently prohibits 21 different species of exotic and domestic wildlife. The list includes bears, eagles, seals, raccoons, venomous spiders, bats, venomous reptiles, and all snakes of the python and boa families, among others (Attachment A).

Ball pythons (also known as Royal pythons) are constrictor snakes originating from Africa. Adult ball pythons grow up to 1.8 metres long and have an average lifespan of 20-30 years.¹ They are prohibited under the Animal Keeping By-law, as a member of the python family.

In October 2025, a deputation was presented to the Finance and Administration Standing Committee requesting that ball pythons be exempted from the list of restricted animals under the Animal Keeping By-law Number 120-1983, as amended, and adopted as Chapter 232 of the City of Thunder Bay Municipal Code.

Administration does not recommend this exemption. Primary concerns include animal welfare issues, environmental impacts, public safety, and administrative and enforcement challenges. The prohibition of pythons and other exotic wildlife is in alignment with other agencies and municipalities.

Animal Welfare

Municipal staff cannot ensure that private households can consistently meet appropriate housing, husbandry, and environmental requirements for these snakes. If a ball python escapes or is released into the wild because an owner cannot care for them, they will likely not survive the local climate.

There is a lack of rescue or shelter capacity in Thunder Bay, or the surrounding area, that is specialized enough to care for exotic animals if a large snake were to be released, surrendered, or escape.

As there is also a shortage of veterinary care in the region, especially for exotic species, there are concerns that an exemption may lead to an increase in the number of ball pythons kept as pets in the community, placing more pressure on a stretched veterinary and animal wellbeing system.

Environmental Impacts

According to the British Columbia Society for the Prevention of Cruelty to Animals (SPCA), “exotic animals can displace native wildlife, including species at risk, by outcompeting and depleting the resources they rely on. They can introduce diseases and parasites, and even alter the very structure and composition of the habitat they now occupy.”² They also note that

¹ Reptilia Zoological Institution. “Ball Python.” <https://reptilia.org/ball-python/>

² BC SPCA. Exotic Pets on the Loose. 2024. <https://spca.bc.ca/news/exotic-pets-on-the-loose/>

some species will continue to grow and migrate and damage other areas. If a ball python were to escape or be released and survive for a period of time, it could do damage to the local environment.

It should also be noted that while ball pythons are not on endangered lists in Canada, it is only because they are not a native species. According to the International Union for Conservation of Nature (IUCN) Red List, they are Near Threatened, with a decreasing population due to poaching/exploitation for exotic pets and medicinal use (last assessed in 2020).³ Those that are bred in captivity to be pets are also at risk of exploitation akin to the treatment found in puppy mills.

Public Safety

Even smaller snakes can present risks to pets, children, and others in the household when they act on defensive or predatory instincts. While ball pythons are not venomous, they can still strike and constrict when stressed; although rare, bites do happen and can cause infection and other health complications.

Administrative and Enforcement Challenges

Species-specific exemptions are difficult to monitor and enforce and allowing exemptions could lead to inconsistencies in enforcement and potential public safety concerns. Creating an exemption for ball pythons could create precedent for other species and complicate by-law compliance.

Care of exotic species also requires additional specialized handling and care training to ensure safety of the animal and the staff member.

Alignment with Other Agencies

Administration's position aligns with the Ontario Society for the Prevention of Cruelty to Animals (Ontario SPCA) and Humane Society, who "strongly support the elimination of keeping exotic and wild animals as pets and the banning of the sale, breeding, or importation of any exotic creature or wild animal for use as entertainment, display or companionship purposes."⁴ They are actively advocating to the provincial and federal government to ban importation, breeding, and sale of wild and exotic animals. It should be noted that the Thunder Bay & District Humane Society, now known as the Ontario SPCA and Humane Society Northwest Animal Centre, has recently merged with the OSPCA, and holds the same position.

The Canadian Veterinary Medical Association (CVMA) opposes keeping any wild (native or exotic) animal species, or their hybrids, as pets. "Doing so may compromise animal welfare,

³ IUCN Red List. Ball Python. 2020. <https://www.iucnredlist.org/species/177562/220378972>

⁴ Ontario SPCA Position Statements. "Exotic Animals." 2025. <https://ontariospca.ca/what-we-do/change-for-animals/>

pose unnecessary health and safety risks to humans and domesticated companion animals, and may adversely impact the ecosystem.”⁵

It should be noted that the City’s Animal Keeping By-law 120-1983, as amended, prohibits the keeping of all venomous reptiles, and constrictor snakes in the python and boa families. There are no other restrictions on snakes.

In a sample of 39 municipal animal keeping by-laws in Ontario, 51% of by-laws explicitly prohibit ball pythons as pets. 60% of those municipalities use the same language as the City of Thunder Bay’s current by-law.

CONSULTATION

At the October 14, 2025, Finance and Administration Standing Committee, a deputation was presented requesting an exemption for ball pythons in the Animal Keeping By-law 120-1983. Administration provided a memo in response that did not support the exemption.

The discussion centered on other municipal by-laws, the international and captive-bred exotic pet trade, lack of veterinary care, availability of supplies to care for the snakes, and concerns for resources for animals with longer life spans if they are no longer able to be cared for.

There was a discussion about why a ball python is prohibited, while a corn snake is not. As corn snakes are domestic to North America, they are more adaptable to our environment.⁶

The Finance and Administration Standing Committee referred the matter to Administration to bring forward to City Council for deliberation.

World Animal Protection Canada, an animal welfare non-profit organization, contacted Administration and offered support of more strict regulations on exotic pets. Attachment B is a letter from World Animal Protection Canada in support of the continued prohibition of ball pythons and other exotic wildlife as pets.

FINANCIAL IMPLICATION

There are no direct financial implications associated with this report.

BACKGROUND

At the October 14, 2026, Finance and Administration Standing Committee, a deputation was presented requesting an exemption for ball pythons in the Animal Keeping By-law 120-1983,

⁵ Canadian Veterinary Medical Association Position Statement. “Keeping Wild (Native or Exotic) Animals as Pets. 2025. <https://www.canadianveterinarians.net/policy-and-outreach/position-statements/statements/keeping-wild-native-or-exotic-animals-as-pets/>

⁶ Reptilia Zoological Institution. “Corn Snake.” <https://reptilia.org/corn-snake/>

as amended. The Finance and Administration Standing Committee referred the matter to Administration to report back to City Council.

REFERENCE MATERIAL ATTACHED

Attachment A – Schedule A of the Animal Keeping By-law 120-1983

Attachment B – Letter of Support – World Animal Protection Canada

REPORT PREPARED BY

Kristyn Lovato-Day, Policy & Research Analyst – Corporate Services

REPORT SIGNED AND VERIFIED BY

Keri Greaves, CPA, Commissioner – Corporate Services & City Treasurer

02/22/2026 (MM/DD/YEAR)

ANIMAL - KEEPING

SCHEDULE

Schedule 'A' - Prohibited animals

The keeping of the following animals in the City is prohibited except as otherwise specifically provided in this Chapter.

- All Marsupials (such as Kangaroos and Opossums)
- All Non-Human Primates (such as Gorillas and Monkeys)
- All Felids, except the domestic cat
- All Canids, except the domestic dog
- All Viverrids (such as Mongooses, Civets and Genets)
- All Mustelids (such as Skunks, Weasels, Otters, Badgers except the domestic Ferret)
- All Ursids (Bears)
- All Artiodactylus Ungulates
- All Procyonids (such as Racoons, Coatis and Cacomistles)
- All Hyaenas
- All Perissodactylous Ungulates
- All Elephants
- All Pinnipeds (such as Seals, Fur Seals and Walruses)
- All Snakes of the Families Pythonidae and Boidae
- All Venomous Reptiles
- All Ratite Birds (such as Ostriches, Rheas, Cassowaries)
- All Diurnal and Nocturnal Raptors (such as Eagles, Hawks and Owls)
- All Edentates (such as Anteaters, Sloths and Armadillos)
- All Bats

ANIMAL - KEEPING

- All Crocodylians (such as Alligators and Crocodiles)
- All Venomous Arachnids

Examples of animals of a particular prohibited group are given in parentheses. They are examples only and shall not be construed as limiting the generality of the class.

Despite the foregoing, this Chapter does not prohibit the keeping of domestic goats, sheep, pigs, cattle, horses, asses, chickens, geese, turkeys and ducks in those areas of the City in which either agriculture or personal farming, both as defined in the Zoning By-law of the City applicable to the area, is either a use expressly permitted by such Zoning By-law or a use which by virtue of legal non-conforming status is not permitted by such Zoning By-law.

Nothing in this Chapter derogates from any requirements of any such Zoning By-law. By-law 278-1995, 18 December, 1995; Exhibit '1'; By-law 195-2000, 23 October, 2000.



October 21, 2025

City of Thunder Bay
Mayor and Members of Council

Via email

Dear Mayor and Members of Council,

Reference: Deny exemption request to Animal Keeping By-law re: ball pythons

I am writing to support and encourage you to deny the October 14th [request to exempt ball pythons](#) from Thunder Bay's Animal Keeping By-law.

I support the comments made by both [Mayor Boschhoff](#) and [Keri Greaves](#) Commissioner of Corporate Services, that such an exemption would pose challenges the city is not prepared to handle, and compromise the existing protections Thunder Bay has in place to safeguard animal welfare and conservation.

Municipal impacts

As [noted by Commissioner Keri Greaves](#), Thunder Bay's current infrastructure is not equipped to manage an exemption for ball pythons. The city currently lacks the capacity to identify, seize, or house exotic reptiles, and enforcement would be entirely complaint-driven. Municipal kennel facilities are already near capacity and primarily designed for dogs and cats. Introducing ball pythons would require new protocols, staff training, and facilities – tax-payer funded resources that are not currently allocated.

Conservation concerns

[Ball pythons are listed as "Near Threatened"](#) by the International Union for Conservation of Nature (IUCN), and [Appendix II](#) on the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) as species that may become threatened unless trade is closely controlled.

Their populations are declining in the wild due to poaching and exploitation for the exotic pet trade. There is no way for a prospective owner to verify whether a seller is directly or indirectly exploiting wild populations.

There is also a risk that granting this exemption would contribute to normalizing exotic pet ownership and risk further exacerbating wildlife trade issues. As [Mayor Boschhoff said](#), "it creates an attitudinal situation where people think that this is okay to [have them]. (...) Do you not think that it creates a callousness to what is happening in the world on this kind of pet trade?"

Animal welfare concerns

Exotic animals are not domesticated like cats, dogs, or domesticated rabbits. They retain the same instincts and complex needs as their wild counterparts – needs that are extremely difficult to meet in captivity. Despite marketing efforts to the contrary, most species of snake are rated as “difficult” or “extreme” to care for using the [EMODE pet score](#), a science-based, free online tool developed by biologists and veterinarians.

Our understanding of how complex these species are is rapidly growing. Substantial evidence has invalidated the previously conceived notion that reptiles and amphibians are predominantly unsocial, sedentary creatures, and do not need complex habitats. Even zoos with expert staff often struggle to meet the needs of these animals. Pet owners are even less likely to have the space, equipment and knowledge to provide proper care.

Animals are frequently surrendered or abandoned when owners can't meet their animals' needs. There are few exotic animal rescues and sanctuaries in Canada. These few specialized facilities – and even larger animal shelters – are already overwhelmed and lack capacity for new intakes. Without anywhere else to turn to, overwhelmed owners may resort to abandoning their pet in the wild. Situations just like this have resulted in the spread of invasive species like red-eared sliders and American bullfrogs in Canada. If they're not able to survive, the abandoned animals will suffer until they eventually succumb to starvation, disease or exposure.

Public health and safety

Ball pythons are non-venomous, but they can still bite and constrict when stressed. Bites can result in infections and other complications, and constrictions can be dangerous for children left unsupervised. Due to the risk of zoonotic disease, [Health Canada recommends](#) that children under 5, pregnant women, adults over 65, and immunocompromised people don't interact with reptiles and amphibians.

Reptiles and the rodents used to feed them can carry *Salmonella* bacteria, even if they appear healthy and show no signs of illness. Between 2019 and 2021, an [outbreak of Salmonella linked to pet snakes](#) infected 106 people across 7 provinces resulting in 7 hospitalizations. World Animal Protection has detailed just a few recent [cases of Salmonella illness linked to exotic pets](#) between 2012 and 2024.

Municipal resolution

Ontario is the only province that does not licence or control the keeping of non-native (“exotic”) wild animals, downloading the responsibility to municipalities to create their own bylaws. World Animal Protection, with support of AMO, AMCTO and MLEOA, is asking [municipalities to support and adopt a resolution to regulate the keeping of exotic wild animals in Ontario](#).

In addition to denying this request for an exemption to your municipal bylaw, I also **encourage the City of Thunder Bay to consider adopting our municipal resolution**, calling on the province to take leadership on this issue.

World Animal Protection Canada resources:

- [Risky business: The unregulated exotic pet trade in Canada](#)
- [Trading animals and diseases: Canada's role in the global commercial wildlife trade](#)
- [Care guide and animal welfare analysis of commonly kept reptile and amphibian species](#)
- [World Animal Protection municipal resolution](#)

If you have any questions about this letter, the resources we have provided, or the municipal resolution, please don't hesitate to contact me. Thank you for your consideration.

Sincerely,

Erin Ryan
Wildlife Campaign Manager
World Animal Protection Canada
E: erinryan@worldanimalprotection.ca
T: 416-369-0044 x107

[name of municipality] RESOLUTION
Provincial regulations needed to restrict keeping of non-native (“exotic”) wild animals

WHEREAS Ontario has more private non-native (“exotic”) wild animal keepers, roadside zoos, mobile zoos, wildlife exhibits and other captive wildlife operations than any other province; and,

WHEREAS the Province of Ontario has of yet not developed regulations to prohibit or restrict animal possession, breeding, or use of non-native (“exotic”) wild animals in captivity; and,

WHEREAS non-native (“exotic”) wild animals can pose very serious human health and safety risks, and attacks causing human injury and death have occurred in the province; and,

WHEREAS the keeping of non-native (“exotic”) wild animals can cause poor animal welfare and suffering, and poses risks to local environments and wildlife; and,

WHEREAS owners of non-native (“exotic”) wild animals can move from one community to another even after their operations have been shut down due to animal welfare or public health and safety concerns; and,

WHEREAS municipalities have struggled, often for months or years, to deal with non-native (“exotic”) wild animal issues and have experienced substantive regulatory, administrative, enforcement and financial challenges; and,

AND WHEREAS the Association of Municipalities of Ontario (AMO), the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO) and the Municipal Law Enforcement Officers' Association (MLEOA) have indicated their support for World Animal Protection’s campaign for provincial regulations of non-native (“exotic”) wild animals and roadside zoos in letters to the Ontario Solicitor General and Ontario Minister for Natural Resources and Forestry;

THEREFORE, BE IT RESOLVED THAT [given the recent [enter incidents if any]], the [name municipality] hereby petitions the provincial government to implement provincial regulations to restrict the possession, breeding, and use of non-native (“exotic”) wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario’s citizens and the non-native (“exotic”) wild animal population;

AND BE IT FURTHER RESOLVED that this resolution will be forwarded to all municipalities in Ontario for support and that each endorsement be then forwarded to the Premier of Ontario (premier@ontario.ca), Ontario Solicitor General (michael.kerzner@ontario.ca), Ontario Minister for Natural Resources and Forestry (graydon.smith@ontario.ca) and MPP [name and email address provincial representative], AMO (amo@amo.on.ca), AMCTO (advocacy@amcto.com), and MLEAO (mleo@mleo.ca).



Memorandum

Corporate By-law Number: 108-2026-Corporate Services-Licensing & Enforcement

TO: Office of the City Clerk **FILE:**

FROM: Jan Quek-Ferland
Corporate Services – Licensing & Enforcement

DATE PREPARED: February 13, 2026

SUBJECT: By-law 108-2026 – Appointment of Persons to Enforce Parking

MEETING DATE: City Council - March 3, 2026

By-law Description: A By-law to amend By-law Number 99-2005, being a By-law to appoint Municipal Law Enforcement Officers for The Corporation of the City of Thunder Bay for the Enforcement of Municipal Parking By-laws.

Authorization: Report 2005.041 (Parking Authority) - Committee of the Whole - March 7, 2005.

By-law Explanation: The purpose of this By-law is to maintain an up-to-date listing of active Municipal Law Enforcement Officers (Development & Emergency Services Department/Parking Authority) by deleting the inactive Officers and adding the names of persons who will be enforcing Parking By-laws for the Parking Authority, the City, and Private Property Owners.

Schedules and Attachments:

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 108-2026

A by-law to amend By-law Number 99-2005, being a by-law to appoint Municipal Law Enforcement Officers for The Corporation of the City of Thunder Bay for the enforcement of Municipal Parking By-laws

Recitals

1. By-law Number 99-2005, enacted and passed August 8, 2005, authorizes amendments to update the appointment of officers as appointed by By-law Number 99-2005.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. Schedule "A" – Municipal Law Enforcement Officers, is amended as follows:

(i) The following names are deleted:

Chester Andraka Karen Danelisky

(ii) The following names are added:

Brittany Bayda Clace	Michelle Gascoigne	Joseph Grant
Bob Gomes	Chris Higgins	Katelyn McLean
Kim Miline	Whitney Posmituk	Stefauna Riccia
Daniel Sabbe	Anthony Scaffeo	Steven Scaffeo

2. This By-law shall come into force and take effect on the date it is passed.

Enacted and passed this 3rd day of March, A.D. 2026 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Andrew Foulds

Speaker

Krista Power

City Clerk



Memorandum

Corporate By-law Number: 111-2026-Corporate Services-Licensing & Enforcement

TO: Office of the City Clerk **FILE:**

FROM: Jan Quek-Ferland
Corporate Services – Licensing & Enforcement

DATE PREPARED: February 13, 2026

SUBJECT: By-law 111-2026 – Amendment to By-law 110-2013 - Appointment of Municipal Law Enforcement Officers – Thunder Bay Regional Hospital

MEETING DATE: City Council - March 3, 2026

By-law Description: A By-law to amend By-law 110-2013, being a By-law to appoint Municipal Law Enforcement Officers for the purpose of enforcing the Smoking Prohibition By-law 052-2010 on Thunder Bay Regional Health Sciences Centre Property.

Authorization: Report R 260/2014 (Licensing and Enforcement) - Committee of the Whole - December 15, 2014

By-law Explanation: The purpose of this By-law is to amend By-law 110-2013, being a By-law to appoint Municipal Law Enforcement Officers for The Corporation of the City of Thunder Bay for the enforcement of the Smoking Prohibition By-law 052-2010 on Thunder Bay Regional Health Sciences property only.

Report No. R 260/2014 was submitted to Committee of the Whole on December 15, 2014, authorizing the General Manager of Development & Emergency Services to submit by-laws to City Council, to appoint new Municipal Law Enforcement Officers and to delete the appointment of inactive officers, as required.

Schedules and Attachments:

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 111-2026

A By-law to amend By-law 110-2013, being a By-law to Appoint Municipal Law Enforcement Officers for the purpose of enforcing the Smoking Prohibition By-law 052-2010 on Thunder Bay Regional Health Sciences Centre Property

Recitals

1. By-law 110-2013, enacted and passed October 21, 2013, authorizes amendments to update the appointment of officers as appointed by By-law Number 110-2013.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. The following Municipal Law Enforcement Officers are added for the purposes of enforcing section 2.09.1 of the Smoking Prohibition By-law 052-2010, as amended by By-law Number 109-2013, at the Thunder Bay Regional Health Sciences Centre:

Chris Barker	YadhuKrishna Konchath	Jay Odedra
Saidas Palakkthodi Manu	Param Pokar	Nikita Rohilla
Shamsheer Sandhu	Jashan Singh	Sumit Sumit

2. This By-law shall come into force and take effect on the date it is passed.

Enacted and passed this 3rd day of March, A.D. 2026 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Andrew Foulds

Speaker

Krista Power

City Clerk



Memorandum

Corporate By-law Number: 080-2026-City Manager's Office-Office of the City Clerk

TO: Office of the City Clerk **FILE:**

FROM: Linda Crago
Office of the City Clerk, City Manager's Department

DATE PREPARED: January 26, 2026

SUBJECT: By-law 80-2026 – Confirming By-law – March 3, 2026

MEETING DATE: City Council - March 3, 2026

By-law Description: A By-law to confirm the proceedings of a meeting of Council, this 3rd day of March 2026.

Authorization: Committee of the Whole - 2003/02/24

By-law Explanation: To confirm the proceedings and each motion, resolution and other action passed or taken by the Council at this meeting is, except where prior approval of the Ontario Land Tribunal is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

Schedules and Attachments:

Amended/Repealed By-law Number(s):



THE CORPORATION OF THE CITY OF THUNDER BAY
BY-LAW NUMBER 80-2026

A By-law to confirm the proceedings of a meeting of
Council, this 3rd day of March 2026

Recitals

1. Subsection 5(1) of the Municipal Act, 2001, S.O. 2001 c. 25, as amended, provides that the powers of a municipal corporation are exercised by its Council. Subsection 5(3) provides that those powers are to be exercised by by-law.
2. Council considers it appropriate to confirm and adopt its proceedings at this meeting by by-law.

ACCORDINGLY, THE COUNCIL OF THE CORPORATION OF THE CITY OF THUNDER BAY ENACTS AS FOLLOWS:

1. The actions of the Council at the following meeting:

3rd day of March, 2026 OPEN SESSION, CITY COUNCIL MEETING

and each motion, resolution and other action passed or taken by the Council at that meeting is, except where prior approval of the Ontario Land Tribunal is required, adopted, ratified and confirmed as if all such proceedings had been expressly embodied in this By-law.

2. The Mayor and the proper officials of The Corporation of the City of Thunder Bay are authorized and directed to do all things necessary to give effect to the actions of the Council referred to in Section 1 of this By-law. In addition, the Clerk is authorized and directed to affix the corporate seal to any documents which require it.

3. This By-law shall come into force on the date it is passed.

Enacted and passed this 3rd day of March, A.D. 2026 as witnessed by the Seal of the Corporation and the hands of its proper Officers.

Andrew Foulds

Speaker

Krista Power

City Clerk