



Thunder Bay Recruitment Committee Meeting Agenda

Thursday, February 12, 2026, 5:00 p.m.

McNaughton Room - 3rd Floor, City Hall

Pages

1. Thunder Bay Recruitment Committee Meeting 01-2026

Chair: Albert Aiello

2. Members

Councillor Albert Aiello

Councillor Rajni Agarwal

Councillor Dominic Pasqualino

Councillor Michael Zussino

Scott Potts, Chair - Tbaytel Board of Directors

3. Officials

John Collin, City Manager

Krista Power, Director of Legislative Services & City Clerk

Tina Larocque, Coordinator - Committees, Boards and Special Projects

4. Disclosures of Interest

5. Agenda Approval

WITH RESPECT to the February 12, 2026 Thunder Bay Recruitment Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

6. Minutes of Previous Minutes

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Minutes of Meeting 04-2025 of the Thunder Bay Recruitment Committee, held on July 10, 2025, to be confirmed.

THAT the Minutes of Meeting 04-2025 Thunder Bay Recruitment Committee, held on July 10, 2025, be confirmed.

7. Director Recruitment

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Memorandum received from Scott Potts, Chair of the Tbaytel Board of Directors, dated November 27, 2025 relative to the upcoming term expiry of two board members.

8. New Business

9. Next Meeting

To be determined.

10. Adjournment



Thunder Bay Recruitment Committee Meeting Minutes

Thursday, July 10, 2025, 5:00 p.m.

McNaughton Room - 3rd Floor, City Hall

1. Thunder Bay Recruitment Committee Meeting 04-2025

Chair: Albert Aiello

2. Members

Councillor Albert Aiello

Councillor Rajni Agarwal

Councillor Dominic Pasqualino

Scott Potts, Chair - Tbaytel Board of Directors

3. Officials

John Collin, City Manager

Krista Power, Director of Legislative Services & City Clerk

Tina Larocque, Coordinator - Committees, Boards and Special Projects

4. Disclosures of Interest

There were no disclosures announced at this time.

5. Agenda Approval

MOVED BY: Councillor Dominic Pasqualino

SECONDED BY: Councillor Rajni Agarwal

WITH RESPECT to the July 10, 2025 Thunder Bay Recruitment Committee, we recommend that the agenda as printed, including any additional information and new business, be confirmed.

CARRIED

6. Minutes of Previous Minutes

Minutes of Meeting 03-2025 of the Thunder Bay Recruitment Committee, held on June 24, 2025, to be confirmed.

MOVED BY: Scott Potts

SECONDED BY: Councillor Rajni Agarwal

THAT the Minutes of Meeting 03-2025 Thunder Bay Recruitment Committee, held on June 24, 2025, be confirmed.

CARRIED

7. Resolve into closed session

MOVED BY: Councillor Dominic Pasqualino

SECONDED BY: Councillor Rajni Agarwal

THAT the Thunder Bay Recruitment Committee resolve into closed session in order to receive information pursuant to the Municipal Act (Section 239) relative to:

b) personal matters about an identifiable individual, including municipal or local board employees.

CARRIED

8. Director Recruitment

Confidential candidate application package was distributed to members of the Thunder Bay Recruitment Committee only on Friday, June 27, 2025.

At 5:10 pm, applicant entered the meeting room via MSTEAMS.

At 5:52 pm, the applicant left the meeting room.

Following the conclusion of the interview, the committee discussed all candidate responses in relation to the vacancy availability.

It was consensus of the Committee that Administration proceed as directed in Closed Session.

9. Next Meeting

To be determined.

10. Adjournment

The meeting adjourned at 6:42 p.m.

MEMO

TO: City Clerk's Office
FROM: S. Potts, Tbaytel Board Chair
DATE: November 27, 2025
SUBJECT: Recruitment Committee

In accordance with the City of Thunder Bay **By-Law 257-2004, Article 2.11 Re-Appointments to Tbaytel Board**, a recruitment committee is required to be established by the City of Thunder Bay to fill the vacancies that will occur upon expiration of the terms of Board Members.

The term of one Board member expires on June 30, 2026 and one Board member is at the end of their term.

The members are:

1. Carol Darling, Director (start date June 1, 2017) End of Term
2. Paul Fitzpatrick, Director (start date July 1, 2023) Expired Term

On behalf of the Tbaytel Board, I would like to recommend a face to face meeting be organized between the City of Thunder Bay's recruitment committee and myself to discuss the 2026 recruitment process and timeline. We would prefer if this meeting could be held in January to meet recruitment and appointment timelines.

Please call Tbaytel's Executive Assistant, Marie Murray at 632-5261 to set up a time.

Regards,



Scott Potts
Tbaytel Board Chair

c.c. D. Shanks, Tbaytel Chair, Governance & Nominating Committee